

Widigan, Robert (TREASURY)

From: Byrne, Randall (Treasury)
Sent: Wednesday, July 09, 2014 10:26 AM
To: Widigan, Robert (TREASURY)
Cc: Porubsky, Carmen (TREASURY)
Subject: FW: Report to the State of Michigan
Attachments: Flint July Report to State.zip

Robert:

Please review to insure that the requirements of 436 have been met. In addition, please advise if you see any items that are problematic.

Thanks,
Randy,

From: Maxine Murray [mailto:mmurray@cityofflint.com]
Sent: Tuesday, July 08, 2014 12:32 PM
To: Clinton, Kevin (TREASURY)
Cc: SenRRichardville@senate.michigan.gov; JaseBolger@house.mi.gov; Jim Ananich; Woodrow Stanley; Phil Phelps; Inez Brown; Workman, Wayne (TREASURY); Koryzno, Edward (Treasury); Byrne, Randall (Treasury); Dayne Walling
Subject: Report to the State of Michigan

Good afternoon:

Please find attached the three month report covering the period of April 8 - July 8, 2014.

Thank you.

--

Maxine Murray
Executive Assistant to
Mayor Dayne Walling
Darnell Earley, Emergency Manager
1101 S. Saginaw Street
Flint, MI 48502
810.237.2035 Telephone
810.766.7218 Fax



CITY OF FLINT
OFFICE OF THE EMERGENCY MANAGER



Darnell Earley, ICMA-CM, MPA
Emergency Manager

July 8, 2014

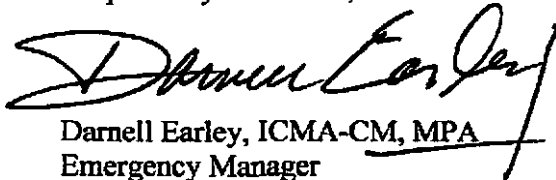
Mr. R. Kevin Clinton, State Treasurer
Michigan Department of Treasury
4th Floor Treasury Building
430 West Allegan Street
Lansing, MI 48922

Dear Mr. Clinton:

Attached please find the three month report for the period April 8, 2014 through July 8, 2014 as required by Public Act 436, Section 17. This report is being submitted through you to Governor Snyder.

The entire report will be posted on the City of Flint website www.cityofflint.com as soon as it is approved.

Respectfully submitted,



Darnell Earley, ICMA-CM, MPA
Emergency Manager

cc:

Governor Rick Snyder
Randy Richardville, Senate Majority Leader
James Bolger, Speaker of the House of Representatives
James Ananich, State Senator
Woodrow Stanley, State Representative
Phil Phelps, State Representative
Inez Brown, Clerk of the City of Flint
Wayne workman, Deputy Treasurer
Edward Koryzno, Bureau director of Local Government Services
Randall Byrne, Office of Fiscal Responsibility
Dayne Walling, Mayor City of Flint

**Public Act 436, Section 17: Three Month
Report
July 8, 2014**

Introduction

This Three Month Report of the status of the Financial and Operating Plan for the City of Flint is submitted to the Governor Rick Snyder, the Senate Majority Leader, the Speaker of the House of Representatives, and Clerk of the City of Flint through the Department of Treasury for the State of Michigan, in accordance with Public Act 436, Section 17 which requires this report beginning six months after the appointment of the Emergency Manager.

Included are the items detailed below from P.A. 436, Section 17:

- (a) A description of each expenditure made, approved, or disapproved during the reporting period that has a cumulative value of \$5000 or more and the source of the funds.
- (b) A list of each contract that the emergency manager awarded or approved with a cumulative value of \$5000 or more, the purpose of the contract, and the identity of the contractor.
- (c) A description of each loan sought, approved, or disapproved during the reporting period that has a cumulative value of \$5000 or more and the proposed use of the funds.
- (d) A description of any new position created or any vacancy in a position filled by the appointing authority.
- (e) A description of any position that has been eliminated or from which an employee has been laid off.
- (f) A copy of the contract with the emergency manager as provided in section 9(3)(e).
- (g) The salary and benefits of the emergency manager.
- (h) The financial and operating plan as required under section 11. Update #6 to the Financial and Operating Plan for the City of Flint.

Section Separator

- (a) A description of each expenditure made, approved, or disapproved during the reporting period that has a cumulative value of \$5000 or more and the source of the funds.**

06/27/2014

INVOICE GL DISTRIBUTION REPORT FOR CITY OF FLINT
 POST DATES 04/01/2014 - 06/27/2014
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 101 General Fund								
Dept 000.000 Balance Sheet Activity								
101-000.000-255.100		Deposits	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	50.00	173641
101-000.000-275.000		Due To Overpayments	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	305.00	173641
		Total For Dept 000.000 Balance Sheet Activity				355.00		
Dept 000.300 General government								
101-000.300-403.000		Property Taxes	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	25,891.95	173641
		Total For Dept 000.300 General government				25,891.95		
Dept 101.100 City Council								
101-101.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	34.26	21246
101-101.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
101-101.100-823.000		PBB019263 CITY COUNCIL	XEROX CORP	XEROX COPY MACH-III	800625230	04/10/14	183.29	20738
101-101.100-823.000		PBB019263 CITY COUNCIL	XEROX CORP	XEROX COPY MACH-III	800630654	05/01/14	243.68	21242
101-101.100-823.000		PBB019263 CITY COUNCIL	XEROX CORP	XEROX COPY MACH-III	800633282	07/03/14	183.29	
101-101.100-850.000		Communications	AT & T		810766700004	04/24/14	1,190.71	173192
101-101.100-850.000		Communications	AT & T		810766700005	06/05/14	1,165.06	173566
101-101.100-850.000		Communications	AT & T		810766700006	06/24/14	1,165.76	173654
		Total For Dept 101.100 City Council				4,349.34		
Dept 136.100 District Court								
101-136.100-801.000		COMMERCIAL DOC/2013 S' ELECTRONIC RESTORATIO	COMMERCIAL DOCUMENT		3000025752	04/24/14	16,000.00	20801
101-136.100-814.000		QUARTERLY SOFTWARE SU STATE OF MICHIGAN	QUARTERLY SOFTWARE	1530-02		05/29/14	7,902.33	173542
101-136.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	155.79	173193
101-136.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	155.78	173529
101-136.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	155.78	173656
		Total For Dept 136.100 District Court				24,369.68		
Dept 171.100 Office Of Mayor								
101-171.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	4.28	21246
101-171.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	91.64	20738
101-171.100-823.000		PBB019005 MAYOR (SPLIT 'XEROX CORP		XEROX COPY MACH-III	800625230	04/10/14	91.65	20738
101-171.100-823.000		PBB019005 MAYOR (SPLIT 'XEROX CORP		XEROX COPY MACH-III	800630654	05/01/14	366.00	21242

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
101-171.100-823.000		PBB019005 MAYOR (SPLIT)	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	91.64
101-171.100-850.000		Communications	AT & T		810766700004	04/24/14	1,275.76 173192
101-171.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	26.73 173193
101-171.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	26.74 173529
101-171.100-850.000		Communications	AT & T		810766700005	06/05/14	1,248.28 173566
101-171.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	26.74 173656
101-171.100-850.000		Communications	AT & T		810766700006	06/24/14	1,249.03 173654
			Total For Dept 171.100 Office Of Mayor			4,498.49	
Dept 172.100 City Administrator							
101-172.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	91.65 20738
101-172.100-823.000		PBB019005 CITY ADMIN (SI XEROX CORP		XEROX COPY MACHII	800625230	04/10/14	91.64 20738
101-172.100-823.000		PBB019005 CITY ADMIN (SI XEROX CORP		XEROX COPY MACHII	800630654	05/01/14	366.00 21242
101-172.100-823.000		PBB019005 CITY ADMIN (SI XEROX CORP		XEROX COPY MACHII	800633282	07/03/14	91.65
101-172.100-850.000		Communications	AT & T		810766700004	04/24/14	1,020.61 173192
101-172.100-850.000		Communications	AT & T		810766700005	06/05/14	998.62 173566
101-172.100-850.000		Communications	AT & T		810766700006	06/24/14	999.23 173654
			Total For Dept 172.100 City Administrator			3,659.40	
Dept 191.100 Finance -Admin/Accounting/Payroll							
101-191.100-729.000		Postage		MAIL ROOM SERVICE CENTER	04140261	05/08/14	58.36 21246
101-191.100-801.000		Professional Service	ERNST & YOUNG U.S. LLP		US0131055512	05/29/14	130,000.00
101-191.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	181.16 20738
101-191.100-823.000		XEH583487 FINANCE	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	181.16 20738
101-191.100-823.000		XEH583487 FINANCE	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	181.16 21242
101-191.100-823.000		XEH583487 FINANCE	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	181.16
101-191.100-850.000		Communications	AT & T		810766700004	04/24/14	935.56 173192
101-191.100-850.000		Communications	AT & T		810766700005	06/05/14	915.41 173566
101-191.100-850.000		Communications	AT & T		810766700006	06/24/14	915.96 173654
			Total For Dept 191.100 Finance -Admin/Accounting/Payroll			133,549.93	
Dept 191.201 Finance Purchasing							
101-191.201-729.000		Postage		MAIL ROOM SERVICE CENTER	04140261	05/08/14	22.49 21246
101-191.201-823.000		PBB019290 PURCHASING	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	261.97 21242
101-191.201-823.000		PBB019290 PURCHASING	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	182.85
			Total For Dept 191.201 Finance Purchasing			467.31	
Dept 215.200 City Clerk-License And Permits							
101-215.200-452.000		Cable Tv Franchise Fee		FLINT BOARD OF EDUCATION	FRANCHISE 1ST QUA	05/22/14	9,586.74 21789
101-215.200-729.000		Postage		MAIL ROOM SERVICE CENTER	04140261	05/08/14	74.42 21246

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
101-215.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	113.61	20738
101-215.200-823.000		Copying Services	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	113.61	20738
101-215.200-823.000		VXW011658 CLERK	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	113.61	21242
101-215.200-823.000		VXW011658 CLERK	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	113.61	
		Total For Dept 215.200 City Clerk-License And Permits						
						10.115.60		
Dept 233.100 Purchasing								
101-233.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	902.15	20738
101-233.100-823.000		LBP345454 WAS CIVIL SERV XEROX CORP	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	827.80	20738
101-233.100-823.000		LBP345454 WAS CIVIL SERV XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	74.35	21242
101-233.100-823.000		LBP345637 POL ACADEMY XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	74.35	21242
101-233.100-823.000		LBP346543 OMBUDSMAN XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	74.35	21242
101-233.100-823.000		VXW011692 PARKS (CHG P XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	113.61	21242
101-233.100-823.000		YHT650308 FORESTRY (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	48.56	21242
101-233.100-823.000		YHT650330 DEVELOP (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	48.56	21242
101-233.100-823.000		YHT650343 SW CRK GLF (CI XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	48.56	21242
101-233.100-823.000		YHT650351 BRENNAN (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	48.56	21242
101-233.100-823.000		VXW010883 HUMAN REL (I XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	113.61	21242
101-233.100-823.000		VXW011692 PARKS (CHG P XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	113.61	
101-233.100-823.000		YHT650308 FORESTRY (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	48.56	
101-233.100-823.000		YHT650330 DEVELOP (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	48.56	
101-233.100-823.000		YHT650343 SW CRK GLF (CI XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	48.56	
101-233.100-823.000		YHT650351 BRENNAN (CHG XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	48.56	
101-233.100-823.000		VXW010883 HUMAN REL (I XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	113.61	
101-233.100-823.000		LBP345454 WAS CIVIL SERV XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	74.35	
101-233.100-823.000		LBP345637 POL ACADEMY XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	74.35	
101-233.100-823.000		Communications	AT & T		810766700004	07/03/14	74.35	
101-233.100-850.000		Communications	AT & T		810766700005	04/24/14	255.15	173192
101-233.100-850.000		Communications	AT & T		810766700006	06/05/14	249.66	173566
101-233.100-850.000		Communications	AT & T		810766700006	06/24/14	29.81	173654
		Total For Dept 233.100 Purchasing						
						3,553.59		
Dept 253.200 Customer Services-Treasury Operations								
101-253.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	396.02	20738
101-253.200-823.000		LXW328214 CUSTOMER SE XEROX CORP	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	396.02	20738
101-253.200-823.000		LXW328214 CUSTOMER SE XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	425.50	21242
101-253.200-823.000		LXW328214 CUSTOMER SE XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	396.02	
101-253.200-850.000		Communications	AT & T		810766700004	04/24/14	340.20	173192
101-253.200-850.000		Communications	AT & T SBS		8102303151595	04/24/14	57.60	173193
101-253.200-850.000		Communications	AT & T SBS		8102303151595	05/29/14	59.54	173529

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
101-253.200-850.000		Communications	AT & T		8107667000005	06/05/14	332.87 173566
101-253.200-850.000		Communications	AT & T SBS		8102303151595	06/19/14	60.15 173656
101-253.200-850.000		Communications	AT & T		8107667000006	06/24/14	333.08 173654
			Total For Dept 253.200 Customer Services-Treasury Operations			2,797.00	
Dept 253.201 Customer Services-Income Tax							
101-253.201-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	1,014.00 21246
101-253.201-729.000		Postage	INNOVATIVE SOFTWARE SERVICES, INC		1150	06/26/14	(9,647.15)
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1150	06/26/14	26,608.52
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1155	06/26/14	17,707.55 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1154	06/26/14	19,636.23 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1157	06/26/14	62,584.04 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1158	06/26/14	80,023.54 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1153	06/26/14	21,382.90 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1152	06/26/14	22,528.43 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1151	06/26/14	28,608.42 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1156	06/26/14	29,766.45 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1160	06/26/14	31,494.05 22013
101-253.201-801.000		INCOME TAX PROCESSING	INNOVATIVE SOFTWARE SERVICES, INC		1159	06/26/14	62,292.88 22013
			Total For Dept 253.201 Customer Services-Income Tax			393,999.86	
Dept 253.202 Customer Services-Water Collection							
101-253.202-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	2,222.34 21246
101-253.202-729.000		Postage	SSS PRINTING		14133	05/29/14	9,500.00 21502
101-253.202-850.000		Communications	AT & T		8107667000004	04/24/14	765.45 173192
101-253.202-850.000		Communications	AT & T		8107667000005	06/05/14	748.97 173566
101-253.202-850.000		Communications	AT & T		8107667000006	06/24/14	749.42 173654
			Total For Dept 253.202 Customer Services-Water Collection			13,986.18	
Dept 253.203 Customer Service-Sewer collection							
101-253.203-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	2,222.34 21246
101-253.203-729.000		Postage	SSS PRINTING		14133	05/29/14	9,500.00 21502
101-253.203-823.000		Copying Services	XEROX CORP		800629318	04/10/14	74.35 20738
101-253.203-823.000		LBP345456 CUSTOMER SER XEROX CORP	XEROX COPY MACHIII 800625230			04/10/14	74.35 20738
101-253.203-823.000		LBP345456 CUSTOMER SER XEROX CORP	XEROX COPY MACHIII 800630654			05/01/14	74.35 21242
101-253.203-823.000		LBP345456 CUSTOMER SER XEROX CORP	XEROX COPY MACHIII 800633282			07/03/14	74.35
101-253.203-850.000		Communications	AT & T		8107667000004	04/24/14	765.46 173192
101-253.203-850.000		Communications	AT & T		8107667000005	06/05/14	748.97 173566
101-253.203-850.000		Communications	AT & T		8107667000006	06/24/14	749.42 173654
			Total For Dept 253.203 Customer Service-Sewer collection			14,283.59	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Dept 253.204 Delinquent Collections								
101-253.204-823.000		Copying Services	XEROX CORP		800629318	04/10/14	113.61	20738
101-253.204-823.000		VXW011601 ENFORCEMEN	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	113.61	20738
101-253.204-823.000		VXW011601 ENFORCEMEN	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	113.61	21242
101-253.204-823.000		VXW011601 ENFORCEMEN	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	113.61	
				Total For Dept 253.204 Delinquent Collections		454.44		
Dept 257.100 Assessment								
101-257.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	95.30	21246
101-257.100-801.000		Professional Service	PRESORT SERVICES INC		367995	04/24/14	21,967.77	20787
101-257.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
101-257.100-823.000		PBB019325 ASSESSMENT	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	183.29	20738
101-257.100-823.000		PBB019325 ASSESSMENT	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	275.13	21242
101-257.100-823.000		PBB019325 ASSESSMENT	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	183.29	
101-257.100-850.000		Communications	AT & T		810766700004	04/24/14	1,020.61	173192
101-257.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	27.70	173193
101-257.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	27.80	173529
101-257.100-850.000		Communications	AT & T		810766700005	06/05/14	998.62	173566
101-257.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	27.60	173656
101-257.100-850.000		Communications	AT & T		810766700006	06/24/14	999.23	173654
				Total For Dept 257.100 Assessment		25,989.63		
Dept 262.100 City Clerk-Election								
101-262.100-645.900		Sale Of Printed Material-In	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	13.50	173641
101-262.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	13.38	21246
101-262.100-729.000		Postage	U.S. POSTAL SERVICE	CC	PERMIT #623	06/19/14	6,000.00	173620
101-262.100-729.000		Postage	U.S. POSTAL SERVICE	CC	PERMIT #524	06/19/14	5,000.00	173621
101-262.100-850.000		Communications	AT & T		810766700004	04/24/14	765.46	173192
101-262.100-850.000		Communications	AT & T		810766700005	06/05/14	748.97	173566
101-262.100-850.000		Communications	AT & T		810766700006	06/24/14	749.42	173654
101-262.100-930.262		AUTO MARK SERVICE AND RBM CONSULTING, LLC AUTO MARK SERVICE AN 29459				06/19/14	7,504.00	22022
				Total For Dept 262.100 City Clerk-Election		20,794.73		
Dept 266.100 Law Office Operations								
101-266.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	70.67	21246
101-266.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	396.02	20738
101-266.100-823.000		LXW328265 CITY ATTORNE	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	396.02	20738
101-266.100-823.000		LXW328265 CITY ATTORNE	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	449.26	21242
101-266.100-823.000		LXW328265 CITY ATTORNE	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	396.02	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
101-266.100-850.000		Communications	AT & T		810766700004	04/24/14	1,020.61	173192
101-266.100-850.000		Communications	AT & T		810766700005	06/05/14	998.62	173566
101-266.100-850.000		Communications	AT & T		810766700006	06/24/14	999.23	173654
			Total For Dept 266.100 Law Office Operations			4,726.45		
Dept 270.100 Personnel Office								
101-270.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	8.57	21246
101-270.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
101-270.100-823.000		LBP346537 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800625230	04/10/14	74.35	20738
101-270.100-823.000		PBB019295 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800625230	04/10/14	183.29	20738
101-270.100-823.000		PBB019295 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800630654	05/01/14	507.23	21242
101-270.100-823.000		LBP346537 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800630654	05/01/14	74.35	21242
101-270.100-823.000		LBP346537 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800633282	07/03/14	74.35	
101-270.100-823.000		PBB019295 HUMAN RESOL	XEROX CORP	XEROX COPY MACHIII	800633282	07/03/14	183.29	
101-270.100-850.000		Communications	AT & T		810766700004	04/24/14	765.46	173192
101-270.100-850.000		Communications	AT & T		810766700005	06/05/14	748.97	173566
101-270.100-850.000		Communications	AT & T		810766700006	06/24/14	749.42	173654
			Total For Dept 270.100 Personnel Office			3,552.57		
Dept 302.100 Pol Admin Bureau - Admin								
101-302.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	117.25	21246
101-302.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
101-302.100-823.000		PBB019340 POLICE ADMIN	XEROX CORP	XEROX COPY MACHIII	800625230	04/10/14	183.29	20738
101-302.100-823.000		PBB019340 POLICE ADMIN	XEROX CORP	XEROX COPY MACHIII	800630654	05/01/14	300.52	21242
101-302.100-823.000		PBB019340 POLICE ADMIN	XEROX CORP	XEROX COPY MACHIII	800633282	07/03/14	183.29	
101-302.100-850.000		Communications	AT & T		810766700004	04/24/14	6,329.66	173192
101-302.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	3,113.37	173193
101-302.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	3,113.30	173529
101-302.100-850.000		Communications	AT & T		810766700005	06/05/14	6,329.66	173566
101-302.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	3,113.30	173656
101-302.100-850.000		Communications	AT & T		810766700006	06/24/14	6,329.66	173654
			Total For Dept 302.100 Pol Admin Bureau - Admin			29,296.59		
Dept 302.200 Pol Admin Bureau-Inspections								
101-302.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	113.61	20738
101-302.200-823.000		VXW011359 POLICE INTERI	XEROX CORP	XEROX COPY MACHIII	800625230	04/10/14	113.61	20738
101-302.200-823.000		VXW011359 POLICE INTERI	XEROX CORP	XEROX COPY MACHIII	800630654	05/01/14	113.61	21242
101-302.200-823.000		VXW011359 POLICE INTERI	XEROX CORP	XEROX COPY MACHIII	800633282	07/03/14	113.61	
			Total For Dept 302.200 Pol Admin Bureau-Inspections			454.44		

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount Check #
Dept 302.205 Pol Admin - City Lock up							
101-302.205-801.000		Professional Service	GENESEE COUNTY TREASURER		18	04/17/14	221,601.69 20824
101-302.205-801.000		Professional Service	GENESEE COUNTY TREASURER		19	05/15/14	196,646.27 21247
101-302.205-801.000		Professional Service	GENESEE COUNTY TREASURER		20	06/19/14	199,224.52
			Total For Dept 302.205 Pol Admin - City Lock up			617,472.48	
Dept 305.200 Pol Tech Serv-Records & Identification							
101-305.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	181.16 20738
101-305.200-823.000		XEH583475 POLICE CRIME	XEROX CORP	XEROX COPY MACH-IT	800625230	04/10/14	181.16 20738
101-305.200-823.000		XEH583475 POLICE CRIME	XEROX CORP	XEROX COPY MACH-IT	800630654	05/01/14	181.16 21242
101-305.200-823.000		XEH583475 POLICE CRIME	XEROX CORP	XEROX COPY MACH-IT	800633282	07/03/14	181.16
101-305.200-931.000		COPLOGIC MAINTENANCE, COPLOGIC INC		MAINTENANCE AGREEM 2014-123		04/17/14	11,025.00 20783
			Total For Dept 305.200 Pol Tech Serv-Records & Identification			11,749.64	
Dept 305.203 Pol Tech Serv-Uniforms & Equipment							
101-305.203-977.000		Equipment	C.M.P. DISTRIBUTORS INC.		32620	04/24/14	28,221.00 20757
			Total For Dept 305.203 Pol Tech Serv-Uniforms & Equipment			28,221.00	
Dept 305.206 Pol Tech Serv - City Impound							
101-305.206-801.000		TOWING & STORAGE SERVI	COMPLETE TOWING SERVICE		072	04/24/14	12,320.00 21244
101-305.206-801.000		TOWING & STORAGE SERVI	COMPLETE TOWING SERVICE		073	05/08/14	12,270.00 21244
101-305.206-801.000		TOWING & STORAGE SERVI	COMPLETE TOWING SERVICE		074	05/15/14	46,182.50
101-305.206-801.000		TOWING & STORAGE SERVI	COMPLETE TOWING SERVICE		075	06/12/14	10,225.00
101-305.206-801.000		TOWING & STORAGE SERVI	COMPLETE TOWING SERVICE		076	07/02/14	20,545.00
			Total For Dept 305.206 Pol Tech Serv - City Impound			101,542.50	
Dept 308.200 Pol Invest Ovrhd - Criminal Invest Ovrh							
101-308.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	181.16 20738
101-308.200-823.000		XEH583357 POLICE DET BU	XEROX CORP	XEROX COPY MACH-IT	800625230	04/10/14	181.16 20738
101-308.200-823.000		XEH583357 POLICE DET BU	XEROX CORP	XEROX COPY MACH-IT	800630654	05/01/14	181.16 21242
101-308.200-823.000		XEH583357 POLICE DET BU	XEROX CORP	XEROX COPY MACH-IT	800633282	07/03/14	181.16
			Total For Dept 308.200 Pol Invest Ovrhd - Criminal Invest Ovrh			724.64	
Dept 308.202 Pol Invest Ovrhd - Police School Liaison							
101-308.202-823.000		Copying Services	XEROX CORP		800629318	04/10/14	74.35 20738
101-308.202-823.000		LBP346544 POLICE JUVENIL	XEROX CORP	XEROX COPY MACH-IT	800625230	04/10/14	74.35 20738
101-308.202-823.000		LBP346544 POLICE JUVENIL	XEROX CORP	XEROX COPY MACH-IT	800630654	05/01/14	74.35 21242
101-308.202-823.000		LBP346544 POLICE JUVENIL	XEROX CORP	XEROX COPY MACH-IT	800633282	07/03/14	74.35
			Total For Dept 308.202 Pol Invest Ovrhd - Police School Liaison			297.40	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Dept 315.100 Patrol Bureau - Administration								
101-315.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	536.62	20738
101-315.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	113.61	20738
101-315.100-823.000		BRE240880 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	536.62	20738
101-315.100-823.000		YHT650375 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	113.61	20738
101-315.100-823.000		BRE240880 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	759.41	21242
101-315.100-823.000		YHT650375 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	48.56	21242
101-315.100-823.000		VXW011616 POLICE TRAFFI	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	113.61	21242
101-315.100-823.000		VXW011616 POLICE TRAFFI	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	113.61	
101-315.100-823.000		YHT650375 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	48.56	
101-315.100-823.000		BRE240880 POLICE PATROL	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	488.60	
		Total For Dept 315.100 Patrol Bureau - AdminIstration				2,872.81		
Dept 315.207 Patrol Bureau-Traffic Safety								
101-315.207-823.000		Copying Services	XEROX CORP		800629318	04/10/14	396.02	20738
101-315.207-823.000		LXW328274 POLICE TRAFFI	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	396.02	20738
101-315.207-823.000		LXW328274 POLICE TRAFFI	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	512.37	21242
101-315.207-823.000		LXW328274 POLICE TRAFFI	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	396.02	
		Total For Dept 315.207 Patrol Bureau-Traffic Safety				1,700.43		
Dept 325.100 Public Safety 911 - Administration								
101-325.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	5.35	21246
101-325.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	74.35	20738
101-325.100-823.000		LBP346546 911	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	74.35	20738
101-325.100-823.000		LBP346546 911	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	74.35	21242
101-325.100-823.000		LBP346546 911	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	74.35	
101-325.100-850.000		Communications	AT & T		810766700004	04/24/14	850.51	173192
101-325.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	1,686.08	173193
101-325.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	2,103.32	173529
101-325.100-850.000		Communications	AT & T		810766700005	06/05/14	832.19	173566
101-325.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	2,103.32	173656
101-325.100-850.000		Communications	AT & T		810766700006	06/24/14	832.69	173654
101-325.100-958.000		Education, Training, & Com	I.E.O.R.T.C.		3720	06/26/14	11,245.74	
		Total For Dept 325.100 Public Safety 911 - Administration				19,956.60		
Dept 337.100 Office Of Fire Chief								
101-337.100-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	7.50	21246
101-337.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
101-337.100-823.000		PBB019192 FIRE	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	183.29	20738
101-337.100-823.000		PBB019192 FIRE	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	495.93	21242

