
From: Thelen, Mary Beth (DEQ)
Sent: Sunday, September 20, 2015 2:44 PM
To: Sygo, Jim (DEQ)
Cc: Thelen, Mary Beth (DEQ)
Subject: Draft - Sept. 8 Highlights for Approval - Jim please review. - Thanks.

Importance: High

Jim, please review draft – I still need to proofread one more time. Any chance you can do today while watching football? ☺ I'm so behind on these.

Does your report say enough? I didn't want to get too detailed with the John Leone presentation.

Thanks. MBT

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Dear DEQ Staff,

Below is the information from the September 8, 2015, Senior Management Team (SMT) meeting. If you have any questions or need clarification, please contact your division/office management directly.

DEQ SENIOR MANAGEMENT TEAM MEETING NOTES

Director's Report:

The following issues have crossed the Directors' desk recently for work and attention:

City of Flint Drinking Water

Part 201 Criteria

Underground Storage Tanks

Composting

Recycling

Sappi Paper

Detroit Water and Sewage Department

Water Strategy

Air policies

Cass County Farmers

Cow Camp

In addition, a major focus on:

Budget

Rules

Energy – Clean Power

Air Rules – SO₂, Ozone, Greenhouse Gas, etc.

Executive Order for Pipeline Safety Advisory Board

Chief Deputy Director's Report

Jim Sygo and John Leone described the impacts of the Genesee Power Environmental settlement. This settlement will have impacts to our public hearing process and permits. John described a brief proposal on this issue and will provide options and will review with the Director again in the future before decisions are made that may impact the DEQ. This is a 20 year-old case. More details can be provided by your division chief or Jim Sygo as needed.

Office of Regulatory Reinvention

Dave Fiedler and Maggie Pallone will be meeting with each division/office to discuss their proposed rulemaking for the coming year. One of the objectives of the meeting is to identify any intersecting rulemaking issues between division/offices. To prepare for the meetings, Dave passed out a spreadsheet containing all of the rules sets identified in the 2015-16 Regulatory Plan as ones that will be updated this coming year, problematic to industry, or both. Problematic to industry was a phrase coined by the Office of Regulatory Reinvention. It was suggested different terminology be used. A matrix separating all of the DEQ rule sets into one of four quadrants was also distributed: 1) not problematic and not to be updated; 2) not problematic and to be updated; 3) problematic and not to be updated; and 4) problematic and to be updated. The division/offices were asked to review the matrix to determine if their rules sets are in the proper quadrants. Most rulemaking will require external stakeholder groups. An Action Learning Team is working on tools the division/offices will be able to use to create effective advisory groups. The team members would like to attend upcoming advisory group meetings.

Administration Division

Several administrative updates were provided at the September 8, 2015, SMT meeting.

2017 Budget Development – DEQ is in the process of developing the 2017 budget (October 1, 2016 – September 30, 2017) based on criteria established by the State Budget Office. Tasks and due dates were discussed with the SMT.

Electronic Document Management – DEQ has \$1.85 million of one-time funding available to implement Electronic Document Management. The implementation plan and budget by division and office was discussed.

Bring Your Own Device – The department will be moving forward with piloting a “Bring Your Own Device” initiative. This allows employees to utilize their own cell phone or mobile device for professional use and receive partial reimbursement rather than having a separate state-owned cell phone or mobile device. Division and office chiefs were asked to provide the names of potential employees who are interested in piloting the program.

Data Classification – DTMB is requiring each department to classify their data within the various IT applications they manage. The purpose of the initiative is to determine what data can be shared publicly versus what data is restricted. Mike Beaulac and Bonita Sporer will be working with the Tech Team and IT application managers to complete the data classification process.

SIGMA – Sharon Maher provided an overview on the Statewide Integrated Governmental Management Application (SIGMA) initiative. SIGMA will replace the state’s financial system, as well as DCDS and the Michigan Time and Expense System (MiTES). Ongoing communication will be provided as the project moves forward, and offices are encouraged to contact Sharon with questions and/or if they would like her to present at future staff meetings.

DTMB Partnering Session – The DTMB Partnering Session is scheduled for September 24, 2015. The purpose of the meeting will be for DTMB and DEQ to develop action steps around issues brought up within recent focus group discussions regarding IT project prioritization, district office support, IT security, procurement, and emerging IT issues.

Office of Human Resources