

Rennaker, Joanne (DEQ)

From: Busch, Stephen (DEQ)
Sent: Monday, April 14, 2014 8:39 AM
To: Antil, Jeffrey (DEQ); Brennan, Patrick (DEQ); Chuhrian, Laura (DEQ); Doyle, Mark (DEQ); Drake, Jerry (DEQ); DuMont, Ralph (DEQ); Joseph, Mark (DEQ); Prysby, Mike (DEQ); Rennaker, Joanne (DEQ); Rosenthal, Adam (DEQ); Skinker, Bethel (DEQ)
Subject: District Staff Meetings Jxn 4/15, Lan 4/24
Attachments: Staff Meeting Agenda.docx

We have staff meetings coming up. Attached is the agenda. There is a lot on the list, but let me know if you have anything else to add on.

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Mid Year (April) District Staff Meeting Agenda

- FOIA Exemptions
- Lansing District Mascot
- Communications Policy
 - o Media Training
 - o Responding to Media Inquiries
- Blissfield WTP Survey
- Fluoride QA/QC
- Sanitary Survey Status
 - o 6 month second half of FY14 Inspection plan (surveys/visits)
- Source Water Assessment Status
- Wellhead Protection Efforts
- PEAS Response & DWGIS/ArcGIS
- Director Visits
 - o Lansing MSU
 - o Jackson – Ann Arbor NSF & City?
- Enforcement Status
 - o Moon Lake
 - o Greenbrook Estates
 - o Quail's Nest/Bennett MIHP
 - o Flint – Bray Road
- DCDS AL/SL Comments
- Outlook Calendar Requests
 - o All Day – Employee/Supervisor
 - o During Day – Employee
 - o All Appointments and Leave
- Travel Vouchers – Meal Receipts
- Secondary Systems
- Website Comment Button
- Purge Publications, Policies, Procedures, Templates
- Response Guidelines
- Cross Connection Histories
 - o Small System Cross connection reports