1

1

1

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
101-337.100-823.000		PB8019192 FIRE	XEROX CORP	XEROX COPY MACHIF	800633282	07/03/14	183.29	
101-337.100-850.000		Communications	AT & T		810766700004	04/24/14	4,369.88	173192
101-337.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	5,425.08	173193
101-337.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	5,517.58	173529
101-337.100-850.000		Communications	AT & T		810766700005	06/05/14	4,369.88	173566
101-337.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	6,034.15	173656
101-337.100-850.000		Communications	AT & T		810766700006	06/24/14	4,369.88	173654
			Total For Dept 337.100 Office Of Fire Chief			31,139.75		
Dept 337.201 Fire Admin-Maintenance								
101-337.201-930.000		SERVICE AGREEMENT FOR ARGUS-HAZCO		ONE YEAR SCOTT AIR CO	04075975	06/26/14	7,648.43	22037
			Total For Dept 337.201 Fire Admin-Maintenance			7,648.43		
Dept 338.201 Firefighting Division-Fire Station Overh								
101-338.201-758.000		SHORT SLEEVE POLO SHIRT ALLIE BROTHERS INC		UNIFORM SHIRTS	50586	06/26/14	5,330.00	
101-338.201-977.000		9519-4000 - QUANTIFIT REAFC INTERNATIONAL INC		QUANTIFIT RESPIRATOR	40706	05/08/14	6,760.90	21285
101-338.201-977.000		SHIPPING & INSURANCE C- AFC INTERNATIONAL INC		QUANTIFIT RESPIRATOR	40706	05/08/14	75.00	21285
			Total For Dept 338.201 Firefighting Division-Fire Station Overh			12,165.90		
Dept 371.209 Development-Planning & Zoning								
101-371.209-729.000		Postage		MAIL ROOM SERVICE CENTER	04140261	05/08/14	72.80	21246
			Total For Dept 371.209 Development-Planning & Zoning			72.80		
Dept 690.100 DCD - Administration								
101-690.100-850.000		Communications	AT & T		810766700004	04/24/14	1,105.66	173192
101-690.100-850.000		Communications	AT & T		810766700005	06/05/14	1,081.84	173566
101-690.100-850.000		Communications	AT & T		810766700006	06/24/14	1,082.50	173654
			Total For Dept 690.100 DCD - Administration			3,270.00		
Dept 752.100 Parks & Recreation Admin								
101-752.100-850.000		Communications	AT & T		810766700004	04/24/14	1,301.82	173192
101-752.100-850.000		Communications	AT & T		810766700005	06/05/14	1,292.65	173566
101-752.100-850.000		Communications	AT & T		810766700006	06/24/14	1,292.90	173654
			Total For Dept 752.100 Parks & Recreation Admin			3,887.37		
Dept 752.101 Parks - Recreation Division								
101-752.101-850.000		Communications	AT & T SBS		8102303151595	04/24/14	170.29	173193
101-752.101-850.000		Communications	AT & T SBS		8102303151595	05/29/14	170.40	173529
101-752.101-850.000		Communications	AT & T SBS		8102303151595	06/19/14	177.89	173656
			Total For Dept 752.101 Parks - Recreation Division			518.58		

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount	Check #
Dept 753.200 Facilities Maint-Municipal Center								
101-753.200-801.000		JANITORIAL SERVICES	DU ALL CLEANING INC	JANITORIAL SERVICES PO 10350		04/03/14	5,798.00	20623
101-753.200-801.000		JANITORIAL SERVICES	DU ALL CLEANING INC	JANITORIAL SERVICES PO 10508		05/08/14	5,798.00	21195
101-753.200-801.000		REPLACE CARPETING IN AS FLINT CARPET CO		REPLACE CARPETING IN * 56476C		06/12/14	7,321.05	21906
101-753.200-801.000		JANITORIAL SERVICES	DU ALL CLEANING INC	JANITORIAL SERVICES PO 10533		06/12/14	5,798.00	21939
101-753.200-850.000		Communications	AT & T	810766700004		04/24/14	255.15	173192
101-753.200-850.000		Communications	AT & T SBS	8102303151595		04/24/14	76.69	173193
101-753.200-850.000		Communications	AT & T SBS	8102303151595		05/29/14	76.75	173529
101-753.200-850.000		Communications	AT & T	810766700005		06/05/14	249.66	173566
101-753.200-850.000		Communications	AT & T SBS	8102303151595		06/19/14	76.79	173656
101-753.200-850.000		Communications	AT & T	810766700006		06/24/14	249.81	173654
101-753.200-920.000			Consumers Energy	ML021514-031714 1101 100000298479		04/17/14	20,380.11	173186
101-753.200-920.000			Consumers Energy	ML021814-031814 1101 100000298446		04/17/14	7,471.36	173186
101-753.200-920.000			Consumers Energy	ML031814-041514 1101 100000298479		05/08/14	3,805.90	173306
101-753.200-920.000			Consumers Energy	ML031914-041614 1101 100000298446		05/08/14	7,563.74	173306
101-753.200-920.000			Consumers Energy	ML041714-051614 1101 100000298446		06/05/14	38,997.40	173558
101-753.200-920.000			Consumers Energy	ML051714-061714 1101 100000298446		06/26/14	28,029.49	
101-753.200-920.000			Total For Dept 753.200 Facilities Maint-Municipal Center			141,947.90		
Total For Fund 101 General Fund							1,706,334.00	
Fund 202 Major Street Fund								
Dept 441.702 Transportation-Tip Contribution								
202-441.702-801.000		DESIGN/ENGINEERING SER WADE TRIM, INC		SAGINAW ST PRIT PRELIF 3000535		05/15/14	20,338.97	21240
202-441.702-801.000		DESIGN/ENGINEERING SER WADE TRIM, INC		SAGINAW ST PRIT PRELIF 3000606		05/15/14	33,747.12	21240
202-441.702-801.000		CHANGE ORDER # 1- ENGIN ROWE ENGINEERING INC		CITY ENGINEERING SERV 0073871		06/05/14	4,506.25	
202-441.702-801.000		Professional Service	ROWE ENGINEERING INC	0073934		06/05/14	7,462.50	
202-441.702-801.000		DESIGN/ENGINEERING SER WADE TRIM, INC		SAGINAW ST PRIT PRELIF 3000845		06/26/14	22,065.70	
202-441.702-801.000			Total For Dept 441.702 Transportation-Tip Contribution			98,120.54		
Dept 442.100 Transportation Major And Local Streets								
202-442.100-729.000		Postage	MAIL ROOM SERVICE CENTER	04140261		05/08/14	11.78	21246
202-442.100-823.000		Copying Services	XEROX CORP	800629318		04/10/14	183.29	20738
202-442.100-823.000		PBB019289 TRANS ADMIN	XEROX CORP	XEROX COPY MACHIF 800625230		04/10/14	183.29	20738
202-442.100-823.000		PBB019289 TRANS ADMIN	XEROX CORP	XEROX COPY MACHIF 800630854		05/01/14	599.72	21242
202-442.100-823.000		PBB019289 TRANS ADMIN	XEROX CORP	XEROX COPY MACHIF 800633282		07/03/14	183.29	
202-442.100-850.000		Communications	AT & T	810766700004		04/24/14	662.80	173192
202-442.100-850.000		Communications	AT & T	810766700005		06/05/14	651.81	173566
202-442.100-850.000		Communications	AT & T	810766700006		06/24/14	652.11	173654

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
		Dept 443.200 Trans Engg-Routine Maint-Strts/Repairs	Total For Dept 442.100 Transportation Major And Local Streets				
202-443.200-730.500		Compliance Permit Fees	US NUCLEAR REGULATORY COMMISSION	LFB 14-2728		04/10/14	6,400.00
202-443.200-801.000		TRANSPORTATION SERVICE ROWE ENGINEERING INC	CITY ENGINEERING SERV	0073492		04/03/14	7,146.75 20732
202-443.200-801.000		TRANSPORTATION SERVICE ROWE ENGINEERING INC	CITY ENGINEERING SERV	0073624		04/24/14	12,452.25 21234
202-443.200-801.000		TRANSPORTATION SERVICE ROWE ENGINEERING INC	CITY ENGINEERING SERV	0073871		06/05/14	5,348.00
202-443.200-850.000		Communications	AT & T	8107667000004		04/24/14	255.15 173192
202-443.200-850.000		Communications	AT & T	8107667000005		06/05/14	249.66 173566
202-443.200-850.000		Communications	AT & T	8107667000006		06/24/14	249.81 173654
		Total For Dept 443.200 Trans Engg-Routine Maint-Strts/Repairs					32,101.62
		Dept 443.201 Traffic Engineering Service Maintenance					
202-443.201-726.000		STREET BARRICADES	LIGHTLE ENTERPRISES OF STREET BARRICADES & D	2430		05/01/14	25,000.00 21189
202-443.201-726.000		U-CHANNEL & TELSPAR	MD SOLUTIONS	TRAFFIC SIGN POSTS	0019450	05/08/14	24,596.50 22042
202-443.201-726.000		RATHCO-TRAFFIC SIGNS	RATHCO SAFETY SUPPLY I	TRAFFIC SIGNS	145524	05/15/14	2,920.57 21254
202-443.201-726.000		TACTICS MARC, 16 USERS V CARRIER AND GABLE	TACTICS MARC SOFTWARE	247975		05/29/14	10,700.00 21415
202-443.201-726.000		3M 202 PVMNT MRKNG SL 3M COMPANY	PAVEMENT MARKING SL	SS71267		06/19/14	28,364.80
202-443.201-726.000		3M 202 PVMNT MRKNG SL 3M COMPANY	PAVEMENT MARKING SL	SS71272		06/26/14	5,115.20
202-443.201-726.000		3M 202 PVMNT MRKNG SL 3M COMPANY	PAVEMENT MARKING SL	SS71266		06/26/14	9,520.00
202-443.201-823.000		Copying Services	XEROX CORP	800629318		04/10/14	74.35 20738
202-443.201-823.000		Copying Services	XEROX CORP	800629318		04/10/14	113.61 20738
202-443.201-823.000		Copying Services	XEROX CORP	XEROX COPY MACH-III	800625230	04/10/14	74.35 20738
202-443.201-823.000		LBP346399 TRANS ENGINEER XEROX CORP	XEROX COPY MACH-III	800625230		04/10/14	113.61 20738
202-443.201-823.000		VXW010378 TRAFFIC	XEROX CORP	XEROX COPY MACH-III	800630654	05/01/14	113.61 21242
202-443.201-823.000		LBP346399 TRANS ENGINEER XEROX CORP	XEROX COPY MACH-III	800630654		05/01/14	74.35 21242
202-443.201-823.000		VXW010378 TRAFFIC	XEROX CORP	XEROX COPY MACH-III	800633282	07/03/14	113.61
202-443.201-823.000		LBP346399 TRANS ENGINEER XEROX CORP	XEROX COPY MACH-III	800633282		07/03/14	74.35
202-443.201-850.000		Communications	AT & T	8107667000004		04/24/14	850.51 173192
202-443.201-850.000		Communications	AT & T	8107667000005		06/05/14	832.19 173566
202-443.201-850.000		Communications	AT & T	8107667000006		06/24/14	832.69 173654
202-443.201-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8321	04/10/14	12,452.10 173157
202-443.201-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8321	05/08/14	12,452.10 173300
202-443.201-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8321	06/12/14	12,452.10 173624
202-443.201-930.000		GRND TRNK SIGNAL MAINT GRAND TRUNK WESTERN SIGNAL & ELECTRICAL M.	91045970			05/15/14	13,965.00 21391
		Total For Dept 443.201 Traffic Engineering Service Maintenance					160,805.60
		Dept 449.201 St Maint-Routine Maint-Strts/Repairs-Act					
202-449.201-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINTER	42410	03/20/14	3,044.12 21167
202-449.201-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINTER	42354	03/20/14	18,988.43 21167

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
202-449.201-782.000		ASPHALT - MAJORS	ACE SAGINAW PAVING COMPANY		1940290	04/17/14	5,305.81	20790
202-449.201-782.000		ASPHALT - MAJORS	ACE SAGINAW PAVING COMPANY		1940727	04/24/14	2,001.84	20790
202-449.201-823.000		Copying Services	XEROX CORP		800629318	04/10/14	48.56	20738
202-449.201-823.000		YHT650367 STREET MAINT	XEROX CORP	XEROX COPY MACH-IF	800625230	04/10/14	48.56	20738
202-449.201-823.000		YHT650367 STREET MAINT	XEROX CORP	XEROX COPY MACH-IF	800630654	05/01/14	48.56	21242
202-449.201-823.000		YHT650367 STREET MAINT	XEROX CORP	XEROX COPY MACH-IF	800633282	07/03/14	48.56	
202-449.201-850.000		Communications	AT & T SBS		8102303151595	04/24/14	23.97	173193
202-449.201-850.000		Communications	AT & T SBS		8102303151595	05/29/14	23.97	173529
202-449.201-850.000		Communications	AT & T SBS		8102303151595	06/19/14	23.97	173656
202-449.201-940.000		CHANGE ORD # 2 RENTAL C	MICHIGAN CAT INC	RENTAL OF LOADERS FOI	ER4146705	05/29/14	4,845.00	21451
202-449.201-940.000		INV #ER3917758 AND ER39	MICHIGAN CAT INC	RENTAL OF LOADERS FOI	ER4146705	05/29/14	191.13	21451
		Total For Dept 449.201 St Maint-Routine Maint-Strts/Repairs-Act					34,642.48	
Dept 449.203 St Maint-Winter Maint-Major/Local-Act51								
202-449.203-782.000		ASPHALT - WINTER MAJOR	ACE SAGINAW PAVING COMPANY		1940727	04/24/14	3,246.49	20790
		Total For Dept 449.203 St Maint-Winter Maint-Major/Local-Act51					3,246.49	
		Total For Fund 202 Major Street Fund					332,044.82	
Fund 203 Local Street Fund								
Dept 443.201 Traffic Engineering Service Maintenance								
203-443.201-726.000		BARRICADES	LIGHTLE ENTERPRISES OF	STREET BARRICADES & D	2430	05/01/14	9,996.68	21189
203-443.201-726.000		U-CHANNEL & TELSPAR	MD SOLUTIONS	TRAFFIC SIGN POSTS	0019450	05/08/14	24,596.50	22042
203-443.201-726.000		RATHCO-TRAFFIC SIGNS	RATHCO SAFETY SUPPLY I	TRAFFIC SIGNS	145524	05/15/14	2,336.03	21254
203-443.201-726.000		3M 203 PVMINT MRKNG SL	3M COMPANY	PAVEMENT MARKING SL	SS71272	06/26/14	17,568.80	
		Total For Dept 443.201 Traffic Engineering Service Maintenance					54,498.01	
Dept 449.201 St Maint-Routine Maint-Strts/Repairs-Act								
203-449.201-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINT	E 42451	03/20/14	10,681.84	21167
203-449.201-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINT	E 42505	03/20/14	5,105.37	21167
203-449.201-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINT	E 42410	03/20/14	15,835.77	21167
203-449.201-726.000		CRACK SEALK AND POLYME	NATIONAL HIGHWAY MAI	RENTAL OF CRACK PATCH	8207	06/12/14	8,820.00	173634
203-449.201-726.000		DELIVERY OF CRACK SEAL	NATIONAL HIGHWAY MAI	RENTAL OF CRACK PATCH	8207	06/12/14	795.00	173634
203-449.201-782.000		ASPHALT - LOCALS	ACE SAGINAW PAVING COMPANY		1943487	05/01/14	5,307.72	21200
		Total For Dept 449.201 St Maint-Routine Maint-Strts/Repairs-Act					46,545.70	
Dept 449.203 St Maint-Winter Maint-Major/Local-Act51								
203-449.203-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINT	E 42548	03/20/14	8,196.98	21167
203-449.203-726.000		CHANGE ORDER #1 - SALT	DETROIT SALT CO	SALT FOR FY2014 WINT	E 42505	03/20/14	5,833.08	21167
		Total For Dept 449.203 St Maint-Winter Maint-Major/Local-Act51					14,030.06	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
Fund 207 Police Fund							
Dept 315.204 Patrol Bureau-Patrol - 4Th Shift							
207-315.204-823.000		Copying Services	XEROX CORP		800629318	04/10/14	48.56 20738
207-315.204-823.000		YHT6S0322 POLICE 4601 M XEROX CORP		XEROX COPY MACH-IT	800625230	04/10/14	48.56 20738
207-315.204-823.000		YHT6S0322 POLICE 4601 M XEROX CORP		XEROX COPY MACH-IT	800630654	05/01/14	48.56 21242
207-315.204-823.000		YHT6S0322 POLICE 4601 M XEROX CORP		XEROX COPY MACH-IT	800633282	07/03/14	48.56
207-315.204-850.000		Communications	AT & T SBS		8102303151595	04/24/14	591.00 173193
207-315.204-850.000		Communications	AT & T SBS		8102303151595	05/29/14	590.88 173529
207-315.204-850.000		Communications	AT & T SBS		8102303151595	06/19/14	724.65 173656
		Total For Dept 315.204 Patrol Bureau-Patrol - 4Th Shift				2,100.77	
		Total For Fund 207 Police Fund				2,100.77	
Fund 208 Park/Recreation Fund							
Dept 752.100 Parks & Recreation Admin							
208-752.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	23.95 173193
208-752.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	23.98 173529
208-752.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	23.97 173656
		Total For Dept 752.100 Parks & Recreation Admin				71.90	
Dept 752.102 Parks - Forestry Admin							
208-752.102-801.000		ROWE, FY14 PARKS ENG SE ROWE ENGINEERING INC		CITY ENGINEERING SERV	0073713	05/01/14	25,207.50 20817
208-752.102-801.000		FY14 TREE REMOVALS	J & M TREE SERVICE	FY14 TREE TRIMMING/ R T-060614		06/12/14	6,625.00 21891
208-752.102-801.000		FY14 MOWING SERVICES	MIKE'S LANDSCAPING	124		06/19/14	9,648.00 22039
208-752.102-920.900		Intracdy Utilities-Wtr/Sewer	TREASURER CITY OF FLINT	BOUE-000930-01		05/22/14	16,524.88
208-752.102-920.900		Intracdy Utilities-Wtr/Sewer	TREASURER CITY OF FLINT	FORE-002201-01		06/19/14	5,113.28 173618
		Total For Dept 752.102 Parks - Forestry Admin				63,118.66	
		Total For Fund 208 Park/Recreation Fund				63,190.56	
Fund 213 Park & Recreation Senior Citizen Centers							
Dept 752.120 Brennan Community Center							
213-752.120-801.000		BRENNAN MONTHLY EXPEIT BRENNAN ELM PARK SEN		FY13-14 SENIOR MILLAGI	APRIL 2014	05/22/14	9,760.17 21356
213-752.120-801.000		BRENNAN MONTHLY EXPEIT BRENNAN ELM PARK SEN		FY13-14 SENIOR MILLAGI	MAY 2014	06/12/14	6,756.09 21857
		Total For Dept 752.120 Brennan Community Center				16,516.26	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Dept 752.160 Hasselbring Community Center								
213-752.160-801.000		HASSELBRING MONTHLY B	UNITED SENIOR NETWORK FY13-14 SENIOR MILLAGI	MARCH 2014		04/03/14	8,985.65	20526
213-752.160-801.000		HASSELBRING MONTHLY B	UNITED SENIOR NETWORK FY13-14 SENIOR MILLAGI	APRIL 2014		05/08/14	9,209.72	21202
213-752.160-801.000		HASSELBRING MONTHLY B	UNITED SENIOR NETWORK FY13-14 SENIOR MILLAGI	MAY 2014		06/05/14	8,166.13	21498
			Total For Dept 752.160 Hasselbring Community Center			26,361.50		
			Total For Fund 213 Park & Recreation Senior Citizen Centers			42,877.76		
Fund 219 Street Light								
Dept 443.206 Street Lighting								
219-443.206-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8404	04/10/14	197,808.22	173125
219-443.206-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8404	05/08/14	197,754.53	173300
219-443.206-920.000		Utilities	CONSUMERS ENERGY	AT	1000 0029 8404	06/05/14	197,612.86	173624
			Total For Dept 443.206 Street Lighting			593,175.61		
			Total For Fund 219 Street Light			593,175.61		
Fund 226 Rubbish Collection Fund								
Dept 528.201 Waste Collection - Sanitation								
226-528.201-801.000		RESIDENTIAL GARBAGE	RWS OF MID MICHIGAN		0237-001313575	05/08/14	324,336.87	21199
226-528.201-801.000		RESIDENTIAL GARBAGE	RWS OF MID MICHIGAN		0237-001320102	06/05/14	324,336.87	21854
			Total For Dept 528.201 Waste Collection - Sanitation			648,673.74		
Dept 528.204 Waste Collect-Composting(Leaves & Grass)								
226-528.204-801.000		CHEVY IN HOLE, SANITATIC	ROWE ENGINEERING INC		0073628	06/05/14	2,479.57	
226-528.204-801.000		Professional Service	ROWE ENGINEERING INC		0073628	06/05/14	18,087.93	
			Total For Dept 528.204 Waste Collect-Composting(Leaves & Grass)			20,567.50		
Dept 528.207 Waste Collection - Compost site								
226-528.207-801.000		COMPOST PROCESS/DISPO	RESOURCE RECYCLING SY.	COMPOST PROCESSING/	727037	05/01/14	33,000.00	21274
226-528.207-801.000		COMPOST PROCESS/DISPO	RESOURCE RECYCLING SY.	COMPOST PROCESSING/	727040	05/15/14	43,750.00	21274
226-528.207-801.000		COMPOST PROCESS/DISPO	RESOURCE RECYCLING SY.	COMPOST PROCESSING/	727066	05/15/14	43,750.00	21478
226-528.207-801.000		COMPOST PROCESS/DISPO	RESOURCE RECYCLING SY.	COMPOST PROCESSING/	727097	06/19/14	43,750.00	22029
			Total For Dept 528.207 Waste Collection - Compost site			164,250.00		
			Total For Fund 226 Rubbish Collection Fund			833,491.24		
Fund 265 Drug Law Enforcement Fund								
Dept 308.207 Pol Invst Ovrhd - DoJ/Dea Forfeiture								

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
265-308.207-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
265-308.207-823.000		PB8019107 POLICE SPECIAL XEROX CORP	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	183.29	20738
265-308.207-823.000		PB8019107 POLICE SPECIAL XEROX CORP	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	276.93	21242
265-308.207-823.000		PB8019107 POLICE SPECIAL XEROX CORP	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	183.29	
265-308.207-850.000		Communications	AT & T SBS		8102303151595	04/24/14	23.95	173193
265-308.207-850.000		Communications	AT & T SBS		8102303151595	05/29/14	23.98	173529
265-308.207-850.000		Communications	AT & T SBS		8102303151595	06/19/14	23.97	173656
			Total For Dept 308.207 Pol Invst Ovrhd - Doj/Dea Forfeiture			898.70		
			Total For Fund 265 Drug Law Enforcement Fund			898.70		
Fund 274 HUD CDBG, ESG, & HOME GRANTS								
Dept 748.100 Cof Cdbg Administration								
274-748.100-729.000	FHUD14CDBG	Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	13.92	21246
274-748.100-801.000	FHUD14CDBG	HQS TRAINING, ETC	ETC TRAINING SERVICES C ETC, HQS TRAINING		34561	06/05/14	5,500.00	21510
274-748.100-823.000	FHUD14CDBG	Copying Services	XEROX CORP		800629318	04/10/14	396.02	20738
274-748.100-823.000	FHUD14CDBG	Copying Services	XEROX CORP	XEROX COPY MACHII	800625230	04/10/14	396.02	20738
274-748.100-823.000	FHUD14CDBG	Copying Services	XEROX CORP	XEROX COPY MACHII	800630654	05/01/14	623.92	21242
274-748.100-823.000	FHUD14CDBG	Copying Services	XEROX CORP	XEROX COPY MACHII	800633282	07/03/14	396.02	
			Total For Dept 748.100 Cof Cdbg Administration			7,325.90		
Dept 748.160 Cof - Fire Department								
274-748.160-977.000	FHUD14CDBG	XTLJ500 ASTRO DIG. W/CO MOTOROLA INC	COF FIRE - FIRE RADIOS/I	41195152		06/05/14	17,210.00	21446
274-748.160-977.000	FHUD14CDBG	MOTOROLA APX6000XE MI MOTOROLA INC	COF FIRE - FIRE RADIOS/I	41195152		06/05/14	45,469.00	21446
274-748.160-977.500	FCDBGPRIOR	FIRE VEHICLE	K M E FIRE APPARATUS	04212014-01		05/01/14	80,920.00	20841
274-748.160-977.500	FHUD13CDBG	FIRE VEHICLE	K M E FIRE APPARATUS	04212014-01		05/01/14	75,000.00	20841
			Total For Dept 748.160 Cof - Fire Department			218,599.00		
Dept 748.181 COF Smith Village - nbrhd Improv								
274-748.181-805.101	FCDBGPRIOR	CO 6 TO 11-036, SMITH VIL ROWE ENGINEERING INC			0071392	04/03/14	2,949.00	20259
274-748.181-805.101	FHUD13CDBG	CO 6 TO 11-036, SMITH VIL ROWE ENGINEERING INC			0071392	04/03/14	4,417.75	20259
274-748.181-805.101	FHUD13CDBG	CO 6 TO 11-036, SMITH VIL ROWE ENGINEERING INC			0073334	04/24/14	6,356.75	21369
274-748.181-805.101	FHUD13CDBG	CO 6 TO 11-036, SMITH VIL ROWE ENGINEERING INC			0073815	05/29/14	5,154.50	21799
			Total For Dept 748.181 COF Smith Village - nbrhd Improv			18,878.00		
Dept 748.215 COF Parks & Rec Berston Fac Improv.								
274-748.215-801.000	FHUD13CDBG	FIRE ESCAPE	OAK CONSTRUCTION COR FIRE ESCAPE AT BERSTON	13-6-23		04/24/14	12,720.00	20858
			Total For Dept 748.215 COF Parks & Rec Berston Fac Improv.			12,720.00		
Dept 748.222 COF-POLICE-CODE ENF-HUD 14								

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
274-748.222-729.000	FHUD14CDBG	Supplies	MAIL ROOM SERVICE CENTER		04140261	05/08/14	3.21 21246
			Total For Dept 748.222 COF-POLICE-CODE ENF-HUD 14			3.21	
Dept 748.425 LISC admin							
274-748.425-805.502	FHUD14CDBG	CAPACITY BUILDING, CDBG LOCAL INITIATIVES SUPPC LISC CDBG ADMIN, CAPA 1313604				05/22/14	6,025.27 21853
			Total For Dept 748.425 LISC admin			6,025.27	
Dept 749.181 COF - Smith Village project							
274-749.181-805.276	FHUD13HOME	HOME FY13	GDC SMITH VILLAGE LLC		1208701	04/17/14	45,811.62 21197
274-749.181-805.276	PHOMEPRIOR	ROWE CO #6 TO 12-130, FR ROWE ENGINEERING INC CO #3 TO 12-130, ROWE 0073496				05/29/14	16,200.00 21799
274-749.181-805.276	PHOMEPRIOR	CO #3 TO 12-130, ROWE ENGINEERING INC CO #3 TO 12-130, ROWE 0073334				06/05/14	837.75 21426
274-749.181-805.276	PHOMEPRIOR	ROWE CO #6 TO 12-130, FR ROWE ENGINEERING INC CO #3 TO 12-130, ROWE 0073334				06/05/14	5,519.00 21426
			Total For Dept 749.181 COF - Smith Village project			68,368.37	
Dept 749.471 Salem Housing - Prr							
274-749.471-805.327	PHOMEPRIOR	HOME PRR PROGRAM	SALEM HOUSING COMM DEVELOPMENT CORP		0902251	05/29/14	12,536.00 21458
			Total For Dept 749.471 Salem Housing - Prr			12,536.00	
Dept 750.200 METRO COMM DEV - ESG PROGRAMS							
274-750.200-805.101	FHUD14ESG	ESG PRO REIMBURSE, SHEL METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315201				04/17/14	7,996.53 20777
274-750.200-805.101	FHUD13ESG	METRO SHELTER OPERATIC METRO COMMUNITY DE\ METRO COMMUNITY -SL 1315104				04/17/14	16,249.68 20777
274-750.200-805.101	FHUD13ESG	METRO SHELTER OPERATIC METRO COMMUNITY DE\ METRO COMMUNITY -SL 1315102				04/17/14	6,269.29 20777
274-750.200-805.101	FESGPRIOR	METRO SHELTER ESSENTIAL METRO COMMUNITY DE\ METRO COMMUNITY -SL 1315102				04/17/14	682.59 20777
274-750.200-805.101	FHUD14ESG	ESG PRO REIMBURSE, SHEL METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315202				05/29/14	29,975.07 21397
274-750.200-805.101	FHUD14ESG	ESG PRO REIMBURSE, SHEL METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315203				05/29/14	41,753.75 21474
274-750.200-805.101	FHUD14ESG	ESG PRO REIMBURSE, SHEL METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315204				06/19/14	55,572.35 20777
274-750.200-805.122	FHUD13ESG	METRO HOMELESSNESS PR METRO COMMUNITY DE\ METRO COMMUNITY -SL 1315102				04/17/14	9,319.79 20777
274-750.200-805.122	FHUD14ESG	ESG REMBURS, HOMLESSNS METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315202				05/29/14	6,380.86 21397
274-750.200-805.122	FHUD14ESG	ESG REMBURS, HOMLESSNS METRO COMMUNITY DE\ METRO ESG ADMIN & PF 1315203				05/29/14	11,366.19 21474
			Total For Dept 750.200 METRO COMM DEV - ESG PROGRAMS			185,566.10	
			Total For Fund 274 HUD CDBG, ESG, & HOME GRANTS			530,021.85	
Fund 296 Other Grants Fund							
Dept 301.600 Recovery Act JAG 2009							
296-301.600-977.000	FDOJ13JAG	X2, YELLOW, ELECTRONIC C MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	12,516.00 20635
296-301.600-977.000	FDOJ2012	X2, YELLOW, ELECTRONIC C MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	9,000.00 20635
296-301.600-977.000	FDOJ13JAG	TACTICAL PERFORMANCE F MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	1,443.40 20635
296-301.600-977.000	FDOJ13JAG	X2, BLACKHAWK, RH, HOL'S MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	1,362.90 20635
296-301.600-977.000	FDOJ13JAG	X2, BLACKHAWK, LH, HOL'S MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	433.65 20635

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount Check #
296-301.600-977.000	FDOJ13JAG	X2/X26P DATAPORT DOWA MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	159.95 20635
296-301.600-977.000	FDOJ13JAG	X2, 15' LIVE SMART CARTRI MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	7,826.00 20635
296-301.600-977.000	FDOJ13JAG	X2, 25' LIVE SMART CARTRI MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	4,073.20 20635
296-301.600-977.000	FDOJ13JAG	X2, INERT SIMULATOR, 25' MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	1,757.80 20635
296-301.600-977.000	FDOJ13JAG	CONDUCTIVE PRACTICE TAIMICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	25.90 20635
296-301.600-977.000	FDOJ13JAG	CONDUCTIVE PRACTICE TAIMICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	25.90 20635
296-301.600-977.000	FDOJ13JAG	SHIPPING AND HANDLING MICHIGAN TASER DISTRIE TAZERS			10593	04/10/14	375.30 20635
296-301.600-977.000	FDOJ13JAG	STRION C4 LED HL RECHARI MICHIGAN POLICE EQUIPI REQUEST FOR BID - LED F 161480				05/08/14	15,805.00 21903
296-301.600-977.000	FDOJ13JAG	ORANGE SAFETY WAND FO MICHIGAN POLICE EQUIPI REQUEST FOR BID - LED F 161480				05/08/14	580.00 21903
296-301.600-977.500	FDOJ11JAG	2013 CHEVROLET CAPRICE BERGER CHEVROLET INC 2013 CHEVROLET CAPRIK 829254				06/05/14	24,017.00 173562
		Total For Dept 301.600 Recovery Act JAG 2009				79,402.00	
Dept 301.612 Cities of Service Impact Volun. Grant							
296-301.612-726.000	OCOS14VOLUN	TIRE BUY BACK ACTIVITY	TANYA MEEKS	TIRE BUY BACK ACTIVITY 5/6/14 TIRE BUY BAK		05/08/14	10,000.00 21220
		Total For Dept 301.612 Cities of Service Impact Volun. Grant				10,000.00	
Dept 315.702 Mott Neighborhood Patrol (7/1/12 - 12/3							
296-315.702-726.000	LCSM13COMPOL	Supplies	MAIL ROOM SERVICE CENTER		04140261	05/08/14	6.42 21246
296-315.702-801.000	LCSM13COMPOL	COORDINATION OF PUBLIC METRO COMMUNITY DEV CHANGE ORDER - NEIGH 3				05/01/14	22,500.00 20856
296-315.702-801.000	LCSM13COMPOL	PUBLIC SAFETY STUDY TO A CENTER FOR PUBLIC SAFE PUBLIC SAFETY STUDY 1004				05/29/14	32,040.00 21513
		Total For Dept 315.702 Mott Neighborhood Patrol (7/1/12 - 12/3				54,546.42	
Dept 690.396 R MOTT MATCH 4 MDNR (RIVERBANK PARK)							
296-690.396-801.000	LRMOTT13PARK	RIVERBANK PARK ENGINEE WADE TRIM, INC	ENGINEERING SERVICES	3000857		06/26/14	12,785.81
		Total For Dept 690.396 R MOTT MATCH 4 MDNR (RIVERBANK PARK)				12,785.81	
Dept 690.400 HUD Comm Challenge Grant							
296-690.400-801.000	FHUDMASTPLAN	MASTER PLAN PREPARATIC HOUSEAL LAVIGNE ASSOC PROFESSIONAL SERVICES 2505				04/24/14	25,211.31 21491
296-690.400-801.000	FHUDMASTPLAN	MASTER PLAN PREPARATIC HOUSEAL LAVIGNE ASSOC PROFESSIONAL SERVICES 2524				05/29/14	15,436.17 21491
		Total For Dept 690.400 HUD Comm Challenge Grant				40,647.48	
Dept 690.402 C. S. Mott Master Plan Grant							
296-690.402-801.000	LCSMOTTMP14	MASTER PLAN, CO#2	HOUSEAL LAVIGNE ASSOC PROFESSIONAL SERVICES 2524			05/29/14	14,892.59 21491
296-690.402-801.000	LCSMOTTMP14	MASTER PLAN, CO#2	HOUSEAL LAVIGNE ASSOC PROFESSIONAL SERVICES 2549			06/05/14	33,894.59
		Total For Dept 690.402 C. S. Mott Master Plan Grant				48,787.18	
		Total For Fund 296 Other Grants Fund				246,168.89	

Fund 297 Federal Stimulus Fund
Dept 743.100 Neighborhood Stabilization program 2

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
297-743.100-802.400		Use Of Program Income	MICHIGAN STATE HOUSING DEVELOPMENT	PAYMENT #2		05/15/14	82,151.35 21283
297-743.100-802.400		Use Of Program Income	MICHIGAN STATE HOUSING DEVELOPMENT	PAYMENT #3		06/26/14	34,662.82
			Total For Dept 743.100 Neighborhood Stabilization program 2			116,814.17	
Dept 743.150 NSP II - COF Demolition							
297-743.150-802.400		Use Of Program Income	MICHIGAN STATE HOUSING DEVELOPMENT	1400020052		06/26/14	6,138.00 22046
			Total For Dept 743.150 NSP II - COF Demolition			6,138.00	
			Total For Fund 297 Federal Stimulus Fund			122,952.17	
Fund 402 Public Improvement Fund							
Dept 753.200 Facilities Maint-Municipal Center							
402-753.200-976.000		ROOF REPAIR AT FIRE	THOS BROWN & SON ROOF REPAIRS AT AT THI APP 3			04/24/14	33,030.00 20866
			Total For Dept 753.200 Facilities Maint-Municipal Center			33,030.00	
			Total For Fund 402 Public Improvement Fund			33,030.00	
Fund 542 Building Inspection Fund							
Dept 371.100 Development - Administration							
542-371.100-729.000		Postage	MAIL ROOM SERVICE CENTER	04140261		05/08/14	176.67 21246
542-371.100-823.000		Copying Services	XEROX CORP	800629318		04/10/14	183.29 20738
542-371.100-823.000		P88019216 DEVELOPMENT XEROX CORP	XEROX COPY MACHII 800625230			04/10/14	183.29 20738
542-371.100-823.000		P88019216 DEVELOPMENT XEROX CORP	XEROX COPY MACHII 800630654			05/01/14	383.18 21242
542-371.100-823.000		P88019216 DEVELOPMENT XEROX CORP	XEROX COPY MACHII 800633282			07/03/14	183.29
542-371.100-850.000		Communications	AT & T	810766700004		04/24/14	1,786.07 173192
542-371.100-850.000		Communications	AT & T	810766700005		06/05/14	1,747.59 173566
542-371.100-850.000		Communications	AT & T	810766700006		06/24/14	1,748.65 173654
			Total For Dept 371.100 Development - Administration			6,392.03	
			Total For Fund 542 Building Inspection Fund			6,392.03	
Fund 590 Sewer Fund							
Dept 000.000 Balance Sheet Activity							
590-000.000-040.100		Sewer Svc Chrg	GENESYS REGIONAL MED UB REFUND FOR ACCOUJ KENS-302-PWRH-2			06/19/14	9,996.75 173663
			Total For Dept 000.000 Balance Sheet Activity			9,996.75	
Dept 536.101 Utilities - Sewer Administration							
590-536.101-627.000		Sewage Charges	STATE OF MICHIGAN AT	2014 UNCLAIMED		06/19/14	221.40 173641
590-536.101-801.000		Professional Service	RAFTELIS FINANCIAL CONSULTANTS INC	FLMI1403-02		05/22/14	3,873.12 21863

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
590-536.101-801.000		STORM WATER PERMIT	GENESSEE COUNTY DRAIN PERMIT		GCDC2014-0043	06/05/14	9,291.25 173554
590-536.101-801.000		Professional Service	RAFTELIS FINANCIAL CONSULTANTS INC		FLM11311-04	06/19/14	5,012.62 21947
590-536.101-801.000		HAZARDOUS WASTE REMO EQ THE ENVIRONMENTAL HAZARDOUS WASTE COL 79248				06/26/14	13,980.44 22036
590-536.101-801.000		Professional Service	EQ THE ENVIRONMENTAL HAZARDOUS WASTE COL 79248			06/26/14	7,771.69 22036
			Total For Dept 536.101 Utilities - Sewer Administration			40,150.52	
Dept 540.100 Water Service Center Management							
590-540.100-801.000		Professional Service	ZITO CONSTRUCTION CO EMERGENCY SEWER REP 2413			05/01/14	62,500.00 21262
590-540.100-801.000		BUILDING IMPROVEMENTS OAK CONSTRUCTION COR BUILDING IMPROVEMEN 13-6-28				06/05/14	12,052.50 21482
590-540.100-801.000		SANITARY BYPASS	MERSINO DEWATERING	MERSINO DEWATERING 40556		06/05/14	128,788.57 multiple>
590-540.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	56.81 20738
590-540.100-823.000		VXW011589 WATER SERVII XEROX CORP		XEROX COPY MACHII 800625230		04/10/14	56.80 20738
590-540.100-823.000		VXW011589 WATER SERVII XEROX CORP		XEROX COPY MACHII 800630654		05/01/14	56.80 21242
590-540.100-823.000		VXW011589 WATER SERVII XEROX CORP		XEROX COPY MACHII 800633282		07/03/14	56.75
			Total For Dept 540.100 Water Service Center Management			223,568.23	
Dept 540.208 Wsc-Sewer Maint./Construction							
590-540.208-726.000		PIPE AND MISC ITEMS	MICHIGAN PIPE & VALVE	MICHIGAN PIPE & VALVE F68034		05/08/14	4,562.50 21264
590-540.208-726.000		PIPE PATCH KITS	SOURCE 1 ENVIRONMENT PIPE PATCH KITS	5403		05/01/14	18,000.00 20860
590-540.208-726.000		TIMBLE GEO 7X**H STAR S	MICHIGAN SURVEYORS SI HANDHELD GPS UNITS	004185		05/29/14	11,467.00 21825
590-540.208-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN	f C432923		06/05/14	9,064.10 21466
590-540.208-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN	f C432942		06/05/14	4,127.60 21836
590-540.208-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN	f C473522		06/05/14	5,311.60 21836
590-540.208-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN	f C465306		06/12/14	206.07
590-540.208-726.000		Supplies	HD SUPPLY WATERWORKS, LTD.		C483560	06/12/14	895.33
590-540.208-726.000		COLD WEATHER GEAR	HUBBARD SUPPLY COMP/ COLD WEATHER GEAR	1174798		06/12/14	4,394.60
590-540.208-758.000		Asphalt-Outside	ACE SAGINAW PAVING COMPANY	1940291		05/01/14	3,791.22 21210
590-540.208-782.000		VACTOR/JET PARTS	JACK DOHENY SUPPLY	VACTOR/JET PARTS	W48307	04/17/14	2,530.03
590-540.208-863.000		Purchase Large Document	LARGE DOCUMENT SOLU Purchase Large Document	20140408CF2		06/26/14	10,670.85 21978
590-540.208-977.000			Total For Dept 540.208 Wsc-Sewer Maint./Construction			05/14/14	7,845.00 21304
						82,865.90	
Dept 550.100 Wpc Operations							
590-550.100-740.500		POLYMER - GBT	POLYDYNE INC	FY 2014 WPC POLYMER - 879300		05/01/14	5,566.00 21143
590-550.100-740.500		POLYMER - BFP	POLYDYNE INC	FY 2014 WPC POLYMER - 883998		05/22/14	6,493.10 21424
590-550.100-740.500		POLYMER - BFP	POLYDYNE INC	FY 2014 WPC POLYMER - 878576		06/12/14	3,393.00 21884
590-550.100-740.500		Treatment Chemicals	POLYDYNE INC	FY 2014 WPC POLYMER - 878576		06/12/14	3,166.80 21884
590-550.100-801.000		REGULATORY ASSISTANCE	FISHBECK THOMPSON CARR & HUBER INC	305184		05/01/14	7,645.25 20807
590-550.100-801.000		REGULATORY ASSISTANCE	FISHBECK THOMPSON CARR & HUBER INC	308717		06/26/14	8,655.00 21975
590-550.100-850.000		Communications	AT & T	810766700004		04/24/14	3,448.92 173192

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
590-550.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	110.20	173193
590-550.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	122.06	173529
590-550.100-850.000		Communications	AT & T		810766700005	06/05/14	3,408.61	173566
590-550.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	121.74	173656
590-550.100-850.000		Communications	AT & T		810766700006	06/24/14	3,409.72	173654
590-550.100-920.200		Gas	CONSUMERS ENERGY AT		1000 0000 4430	04/10/14	9,130.92	173125
590-550.100-920.200		Gas	BP CANADA ENERGY MARKETING CORP		5415184	04/10/14	55,610.26	20585
590-550.100-920.200		Gas	BP CANADA ENERGY MARKETING CORP		5417573	05/08/14	58,911.00	21248
590-550.100-920.200		Gas	CONSUMERS ENERGY AT		1000 0000 4430	05/15/14	8,618.64	173364
590-550.100-920.200		Gas	LAKESHORE ENERGY SERVICES, LLC		200-1405-2098	06/05/14	34,679.70	21475
590-550.100-920.200		Gas	CONSUMERS ENERGY AT		1000 0000 4430	06/12/14	8,813.93	173595
590-550.100-920.300			Consumers Energy	ML021814-031814 4652	100000148773	04/17/14	102,130.96	173186
590-550.100-920.300			Consumers Energy	ML031914-041614 4652	100000148773	05/08/14	119,447.81	173306
590-550.100-920.300			Consumers Energy	ML041714-051614 4652	100000148773	06/05/14	106,158.68	173558
590-550.100-920.400		FLINT BIOGAS PLANT	SWEDISH BIOGAS INTERNATIONAL, LLC		2014-99009	05/22/14	27,799.73	21350
590-550.100-920.400		Power - Swedish bio-gas pa	SWEDISH BIOGAS INTERNATIONAL, LLC		2014-99009	05/22/14	8,223.25	21350
590-550.100-920.900		Intrachty Utilities-Wtr/Sewer	TREASURER CITY OF FLINT		BEEC-G04652-01	04/17/14	21,392.47	173156
590-550.100-920.900		Intrachty Utilities-Wtr/Sewer	TREASURER CITY OF FLINT		BEEC-G04652-01	05/22/14	22,666.27	173470
590-550.100-976.000		DOOR REPLACEMENTS	OAK CONSTRUCTION CORP	FY 2014 WPC DOOR REPI 13-6-36		07/02/14	950.94	
590-550.100-977.000		SEEPX PUMPS FOR FERRO	HAMLETT ENVIRONMENT SEEPX PROGRESSIVE	CA 5396/0269		04/10/14	6,876.00	20631
			Total For Dept 550.100 Wpc Operations			636,950.96		

Dept 550.200 Wpc-Third Ave Pump Station

590-550.200-775.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	74971		04/10/14	723.30	20582
590-550.200-775.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	75310		05/08/14	627.20	21241
590-550.200-920.300		Consumers Energy	ML021814-031714 2501	100000290435		04/17/14	5,897.19	173186
590-550.200-920.300		Consumers Energy	ML021814-031714 2301	100000290393		04/17/14	8,877.06	173186
590-550.200-920.300		Consumers Energy	ML031814-041514 2301	100000290393		05/08/14	9,042.61	173306
590-550.200-920.300		Consumers Energy	ML031814-041514 2501	100000290435		05/08/14	11,194.75	173306
590-550.200-920.300		Consumers Energy	ML041614-051514 2501	100000290435		06/05/14	15,333.47	173558
590-550.200-920.300		Consumers Energy	ML051614-061714 2501	100000290435		06/26/14	14,082.80	173650
590-550.200-977.000		PROVIDE (3) ULTIMA GAS C MINE SAFETY APPLIANCE: THREE ULTIMA GAS DETI	97455619			06/12/14	20,270.14	173596
590-550.200-977.000		PROVIDE (3) ULTIMA GAS C MINE SAFETY APPLIANCE: THREE ULTIMA GAS DETI	97453980			06/12/14	6,181.92	173647
		Total For Dept 550.200 Wpc-Third Ave Pump Station				92,230.44		

Dept 550.202 Wpc-Maintenance Expense

590-550.202-726.000		SHIPPING	HAMLETT ENVIRONMENT SEEPX PROGRESSIVE	CA 5396/0269		04/10/14	200.00	20631
590-550.202-775.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	74971		04/10/14	542.48	20582
590-550.202-775.000		SPECIALTY OILS	ROWLEYS WHOLESAL	FY 2014 WPC SPECIALTY	1686596-00	04/24/14	6,856.91	21339
590-550.202-775.000		FILTER BELT PRESS PARTS	ANDRITZ SEPARATION	IN FY 2014 WPC FILTER BEL	8480045123	05/08/14	7,256.76	21270

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
590-550.202-775.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	75310		05/08/14	470.40 21241
590-550.202-775.000		NON STOCK MECHANICAL PAF 8DI		FY 2014 WPC NON STOCI	5743707	06/05/14	7,793.46 21463
590-550.202-775.000		FAB STEEL PARTS	ALRO STEEL CORP	FY 2014 WPC FABRICATE	EE46433F2	06/05/14	10,174.05 21457
590-550.202-775.000		Repair & Maint Supplies	JWC ENVIRONMENTAL LLC		57564	06/05/14	15,695.37 21858
590-550.202-775.000		FILTER BELT PRESS PARTS	ANDRITZ SEPARATION	IN FY 2014 WPC FILTER BEL	61914548260	07/02/14	5,442.00
590-550.202-930.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	74971		04/10/14	5,967.22 20582
590-550.202-930.000		WELDING/PIPEFITTING SER WILLIAM E WALTER INC	FY 2014 WPC STAINLESS	75310		05/08/14	5,174.40 21241
590-550.202-930.000		Repairs And Maintenance	WILLIAM E WALTER INC		39181	06/26/14	8,944.00 21985
590-550.202-930.000		CONCRETE REPAIRS	OAK CONSTRUCTION CORP	FY 2014 WPC CONCRETE	13-6-31	06/26/14	10,580.00 22033
590-550.202-930.000		CONCRETE REPAIRS	OAK CONSTRUCTION CORP	FY 2014 WPC CONCRETE	13-6-33	06/26/14	32,602.20 22033
590-550.202-976.000		DOOR REPLACEMENTS	OAK CONSTRUCTION CORP	FY 2014 WPC DOOR REPI	13-6-36	07/02/14	2,038.34
590-550.202-976.000		Building Additions & Improv	OAK CONSTRUCTION CORP	FY 2014 WPC DOOR REPI	13-6-36	07/02/14	2,250.72
		Total For Dept 550.202 Wpc-Maintenance Expense					121,988.31

Dept 550.300 WPC - Capital Improvements

590-550.300-801.000		BIO SOLIDS LOADING FACILI WADE TRIM, INC		3000522		04/10/14	34,815.62 20581
590-550.300-801.000		BIO SOLIDS LOADING FACILI WADE TRIM, INC		3000634		05/08/14	16,174.45 21146
590-550.300-801.000		BIO SOLIDS LOADING FACILI WADE TRIM, INC		3000807		07/02/14	6,125.00
590-550.300-930.000		NWPS BARS SCREEN INSTALL SORESENSEN GROSS CONST	WPC NORTHWEST PUMF APP 3			04/03/14	47,964.79 20580
590-550.300-930.000		NWPS BARS SCREEN INSTALL SORESENSEN GROSS CONST	WPC NORTHWEST PUMF APP 4			05/22/14	25,629.34 21322
590-550.300-930.000		EPS BARS SCREEN INSTALL SORESENSEN GROSS CONST	WPC EAST PUMP STATIO APP #3			05/22/14	46,592.56 21322
590-550.300-930.000		Repairs And Maintenance	ZITO CONSTRUCTION CO		2428	05/29/14	7,000.00 21827
590-550.300-930.000		WPC, INSTALL CLARIFIERS	TITUS WELDING COMPAN	WPCF SECONDARY CLAR 3		06/05/14	137,244.00 21496
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13215254-00		05/29/14	3,609.95 21419
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214990-00		06/05/14	11,062.09 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13204559-00		06/05/14	18,001.21 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214366-00		06/05/14	8,787.84 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214563-00		06/05/14	9,972.84 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214591-00		06/05/14	10,216.19 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214531-00		06/05/14	10,630.74 21795
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13215017-00		06/05/14	4,110.48 21880
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214686-00		06/05/14	14,549.29 21880
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214615-00		06/05/14	5,785.47 21880
590-550.300-976.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13215254-00		05/29/14	2,186.37 21419
590-550.300-977.000		WPC GPS UNIT SUPPORT AI MICHIGAN SURVEYORS SI	PROVIDE AS LISTED GPS	1004186		05/29/14	20,975.00 21456
590-550.300-977.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214990-00		06/05/14	6,699.77 21795
590-550.300-977.000		SS TROUGHING	BID	SS TROUGHING FOR THIF	5743707	06/05/14	5,508.34 21463
590-550.300-977.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13204559-00		06/05/14	10,902.47 21795
590-550.300-977.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214366-00		06/05/14	5,322.36 21795
590-550.300-977.000		WPC EXTERIOR LIGHTING L MCNAUGHTON MCKAY EI	PROVIDE PARTS AS LISTE	13214563-00		06/05/14	6,040.07 21795

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
590-550.300-977.000		WPC EXTERIOR LIGHTING	L MCNAUGHTON	MCKAY EI PROVIDE PARTS AS LISTE	13214591-00	06/05/14	6,187.45	21795
590-550.300-977.000		WPC EXTERIOR LIGHTING	L MCNAUGHTON	MCKAY EI PROVIDE PARTS AS LISTE	13214531-00	06/05/14	6,438.54	21795
590-550.300-977.000		WPC EXTERIOR LIGHTING	L MCNAUGHTON	MCKAY EI PROVIDE PARTS AS LISTE	13215017-00	06/05/14	2,489.52	21880
590-550.300-977.000		WPC EXTERIOR LIGHTING	L MCNAUGHTON	MCKAY EI PROVIDE PARTS AS LISTE	13214686-00	06/05/14	8,811.80	21880
590-550.300-977.000		WPC EXTERIOR LIGHTING	L MCNAUGHTON	MCKAY EI PROVIDE PARTS AS LISTE	13214615-00	06/05/14	3,503.97	21880
590-550.300-977.000		SS TROUGHING	BDI	SS TROUGHING FOR THIF 5898694		06/19/14	5,466.78	21914
590-550.300-977.000		Equipment	BDI	SS TROUGHING FOR THIF 5898694		06/19/14	7,835.02	21914
			Total For Dept 550.300 WPC - Capital Improvements			516,639.32		
			Total For Fund 590 Sewer Fund			1,724,390.43		
Fund 591 Water Fund								
Dept 000.000 Balance Sheet Activity								
591-000.000-040.100		Water Svc Chrg	GENESYS REGIONAL MED UB REFUND FOR ACCOUJ KENS-302-PWRH-2			06/19/14	7,249.94	173663
			Total For Dept 000.000 Balance Sheet Activity			7,249.94		
Dept 536.100 Utilities -- Water Administration								
591-536.100-643.000		Meter Water Sales	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	2,829.75	173641
591-536.100-801.000		KWA WATER SUPPLY CONT KAREGNONDI	WATER AU KWA RAW WATER SUPPLI	APRIL 2014		04/10/14	48,450.00	20630
591-536.100-801.000		ADDITIONAL STUDY (CHAN LOCKWOOD, ANDREWS & NEWMAN INC			130-10701-001-8	04/24/14	106,563.82	20792
591-536.100-801.000		Professional Service	STATE OF MICHIGAN	AT	AF 365310	05/01/14	200,672.90	173639
591-536.100-801.000		KWA WATER SUPPLY CONT KAREGNONDI	WATER AU KWA RAW WATER SUPPLI	MAY 2014		05/08/14	48,450.00	21282
591-536.100-801.000		Professional Service	RAFTELUS FINANCIAL CONSULTANTS INC		FLMI1403-02	05/22/14	3,873.13	21863
591-536.100-801.000		ADDITIONAL STUDY (CHAN LOCKWOOD, ANDREWS & NEWMAN INC			130-10701-001-9	06/05/14	101,738.54	21500
591-536.100-801.000		WATER PROFESSIONAL SER ROWE ENGINEERING INC	ENGINEERING SERVICES	0073944		06/05/14	9,976.75	21885
591-536.100-801.000		KWA WATER SUPPLY CONT KAREGNONDI	WATER AU KWA RAW WATER SUPPLI	JUNE 2014		06/05/14	48,450.00	21503
591-536.100-801.000		Professional Service	UNITED STATES GEOLOGICL COST AGREEMENT	GAGII 90258714		06/12/14	17,030.00	21933
			Total For Dept 536.100 Utilities - Water Administration			588,034.89		
Dept 540.100 Water Service Center Management								
591-540.100-801.000		Professional Service	ACE SAGINAW PAVING COMPANY		1943622	05/01/14	5,179.46	
591-540.100-801.000		BUILDING IMPROVEMENTS OAK CONSTRUCTION COR BUILDING IMPROVEMEN	13-6-28			06/05/14	12,052.50	21482
591-540.100-823.000		Copying Services	XEROX CORP		800629318	04/10/14	56.80	20738
591-540.100-823.000		VXW01.1589 WATER SERVIC	XEROX CORP		XEROX COPY MACHII 800625230	04/10/14	56.81	20738
591-540.100-823.000		VXW01.1589 WATER SERVIC	XEROX CORP		XEROX COPY MACHII 800630654	05/01/14	56.81	21242
591-540.100-823.000		VXW01.1589 WATER SERVIC	XEROX CORP		XEROX COPY MACHII 800633282	07/03/14	56.76	
591-540.100-850.000		Communications	AT & T		810766700004	04/24/14	2,986.11	173192
591-540.100-850.000		Communications	AT & T SBS		8102303151595	04/24/14	76.12	173193
591-540.100-850.000		Communications	AT & T SBS		8102303151595	05/29/14	76.17	173529
591-540.100-850.000		Communications	AT & T		810766700005	06/05/14	2,951.29	173566

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
591-540.100-850.000		Communications	AT & T SBS		8102303151595	06/19/14	76.18	173656
591-540.100-850.000		Communications	AT & T		810766700006	06/24/14	2,952.25	173654
			Total For Dept 540.100	Water Service Center Management		26,577.26		
Dept 540.202 Wsc-Water Distribution Mains								
591-540.202-726.000		PIPE AND MISC ITEMS	MICHIGAN PIPE & VALVE	MICHIGAN PIPE & VALVE F68034		05/08/14	4,562.50	21264
591-540.202-726.000		COUPLINGS/CONNECTORS, SLC METER LLC	SERVICE & HYDRANT PAI	28197		04/24/14	6,456.20	21204
591-540.202-726.000		CLAMPS	HD SUPPLY WATERWORK	STAINLESS STEEL REPAIR C275458		05/08/14	7,278.00	21173
591-540.202-726.000		TIMBLE GEO 7X*H STAR SIMICHIGAN SURVEYORS SI HANDHELD GPS UNITS	004185			05/29/14	11,467.00	21825
591-540.202-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN I	C432923		06/05/14	36,165.90	21466
591-540.202-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN I	C432942		06/05/14	16,469.20	21836
591-540.202-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN I	C473522		06/05/14	21,193.40	21836
591-540.202-726.000		Supplies	HD SUPPLY WATERWORK WATER & SEWER MAIN I	C465306		06/12/14	3,564.96	
591-540.202-726.000		WATER & SEWER PARTS	HD SUPPLY WATERWORK WATER & SEWER MAIN I	C465306		06/12/14	829.64	
591-540.202-726.000		Supplies	HD SUPPLY WATERWORKS, LTD.	C483560		06/12/14	1,101.40	
591-540.202-726.000		COUPLINGS/CONNECTORS, SLC METER LLC	SERVICE & HYDRANT PAI	28723		06/12/14	5,040.06	21859
591-540.202-758.000		COLD WEATHER GEAR	HUBBARD SUPPLY COMP/ COLD WEATHER GEAR	1174798		05/01/14	4,212.20	21210
591-540.202-782.000		Asphalt-Outside	ACE SAGINAW PAVING COMPANY	1940291		04/17/14	2,530.02	
			Total For Dept 540.202 Wsc-Water Distribution Mains			120,870.48		
Dept 540.204 Wsc-Meter Room - Meter Maint								
591-540.204-642.000		Charges For Sale	STATE OF MICHIGAN	AT	2014 UNCLAIMED	06/19/14	97.77	173641
			Total For Dept 540.204 Wsc-Meter Room - Meter Maint			97.77		
Dept 545.200 Water Plant - Operations								
591-545.200-726.000		BACTERIOLOGICAL SUPPLIE	IDEXX LABORATORIES INC	BACTERIOLOGICAL SUPP	278518289	06/12/14	2,099.00	21997
591-545.200-726.000		Supplies	IDEXX LABORATORIES INC	BACTERIOLOGICAL SUPP	278518289	06/12/14	3,411.00	21997
591-545.200-729.000		Postage	MAIL ROOM SERVICE CENTER		04140261	05/08/14	0.54	21246
591-545.200-729.000		Postage	PRINTCOMM		52826	06/19/14	5,539.80	21908
591-545.200-740.000		FERRIC CHLORIDE	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185024	04/24/14	5,539.50	21180
591-545.200-740.000		CHANGE ORDER #1 FERRIC	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185024	04/24/14	3,578.97	21180
591-545.200-740.000		CHANGE ORDER #1 FERRIC	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185416	05/08/14	7,121.63	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185416	05/08/14	2,181.53	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185520	05/15/14	9,105.54	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185873	05/22/14	9,208.74	21840
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185724	05/22/14	9,349.47	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	185972	05/29/14	9,186.70	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICALS		186579	06/12/14	9,337.72	21928
591-545.200-740.000		Operating Supplies	PVS NOLWOOD CHEMICA	FERRIC CHLORIDE	186503	06/12/14	9,566.30	21928
591-545.200-740.000		ARCH CONSTANT CHLOR	CHEMICAL SYSTEMS INC	CALCIUM HYPOCHLORIT	3281	06/19/14	8,073.00	22028

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
591-545.200-740.000		Operating Supplies	PVS TECHNOLOGIES INC		186302	06/26/14	9,272.67	
591-545.200-740.000		Operating Supplies	PVS TECHNOLOGIES INC		186183	06/26/14	9,379.20	
591-545.200-740.000		Operating Supplies	PVS TECHNOLOGIES INC		186176	06/26/14	9,516.70	
591-545.200-740.000		Operating Supplies	PVS TECHNOLOGIES INC		186766	06/26/14	9,663.16	
591-545.200-740.000		Operating Supplies	PVS TECHNOLOGIES INC		186917	07/02/14	9,659.70	
591-545.200-759.000		WATER PURCHASE	CITY OF DETROIT		002-0451.300	05/22/14	2,412,222.58	21312
591-545.200-759.000		WATER PURCHASE	CITY OF DETROIT		002-0451.300	06/19/14	997,261.41	21873
591-545.200-759.000		WATER PURCHASE	CITY OF DETROIT		002-0451.300	06/19/14	1,155,587.19	21873
591-545.200-801.000		Professional Service	SPENCER ENTERPRISES INC		APRIL 2014	06/05/14	8,000.00	21935
591-545.200-823.000		Copying Services	XEROX CORP		800629318	04/10/14	183.29	20738
591-545.200-823.000		PB8019283 WATER PLANT	XEROX CORP	XEROX COPY MACHIT	800625230	04/10/14	183.29	20738
591-545.200-823.000		PB8019283 WATER PLANT	XEROX CORP	XEROX COPY MACHIT	800630654	05/01/14	257.22	21242
591-545.200-823.000		PB8019283 WATER PLANT	XEROX CORP	XEROX COPY MACHIT	800633282	07/03/14	183.29	
591-545.200-850.000		Communications	AT & T		810766700004	04/24/14	1,275.76	173192
591-545.200-850.000		Communications	AT & T SBS		8102303151595	04/24/14	15,852.72	173193
591-545.200-850.000		Communications	AT & T SBS		8102303151595	05/29/14	15,770.38	173529
591-545.200-850.000		Communications	AT & T		810766700005	06/05/14	1,248.28	173566
591-545.200-850.000		Communications	AT & T SBS		8102303151595	06/19/14	15,769.86	173656
591-545.200-850.000		Communications	AT & T		810766700006	06/24/14	1,249.03	173654
591-545.200-920.200		Consumers Energy	Consumers Energy	ML021914-031914 1553	100000179950	04/17/14	14,532.22	173158
591-545.200-920.200		Consumers Energy	Consumers Energy	ML032014-041714 1553	100000179950	05/08/14	8,354.22	173306
591-545.200-920.300		Consumers Energy	Consumers Energy	ML022814-032814 4500	100000177871	04/17/14	20,403.96	173158
591-545.200-920.300		Power	CONSUMERS ENERGY		100000177871	06/19/14	22,152.75	173631
591-545.200-920.300		Power	CONSUMERS ENERGY		100000177871	06/19/14	60,249.72	173631
			Total For Dept 545.200 Water Plant - Operations			4,891,528.04		
Dept 545.201 Water Plant Maintenance								
591-545.201-726.000		Supplies	ALLEN-BRADLEY DRIVES/PL MCNAUGHTON MCKAY EI ALLEN-BRADLEY DRIVES/		13245583-00	05/08/14	194.31	21980
591-545.201-726.000		Purchase McNaughton-Mid McNaughton Mckay Ei Purchase McNaughton-M			13245583-00	05/08/14	8,217.09	21980
591-545.201-726.000		Repairs And Maintenance	ZITO CONSTRUCTION CO		2426	06/19/14	5,806.50	21961
591-545.201-930.000		LARGE VALVE REPAIR	MUSKEGON VALVE CO	LARGE VALVE REPAIR & I MV14037-1		05/15/14	6,500.00	21911
591-545.201-930.000		OZONE MAINTENANCE SER FIN-TEK CORPORATION		OZONE MAINTENANCE S INV979463		05/22/14	9,928.80	
591-545.201-930.000		Repairs And Maintenance	YOUNGS ENVIRONMENTAL CLEANUP INC		224728	06/05/14	11,940.00	21487
591-545.201-930.000		Repairs And Maintenance	WILLIAM E WALTER INC		75459	06/12/14	28,813.50	173626
591-545.201-930.000			Total For Dept 545.201 Water Plant Maintenance			88,882.95	17,482.75	21985
Dept 545.202 Water Plant - Dam Operations								
591-545.202-850.000		Communications	AT & T SBS		8102303151595	04/24/14	53.42	173193
591-545.202-850.000		Communications	AT & T SBS		8102303151595	05/29/14	53.45	173529

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
591-545.202-850.000		Communications	AT & T SBS		8102303151595	06/19/14	53.44	173656
591-545.202-920.300			Consumers Energy	ML032214-042214 7139 100010419677		05/08/14	12,783.63	173306
			Total For Dept 545.202 Water Plant - Dam Operations			12,943.94		
Dept 545.300 Water Plant - Capital Improvements								
591-545.300-801.000		DUAL FEED MODIFICATION CONSUMERS ENERGY	AT	DUAL FEED MODIFIC	9301632129	05/01/14	225,000.00	173251
591-545.300-801.000		WATERMAIN CUT IN	ZITO CONSTRUCTION CO	WATERMAIN CUT IN	APP 1	06/12/14	192,600.00	21827
591-545.300-801.000		LIME RESIDUAL DISPOSAL	ZITO CONSTRUCTION CO	LIME RESIDUAL DISPOSA	APP #1	06/12/14	287,675.00	21827
591-545.300-976.000		PEBBLE LIME FOR SOFTENII GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	35769 RI	04/24/14	6,286.76	20791
591-545.300-976.000		PEBBLE LIME FOR SOFTENII GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	36298RI	05/01/14	1,984.15	21203
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	36298RI	05/01/14	4,298.23	21203
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	36487 RI	05/08/14	6,813.82	21203
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	36729 RI	05/08/14	6,708.70	21203
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	36974 RI	05/15/14	6,729.14	21406
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	37313 RI	05/22/14	6,717.46	21499
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	37394 RI	05/22/14	6,803.60	21499
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	37678 RI	05/29/14	6,720.38	21499
591-545.300-976.000		CHANGE ORDER # 1 FOR PE GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	37977 RI	06/05/14	208.67	21943
591-545.300-976.000		Building Additions & Impro	GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	37977 RI	6,511.71	21943
591-545.300-976.000		Building Additions & Impro	GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	38117 RI	6,748.12	21943
591-545.300-976.000		Building Additions & Impro	GRAYMONT WESTERN	LIP	PEBBLE LIME FOR SOFTEI	38525 RI	6,720.38	21943
591-545.300-976.000		Building Additions & Impro	GRAYMONT WESTERN	LIME INC	38835 RI	06/19/14	6,721.84	22041
591-545.300-976.000		Building Additions & Impro	GRAYMONT WESTERN	LIME INC	39230 RI	06/26/14	6,726.22	
591-545.300-977.000		WP SUBSTATION TRANSFO	MCNAUGHTON MCKAY EI	WP SUBSTATION TRANSI	13054988-02	04/03/14	115,653.00	20572
591-545.300-977.000		WP SUBSTATION TRANSFO	MCNAUGHTON MCKAY EI	WP SUBSTATION TRANSI	13054988-01	04/03/14	115,653.00	20572
591-545.300-977.000		HYDRO INSTRUMENTS MOI	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	4,800.00	20602
591-545.300-977.000		OMNI WALL PANEL	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	13,050.00	20602
591-545.300-977.000		VACUUM MONITOR	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	2,100.00	20602
591-545.300-977.000		EJECTOR	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	1,710.00	20602
591-545.300-977.000		DIAPHRAGM	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	900.00	20602
591-545.300-977.000		WATER INLET ASSEMBLY	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	900.00	20602
591-545.300-977.000		SHIPPING	RS TECHNICAL SERVICES,	CHLORINE FEED EQUIPM	18096	04/03/14	250.00	20602
591-545.300-977.000		S4X42 INCH BUTTERFLY VA	VALMATIC VALVE & MFG	S4 X 42 INCH BUTTERFLY	294803	04/03/14	8,300.00	20636
591-545.300-977.000		S4X42 INCH BUTTERFLY VA	VALMATIC VALVE & MFG	S4 X 42 INCH BUTTERFLY	294804	04/03/14	14,600.00	20636
591-545.300-977.000		WATER BOOSTER PUMP	PROFESSIONAL PUMP INC	WATER BOOSTER PUMP	5062192	04/17/14	4,904.00	20789
591-545.300-977.000		FREIGHT	PROFESSIONAL PUMP INC	WATER BOOSTER PUMP	5062192	04/17/14	160.25	20789
591-545.300-977.000		WP SUBSTATION TRANSFO	MCNAUGHTON MCKAY EI	WP SUBSTATION TRANSI	13054988-00	04/24/14	7,000.00	20726
591-545.300-977.000		TORREY ROAD	KENNEDY INDUSTRIES INC	TORREY ROAD MECHAN	553262	04/24/14	65,260.00	20759
591-545.300-977.000		W. PLANT ELECTRICAL DIST	MCNAUGHTON MCKAY EI	WATER PLANT ELECTRIC	12995215-04	04/24/14	85,646.00	20813
591-545.300-977.000		INSTALLATION OF NEW ELE	NEWKIRK ELECTRIC ASSO	INSTALLATION OF NEW	E 30684	04/24/14	526,100.00	20746

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
591-545.300-977.000		W. PLANT ELECTRICAL DIST MCNAUGHTON MCKAY EI WATER PLANT ELECTRIC		12995215-05		05/01/14	38,138.98	21880
591-545.300-977.000		CHANGE ORDER # 1- TO INI MCNAUGHTON MCKAY EI WATER PLANT ELECTRIC		12995215-05		05/01/14	14,428.10	21880
591-545.300-977.000		SIX (6) USAA048A, STATION MCNAUGHTON MCKAY EI SIX (6) USAA048A, STATI		13057506-00		05/15/14	9,354.00	21795
591-545.300-977.000		INSTALLATION OF NEW ELE NEWKIRK ELECTRIC ASSO: INSTALLATION OF NEW F		30697		05/15/14	282,710.00	21899
591-545.300-977.000		OZONE GENERATOR PARTS OZONIA NORTH AMERICA OZONE GENERATOR PAR		405358		05/29/14	54,786.92	173561
591-545.300-977.000		54" FLANGED BUTTERFLY V VALMATIC VALVE & MFG 54" FLANGED BUTTERFLY		297105		06/05/14	14,600.00	21948
591-545.300-977.000		CHLORINE		RS TECHNICAL SERVICES, I CHLORINE FEED SYSTEM	18172	06/26/14	7,368.94	
591-545.300-977.000		Equipment		RS TECHNICAL SERVICES, I CHLORINE FEED SYSTEM	18172	06/26/14	1,351.06	
591-545.300-977.000		VARIABLE DRIVE EQUIPMEI MCNAUGHTON MCKAY EI VARIABLE DRIVE EQUIP		13065462-01		07/02/14	237,836.00	
591-545.300-977.000		PUMP AND MOTOR		XYLEM WATER SOLUTION PUMP AND MOTOR	3611012830	07/02/14	69,250.00	
		Total For Dept 545.300 Water Plant - Capital Improvements				2,488,784.43		
		Total For Fund 591 Water Fund				8,224,969.70		
Fund 627 Fringe Benefit Fund								
Dept 000.000 Balance Sheet Activity								
627-000.000-232.100		P/R Deduct Payable - State	STATE OF MICHIGAN		C38-6004611 0314	04/10/14	81,306.64	20655
627-000.000-232.100		P/R Deduct Payable - State	STATE OF MICHIGAN		C38-6004611 0414	05/15/14	82,708.79	21294
627-000.000-232.100		P/R Deduct Payable - State	STATE OF MICHIGAN		C38-6004611 0514	06/12/14	119,897.39	21871
		Total For Dept 000.000 Balance Sheet Activity				283,912.82		
Dept 174.871 Risk And Benefit-Workers Compensation								
627-174.871-850.000		Communications	AT & T		810766700005	06/05/14	166.44	173566
627-174.871-850.000		Communications	AT & T		810766700006	06/24/14	166.54	173654
		Total For Dept 174.871 Risk And Benefit-Workers Compensation				332.98		
Dept 270.300 Personnel - Workers compensation								
627-270.300-801.000		Professional Service	CORNERSTONE MUNICIPAL ADVISORY GR.		22926	05/29/14	6,403.02	21837
627-270.300-850.000		Communications	AT & T		810766700004	04/24/14	170.10	173192
627-270.300-850.000		Communications	AT & T SBS		8102303151595	04/24/14	28.42	173193
627-270.300-850.000		Communications	AT & T SBS		8102303151595	05/29/14	28.71	173529
627-270.300-850.000		Communications	AT & T SBS		8102303151595	06/19/14	28.44	173656
		Total For Dept 270.300 Personnel - Workers compensation				6,658.69		
Dept 853.250 Fringe Benefit - Hospitalization Insuran								
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-03	04/17/14	5,081.58	20785
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-16	04/17/14	5,523.68	20785
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-09	04/17/14	7,106.81	20785
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-02	04/17/14	8,959.16	20785
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-07	04/17/14	17,007.07	20785

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
627-853.250-716.000		3802430180	HEALTHPLUS OF MICHIGAN		AC0100052638	04/24/14	5,200.72	20775
627-853.250-716.000		3802430150 1600	HEALTHPLUS OF MICHIGAN	0410	AC0100052635	04/24/14	66,893.05	20775
627-853.250-716.000		Hosp Insurance (Active EE's)	HEALTHPLUS OF MICHIGAN	0410	AC0100052635	04/24/14	43.51	20775
627-853.250-716.000		3802430120 POL PATROL	HEALTHPLUS OF MICHIGAN		AC0100052633	04/24/14	20,882.41	20775
627-853.250-716.000		3802430110 FIRE	HEALTHPLUS OF MICHIGAN		AC0100052632	04/24/14	16,451.29	20775
627-853.250-716.000		3802430130	HEALTHPLUS OF MICHIGAN		AC0100052634	04/24/14	9,895.48	20775
627-853.250-716.000		3802430170 1799	HEALTHPLUS OF MICHIGAN		AC0100052637	04/24/14	10,415.32	20775
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-03	05/08/14	5,081.58	21190
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-16	05/08/14	5,523.68	21190
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-07	05/08/14	1,303.62	21190
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-07	05/08/14	16,337.42	21190
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-09	05/08/14	7,106.81	21190
627-853.250-716.000		HEALTH INSURANCE	MCLAREN HEALTH PLAN		101537-02	05/08/14	8,959.16	21190
627-853.250-716.000		3802430180	HEALTHPLUS OF MICHIGAN		AC0100053146	05/22/14	5,200.72	21342
627-853.250-716.000		3802430150	HEALTHPLUS OF MICHIGAN		AC0100053143	05/22/14	64,276.28	21342
627-853.250-716.000		3802430120 POL PATROL	HEALTHPLUS OF MICHIGAN		AC0100053141	05/22/14	20,882.41	21342
627-853.250-716.000		3802430110 FIRE	HEALTHPLUS OF MICHIGAN		AC0100053140	05/22/14	13,884.39	21342
627-853.250-716.000		3802430130	HEALTHPLUS OF MICHIGAN		AC0100053142	05/22/14	10,293.14	21342
627-853.250-716.000		3802430170 1799	HEALTHPLUS OF MICHIGAN		AC0100053145	05/22/14	8,857.81	21342
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-07	05/29/14	18,302.09	21488
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-02	05/29/14	7,662.46	21488
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-16	05/29/14	5,523.68	21488
627-853.250-716.000		Hosp Insurance (Active EE's)	MCLAREN HEALTH PLAN		101537-09	05/29/14	7,106.81	21488
627-853.250-716.000		3802430150	HEALTHPLUS OF MICHIGAN	FY15	AC0100053618	06/19/14	47,353.38	21930
627-853.250-716.000		3802430110	HEALTHPLUS OF MICHIGAN	FY15	AC0100053615	06/19/14	11,899.96	21930
627-853.250-716.000		3802430120 POL PATROL	HEALTHPLUS OF MICHIGAN	FY15	AC0100053616	06/19/14	14,056.98	21930
627-853.250-716.000		3802430130	HEALTHPLUS OF MICHIGAN	FY15	AC0100053617	06/19/14	10,389.89	21930
627-853.250-716.000		3802430170	HEALTHPLUS OF MICHIGAN	FY15	AC0100053620	06/19/14	8,084.92	21930
Total For Dept 853.250 Fringe Benefit - Hospitalization Insuran						471,547.27		
Dept 853.300 Fringe Benefit - Life Insurance								
627-853.300-717.000		LIFE INSURANCE	STANDARD INSURANCE C	LIFE INSURANCE FY12 MAY 2014		04/17/14	5,478.06	20761
627-853.300-717.000		LIFE INSURANCE	STANDARD INSURANCE C	LIFE INSURANCE FY12 JUNE 2014		05/22/14	5,390.50	21335
627-853.300-717.000		LIFE INSURANCE	STANDARD INSURANCE C	FY15 JULY 2014		06/19/14	5,251.14	22014
Total For Dept 853.300 Fringe Benefit - Life Insurance							16,119.70	
Total For Fund 627 Fringe Benefit Fund							778,571.46	

Fund 636 Information Services Fund
Dept 228.100 Information Services

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
636-228.100-801.000		IT SERVICES	EPIC TECHNOLOGY SOLUTIONS	EXPIRES 8/31/14	3623	04/10/14	1,962.50	20622
636-228.100-801.000		IT SERVICES	EPIC TECHNOLOGY SOLUTIONS	EXPIRES 8/31/14	3623	04/10/14	1,755.00	20622
636-228.100-801.000		IT HELP DESK BUSINESS PRI	EPIC TECHNOLOGY SOLUTIONS	EXPIRES 8/31/14	3623	04/10/14	355.00	20622
636-228.100-801.000		ADDITIONAL SERVICES	EPIC TECHNOLOGY SOLUTIONS	EXPIRES 8/31/14	3623	04/10/14	1,010.00	20622
636-228.100-801.000		IT HELP DESK BUSINESS PRI	EPIC TECHNOLOGY SOLUTIONS	EXPIRES 8/31/14	3707	06/19/14	8,202.50	21937
636-228.100-801.000		Purchase Newkirk Electric / NEWKIRK ELECTRIC ASSOCIATES	Purchase Newkirk Electric	8097	8097	06/19/14	5,184.00	21959
636-228.100-814.600		Computer Software	DELL MARKETING LP	XUDDXP425	XUDDXP425	05/08/14	95,375.34	173302
636-228.100-823.000		Copying Services	XEROX CORP	800629318	800629318	04/10/14	183.30	20738
636-228.100-823.000		PB8018352 INFO SERVICES	XEROX CORP	XEROX COPY MACHIN	800625230	04/10/14	183.30	20738
636-228.100-823.000		PB8018352 INFO SERVICES	XEROX CORP	XEROX COPY MACHIN	800630654	05/01/14	255.16	21242
636-228.100-823.000		PB8018352 INFO SERVICES	XEROX CORP	XEROX COPY MACHIN	800633282	07/03/14	183.30	
636-228.100-850.000		Communications	AT & T	AT	8955804779	04/10/14	7,008.11	173162
636-228.100-850.000		Communications	AT & T	AT	810R01039404	04/10/14	14,985.15	173161
636-228.100-850.000		Communications	AT & T	AT	810766700004	04/24/14	7,100.71	173192
636-228.100-850.000		Communications	AT & T SBS	AT	8102303151595	04/24/14	3,098.48	173193
636-228.100-850.000		Communications	AT & T	AT	8956032515	05/01/14	7,013.66	173266
636-228.100-850.000		Communications	AT & T	AT	9362983201	05/01/14	6,683.65	173313
636-228.100-850.000		Communications	AT & T SBS	AT	8102303151595	05/29/14	3,098.48	173529
636-228.100-850.000		Communications	AT & T	AT	8956256807	06/05/14	7,013.66	173569
636-228.100-850.000		Communications	AT & T	AT	810766700005	06/05/14	7,001.40	173566
636-228.100-850.000		Communications	AT & T	AT	810R01039406	06/12/14	13,827.68	173599
636-228.100-850.000		Communications	AT & T SBS	AT	8102303151595	06/19/14	3,098.48	173656
636-228.100-850.000		Communications	AT & T	AT	810766700006	06/24/14	7,222.43	173654
636-228.100-930.000		Purchase Century Technology	GREAT LAKES COMPUTER PURCHASE CENTURY TECHNOLOGY	INV238074	INV238074	05/14/14	5,000.00	21298
636-228.100-977.000		2 EQUALLOGIC PS4100X	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	1,505.20	21188
636-228.100-977.000		POWERVAULT DL2200	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	806.08	21188
636-228.100-977.000		PE R710, PE R610	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	726.93	21188
636-228.100-977.000		2 PE R710, PE R610	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	1,167.55	21188
636-228.100-977.000		4220 42U RACK	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	55.95	21188
636-228.100-977.000		VIRTUALIZATION TRAINING	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	76.34	21188
636-228.100-977.000		IMPLEMENTATION SERVICE	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	733.22	21188
636-228.100-977.000		OPTIPLEX 390	DELL FINANCIAL SERVICES, LLC	77266948	77266948	05/08/14	7,581.53	21188
636-228.100-977.000		2 EQUALLOGIC PS4100X	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	5,224.68	21481
636-228.100-977.000		POWERVAULT DL2200	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	806.08	21481
636-228.100-977.000		PE R710, PE R610	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	726.93	21481
636-228.100-977.000		2 PE R710, PE R610	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	1,167.55	21481
636-228.100-977.000		4220 42U RACK	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	55.95	21481
636-228.100-977.000		VIRTUALIZATION TRAINING	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	76.34	21481
636-228.100-977.000		IMPLEMENTATION SERVICE	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	733.22	21481
636-228.100-977.000		OPTIPLEX 390	DELL FINANCIAL SERVICES, LLC	77318505	77318505	06/05/14	3,862.05	21481

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
636-228.100-977.000		2 EQUALLOGIC P54100X	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	796.12
636-228.100-977.000		POWERSVAULT DL2200	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	2,418.24
636-228.100-977.000		PE R710, PE R610	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	2,180.79
636-228.100-977.000		2 PE R710, PE R610	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	3,502.65
636-228.100-977.000		4220 42U RACK	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	167.85
636-228.100-977.000		VIRTUALIZATION TRAINING	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	229.02
636-228.100-977.000		IMPLEMENTATION SERVICE	DELL FINANCIAL SERVICES, LLC		77376252	06/26/14	3,358.13
Total For Dept 228.100 Information Services						244,759.69	
Total For Fund 636 Information Services Fund						244,759.69	

Fund 661 Fleet/Central Garage Fund

Dept 000.000 Balance Sheet Activity

661-000.000-110.400		REPAIR PARTS FOR V# 4451 NEAL'S TRUCK PARTS INC REPAIR PARTS FOR V# 44	1173505			05/08/14	5,728.82	173303
661-000.000-110.400		SNOW PLOW PARTS	SHULTS EQUIPMENT INC SNOW PLOW PARTS		0091975-IN	05/08/14	6,665.00	21255
661-000.000-110.400		Total For Dept 000.000 Balance Sheet Activity				12,393.82		

Dept 451.100 Fleet Management

661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84059	04/10/14	5,530.87	324
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84073	04/10/14	6,343.33	324
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84160	04/17/14	5,489.49	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84153	04/17/14	6,577.25	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84154	04/17/14	6,625.68	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84159	05/15/14	5,337.51	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84278	05/15/14	5,829.32	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84382	05/22/14	5,340.68	325
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84513	05/08/14	8,884.18	326
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84645	05/15/14	8,907.80	327
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84786	05/29/14	5,782.64	328
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84920	05/29/14	10,267.46	328
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84784	05/29/14	9,225.96	328
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		84785	05/29/14	7,385.13	328
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		85177	06/12/14	10,166.68	329
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		85334	06/19/14	7,654.10	330
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		85478	07/02/14	9,717.72	
661-451.100-751.000		Gas, Oil, Fuel	MARATHON FLINT OIL COMPANY		85624	07/02/14	6,822.49	
661-451.100-823.000		Copling Services	XEROX CORP		800629318	04/10/14	113.61	20738
661-451.100-823.000		VXW011613 FLEET (WAS SJ XEROX CORP	XEROX COPY MACHIT	800625230		04/10/14	113.61	20738
661-451.100-823.000		VXW011613 FLEET (WAS SJ XEROX CORP	XEROX COPY MACHIT	800630654		05/01/14	113.61	21242
661-451.100-823.000		VXW011613 FLEET (WAS SJ XEROX CORP	XEROX COPY MACHIT	800633282		07/03/14	113.61	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
661-451.100-850.000		Communications	AT & T		810766700004	04/24/14	340.20 173192
661-451.100-850.000		Communications	AT & T		810766700005	06/05/14	332.87 173566
661-451.100-850.000		Communications	AT & T		810766700006	06/24/14	333.08 173654
661-451.100-977.500		4X4 DIESEL UTILITY VEHICLE	FALCON ROAD MAINTEN/4 TON HOT PATCHER	4X4 DIESEL UTILITY VEHICLE	05814	05/08/14	45,168.00 21152
661-451.100-977.500		4 TON HOT PATCHER	FALCON ROAD MAINTEN/4 TON HOT PATCHER	4 TON HOT PATCHER	05814	05/29/14	17,950.00 21508
			Total For Dept 451.100 Fleet Management			196,466.88	
			Total For Fund 661 Fleet/Central Garage Fund			208,860.70	

Fund 677 Self Insurance Fund
Dept 266.200 Law Office-Suits/Settlements

677-266.200-801.500		LEGAL SERVICES FY2013/2C	MILLER, CANFIELD, PADDOCK AND STONE	LEGAL SERVICES	1242353	04/10/14	17,967.75 20617
677-266.200-801.500		Legal Services	MILLER, CANFIELD, PADDOCK AND STONE	LEGAL SERVICES	1242353	04/10/14	6,000.60 20617
677-266.200-801.500		LEGAL SERVICES FY2013/2C	WARNER NORCROSS AND LEGAL SERVICES	LEGAL SERVICES	1904254	04/24/14	5,113.90 20736
677-266.200-801.500		Legal Services	WARNER NORCROSS AND LEGAL SERVICES	LEGAL SERVICES	1904254	04/24/14	999.53 20736
677-266.200-801.500		Legal Services	MILLER, CANFIELD, PADDOCK AND STONE	LEGAL SERVICES	1245205	05/08/14	17,227.80 21346
677-266.200-801.500		LEGAL SERVICES	GIARMARCO MULLINS & ILEGAL SERVICES	LEGAL SERVICES	27	05/22/14	5,606.60 21345
677-266.200-801.500		Legal Services	MILLER, CANFIELD, PADDOCK AND STONE	LEGAL SERVICES	1248275	06/12/14	38,425.87 21845
677-266.200-801.500		LEGAL SERVICES	GIARMARCO MULLINS & ILEGAL SERVICES	LEGAL SERVICES	28	06/26/14	897.86
677-266.200-801.500		Legal Services	GIARMARCO MULLINS & ILEGAL SERVICES	LEGAL SERVICES	28	06/26/14	6,205.64
677-266.200-956.300		Litigations & Suits	CONSUMERS ENERGY	Litigations & Suits	96706399	04/24/14	10,797.11
677-266.200-956.300		Litigations & Suits	DEAN T. YEOTIS	Litigations & Suits	EME2322014	04/24/14	103,244.50 173241
			Total For Dept 266.200 Law Office-Suits/Settlements			212,487.16	
			Total For Fund 677 Self Insurance Fund			212,487.16	

Fund 701 General Agency Fund
Dept 000.000 Balance Sheet Activity

701-000.000-202.000		Accounts Payable	ROBERT AND RUTH MARKS	Accounts Payable	PB131017	04/24/14	7,579.00 20799
701-000.000-202.000		813-00031	HARRINGTON, IANA	813-00031	B13-00031	05/15/14	8,295.00 173377
701-000.000-202.000		Accounts Payable	ROBERT T KELLEY	Accounts Payable	B13-0050	05/29/14	11,875.50 21411
701-000.000-202.000		811-00067	DAVIS, FELICIA M	811-00067	B11-00067	06/05/14	7,812.00 173577
701-000.000-202.000		Accounts Payable	BURNASH WRECKING	Accounts Payable	FWA12-0059	06/05/14	6,950.00 21770
701-000.000-202.000		814-00008	BOBBIE KIRBY	814-00008	B14-00008	06/12/14	8,295.00 21952
701-000.000-202.000		814-00003	STEVEN MALIK	814-00003	B14-00003	06/19/14	7,500.00 173638
701-000.000-202.900		A/P - Treas Refund Interface	STATE OF MICHIGAN	A/P - Treas Refund Interface	2014 UNCLAIMED	06/19/14	13.59 173641
			Total For Dept 000.000 Balance Sheet Activity			58,320.09	
			Total For Fund 701 General Agency Fund			58,320.09	

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 703 Current Tax Collection Fund								
Dept 000.000 Balance Sheet Activity								
703-000.000-202.900		A/P - Treas Refund Interfac 4405 CONTINENTAL DRIV		40-33-301-003		05/01/14	14,304.48	173282
703-000.000-202.900		A/P - Treas Refund Interfac FIFTH THIRD BANK		40-15-276-014		05/01/14	6,882.29	173289
703-000.000-202.900		A/P - Treas Refund Interfac EASTRIDGE COMMONS RI		41-16-401-013		05/08/14	12,604.99	173351
703-000.000-202.900		A/P - Treas Refund Interfac ELGA CREDIT UNION		41-04-302-016		06/05/14	7,094.31	173585
703-000.000-202.900		A/P - Treas Refund Interfac STATE OF MICHIGAN		2014 UNCLAIMED		06/19/14	802.59	173641
		Total For Dept 000.000 Balance Sheet Activity				41,588.66		
Dept 001.100 2010 Fsd Property Tax Levy								
703-001.100-274.000		Undistributed tax collector FLINT BOARD OF EDUCATION		TAX YR 13		04/24/14	69,717.98	20721
		Total For Dept 001.100 2010 Fsd Property Tax Levy				69,717.98		
Dept 001.101 2010 County prop tax levy								
703-001.101-274.000		Undistributed tax collector GENESEE COUNTY TREASURER		TAX YR 13		04/17/14	18,351.07	20699
		Total For Dept 001.101 2010 County prop tax levy				18,351.07		
Dept 001.102 2010 Mott Property Tax Levy								
703-001.102-274.000		Undistributed tax collector C S MOTT COMMUNITY COLLEGE		TAX YR 13		04/24/14	13,215.86	20717
		Total For Dept 001.102 2010 Mott Property Tax Levy				13,215.86		
Dept 001.103 2010 DDA prop tax levy								
703-001.103-274.000		Undistributed tax collector DOWNTOWN DEVELOPMENT AUTHORITY		TAX YR 13		04/24/14	1,657.91	20720
		Total For Dept 001.103 2010 DDA prop tax levy				1,657.91		
Dept 001.106 2010 Gisd Property Tax Lev								
703-001.106-274.000		Undistributed tax collector GENESEE INTERMEDIATE SCHOOL DIST		TAX YR 13		04/24/14	18,111.33	20723
		Total For Dept 001.106 2010 Gisd Property Tax Lev				18,111.33		
Dept 011.100 2010 MET Prop Tax Levy								
703-011.100-274.000		Undistributed tax collector GENESEE COUNTY TREASURER-MET		TAX YR 13		04/24/14	23,964.51	20751
		Total For Dept 011.100 2010 MET Prop Tax Levy				23,964.51		
Dept 021.100 2010 Library prop tax levy								
703-021.100-274.000		Undistributed tax collector FLINT PUBLIC LIBRARY		TAX YR 13		04/24/14	16,861.14	20741
		Total For Dept 021.100 2010 Library prop tax levy				16,861.14		
Dept 022.100 2010 County landbank 5/50&Brownfields								
703-022.100-274.000		Undistributed tax collector GENESEE COUNTY TREASURER		TAX YR 13		04/17/14	141,404.50	20699

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
703-022.100-274.000		Undistributed tax collection	GENESEE COUNTY LAND BANK AUTHORITY	FY14 2013 LND8NK	04/17/14	20704	62,594.60
			Total For Dept 022.100 2010 County landbank 5/50&Brownfields		203,999.10		
Dept 023.100 2010 TIFA DDA Captured tax levy							
703-023.100-274.000		Undistributed tax collection	DOWNTOWN DEVELOPMENT AUTHORITY	TAX YR 13	04/24/14	20720	27,689.95
			Total For Dept 023.100 2010 TIFA DDA Captured tax levy		27,689.95		
			Total For Fund 703 Current Tax Collection Fund		435,257.51		
Fund 735 Retirees' Life Insurance Fund							
Dept 000.101 Retirement System-Death Benefits Admin							
735-000.101-874.500		Death Benefit Payments	LAWRENCE E MOON FUNERAL HOME	JAMES THOMPSON	04/17/14	173170	7,426.56
735-000.101-874.500		Death Benefit Payments	BARBARA SCHULZ, BENEFICIARY OF	BENEF OF ROBERT S	04/17/14	173173	10,000.00
735-000.101-874.500		Death Benefit Payments	LINDA LEACH, FI	RET DALLAS LEACH	05/15/14	173394	7,754.93
735-000.101-874.500		Death Benefit Payments	VELMA WIRTH, FI	RET GLENN WIRTH	05/15/14	173395	7,500.00
735-000.101-874.500		Death Benefit Payments	MICHAEL SMITH, FI	DEATH BENEFIT	05/29/14	173581	5,000.00
735-000.101-874.500		Death Benefit Payments	GAIL ZAMBON, FI	DEATH BENEFIT	06/12/14	173612	7,500.00
735-000.101-874.500		Death Benefit Payments	THE ESTATE OF ELWOOD FI	DEATH BENEFIT	06/12/14	173614	5,000.00
735-000.101-874.500		Death Benefit Payments	THOMAS CARL ALARIE, FI	06222014	06/26/14		5,000.00
			Total For Dept 000.101 Retirement System-Death Benefits Admin		55,181.49		
			Total For Fund 735 Retirees' Life Insurance Fund		55,181.49		
Fund 736 Public Employee Health Care Fund							
Dept 000.105 Retiree Health Insurance							
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161608	04/17/14	173191	8,714.44
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161607	04/17/14	173191	13,988.00
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161602	04/17/14	173191	45,876.46
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161601	04/17/14	173191	21,909.46
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161605	04/17/14	173191	27,668.50
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT	25161603	04/17/14	173191	19,223.02
736-000.105-716.100		3802439193 POL LC RET	HEALTHPLUS OF MICHIGAN	AC0100052660	04/24/14	20775	5,773.35
736-000.105-716.100		3M02434000	HEALTHPLUS OF MICHIGAN	AC0100052956	04/24/14	20775	37,996.57
736-000.105-716.100		3802439153 1600 RET	HEALTHPLUS OF MICHIGAN	AC0100052656	04/24/14	20775	25,698.16
736-000.105-716.100		3802439123 POL PTL RET	HEALTHPLUS OF MICHIGAN	AC0100052654	04/24/14	20775	26,162.66
736-000.105-716.100		3802437153 1600 RET	HEALTHPLUS OF MICHIGAN	AC0100052644	04/24/14	20775	24,435.52
736-000.105-716.100		3802439133 POL SGT RET	HEALTHPLUS OF MICHIGAN	AC0100052655	04/24/14	20775	15,573.39
736-000.105-716.100		3802439113 FIRE RET	HEALTHPLUS OF MICHIGAN	AC0100052653	04/24/14	20775	15,849.89
736-000.105-716.100		3M2431000	HEALTHPLUS OF MICHIGAN	AC0100052952	04/24/14	20775	13,813.20

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount	Check #
736-000.105-716.100		3802439173 1799 RET	HEALTHPLUS OF MICHIGAN		AC0100052658	04/24/14	9,938.29	20775
736-000.105-716.100		3802439173 1799 RET	HEALTHPLUS OF MICHIGAN		AC0100052663	04/24/14	5,920.68	20775
736-000.105-716.100		3802439173 1799 RET	HEALTHPLUS OF MICHIGAN		AC0100052640	04/24/14	7,789.35	20775
736-000.105-716.100		Hosp Ins (Retirees)	CORNERSTONE MUNICIPAL ADVISORY GR.		22916	05/15/14	30,000.00	21837
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161609	05/15/14	5,065.38	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161608	05/15/14	8,685.44	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161601	05/15/14	22,052.88	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161605	05/15/14	26,483.80	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161602	05/15/14	45,855.80	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161607	05/15/14	14,014.22	173475
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161603	05/15/14	19,123.70	173475
736-000.105-716.100		3802439123	HEALTHPLUS OF MICHIGAN		AC0100053162	05/22/14	32,360.24	21342
736-000.105-716.100		3M0100053432	HEALTHPLUS OF MICHIGAN		AC0100053432	05/22/14	37,996.57	21342
736-000.105-716.100		3802437153 1600 RET	HEALTHPLUS OF MICHIGAN		AC0100053152	05/22/14	24,435.52	21342
736-000.105-716.100		3802439153 1600 RET	HEALTHPLUS OF MICHIGAN		AC0100053164	05/22/14	25,698.16	21342
736-000.105-716.100		3802439113 FIRE RET	HEALTHPLUS OF MICHIGAN		AC0100053161	05/22/14	23,956.30	21342
736-000.105-716.100		3M02431000	HEALTHPLUS OF MICHIGAN		AC0100053428	05/22/14	14,580.60	21342
736-000.105-716.100		3802439133 POL SGT RET	HEALTHPLUS OF MICHIGAN		AC0100053163	05/22/14	15,573.39	21342
736-000.105-716.100		3802439173 1799 RET	HEALTHPLUS OF MICHIGAN		AC0100053166	05/22/14	12,627.18	21342
736-000.105-716.100		3802436113 FIRE RET	HEALTHPLUS OF MICHIGAN		AC0100053148	05/22/14	7,789.35	21342
736-000.105-716.100		3802439193 POL LC RET	HEALTHPLUS OF MICHIGAN		AC0100053168	05/22/14	5,773.35	21342
736-000.105-716.100		3802439140	HEALTHPLUS OF MICHIGAN		AC0100053171	05/22/14	5,920.68	21342
736-000.105-716.100		ADMINISTRATIVE FEE FOR I AMERAPLAN INC	ADMINISTRATIVE FEE FO 0414-130			05/29/14	12,375.00	21509
736-000.105-716.100		ADMINISTRATIVE FEE FOR I AMERAPLAN INC	ADMINISTRATIVE FEE FO 0514-132			05/29/14	12,375.00	21509
736-000.105-716.100		Hosp Ins (Retirees)	AMERAPLAN INC		ADMINISTRATIVE FEE FO 0614-133	05/29/14	12,375.00	21509
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT		25161600	06/05/14	8,931.17	173564
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161608	06/12/14	8,831.64	173635
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161605	06/12/14	26,468.70	173635
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161607	06/12/14	14,230.74	173635
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161603	06/12/14	18,883.74	173635
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161601	06/12/14	21,786.70	173635
736-000.105-716.100		Hosp Ins (Retirees)	BLUE CROSS BLUE SHIELD AT FY15		25161602	06/19/14	45,975.78	173635
736-000.105-716.100		3802437113	HEALTHPLUS OF MICHIGAN FY15		AC0100053624	06/19/14	5,451.44	21930
736-000.105-716.100		3802437173 1799 RET	HEALTHPLUS OF MICHIGAN FY15		AC0100053629	06/19/14	5,746.92	21930
736-000.105-716.100		3802437153 1600 RET	HEALTHPLUS OF MICHIGAN FY15		AC0100053627	06/19/14	33,593.86	21930
736-000.105-716.100		3802436113 FIRE RET	HEALTHPLUS OF MICHIGAN FY15		AC0100053623	06/19/14	9,911.92	21930
736-000.105-716.100		3802438153 1600 RET	HEALTHPLUS OF MICHIGAN FY15		AC0100053633	06/19/14	5,975.81	21930
736-000.105-716.100		3802438183 HILE RET XC	HEALTHPLUS OF MICHIGAN FY15		AC0100053635	06/19/14	5,061.00	22026
736-000.105-716.100		3802439153 1600 RET	HEALTHPLUS OF MICHIGAN FY15		AC0100053639	06/19/14	41,004.13	22026
736-000.105-716.100		3802439123	HEALTHPLUS OF MICHIGAN FY15		AC0100053637	06/19/14	38,130.42	22026

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
736-000.105-716.100		3M02434000	HEALTHPLUS OF MICHIGA	FY15	AC0100053893	06/19/14	38,454.36 22026
736-000.105-716.100		3802439113	HEALTHPLUS OF MICHIGA	FY15	AC0100053636	06/19/14	24,469.04 22026
736-000.105-716.100		3802439133 POL SGT RET	HEALTHPLUS OF MICHIGA	FY15	AC0100053638	06/19/14	21,725.14 22026
736-000.105-716.100		3M02431000	HEALTHPLUS OF MICHIGA	FY15	AC0100053889	06/19/14	14,580.60 22026
736-000.105-716.100		3802439173 1799 RET	HEALTHPLUS OF MICHIGA	FY15	AC0100053641	06/19/14	11,253.63 22026
736-000.105-716.100		3802439193 POL LC RET	HEALTHPLUS OF MICHIGA	FY15	AC0100053643	06/19/14	8,006.78 22026
736-000.105-716.100		380243M410	HEALTHPLUS OF MICHIGA	FY15	AC0100053646	06/19/14	9,877.46 22026
736-000.105-716.100		380243M110	HEALTHPLUS OF MICHIGA	FY15	AC0100053644	06/19/14	6,718.80 22026
736-000.105-716.100		Hosp Ins (Retirees)	AMERAPLAN INC	FY15	0714-01	06/19/14	12,375.00 22049
736-000.105-801.000		Professional Service	NYHART		0101097	05/29/14	6,000.00 21477
			Total For Dept 000.105 Retiree Health Insurance			1,184,793.28	
			Total For Fund 736 Public Employee Health Care Fund			1,184,793.28	

Fund Totals:

Fund 101 General Fund	1,706,334.00
Fund 202 Major Street Fund	332,044.82
Fund 203 Local Street Fund	1,15,073.77
Fund 207 Police Fund	2,100.77
Fund 208 Park/Recreation Fund	63,190.56
Fund 213 Park & Recreation Senior Citizen Centers	42,877.76
Fund 219 Street Light	593,175.61
Fund 226 Rubbish Collection Fund	833,491.24
Fund 265 Drug Law Enforcement Fund	898.70
Fund 274 HUD CD8G, ESG, & HOME GRANTS	530,021.85
Fund 296 Other Grants Fund	246,168.89
Fund 297 Federal Stimulus Fund	122,952.17
Fund 402 Public Improvement Fund	33,030.00
Fund 542 Building Inspection Fund	6,392.03
Fund 590 Sewer Fund	1,724,390.43
Fund 591 Water Fund	8,224,969.70
Fund 627 Fringe Benefit Fund	778,571.46
Fund 636 Information Services Fund	244,759.69
Fund 661 Fleet/Central Garage Fund	208,860.70
Fund 677 Self Insurance Fund	212,487.16
Fund 701 General Agency Fund	58,320.09
Fund 703 Current Tax Collection Fund	435,257.51
Fund 735 Retirees' Life Insurance Fund	55,181.49
Fund 736 Public Employee Health Care Fund	1,184,793.28

GL Number	Grant	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check #
Total For All Funds:							17,755,343.68

Attachment 6. FY 14/15 and FY 15/16 Biennial Budget

CITY OF FLINT, MICHIGAN

Setting a Sustainable Course for the City of Flint

Five Year Financial Projections 2015-2019

Adopted Budgets for FY15 and FY16

Future Projections for FY17, FY18 and FY19



**Darnell Earley, ICMA-CM, MPA
Emergency Manager**

Prepared by
Department of Finance
Gerald Ambrose, Finance Director
Antonio Brown, Deputy Finance Director

Contents

- 1. City of Flint 5-Year Financial Plan**
 - a. Preface**
 - b. Background**
 - c. Overview**
 - d. Highlights**
 - e. Addendum for City Council and Mayor Recommendations**
- 2. City Council Adopted Vision and Mission Goals**
- 3. City Council Approved Budget Priorities**
- 4. Organization Chart**
- 5. FY15 and FY16 Budgets and 3-Year Forecast**
- 6. FY15 and FY16 General Fund Budget**
- 7. City of Flint Staffing Projection**
- 8. Projected 5-Year Facilities Improvements**
- 9. Deficit Elimination/Reserve Accumulation Projections**
- 10. Five Year Outlook – Pension and Retiree Healthcare Costs**
- 11. Projected Taxpayer Impact**

City of Flint 5-Year Financial Plan

Preface

This adopted budget for the City of Flint covers the FY15 and FY16 fiscal years which begin July 1, 2014 and July 1, 2015 respectively. Financial projections for the following 3 fiscal years are included as well.

This budget has been developed within the context of the City's recently adopted Master Plan, the Vision, Mission, and Goals for the City government as adopted by the City Council, and the Budget Priorities as adopted by the City Council. Accompanying this budget is a preliminary statement of objectives initially proposed to be accomplished during the two years.

Taken together, the budget and strategic plan will serve as a template to move the City government forward to become a well-managed, financially stable, and accountable organization focused on creating a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life.

However, this budget demonstrates the continuing financial challenges facing the City of Flint. Stagnant revenue growth in property tax and income tax revenues, coupled with significant increases in legacy costs, retiree health care in particular, create a significant gap between revenues and expenses which require increases in other revenues and decreases in City staffing and services including the possibility of adjustments in public safety services.

Unfortunately, the financial forecast for the next several years beyond FY16 show a continuing gap between projected revenues and expenses. Within the next few years, without significant means to identify and collect additional revenues, or to further reduce the cost base, the City of Flint will be extremely challenged to provide even the most basic of City services.

Over the last several weeks, this adopted budget has been reviewed by the City Council, which will also hold a public hearing to receive citizen input. The Mayor and Council subsequently provided comments and recommendations pertaining to the budget to the Emergency Manager.

Background

The City of Flint has been in state receivership since December, 2011, as a result of consistent deficits in the General Fund, a decline in pooled cash, unrealistic budgeting, and unfunded liabilities for postemployment benefits. Significant progress has been made in addressing these financial issues, as the \$19.1 million deficit at the end of FY12 had been reduced to \$12.9 million at the end of FY13, cash position had improved, and the FY14 budget was realistically balanced, with further reduction of the deficit anticipated.

The FY14 budget was designed and implemented with the same goals in mind – operating within the constraints of available revenues; restructuring operations and cost factors to enhance future financial stability, and continuing to reduce the remaining \$12.9 million deficit. The FY14 budget was constructed with the specific intent of further reducing the deficit by a minimum of \$1 million, by budgeting expenses at \$1 million less than projected revenues. As of January 31, 2014, seven months into the FY14 year, revenues and expenses are on target.

In order to regain and maintain financial solvency, it is not only necessary to eliminate the remaining accumulated deficit but to have an adequate amount of reserves to protect the City in the event of unexpected financial losses. Planning to accomplish this requires a continual dedication of revenues over the next several years to eliminate the remaining deficit and establish an adequate reserve level. A draft deficit elimination plan to accomplish this is currently under review by the Michigan Department of Treasury.

Making progress to date has required hard decisions and sacrifices for all. The FY13 and FY14 budgets were balanced through a mixture of significant revenue increases, significant expenditure decreases, and steps taken to reduce legacy costs. Revenue increase included a 25 percent increase in water and sewer rates, passage of a 6 mill property tax increase for police and fire, establishment of a special assessment district for street lighting, and implementation of a fee sufficient to cover the cost of waste collection. Expenditure reductions included elimination of 20 percent of the City's workforce, compensation decreases equivalent to a 20 percent wage reduction for remaining employees, and the restructuring of health and retirement benefits for current employees and retirees necessary to develop a credibly balanced spending plan.

The actions taken to-date to restructure healthcare benefits for current employees and retirees have also had a significant impact on reducing both current costs and long-term liabilities. The 20% reduction in the workforce required significant reorganizational activities focused on reducing current costs. Long term liabilities were reduced by eliminating traditional defined benefit pension programs for new employees in favor of hybrid plans; by moving the City's retirement system into the a state wide retirement system; by restructuring health insurance benefits for current employees and placing retirees into those same plans; and by eliminating the promise of retiree health care for new employees in favor of providing retiree medical savings accounts. Much of the positive financial result in FY13 came from these actions. The restructuring, which was implemented during the course of FY12, reduced the City's OPEB liabilities alone from nearly \$900 million to less than \$325 million as noted in the FY13 audit.

The efforts of the City to regain financial solvency have been aided by support from numerous Federal, State and private partners. State police troopers have been placed in the City to support local law enforcement efforts, and funds have been allocated to enhance prosecution activities and to operate the City's lock up. The Governor's proposed budget continues this support.

The steps taken to begin to restore the City to financial solvency have not been without conflict and changing circumstances. A significant legal challenge has been made to the decision to move retirees from their historical health insurance plans into the same plans offered current employees. This action resulted in an initial cost reduction in FY13 of \$3.5 million to the City and imposed deductibles and co-pays on retirees. This challenge is currently pending in federal court. If the challenge is ultimately upheld, it will pose a significant challenge to the City in its efforts to regain and maintain financial and service solvency. Due to the stay imposed by the federal court, the City must increase its budget for retiree healthcare costs in the FY15 budget by \$5 million and may even need to pay more as retirees seek reimbursement for past medical expenses. These healthcare expenses will continue to increase in subsequent years.

Legacy costs in total will continue to be a cost burden to the City of Flint. In FY 14, the City budgeted \$30.2 million for its retiree healthcare and pension costs, an amount equal to 17% of its total revenues. The General Fund alone budgeted \$16.4 million, an amount equal to 31% of its total revenues. By FY19, it is projected that the City will need to budget over \$43 million, an amount equal to 23% of its total revenues. For the General Fund alone, the amount projected to be needed will exceed \$21 million, an amount equal to 34% of General Fund revenues.

The future financial solvency of Flint will also be challenged by a continuing structural deficit. As part of the planning for future financial solvency, five year projections and a strategic plan were developed. This exercise indicated a significant financial challenge forthcoming in FY15, due to the current status of the retiree health care lawsuit and the ending of a major grant supporting firefighting resources. Future year projections also show a continuing gap between revenues and projections.

Finally, the most important challenge to be addressed in the City of Flint will be instituting structural changes in the organization of the City to foster financial solvency as a core value and to assure that future governance and management of the City is conducted in a financially responsible manner. To this end, the current Emergency Manager has created a Blue Ribbon Committee on Governance, charged with developing recommended changes to current ordinances, procedures, and the Charter. The recommendations of the Task Force are anticipated within six months.

Overview

The City of Flint has spent considerable time planning for the community's future through the comprehensive master plan and creating an organizational framework focused on the City's new vision, mission, and goals. The 2-Year budget has been developed in a balanced manner to best meet the needs of a variety of service areas and challenges.

However, challenges to changes in retiree healthcare and the loss of grant funds have required that a new service baseline be established; this also poses significant and immediate challenges to the City's financial viability. Current court rulings in regards to the retiree health care lawsuit have increased retiree health care expenses nearly \$5 million in FY15, and the loss of the SAFER grant (\$ 3.4 million) eliminates funding for 39 of the City's 65 firefighters.

The harsh winter increased the need to remove hundreds (if not thousands) of damaged and fallen trees throughout the city, and to repair damaged roads and sidewalks. The winter also placed additional stress on the antiquated city facilities as they faced water leaks and damage to walkways and sidewalks. Implementing the master plan, and continuing to eliminate blight will also require dedicated resources going forward.

The recently completed study of the water and sewer system finances also demonstrated a shortfall in revenues needed to operate this critical service and provide for necessary maintenance. As much as the high rates for providing water and sewer services pose significant financial challenges and community implications, the alternative of not addressing basic maintenance and adjustments based on guidance in the master plan is equally challenging.

These factors have a significant effect on the adopted staffing levels. Reductions in city staffing over the past two years have come almost exclusively from City services other than police, fire, and 911. As a result, those remaining city services are thinly staffed, and despite valiant efforts of dedicated employees, service levels have been reduced. In some cases, the reductions have been severe and counter-productive. For example, reductions in customer service at Treasury and staffing at Utilities has reduced capacity to effectively pursue collection of delinquent bills. Reductions in Information Technology have slowed the implementation of technology which can improve effective processing. Reductions in Human Resources have slowed the process of hiring employees. Reductions in Building Safety have slowed the process of conducting inspections and issuing permits, and have eliminated much in the way of code compliance efforts.

Therefore, balancing the budget in a financially sustainable way requires addressing the impact of these issues. It also requires that they are addressed within the context of the Mayor's and Council's stated budget priorities. The Council's stated priorities are:

- Maintaining police and fire staffing levels at the maximum level feasible
- Reducing the General Fund deficit by at least \$1 million
- Continuing efforts to reduce blight, including demolition
- Hiring an experienced City Administrator
- Assure that capacity exists to implement the Master Plan
- Add capacity in the areas of Economic Development

- Fund years 1 & 2 of capital improvements identified in the Master Plan
- Improve street maintenance
- Establish parks partnerships
- Improve customer service through training and technology
- Increase removal of dead and diseased trees
- Evaluate ways to reduce water and sewer rates for constituents in the budget process

Balancing the budget responsibly in the context of these immediate and significant financial challenges, while addressing stated priorities, is a significantly difficult task. The unplanned addition of \$5 million in expenses for increased retiree health care is a “Game-Changer” and seriously undermines the ability of the City government to move forward in becoming a positive force helping to create a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve quality of life.

As the development of the FY15 budget began, there was a significant gap between projected General Fund revenues and General Fund expenses alone. While some revenue sources indicated a slight increase over the current year, projected expenses were significantly above the current year. The expense increases are due primarily to a nearly \$5 million increase in costs for retiree health care and an increase in the per person cost of pension contribution. In addition, there was recognition of the need to assure capacity to implement the Master Plan to continue addressing blight, to address increased costs of health care for current employees, and to address critically needed facility maintenance.

The budget presented here is balanced in a financially responsible manner, in that revenues and expenses meet. However, the consequence is that, where possible, revenues have been increased, and where necessary, expenses have been decreased. Whether the result is an acceptable result, in the context of the needs and the future of the City, is uncertain.

It is clear that proposed changes in service levels reflected in this budget are significant, and that at the same time the financial plan is being finalized within the confines of available revenues, considerable efforts will continue to mitigate the impacts. Continued efforts to achieve a satisfactory resolution of the retiree healthcare lawsuit, as well as to continue searching for additional sustainable funding, or to engage in mutually beneficial partnerships will continue. The changes necessary to achieve necessary balancing of revenues and expenses will be done in a managed way, not in a crisis response.

The financial projection for the years following FY15 and FY16 show the continuing challenge of a structural deficit. Without a means to identify a new significant revenue source or to sustain and even make further reductions in the City's cost base, such as retiree health care, Flint will be extremely challenged to provide even the most basic of City services in future years.

Highlights of the Adopted Budget

Costs to taxpayers are increased....

- Property tax levies remain unchanged
- Street lighting assessment increased to \$71 in FY15 and \$74 in FY16
- Solid Waste fee increased to \$163 in FY15 and \$169 in FY16
- Water and Sewer rates increased by a total of 6.5% in FY15 and 6% in FY16

Costs to City employees are increased....

- 20% premium share for health insurance implemented
- Premium contribution for non-Medicare eligible employees retiring after July 1, 2014 established
- 50% premium share for dental and vision insurance implemented
- Vacation and sick leave replaced with PTO, new accumulation caps established
- All new employees enrolled in hybrid pension plan
- All new employees enrolled in RMSA in lieu of promise of retiree health care

Legacy costs are increased significantly...

- General Fund costs for retiree health care are increased 25%, from \$8 million to \$10 million in FY15, increasing on an annual basis thereafter
- General Fund costs for retiree health care and pension in total are projected to increase from \$16.4 million (31% of total revenues) in FY14 to \$21.5 million (34% of total revenues) by FY19
- For all funds, total costs for retiree healthcare and pension are projected to increase from \$30.4 million (or 17% of total revenues) in FY14 to \$43.5 million (23% of total revenues) by FY19

City staffing is budgeted at 522 in FY15 and 523 in FY16.....

- Staffing is maintained in District Court, 911, Finance, Assessing, Transportation, IT, and Fleet
- Police Department – Total department staffing will be 115, with 7 vacant positions and 29 additional positions eliminated through attrition by end of FY15. Additionally, a recently offered COPS Hiring grant for six School Resource Officers will not be accepted. The next several months will be focused on mitigating the impact of this through reorganization with the assistance of consultants specialized in police and fire service; seeking additional funds; and obtaining assistance from law enforcement partners in order to achieve the best possible level of police response.
- Fire Department – Total department will be 75, with 19 positions eliminated as the SAFER grant expires. There are several vacant positions to be eliminated as part of this, with a goal of needed reduction no later than December, 2014. The next several months will be focused on mitigating the impact of this through reorganization and restructuring obtained with the assistance of consultants specialized in fire and police service.

- **Planning and Development Department** - Staffing is at 25, with adding 1 position. The department is being reorganized to assure capacity to implement the newly adopted Master Plan and continue efforts of blight management. Continued assistance in the form of grants and partnerships will be utilized, and general fund support for those activities is increased.
- **Public Works Department** - 6 positions are added to the Utilities division as the Water Treatment Plant begins operation as the primary source for Flint water; 1 position is added to Facilities to address critically needed maintenance issues.
- **Finance and Administration Department** - 3 positions are added to the Treasurer's Office to increase delinquent collections, with the added cost to be offset by additional revenues.
- **Governance** - As efforts to resolve the financial emergency progress, the position of City Administrator will be filled. Additionally, the salaries of Mayor and Council are partially restored as their role in governance increases.

Council budget priorities are addressed as follows:

- **Maintaining police and fire staffing levels at the maximum level feasible** - Due to revenue shortfall, increased retiree health care, and lack of other options, staffing is reduced. The Police and Fire millage funds will be used to fund 20 fire fighters and 26 police officers through FY15 and FY16. However, the accumulated millage funds will be fully used by the end of FY16.
- **Reducing the General Fund deficit by at least \$1 million** - General Fund expenses are budgeted at \$1 million less than revenues, and \$800,000 in Capital Improvement Funds will be appropriated to the Utilities, thus reducing the General Funds debt to the Utility Fund by an additional \$800,000. The plan is to continue this commitment for the next several years until the deficit is eliminated, and then the commitment will become one of building a financial reserve equal to 15% of General Fund revenues.
- **Continuing efforts to reduce blight, including demolition** - CDBG funds continue to be used for demolition and General Fund is assuming partial cost of the Blight Coordinator position
- **Hiring an experienced City Administrator** - Funds are included in budget.
- **Assure that capacity exists to implement the Master Plan** - General Fund is assuming partial cost of the Planning and Development Director, and Associate Planner, and a position of GIS technician is created, whose funding is shared among various city funds. Lead partners will be identified in each work area. Also, the Mayor has committed to overseeing the process of assuring that Master Plan implementation is an ongoing important part of city operations.
- **Add capacity in the areas of Economic Development**-The P&D Director is committed to defining a program for small business development, to be funded in FY16 through CDBG funds. Additionally, 20% of staff time of two DCEd staffers and a portion of the Director's time will be devoted to economic development. Also, the Mayor has committed to leading the City's economic development efforts with partners and the assistance of this City staff.
- **Fund years 1 & 2 of capital improvements identified in the Master Plan** - the CIP portion of the Master Plan will be finalized in FY15, and the results will be considered for inclusion in the FY16 budget.

- **Improve street maintenance** – Due to minimal increases in state funding for streets, maintenance efforts will continue at the current levels. State financial support has been sought and obtained for some major street projects, in particular those related to economic development projects.
- **Establish parks partnerships** – The Planning and Development Department now has oversight of Parks, and as one of its strategic objectives, has committed to increase the number of parks partnerships in FY15 and FY16. Funding even the most basic of parks maintenance activities is increasingly challenging within the constraints of the parks millage funds. The goal is to eliminate General Fund support of these activities by the end of FY16.
- **Improve customer service through training and technology**– Human Resources, as it did in FY14, is committed to continuing ongoing training for supervisors and will be extending these efforts to all employees. IT likewise is committed to providing ongoing training for employees. Finally, most departments are including funds for ongoing training for employees. For example, the Treasury's customer service division is committed to specific customer service training for its front line employees.
- **Increase removal of dead and diseased trees** – Oversight of removal of trees within street right of ways is now the responsibility of the Transportation Division of Public Works, removal of trees within Parks is now the responsibility of Planning and Development; and removal of trees on other city properties is the responsibility of the Facilities Division of Public Works. Unfortunately, there is only a limited amount of funds available for these purposes, and the general effort will be focused on emergency responses. However, the Transportation Division is committed to attempting to secure assistance from other entities to increase capacity to address this problem.
- **Evaluate ways to reduce water and sewer rates for constituents in the budget process**–The results of the recent rate study confirm that it is unlikely that water and sewer rates can be decreased at any time in the foreseeable future, and in fact, rates need to be increased. However, the actions taken to date to join KWA and to temporarily use the Flint River show that future rate increases will be less than had the City stayed with its prior provider.

Absent new sources of funding or reduced expenses in areas such as retiree healthcare, the commitments to progress and the staffing and service levels here are anticipated to continue for both FY15 and FY16. It is anticipated that the slight additional revenues in the General Fund for FY 16 will not be sufficient to cover increased costs, and it will be necessary to utilize additional funding from the police and fire millage to cover the costs of some police or fire positions in the General Fund in FY15. Depending on the rate of attrition in the Police Department, there should be sufficient remaining funds in the Police and Fire millage to avoid additional reductions in police or fire positions in FY16.

CITY OF FLINT
OFFICE OF THE EMERGENCY MANAGER



Darnell Earley, ICMA-CM, MPA
Emergency Manager

June 3, 2014

Mr. Scott Kincaid, President
Members of the Flint City Council
1101 S. Saginaw St.
Flint, MI 48502

Dear Mr. Kincaid and Members of the Flint City Council:

Transmitted herewith are the final numbers for the biennial budget beginning FY14-15 and ending FY 15-16.

This budget is reflective of some of the recommended revisions offered following the Council's departmental budget hearings. All recommendations put forth by City Council were reviewed and thoroughly vetted at Treasury. The attached budget document was revised upwards by \$90,000 and includes the details of the incorporated revisions.

The budget was revised to include your recommendations, along with those of the Mayor, which I felt could be implemented without adversely impacting the organizational structure, management, and the anticipated transition of the City of Flint to a Receivership Transition Advisory Board during the course of this spending plan.

Following the public hearing and consideration of the comments received, it is my intent to execute the order adopting the budget at the next Council meeting scheduled for June 23, 2014. At that time, Council will be able to officially receive the two-year budget consistent with PA 436 and the 7 Point Transition Management Plan.

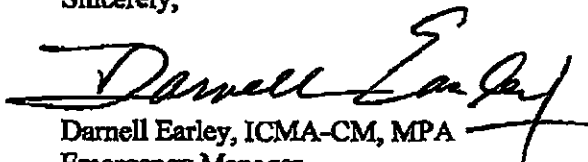
You should also be aware that effective July 1, 2014, the day-to-day operations of the departments of Planning and Development, and Public Works will be shifted to Mayor Dayne Walling. The Mayor is currently putting together a plan for the allocation of resources within those departments. Similarly, Police Chief Tolbert and Fire Chief Cox are also putting together their work plans to utilize the final resource allocations for public safety.

City of Flint • 1101 S. Saginaw Street • Flint, Michigan 48502
www.cityofflint.com • (810) 766-7346 • Fax: (810) 766-7218

Mr. Scott Kincaid, President
Members of the Flint City Council
June 3, 2014
Page 2

The assistance and cooperation from you and the Council given to me, the Mayor, and the Administration in this process is greatly appreciated. I think we can agree that this is a responsible and realistic snapshot of the City's financial stability over the next two years, given its myriad financial challenges.

Sincerely,


Darnell Earley, ICMA-CM, MPA
Emergency Manager

CC: Dayne Walling, Mayor
Inez Brown, City Clerk
Administration

Proposed Changes to the City of Flint Proposed FY15 & FY16 Budget

On April 30, 2014, Emergency Manager Darnell Earley transmitted a proposed bi-annual budget to the Mayor and City Council, with a request that the Mayor and Council review and comment on the proposed budget. Accordingly, the City Council, acting as Committee of the Whole chaired by Finance Chair Josh Freeman, met five times to review the budget. At the conclusion, a set of recommendations was adopted and given to the Emergency Manager.

This document summarizes the key recommendations of the Council and Mayor and outlines changes made to the proposed budget as a result.

Summary of Council and Mayor Recommended Changes to FY15 & FY16 Proposed Budget

1. The recommendation of the Council identifies \$1,824,510 in additional funds to be used by the Police Department:

- Specifically, \$1 million of the \$2.5 million in state appropriated revenues for the Lock-Up is proposed to be moved to the Police Budget.
- In addition, \$1 million is identified by increasing the allocation in the CIP Fund for the purpose of reducing the deficit, thus freeing up the \$1 million in the General Fund which has been identified for deficit reduction. Of that \$1 million, \$763,000 (\$628,000 + \$135,000) would be moved to the Police budget. Additionally, \$61,510 is identified to be moved from the Finance Budget to the Police Budget.

2. The remaining funds from the proposed re-appropriation of the freed-up General Fund revenues (\$237,000) would be used for the following:

- \$50,000 - District Court
- \$72,000 - City Clerk
- \$50,000 - City Council Staff
- \$45,000 – Additional Pay Raises for Council
- \$10,000 – Brennen Center
- \$10,000 – Hasselbring

3. Finally, there is a recommendation to eliminate funding for the Human Relations Commission (\$22,547) and split those funds equally between Brennen Center and Hasselbring:

- Brennen - \$11,274
- Hasselbring - \$11,274

4. The Mayor has also made recommendations in other areas, including:

- Adding capacity to Economic Development by replacing the 20% of 2 DCED staff currently subsidized by the GF with CDBG funds and directing that staff to perform 100%

CDGB activities. The freed-up funds (\$51,458) would then be used to contract for economic development services.

- Reduce DCED program staff by 1 FTE and utilize CDBG administrative funds for 50% of administrative staff support in Planning and Development
- Add 1 new FTE in Planning and Development dedicated to the new Business Licensing function
- Add to the Strategic Plan a key objective under Governance and Administration:
"Respond to a minimum of 500 constituent services per month, including those formerly addressed by the Human Relations Commission staff."

Changes to the Proposed FY15 & FY16 Recommended Budget in response to Council and Mayor recommended changes

The changes proposed by the Mayor and Council have been reviewed, and changes made as considered appropriate within the context of maintaining a viable financial plan for the next two years. The proposed budget, as submitted to the Mayor and Council on April 30, 2014, will be revised as follows in response:

1. The Proposed Budget anticipates a reduction in public safety staffing of 36 officers and 19 firefighters. However, it also does not anticipate these reductions (other than vacancies occurring through attrition) until the comprehensive study of the police and fire departments is concluded. That study is to be completed prior to the end of 2014. At that time, depending on the study recommendations, a decision will be made as to the need for additional resources, and to the extent that funds in the General Fund which are currently targeted for deficit reduction can be used. Although the State will not agree to utilize funds appropriated for the operation of the Lock-Up to fund Flint police officers and firefighters, the Mayor and Emergency Manager will continue their efforts to obtain other state funding to support police and fire operations in Flint during this critical time.
2. The concern of the City Clerk, and supported by both the Council and the Mayor, of her inability to properly conduct the upcoming elections with the proposed staffing reduction, is acknowledged. Accordingly, the proposed budget is revised to continue FY14 budget level of staffing within the Clerk's Office. The business license position, originally moved to the Planning and Zoning Department in the FY15 and FY16 Proposed Budget, has been restored back to City Clerk's department. The new Business Licensing process is scheduled to be implemented by January 1, 2015; at which time, the responsibility for the process will be assumed by the Department of Planning and Development. Since the Clerk's Office staff will remain the same while reducing the responsibilities of the Clerks' Office, there should be adequate staff to conduct the elections and to provide additional support to the Council Office. Until such time as the

Business Licensing process is assumed by the Department of Planning and Development, the Clerk is authorized to increase the hours of the current part-time employee in the Council Office. \$15,000 in temporary wages is added to the Council's budget for FY15.

3. The concern of the Council and the Mayor that financial support be continued to assist in the transition of the senior citizen programming at the Brennen Center and Hasselbring is acknowledged. The end goal is for there to be successful senior citizen programming at these locations, supported in their entirety by the County's senior citizen millage, which has been approved by voters within the City of Flint as well as the rest of Genesee County. Instead of adding additional funding to the FY15 and FY16 budgets, however, an amendment to the FY14 budget is being prepared to make a one-time appropriation to each center in the amount of \$20,000, for a total expenditure of \$40,000. The purpose of this appropriation is to support this transition.
4. The concern of the Council to add additional resources to the District Court is noted. However, during the presentation by the Court at its budget hearing, it became apparent that the proposed strategy of the Court to utilize part time employees may not be consistent with the requirement that temporary employees working in excess of 29 hours per week must be provided access to health care to the extent that full time employees are. Thus, additional funds in the amount of \$40,000 is added to the Court's budget to address this potential problem.
5. The recommendation of the Mayor to add additional capacity to economic development as stated in #4 above is acknowledged. Additional resources for economic development was also a stated priority of the Council. The change recommended by the Mayor provides \$50,000 in financial capacity, is revenue neutral, and is incorporated into the budget.
6. The recommendation of the Mayor with respect to reducing DCED staff by 1 FTE and redistributing the funds as noted above are also incorporated into the budget.
7. The recommendation of the Mayor to add one new FTE in Planning and Development dedicated to the new Business Licensing function is also acknowledged as being valuable in helping to assure that the new process is implemented aggressively and successfully. Accordingly, \$64,000 for wages and fringes is added to the budget of Planning and Development for that purpose.
8. Finally, the recommendation of the Mayor to add an additional objective to the Governance and Administration section of the Strategic Plan is acknowledged and will be incorporated. Accordingly, while the Human Relations Commission may continue as a volunteer board, the proposed allocation is eliminated. As it has become apparent that the Human Resources Director is fully engaged with managing the Human Resources function, the portion of the Director's salary allocated to the HRC budget will be transferred to the Human Resources Budget.

Implementing the changes noted above require identifying \$119,000 in FY15 General Fund appropriations and \$104,000 in FY16 appropriations. The revenue and expense projections in the budget have been reviewed, and the necessary funds have been identified from the following sources:

FY15:

- \$39,000 - reduction in audit costs
- \$ 2,600 – net reduction in HRC budget
- \$38,400 - additional projected revenue - income tax revenue
- \$39,000 – additional projected revenue – delinquent income tax collections

FY16:

- \$31,000 - reduction in audit costs
- \$ 2,678 – net reduction in HRC budget
- \$32,000 - additional projected revenue - income tax revenue
- \$38,322 - additional projected revenue - delinquent income tax collections

Appreciation is extended to the Mayor, Council, and staff for the time and effort spent reviewing the proposed budget. The citizens of Flint will be better served by the changes made.

Proposed Budget FY15 and FY16 Technical Adjustments

- 1. Included the pension expense in the Office of the Clerk - \$29,519**
- 2. Removed wages and fringes for GIS Technician from Assessing Department because it was already budgeted in the Planning and Zoning Department - \$60,518**
- 3. Corrected the inclusion of all salaries, wages, and fringes in the Planning and Zoning department for all the approved positions - \$123,596**
- 4. Corrected Fund 202 FY15 and FY16 fund balance use. The indirect cost allocation was double reported in FY15. This was a \$536,000 reduction in cost in FY15. In FY16, wages in administration was entered in error causing salaries to be overstated by \$812,000. This correction was made.**

FLINT STRATEGIC PLAN
2015 -2019
Setting a Sustainable Course for the City of Flint

The Vision for the City Government of Flint:

A well managed, financially stable, and accountable government focused on creating and maintaining a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life.

The Mission of the City Government:

To assure that residents, businesses, students and visitors in the City of Flint receive municipal services in a customer friendly and financially responsible manner

The Goals:

In order to realize our Mission, residents, businesses, students and visitors can expect that:

The City will provide a highly trained and professional staff of elected leaders, appointed officials and employees

The City will provide for a safe, secure, and healthy environment in which to live, work, learn and play

The City will provide access to dependable and affordable water, sewer, and waste collection

The City will provide access to an adequate and well maintained transportation network serving motorized, non-motorized, and pedestrian needs

The City will foster cooperation between business, non-profit, and foundation partners and residents to create a climate that supports community and economic development

The City government will also:

Seek partnerships with Local, State and Federal governmental partners and other private entities in order to maximize efficiencies and resources in meeting its Mission

Provide municipal services consistent with the City's Master Plan and also work with residents, businesses, and others to foster development of the City and its infrastructure in a manner consistent with its Master Plan

Encourage partnerships for recreation and access to open space across the City

Enforce building and occupancy codes and to aggressively work with others to address blighted conditions

Assure that City ordinances and regulatory activities are consistent with the Master plan and supportive of economic development

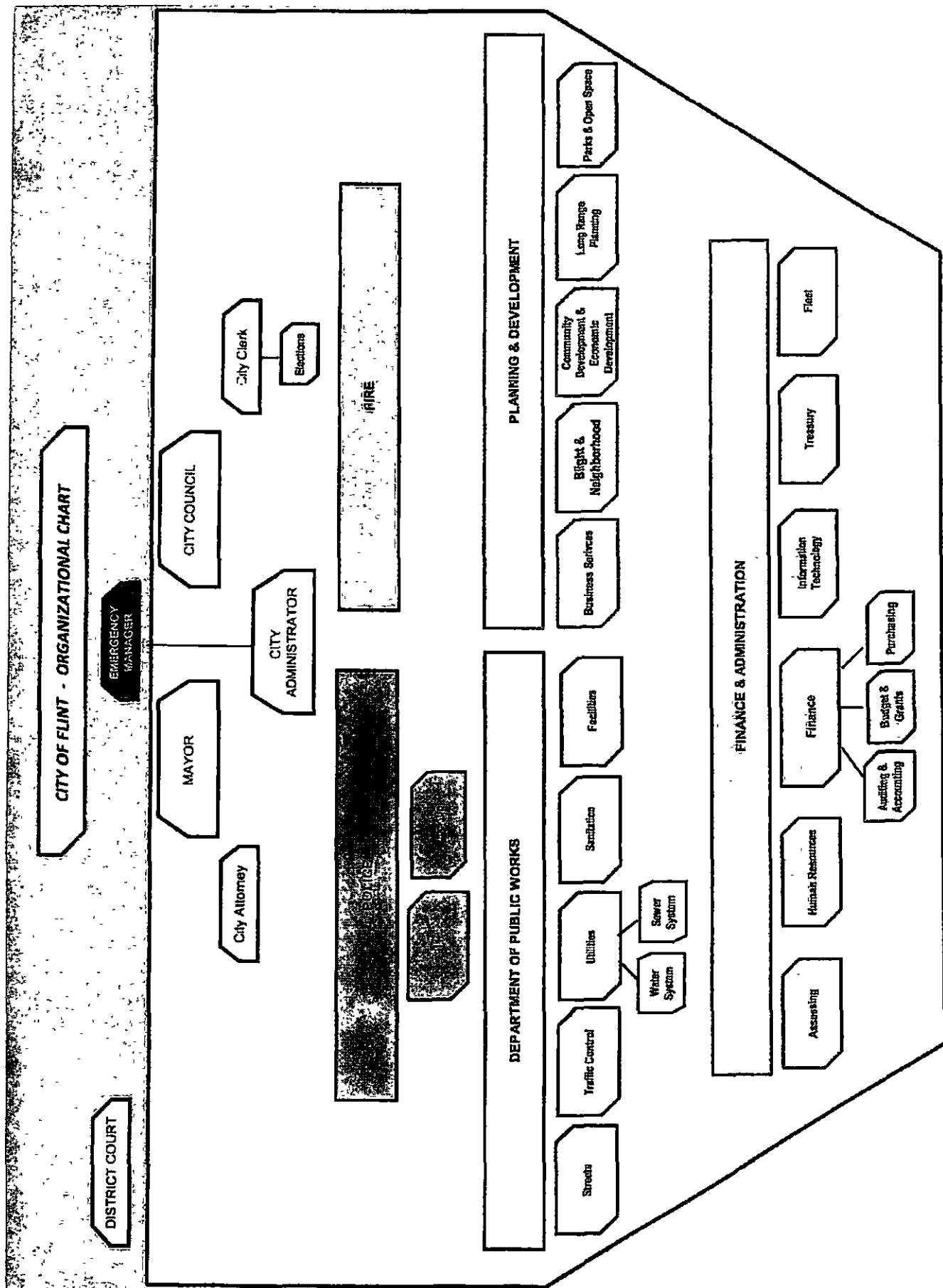
Operate in an open and financially sustainable manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits

Mayor and Council Priorities for Developing the Two-year (FY15 & FY16) Budget

The Mayor and Council request that the two-year budget to be developed will include a set of objective which, when achieved, will result in significant progress being made towards achieving their stated Vision, Mission, and Goals.

Additionally, the Mayor and Council request that the two-year budget to be developed address the following specific priorities:

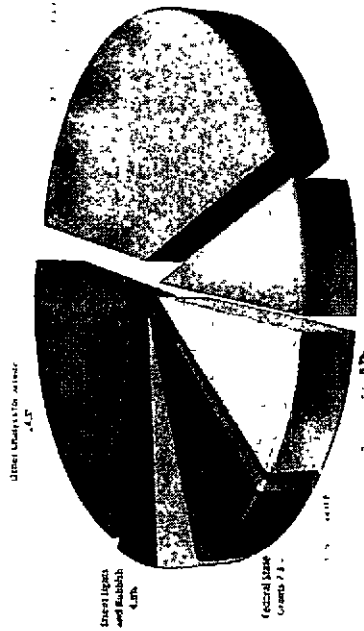
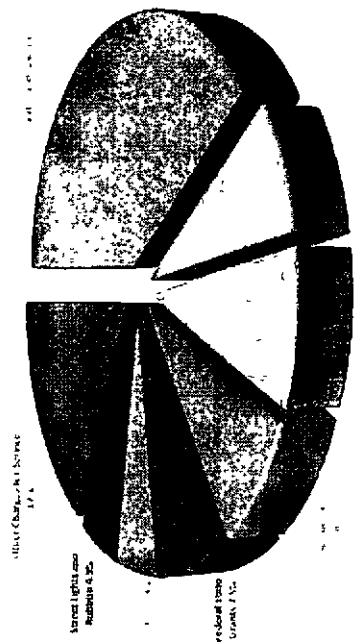
1. Maintain police and fire staffing levels at the maximum level feasible
2. Reduce the General Fund deficit by at least \$1 million
3. Continue efforts to reduce blight, including demolition
4. Hire an experienced and professional City Administrator
5. Assure that capacity exists to implement the Master Plan
6. Add capacity in the area of Economic Development
7. Fund years 1 & 2 of capital improvements identified in the Master Plan
8. Improve street maintenance
9. Establish parks partnerships
10. Improve customer service through training and technology
11. Increase removal of dead and diseased trees
12. Evaluate ways to reduce water and sewer rates for constituents in the budget process



REVENUE - ALL FUNDS

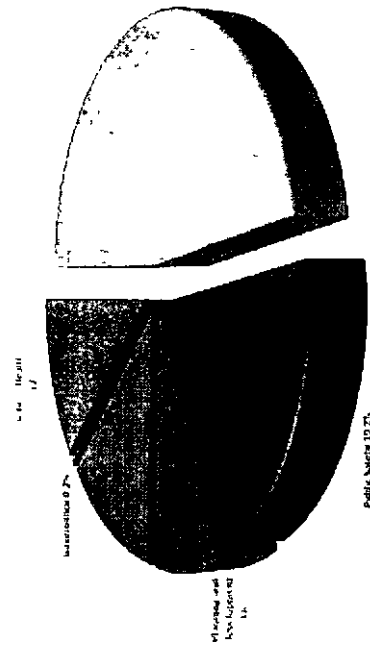
FY15 \$165,609,588

FY16 \$169,482,080

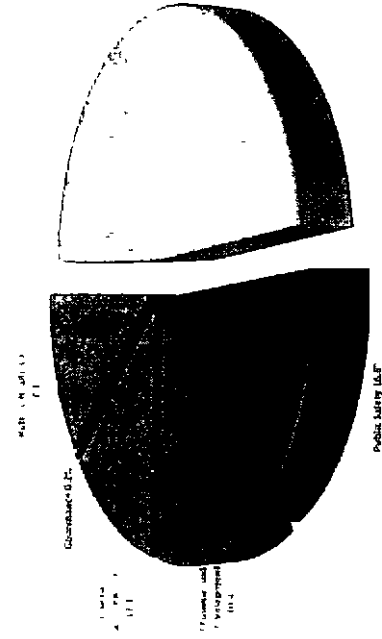


EXPENSES - ALL FUNDS

FY15 \$162,186,042



FY16 \$166,592,999



CITY OF FLINT - FIVE YEAR OUTLOOK
All Funds Summary

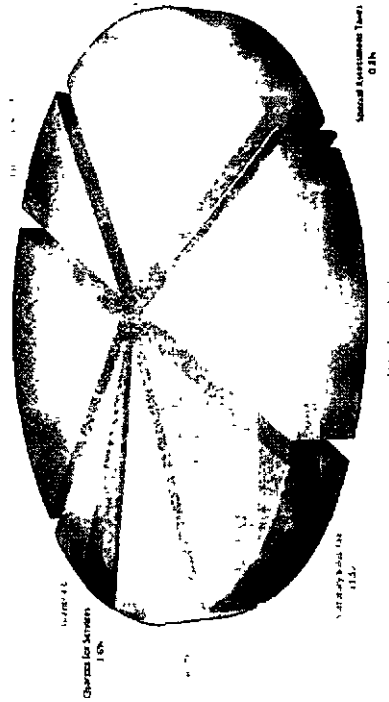
	Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
General Fund						
101						
Revenues*	\$53,558,121	\$55,087,880	\$58,308,238	\$58,815,010	\$58,815,466	\$57,488,324
Expenses	\$53,558,121	\$55,087,880	\$58,308,238	\$58,815,466	\$58,815,466	\$53,644,033
Cumulative Gap	\$0	\$0	\$0	(\$1,801,864)	(\$5,838,574)	(\$11,982,282)
Annual Gap	\$0	\$0	\$0	(\$1,801,864)	(\$4,034,710)	(\$6,145,708)
*Includes \$1 million for deficit elimination						
Major Streets						
202						
Revenues	\$8,335,408	\$7,022,888	\$7,308,888	\$7,511,245	\$7,721,570	\$7,945,485
Expenses	\$8,331,408	\$7,022,888	\$7,308,888	\$7,577,015	\$7,842,210	\$8,124,530
Cumulative Gap	\$4,000	\$0	\$0	(\$65,769)	(\$168,400)	(\$389,435)
Annual Gap	\$0	\$0	\$0	(\$65,769)	(\$120,640)	(\$178,634)
Local Streets						
203						
Revenues	\$2,801,090	\$2,884,488	\$2,783,112	\$2,841,567	\$2,804,072	\$2,837,831
Expenses	\$2,801,090	\$2,884,488	\$2,783,112	\$2,880,521	\$2,872,688	\$3,087,824
Cumulative Gap	\$0	\$0	\$0	(\$38,954)	(\$107,580)	(\$207,482)
Annual Gap	\$0	\$0	\$0	(\$38,954)	(\$68,626)	(\$99,863)
Police and Fire Millage						
205						
Revenues	\$1,845,827	\$9,258,560	\$7,248,000	\$4,484,640	\$4,602,841	\$4,671,885
Expenses	\$1,845,827	\$9,258,560	\$7,248,000	\$7,538,960	\$7,848,037	\$8,168,828
Cumulative Gap	\$0	\$0	\$0	(\$3,054,320)	(\$3,193,337)	(\$3,617,378)
Annual Gap	\$0	\$0	\$0	(\$3,054,320)	(\$3,245,117)	(\$3,497,843)
Neighborhood Police Millage						
207						
Revenues	\$1,680,160	\$1,405,180	\$1,418,300	\$1,448,888	\$1,431,513	\$1,513,885
Expenses	\$1,680,160	\$1,378,104	\$1,408,680	\$1,465,008	\$1,528,072	\$1,637,600
Cumulative Gap	\$0	\$27,076	\$9,620	(\$16,340)	(\$81,889)	(\$123,614)
Annual Gap	\$0	\$0	\$0	(\$16,340)	(\$83,569)	(\$73,714)
Parks Millage						
208						
Revenues	\$373,064	\$440,140	\$344,370	\$381,267	\$382,148	\$387,579
Expenses	\$373,064	\$440,140	\$344,343	\$388,117	\$372,800	\$386,084
Cumulative Gap	\$0	\$0	\$27	(\$6,850)	(\$17,512)	(\$38,018)
Annual Gap	\$0	\$0	\$0	(\$6,850)	(\$10,853)	(\$20,508)
Lighting Special Assessment						
219						
Revenues	\$2,682,880	\$2,684,870	\$2,688,300	\$2,681,485	\$2,433,411	\$2,311,740
Expenses	\$2,682,880	\$2,684,870	\$2,688,300	\$2,689,300	\$2,689,300	\$2,686,300
Cumulative Gap	\$0	\$0	\$0	(\$134,815)	(\$397,704)	(\$782,254)
Annual Gap	\$0	\$0	\$0	(\$134,815)	(\$282,889)	(\$384,550)

		Current FY14	Adopted FY16	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
Waste Collection	226						
	Revenues	\$5,132,480	\$5,306,293	\$5,450,723	\$5,178,187	\$4,819,278	\$4,873,314
	Expenses	\$8,132,480	\$5,306,293	\$5,450,723	\$5,669,737	\$5,870,932	\$5,784,351
	Cumulative Gap Annual Gap	\$0 \$0	\$0 \$0	\$0 \$0	(\$381,551) (\$381,551)	(\$1,133,209) (\$1,133,209)	(\$2,344,243) (\$1,111,037)
Drug Forfeiture	265						
	Revenues	\$435,042	\$435,083	\$439,083	\$452,235	\$489,802	\$478,776
	Expenses	\$435,042	\$435,083	\$433,399	\$449,401	\$469,783	\$473,687
	Cumulative Gap Annual Gap	\$0 \$0	\$14,000 \$0	\$5,684 \$0	\$5,834 \$5,834	\$11,933 \$6,008	\$18,032 \$6,189
HUD Grant 2014	274						
	Revenues	\$11,767,729	\$5,035,900	\$5,035,900	\$5,188,977	\$5,342,688	\$5,502,894
	Expenses	\$11,767,729	\$5,035,900	\$5,035,900	\$5,188,977	\$5,342,688	\$5,502,894
	Cumulative Gap Annual Gap	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
Other Grants	296						
	Revenues	\$7,483,889	\$4,894,976	\$4,894,976	\$5,010,925	\$5,161,253	\$5,316,091
	Expenses	\$7,477,831	\$4,894,976	\$4,894,976	\$5,010,925	\$5,161,253	\$5,316,091
	Cumulative Gap Annual Gap	\$6,058 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
Federal Stimulus Grant	297						
	Revenues	\$4,524,109	\$0	\$0	\$0	\$0	\$0
	Expenses	\$4,524,109	\$0	\$0	\$0	\$0	\$0
	Cumulative Gap Annual Gap	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0
Public Improvement Fund	402						
	Revenues	\$2,150,000	\$2,850,987	\$2,857,987	\$2,925,347	\$3,016,032	\$3,081,273
	Expenses*	\$2,150,000	\$2,850,987	\$2,857,987	\$2,882,706	\$3,102,015	\$3,228,085
	Cumulative Gap Annual Gap	\$0 \$0	\$0 \$0	\$0 \$0	(\$57,360) (\$57,360)	(\$143,342) (\$86,983)	(\$309,194) (\$164,822)
* Includes \$800,000 for deficit elimination							
Building Safety Fund	542						
	Revenues	\$2,549,458	\$2,355,529	\$2,484,700	\$2,484,700	\$2,484,700	\$2,484,700
	Expenses	\$2,549,458	\$2,355,529	\$2,484,700	\$2,594,098	\$2,667,452	\$2,784,850
	Cumulative Gap Annual Gap	\$0 \$0	\$0 \$0	\$0 \$0	(\$99,398) (\$99,398)	(\$302,140) (\$202,762)	(\$812,389) (\$310,250)
TOTAL General City		\$103,285,162	\$99,596,694	\$99,249,335	\$97,230,141	\$97,890,768	\$98,784,887
		\$103,278,404	\$99,595,918	\$99,234,004	\$102,903,628	\$108,701,333	\$110,776,135
		\$9,753	\$41,078	\$15,331	(\$8,873,486)	(\$14,484,081)	(\$26,468,208)
		\$0	\$0	\$0	(\$9,873,486)	(\$9,810,576)	(\$11,981,148)

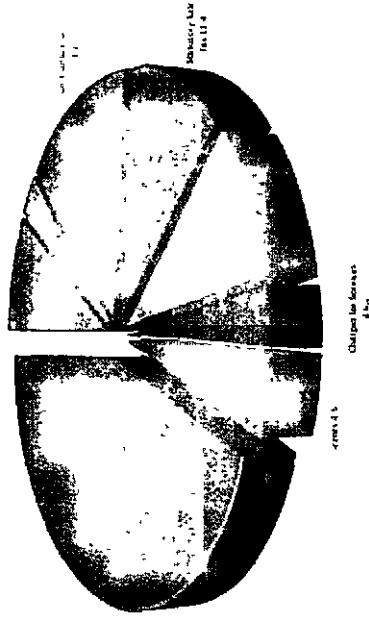
Sewer Fund		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
	680						
	Revenues	\$31,828,289	\$28,128,894	\$32,346,745	\$32,346,745	\$32,346,745	\$32,346,745
	Expenses	\$31,828,289	\$28,128,894	\$32,346,745	\$34,808,088	\$36,148,143	\$37,216,857
	Cumulative Gap	\$0	\$0	\$0	(\$2,282,354)	(\$8,054,752)	(\$10,034,964)
	Annual Gap	\$0	\$0	\$0	(\$2,282,354)	(\$3,802,358)	(\$4,870,212)
	691						
	Revenues	\$47,898,872	\$37,888,000	\$37,888,000	\$37,888,000	\$37,888,000	\$37,888,000
	Expenses	\$47,898,872	\$34,808,088	\$35,012,260	\$38,841,189	\$40,741,808	\$41,943,728
	Cumulative Gap	\$0	\$3,382,470	\$2,873,760	(\$1,341,189)	(\$4,853,088)	(\$9,028,820)
	Annual Gap	\$0	\$0	\$0	(\$1,341,189)	(\$3,241,808)	(\$4,443,728)
	890 & 891						
Water and Sewer	Revenues	\$78,828,141	\$66,012,884	\$70,232,745	\$69,846,745	\$69,846,745	\$69,846,745
	Expenses	\$78,828,141	\$62,830,424	\$67,358,995	\$73,450,288	\$76,891,048	\$78,180,682
	Cumulative Gap	\$0	\$3,382,470	\$2,873,760	(\$3,603,543)	(\$10,847,847)	(\$19,381,784)
	Annual Gap	\$0	\$0	\$0	(\$3,603,543)	(\$7,044,304)	(\$9,313,937)
	TOTAL CITY						
	Revenues	\$183,114,303	\$165,808,588	\$169,482,030	\$167,076,888	\$167,737,503	\$168,641,732
	Expenses	\$183,104,545	\$162,188,042	\$168,892,899	\$178,353,516	\$183,592,382	\$189,838,817
	Cumulative Gap	\$9,758	\$3,423,546	\$2,889,081	(\$9,277,028)	(\$25,131,908)	(\$46,426,883)
	Annual Gap	\$0	\$0	\$0	(\$9,277,028)	(\$16,854,879)	(\$21,285,085)

REVENUE - GENERAL FUND

FY15 \$55,097,880

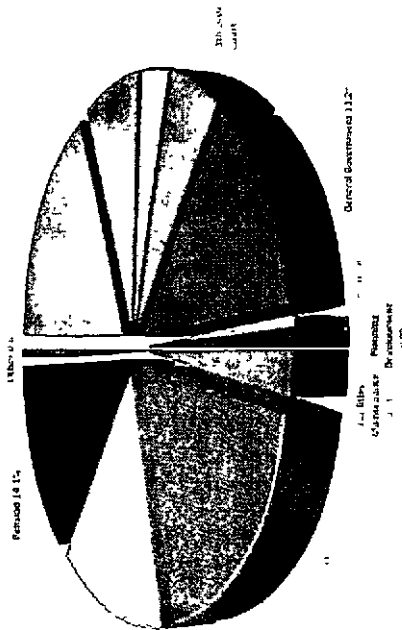


FY16 \$56,308,239

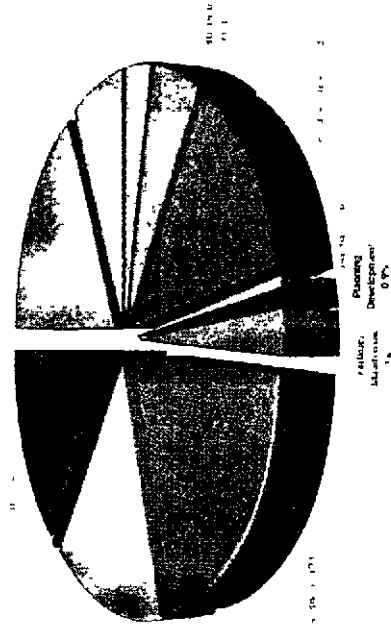


EXPENSES - GENERAL FUND

FY15 \$55,097,880



FY16 \$56,308,239



**CITY OF FLINT PROPOSED FINANCIAL BUDGET
FOR FISCAL YEARS 2015 AND 2016
GENERAL FUND**

DESCRIPTION	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	2015-16 PROPOSED BUDGET
Fund 101 - General Fund			
ESTIMATED REVENUES			
Function: General government			
Property Taxes	\$ 4,622,000	\$ 4,970,000	\$ 5,089,400
Income taxes	14,210,000	14,238,400	14,354,000
Special assessment taxes	97,941	89,000	89,000
State revenues	16,730,120	17,181,829	17,347,719
License and Permits	1,303,626	1,298,626	1,398,626
Fines and forfeitures	1,825,000	1,862,600	1,967,000
Charges for service rendered	9,942,485	11,161,416	11,562,811
Interest and dividend income	550,000	919,000	1,118,326
Other revenues	898,946	601,011	605,360
Transfers in	4,077,898	3,777,998	3,777,998
Drawings from fund balance	(1,000,000)	(1,000,000)	(1,000,000)
Total - Function General government	53,558,116	55,097,880	56,308,239
TOTAL ESTIMATED REVENUES	\$ 53,558,116	\$ 55,097,880	\$ 56,308,239
APPROPRIATIONS			
Function: Legislative			
City Council	\$ 373,220	\$ 358,505	\$ 341,080
Total - Function Legislative	373,220	358,505	341,080
Function: General government			
District Court	5,194,307	4,089,999	4,167,078
Office Of Mayor	228,613	215,428	218,278
City Administrator	386,648	352,912	358,034
Finance -Admin/Accounting/Payroll	1,188,137	951,331	962,846
Finance Purchasing	130,229	139,185	141,145
Total Finance and Purchasing Department	1,318,366	1,090,516	1,103,991
Office Of City Clerk	220,645	163,145	154,985
City Clerk-License And Permits	90,550	185,408	185,651
City Clerk-Board Of Review	10,500	11,601	11,601
City Clerk-Election	403,183	391,241	399,979
City Clk Elec Div. - Election Workers	138,654	179,561	179,627
Total City Clerk and Elections	863,832	920,966	931,813
Customer Services-Treasury Operations	380,321	275,977	278,910
Customer Services-Income Tax	465,826	432,000	433,740
Customer Services-Water Collection	1,018,852	1,240,933	1,263,429
Customer Service-Sewer collection	1,020,102	1,243,133	1,264,476
Delinquent Collections	167,886	263,063	267,313
Total Treasury Department	3,052,786	3,455,108	3,508,767
Assessment	1,084,221	1,160,515	1,175,686
Law Office Operations	962,042	940,589	953,797

Human Relations Commission	26,237		
Personnel Office	551,542	624,409	629,970
Personnel Office-Personnel-Training	70,626	55,500	58,415
Total Human Relations and Personnel	648,404	679,909	688,385
Police - Fleet	990,000	990,000	1,000,000
Police Reduction		(2,608,823)	(2,835,863)
Pol Admin Bureau - Admin	5,023,126	409,889	419,941
Pol Admin Bureau-Inspections	127,354	125,505	126,865
Pol Admin - City Lock up	2,873,849	2,554,329	2,534,329
Pol Tech Serv-Records & Identification	1,831,592	2,121,908	2,168,785
Pol Tech Serv-Planning, Research, & Traf	135,359	129,847	130,682
Pol Tech Serv - City Impound	437,323	438,575	439,969
Pol Invest Ovrhd - Criminal Invest Ovrhd	2,469,997	2,369,062	2,398,335
Pol Invest Ovrhd - Police School Liason	784,011	751,475	760,749
Pol Invest Ovrhd - Special Operations	707,250	738,802	749,143
Patrol Bureau - Administration	5,502,823	4,263,373	4,328,180
Patrol Bureau-School Crossing Guards	267,854	285,712	285,712
Total Police Department	21,930,338	12,669,434	12,504,837
Public Safety 911 - Administration	3,745,525	2,604,021	2,540,188
Office Of Fire Chief	753,547	692,077	709,158
Fire Admin-Maintenance	116,000	412,500	424,500
Fire Admin - Training	263,400	161,541	164,771
Firefighting Division-Fire Battalion Chl	3,349,980	498,649	506,293
Firefighting Division-Fire Station Ovrhd	5,858,149	4,101,133	4,168,260
SAFER Grant EMW-2011-FH-00843	1,083,370		
Fire Prevent - Inspection And Training	285,370	315,903	322,422
Total Fire Department	11,699,798	6,179,803	6,295,404
Development-Planning & Zoning	121,875	395,277	397,634
DCD - Administration	188,293	279,007	285,416
Golf Division - Kearsley Lake Gc	3,500		
Golf Division-Mott Park Gc		9,000	9,270
Golf Division-Swartz Crk Gc	1,600		
Total Planning and Development Department	313,268	683,284	692,320
Facilities Maint-Municipal Center	1,207,382	1,464,233	1,532,362
Total - Function General government	52,645,726	36,416,733	36,868,940
Cost Allocation and Retiree Healthcare		17,911,941	18,988,658
Transfer out to Fund 208		99,140	
Transfers out to fund 542	539,170	313,561	313,561
Total - Function Transfers out	539,170	412,701	313,561
TOTAL APPROPRIATIONS	\$ 53,658,116	\$ 55,097,890	\$ 56,308,239
NET OF REVENUES/APPROPRIATIONS - FUND 101	0	0	0
BEGINNING FUND BALANCE	(12,895,842)	(11,895,642)	(10,895,642)
ENDING FUND BALANCE	(11,895,842)	(10,895,642)	(9,895,642)

CITY OF FLINT STAFFING PROJECTION

	<u>FY11</u> <u>ACTUAL</u>	<u>FY12</u> <u>ACTUAL</u>	<u>FY13</u> <u>ACTUAL</u>	<u>FY14</u> <u>CURRENT</u>	<u>FY15</u> <u>PROPOSED</u>	<u>FY16</u> <u>PROPOSED</u>
GOVERNANCE AND ADMINISTRATION	38.5	20	17	19	20	20
POLICE	150	148	144	151	115	115
911	25.5	23	22	23	23	23
FIRE	75	94	91	94	75	75
DISTRICT COURT	49	35	30	31	31	31
DEPARTMENT OF PUBLIC WORKS	263	207	156	166	173	173
PLANNING AND DEVELOPMENT	71	56	26	24	25	26
FINANCE AND ADMINISTRATION	120.5	103	60	57	60	60
TOTALS	792.5	686	546	565	522	523

PROJECTED FACILITIES IMPROVEMENTS FY15-FY19

IMPROVEMENT	RANK	COST	FY15	FY16	FY17	FY18	FY19
City Hall Elevators(2 main only)	1	400,000.00	\$ 400,000.00				
Repl/Rep Chiller in city Hall - only 1.5 of 4 cmps for air	2	155,000.00	\$ 155,000.00				
Assessing Renovations	3	65,000.00	\$ 65,000.00				
Roof Repair - Main Fire Station	4	127,400.00	\$ 127,400.00				
Roof Repair - Alherton Rd Fire Station	5	10,000.00	\$ 10,000.00				
Repair walkway between Police and City Hall Main Bldg	6	20,000.00	\$ 20,000.00				
I.S. Water Leaks PART I OF II	7	50,000.00	\$ 50,000.00				
Legal Renovations	8	40,000.00	\$ 40,000.00				
Police Station Bridge to 5th St	9	30,000.00	\$ 30,000.00				
Roof Repair - North building	10	99,384.00	\$ 99,384.00				
Motion Lights, City Hall & Police	11	100,000.00	\$ 100,000.00				
Pave City Hall Parking Lot	12	100,000.00	\$ 100,000.00				
911 Consoles & Telephones	13	330,000.00	\$ 330,000.00				
I.S. Water Leaks PART II OF II	14	50,000.00	\$ 50,000.00				
Council Chambers Renovations PART I OF III	15	116,666.67	\$ 116,666.67				
City Hall Building Facade PART I OF III	16	500,000.00	\$ 500,000.00				
Parking lot lighting - City Hall, Pol, Stevens & 7th St Lots	17	250,000.00	\$ 250,000.00		\$ 250,000.00		
Council Chambers Renovations PART II OF III	18	116,666.67	\$ 116,666.67		\$ 116,666.67		
City Hall Building Facade PART II OF III	19	500,000.00	\$ 500,000.00		\$ 500,000.00		
Council Chambers Renovations PART III OF III	20	116,666.67	\$ 116,666.67		\$ 116,666.67		
City Hall Building Facade PART III OF III	21	500,000.00	\$ 500,000.00		\$ 500,000.00		
Police Shooting Range	22	250,000.00	\$ 250,000.00		\$ 250,000.00		
Fire Station Kitchens - Remodel	23	60,000.00	\$ 60,000.00		\$ 60,000.00		
TOTAL		\$3,926,784.00	\$ 1,096,784.00	\$ 1,096,666.67	\$ 866,666.67	\$ 926,666.67	\$ -

IMPROVEMENT	RANK	COST	CUMULATIVE COST
City Hall Elevators(2 main only)	1	400,000.00	
Rep/Rep Chiller in city Hall - only 1.5 of 4 emprs for air	2	155,000.00	\$ 555,000.00
Assessing Renovations	3	65,000.00	\$ 620,000.00
Roof Repair - Main Fire Station	4	127,400.00	\$ 747,400.00
Roof Repair - Atherton Rd Fire Station	5	10,000.00	\$ 757,400.00
Repair walkway between Police and City Hall Main Bldg	6	20,000.00	\$ 777,400.00
U.S. Water Leaks PART I OF II	7	50,000.00	\$ 827,400.00
Legal Renovations	8	40,000.00	\$ 867,400.00
Police Station Bridge to 5th St	9	30,000.00	\$ 897,400.00
Roof Repair - North building	10	99,384.00	\$ 996,784.00
Motion Lights, City Hall & Police	11	100,000.00	\$ 1,096,784.00
Pave City Hall Parking Lot	12	100,000.00	\$ 1,196,784.00
911 Consoles & Telephones	13	330,000.00	\$ 1,526,784.00
U.S. Water Leaks PART II OF II	14	50,000.00	\$ 1,576,784.00
Council Chambers Renovations PART I OF III	15	116,666.67	\$ 1,693,450.67
City Hall Building Facade PART I OF III	16	600,000.00	\$ 2,193,450.67
Parking lot lighting - City Hall, Pol, Stevens & 7th St Lots	17	250,000.00	\$ 2,443,450.67
Council Chambers Renovations PART II OF III	18	116,666.67	\$ 2,560,117.33
City Hall Building Facade PART II OF III	19	500,000.00	\$ 3,060,117.33
Council Chambers Renovations PART III OF III	20	116,666.67	\$ 3,176,784.00
City Hall Building Facade PART III OF III	21	500,000.00	\$ 3,676,784.00
Police Shooting Range	22	250,000.00	\$ 3,926,784.00
Fire Station Kitchens - Remodel	23	60,000.00	\$ 3,986,784.00
TOTAL		\$3,926,784.00	\$ 3,986,784.00

FINANCIAL COMMITMENT NECESSARY TO ELIMINATE THE DEFICIT AND ACCUMULATE AN APPROPRIATE BUDGET STABILIZATION RESERVE OF 10% -15%

32

CITY OF FLINT - FIVE YEAR OUTLOOK
Pension and Retiree Healthcare Costs

		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
General Fund	101						
	Retiree Healthcare Expense	\$9,034,324	\$10,167,701	\$10,777,763	\$11,424,429	\$12,109,835	\$12,838,488
	Pension Expense	\$8,401,335	\$7,981,872	\$8,438,883	\$8,948,244	\$9,483,018	\$10,052,000
	Other Expenses	\$37,722,492	\$38,948,508	\$37,080,623	\$38,246,204	\$39,627,285	\$40,753,548
	Total Expenses	\$53,086,121	\$53,097,881	\$53,308,239	\$53,616,877	\$51,020,169	\$53,644,038
	Retiree Healthcare as % of Total Expenses	16%	14%	18%	19%	20%	20%
	Pension as % of Total Expenses	16%	14%	15%	15%	16%	15%
	Healthcare & Pension Costs as % of Total	31%	33%	34%	35%	35%	35%
Major Streets	202						
	Retiree Healthcare	\$388,455	\$1,054,180	\$1,119,251	\$1,188,724	\$1,287,828	\$1,333,403
	Pension	\$588,832	\$551,416	\$582,553	\$632,357	\$670,298	\$714,516
	Other expenses	\$5,197,419	\$5,418,289	\$5,400,594	\$5,687,804	\$5,783,553	\$5,981,277
	Total	\$6,374,706	\$7,022,885	\$7,119,498	\$7,516,935	\$7,741,679	\$8,029,196
Local Streets	203						
	Retiree Healthcare	\$388,761	\$380,824	\$312,573	\$226,645	\$239,184	\$253,555
	Pension	\$331,108	\$330,318	\$364,989	\$376,267	\$398,532	\$422,762
	Other expenses	\$1,881,223	\$2,168,319	\$2,218,220	\$2,278,615	\$2,334,682	\$2,381,827
	Total	\$2,601,092	\$2,879,461	\$2,795,782	\$2,921,527	\$2,972,403	\$3,057,144
Police and Fire Millage	205						
	Retiree Healthcare	\$0	\$1,337,628	\$1,418,068	\$1,503,184	\$1,593,375	\$1,688,877
	Pension	\$448,824	\$2,653,083	\$2,748,579	\$2,913,000	\$3,088,416	\$3,273,721
	Other expenses	\$1,397,593	\$5,327,639	\$5,082,223	\$5,122,179	\$5,169,287	\$5,201,136
	Total	\$1,846,417	\$9,320,350	\$9,248,870	\$9,544,363	\$9,770,878	\$9,893,734
Neighborhood Police Millage	207						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$379,934	\$300,765	\$318,844	\$337,876	\$359,253	\$378,743
	Other expenses	\$1,170,245	\$1,077,385	\$916,639	\$946,265	\$977,688	\$1,010,883
	Total	\$1,550,179	\$1,378,150	\$1,235,483	\$1,284,141	\$1,336,941	\$1,389,626
Police Millage	208						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$5,631	\$20,683	\$20,683	\$21,933	\$23,217	\$24,610
	Other expenses	\$387,473	\$418,477	\$370,269	\$333,177	\$346,421	\$359,183
	Total	\$393,104	\$439,160	\$390,952	\$354,110	\$369,638	\$383,793
Lighting Special Assessment	219						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$0	\$8,390	\$8,390	\$8,773	\$7,180	\$7,511
	Other expenses	\$2,982,810	\$2,683,641	\$2,683,641	\$2,683,641	\$2,683,641	\$2,683,641
	Total	\$2,982,810	\$2,692,021	\$2,692,021	\$2,692,021	\$2,692,021	\$2,692,021

		Current FY14	Adopted FY16	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
Whole Collection	226						
	Refugee Healthcare						
	Pension	\$821,100	\$411,202	\$428,674	\$462,026	\$488,748	\$518,133
	Other expenses	\$21,335	\$12,888	\$13,767	\$14,663	\$15,489	\$16,397
	Total	\$842,435	\$424,090	\$442,441	\$476,689	\$504,237	\$534,530
	Healthcare & Pension %	13%	8%	6%	9%	9%	8%
Drug Facilities	265						
	Refugee Healthcare						
	Pension	\$122,739	\$0	\$0	\$0	\$0	\$0
	Other expenses	\$312,393	\$242,652	\$249,043	\$253,802	\$261,140	\$268,038
	Total	\$435,132	\$242,652	\$249,043	\$253,802	\$261,140	\$268,038
	Healthcare & Pension %	28%	10%	20%	21%	21%	22%
HUD Grant 2014	274						
	Refugee Healthcare						
	Pension	\$230,159	\$232,416	\$232,416	\$230,983	\$230,983	\$230,983
	Other expenses	\$11,857,870	\$4,763,481	\$4,763,481	\$4,677,013	\$4,677,013	\$4,677,013
	Total	\$11,767,729	\$5,000,000	\$5,000,000	\$4,908,000	\$4,908,000	\$4,908,000
	Healthcare & Pension %	2%	6%	6%	6%	6%	6%
Other Grants	288						
	Refugee Healthcare						
	Pension	\$40,027	\$230,608	\$230,608	\$230,608	\$230,608	\$230,608
	Other expenses	\$7,487,004	\$4,634,371	\$4,634,371	\$4,634,371	\$4,634,371	\$4,634,371
	Total	\$7,527,031	\$4,864,979	\$4,864,979	\$4,864,979	\$4,864,979	\$4,864,979
	Healthcare & Pension %	1%	6%	6%	6%	6%	6%
Federal Stimulus Grant	287						
	Refugee Healthcare						
	Pension	\$1,355,091	\$0	\$0	\$0	\$0	\$0
	Other expenses	\$3,188,127	\$0	\$0	\$0	\$0	\$0
	Total	\$4,543,218	\$0	\$0	\$0	\$0	\$0
	Healthcare & Pension %	30%	0%	0%	0%	0%	0%
Public Improvement Fund	402						
	Refugee Healthcare						
	Pension	\$0	\$0	\$0	\$0	\$0	\$0
	Other expenses	\$2,180,000	\$2,650,687	\$2,650,687	\$2,650,687	\$2,650,687	\$2,650,687
	Total	\$2,180,000	\$2,650,687	\$2,650,687	\$2,650,687	\$2,650,687	\$2,650,687
	Healthcare & Pension %	0%	0%	0%	0%	0%	0%
Building Safety Fund	642						
	Refugee Healthcare						
	Pension	\$562,654	\$393,633	\$417,261	\$442,268	\$468,823	\$495,363
	Other expenses	\$184,734	\$237,626	\$251,066	\$266,669	\$283,019	\$300,000
	Total	\$747,388	\$631,259	\$668,327	\$708,937	\$751,842	\$795,363
	Healthcare & Pension %	23%	26%	27%	27%	28%	29%
Internal Service Funds							
	Refugee Healthcare						
	Pension	\$300,210	\$722,428	\$722,428	\$722,428	\$722,428	\$722,428
	Other expenses	\$382,008	\$383,747	\$383,747	\$383,747	\$383,747	\$383,747
	Total	\$682,218	\$1,106,175	\$1,106,175	\$1,106,175	\$1,106,175	\$1,106,175
	Healthcare & Pension %	8%	14%	14%	14%	14%	14%
TOTAL General City							
Refugee Healthcare Expense		\$10,605,894	\$14,268,768	\$15,103,938	\$16,008,789	\$16,988,057	\$17,984,872
Pension Expense		\$12,440,403	\$13,023,777	\$13,745,725	\$14,370,489	\$15,044,837	\$15,771,378
Other Expenses		\$97,289,989	\$97,874,618	\$98,920,349	\$99,885,974	\$100,841,545	\$101,797,127
Total Expenses		\$118,302,313	\$116,374,211	\$118,854,531	\$125,286,281	\$127,973,927	\$132,770,602
Refugee Healthcare as % of Total Expenses		9%	12%	13%	13%	13%	14%
Pension as % of Total Expenses		11%	11%	12%	12%	12%	12%
Healthcare & Pension Costs as % of Total		19%	23%	24%	25%	25%	26%

		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
Sewer Fund	550						
	Retiree Healthcare	\$2,320,933	\$2,447,555	\$2,594,420	\$2,760,095	\$2,918,090	\$3,080,838
	Pension	\$2,178,100	\$2,090,719	\$2,183,153	\$2,282,948	\$2,420,828	\$2,571,357
	Other expenses	\$27,220,189	\$29,758,264	\$27,589,189	\$29,856,055	\$30,893,627	\$31,559,894
	Total	\$31,528,369	\$34,296,545	\$32,346,743	\$34,899,098	\$36,149,143	\$37,210,987
	Healthcare & Pension %	14%	15%	15%	15%	15%	15%
Water Fund	551						
	Retiree Healthcare	\$1,890,052	\$2,063,569	\$1,141,403	\$3,329,857	\$3,628,800	\$3,741,451
	Pension	\$1,815,697	\$1,833,038	\$1,911,254	\$2,075,951	\$2,147,819	\$2,276,379
	Other expenses	\$4,439,129	\$3,738,844	\$39,659,553	\$33,488,241	\$35,954,707	\$35,528,864
	Total	\$47,695,972	\$9,643,530	\$33,012,260	\$36,841,189	\$40,741,903	\$41,943,725
	Healthcare & Pension %	7%	14%	14%	14%	14%	14%
Water and Sewer							
	550 & 551						
	Retiree Healthcare	\$4,010,045	\$4,411,154	\$4,735,823	\$6,079,972	\$6,444,771	\$5,831,457
	Pension	\$3,994,787	\$3,943,813	\$4,074,443	\$4,316,910	\$4,578,044	\$4,852,727
	Other expenses	\$71,821,392	\$48,508,102	\$57,848,728	\$53,051,406	\$59,888,234	\$57,476,488
	Total	\$79,826,141	\$64,763,076	\$67,358,995	\$73,450,288	\$79,891,049	\$79,160,682
	Retiree Healthcare as % of Total Expenses	5%	8%	8%	8%	8%	9%
	Pension as % of Total Expenses	5%	6%	6%	6%	6%	6%
	Healthcare & Pension %	10%	16%	15%	14%	14%	15%
TOTAL CITY							
	Retiree Healthcare	\$14,519,539	\$15,700,950	\$20,835,851	\$22,088,771	\$23,412,828	\$24,816,329
	Pension	\$18,438,180	\$18,867,590	\$17,820,188	\$18,899,378	\$20,022,741	\$21,224,105
	Other expenses	\$189,110,289	\$143,480,727	\$146,459,678	\$154,597,289	\$165,110,180	\$164,598,455
	Total	\$322,128,454	\$181,134,286	\$185,213,928	\$195,735,545	\$204,784,976	\$211,931,264
	Retiree Healthcare %	7%	11%	11%	11%	11%	12%
	Pension %	8%	9%	10%	10%	10%	10%
	Healthcare & Pension %	15%	20%	21%	21%	21%	22%

PROJECTED TAXPAYER IMPACT

\$41,000 House, \$40,000 Income

	FY14	FY15	FY16
	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>
<u>Values</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>
House value	\$41,000.00	\$41,000.00	\$41,000.00
Taxable value	\$20,500.00	\$20,500.00	\$20,500.00
Annual Income	\$40,000.00	\$40,000.00	\$40,000.00
Tax rate (mills)	65.88	65.88	65.88
Street Lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Water Bill	\$1,800.00	\$1,917.00	\$2,032.02
<u>Payments</u>			
Property taxes	\$1,351.00	\$1,351.00	\$1,351.00
Street lights	\$67.87	\$70.94	\$74.14
Rubbish	\$146.00	\$162.63	\$168.84
Income tax	\$400.00	\$400.00	\$400.00
Water bill	\$1,800.00	\$1,917.00	\$2,032.02
Total Payments	\$3,764.87	\$3,901.57	\$4,026.00
	\$137 3.6%		\$124 3.2%

\$81,500 House, \$50,000 Income

	FY14	FY15	FY16
	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>
<u>Values</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>
House value	\$81,500.00	\$81,500.00	\$81,500.00
Taxable value	\$30,750.00	\$30,750.00	\$30,750.00
Annual Income	\$50,000.00	\$50,000.00	\$50,000.00
Tax rate (mills)	65.88	65.88	65.88
Street Lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Water Bill	\$1,800.00	\$1,917.00	\$2,032.02
<u>Payments</u>			
Property taxes	\$2,026.00	\$2,026.00	\$2,026.00
Street lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Income tax	\$500.00	\$500.00	\$500.00
Water bill	\$1,800.00	\$1,917.00	\$2,032.02
Total Payments	\$4,539.87	\$4,676.57	\$4,801.00
	\$137 3.0%		\$124 2.7%

Attachment 1. Summary of Findings of the Flint Financial Review Team

**Summary of Findings of the Flint Financial Review Team
November 2011**

- The City has a general fund deficit of \$14,621,546 as of June 30, 2010 which was not eliminated within the two year preceding period.
- The City previously submitted a five year deficit elimination plan for a cumulative general fund deficit of \$7,046,820 as of June 30, 2008. However, by June 30, 2010 the cumulative general fund deficit had grown to \$14,621,546. An updated plan submitted for 2010 does not purport to eliminate the cumulative deficit until 2030 and that relies upon the issuance of an additional \$12 million of debt in 2013.
- A structural operating deficit existed in the general fund as of June 30, 2007, 2008, 2009, 2010 and the general fund is projected to have a \$6,768,864 deficit as of June 30, 2011.

Attachment 2. 7 Point Transition Management Plan

CITY OF FLINT
OFFICE OF THE EMERGENCY MANAGER



Darnell Earley, ICMA-CM, MPA
Emergency Manager

TO: Scott Kincaid, President and Flint City Council
FROM: Darnell Earley, ICMA-CM, Emergency Manager
RE: 7 Point Transition Management Plan
Date: April 3, 2014
CC: Mayor Dayne Walling, Clerk Inez Brown, Gerald Ambrose, Peter Bade
Elizabeth Murphy, Jason Lorenz, Maxine Murray

The primary responsibility of an emergency manager is to resolve the distressed city's financial emergency. However, resolution is not complete without providing a basic framework for, and implementation of, an objective model for the organization to follow.

A sustainable municipal organization incorporates the utilization of best practices financially, structures a governance model which clearly delineates between legislative, policy, and administrative responsibilities, and develops a management plan to provide services to residents in a consistent, reliable manner.

The 7 Point Transition Management Plan provides the roadmap to resolve the financial emergency and to achieve sustainability for the City of Flint. The Michigan Legislature recognized the need to incorporate provisions for sustainability when the "Local Financial Stability and Choice Act" was written as P.A. 436 of 2012 (Act).

The Act states in part:

A local government shall be removed from receivership when the financial conditions are corrected in a sustainable fashion as provided in this act. MCL 141.1549(7)

The 7 Point Transition Management Plan (Plan) that we have been discussing since the beginning of 2014 outlines specific criteria for assessing attainable goals through measurable objectives, intended to provide an objective evaluation of the management principles critical to sustainability, and in concert with the requirements of the Act.

The Act further states:

(1) If an emergency manager determines that the financial emergency that he or she was appointed to manage has

been rectified, the emergency manager shall inform the governor and the state treasurer...

(3) Subject to subsection (4), if the governor agrees that the financial emergency has been rectified, the emergency manager has adopted a 2-year budget as required under section 21, and the financial conditions of the local government have been corrected in a sustainable fashion as required under section 9(7), the governor may do either of the following:

- (a) Remove the local government from receivership.
- (b) Appoint a receivership transition advisory board as provided in section 23.

(4) Before removing a local government from receivership, the governor may impose 1 or more of the following conditions on the local government:

- (a) The implementation of financial best practices within the local government.
- (b) The adoption of a model charter or model charter provisions.
- (c) Pursue financial or managerial training to ensure that official responsibilities are properly discharged. MCL 141.1562

Each of the 7 points of the Plan addresses these requirements. Moreover, the Plan sets in motion the necessary exercises for making the determinations so that as Flint's Emergency Manager, I can make an objective, sustainable, and broad recommendation to the Governor and the State Treasurer concerning Flint's emergence from, and next steps in its financial emergency. The Plan also recognizes the need to address systemic, causal factors in Flint's repeated designation as a distressed community where a financial emergency exists, and thereby in need of state intervention, as outlined in the Act.

Depending upon the Governor's response, the Plan will serve as a data-driven blueprint to forward on to a Transition Advisory Board, as provided in the Act. The Plan is not intended to be a consent agreement as provided in subsection (1), nor is it being presented as any other legal document referenced in the Act. Given Flint's history, the comprehensive nature of the Plan, if implemented in its totality, should address the problem of recidivism through sound, effective governance and accountable city management.

In retrospect, had we implemented such a plan when Flint came out of its first receivership in 2004, perhaps we would not have had a repeat of that situation.

Nevertheless, a third episode of receivership will be much more difficult for the City to rectify without exploring bankruptcy.

I have sought and will continue to seek the support and cooperation of the Flint City Council, as well as that of the Mayor, for the Plan, as we move towards this next phase of receivership. While many of the objectives in the Plan are currently underway, there is still much work to be done. With your reengagement, cooperation, and buy-in to this process I am very hopeful that we can achieve a favorable outcome as we seek to restore home rule order and local control over the next several months.

Cc Rick Snyder, Governor
Kevin Clinton, Treasurer
Dennis Muchmore
Beth Clement
Rich Baird
Harvey Hollins
Brian Larkin
Wayne Workman
Ed Koryzno
Randall Byrne
Tom Saxon
Sen. Jim Ananich
Rep. Woodrow Stanley
Rep. Phil Phelps
Congressman Dan Kildee

7 Point Transition Management Plan

Goal: To provide a strategy for determining and evaluating relevant and specific criteria for assessing when the City of Flint might be prepared to emerge from Emergency Manager (EM) oversight to a Transition Advisory Board (TAB), as provided in Public Act 436. The seven points identified provide comprehensive and well defined benchmarks to be reviewed before the determination is made. The Plan also defines a data-driven and measurable process for the objective, results-oriented determination of facts. The Plan establishes the criteria now so that it is clear what the conditions are that will have to be satisfied before the Emergency Manager recommends the establishment of a Transition Advisory Board.

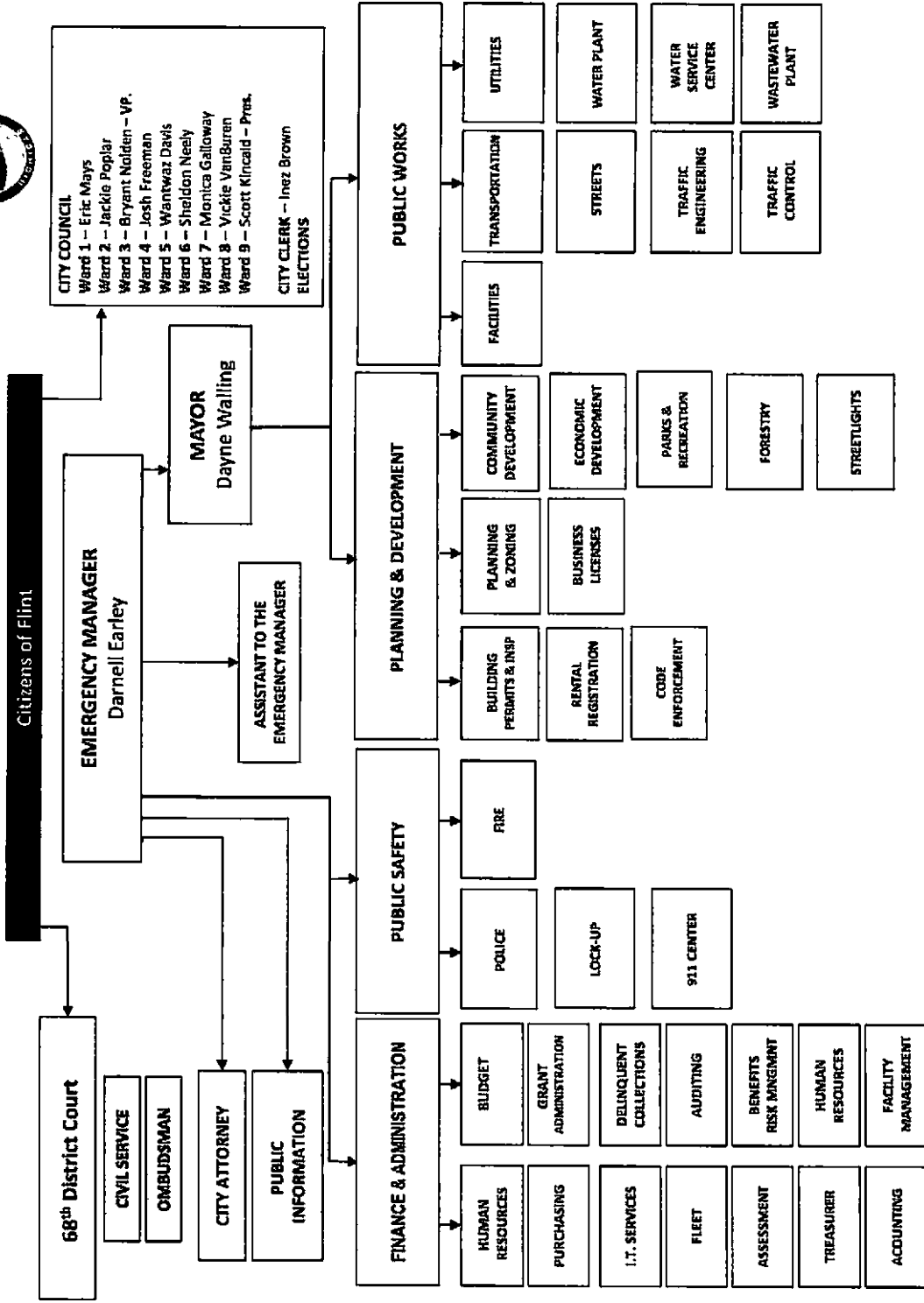
GOAL	STRATEGY	OBJECTIVES	STATUS
1. Deficit Elimination Plan			
	Deficit Elimination Plan and Reserve Accumulation Plan will be presented by the EM/Mayor/Fin. Dir. to City Council through its Finance Committee to receive Council support. Also a commitment by the Mayor and Council to implement the plan will be required.	City Council to pass resolution of support for DEPRAP from EM/Mayor/Fin. Dir. Receive Treasury acceptance of the DEPRAP. Confirmation by Mayor and Council that DEPRAP actions will be a top priority in budgeting.	
2. Five-Year Financial Analysis			
	The development, monitoring and updating of a five-year financial analysis is critical to the ongoing challenges of financial solvency. It must remain an ongoing process to measure the City's ability to fund services, produce budgets, and proactively manage expenditures. It should be an expectation of the Council that the EM/Mayor/Fin. Dir. shall annually prepare and Council shall review and adopt said projection; and shall continue to use the projection as a basis for future budgeting actions.	EM/Mayor/Fin. Dir to annually prepare a 5 yr. R/S projection. Council Finance Committee review 5 yr. analysis and move to Council. City Council adopts 5 Year Analysis. Finance Committee shall annually review analysis in February each year and send to Council for approval.	
3. Governance			
	The EM will consider recommendations from the Blue Ribbon Committee, National Civic League Model Charter, proposed charter amendments, review of electoral structure, Executive appointments, etc. It is expected that a formal agreement would be reached among the EM, Mayor, and Council as to what governance revisions are to be implemented, including time frames for implementation.	Blue Ribbon Cmte. Complete Report and Submit to EM Mayor and Council Submit Comments on Report to EM EM develops proposed governance structure and sends to Governor. Mayor and Council have an opportunity to review and comment on EM proposal. Completion of City Ordinance review by Council as proposed by EM.	

GOAL	STRATEGY	OBJECTIVES	STATUS
4. Organization Development			
	Review the City's organizational structure including: Public Safety, 9-1-1 plan, courts consolidation plan, recommendations on other long-term services, and role of the city administrator (who will be appointed prior to the TAB). Finalize the organizational relationship among Mayor, Administration and Council. This will result in an agreed upon detailed description of the roles and responsibilities of the Mayor and Council, including items such as respective roles in strategic planning, budgeting, monitoring and assessment of results, appointments, and protocols for addressing citizen complaints.	EM/Mayor determines recommended City organizational structure. EM/Mayor to recommend Council action (ordinances changes) to implement organizational structure. Council to review and adopt revised organizational structure. EM/Mayor to hire City Administrator/Manager. Finalize organization structure and roles: Mayor, Council, Administration. Labor contracts to be completed for all City unions	_____ _____ _____ _____ _____ _____
5. Legacy Costs			
	Retirees Health Care remains the biggest challenge to managing legacy costs and the City is currently facing a legal challenge. It will be unlikely that the financial emergency will be declared resolved until this issue is settled in a manner which does not risk the solvency of the City. Sustaining the changes within RHC are essential to the City's future solvency.	Mayor and Council to support City's position on retiree health care or adopt measures offsetting the increased costs. Annual budgets to include payment of appropriate pension and health care costs and liabilities.	_____ _____
6. Strategic Plan			
	The adoption of a long-range strategic plan by the Emergency Manager, Mayor, and Council for the governing actions of the City will provide a guidance mechanism for determining budgeting, priorities, goals and objectives.	EM/Mayor/Fin. Dir. to present 5 yr Strategic Plan through Finance Com. to Council for approval. Council to set spending priorities. EM/Mayor to utilize Strategic Plan to develop budget. Council to adopt budget in line with Strategic Plan and budget priorities. Council to receive quarterly reports from Mayor/Fin. Dir. on progress of achieving strategic objectives and priorities. Strategic Plan to be updated annually.	_____ _____ _____ _____ _____ _____

GOAL	STRATEGY	OBJECTIVES	STATUS
7. Sustainability	Factors for determining sustainability are rooted in the 7 points. More specifically, the measures that will be evaluated include: achievement of consensus decision-making on the part of the Mayor and the Council, adoption of best practices, continuing commitment to training and development for the Mayor and Council members, ongoing monitoring and updating of plans necessary for the financial stability of the City including but not limited to 2-year budgets, 5-year financial analyses, and the ongoing implementation of the Master Plan.	Council and Mayor update methods to develop policy recommendations and achieving consensus. Council and Mayor attend all training sessions as scheduled by EM. Council and Mayor to actively participate in development and adoption of 2 yr. budget. Implement Master Plan (evidence of Master Plan implementation in annual budget). Define and incorporate financial and organizational best practices. Implement system of performance measurement. Utilize data-driven methods of decision making and performance measurement.	_____ _____ _____ _____ _____ _____ _____ _____

Attachment 3. Organizational Chart July 2014

CITY OF FLINT – ORGANIZATIONAL CHART – July 2014



Attachment 4. Strategic Plan for the City of Flint 2015-2019

FLINT STRATEGIC PLAN
2015 -2019
Setting a Sustainable Course for the City of Flint

The Vision for the City Government of Flint:

A well managed, financially stable, and accountable government focused on creating and maintaining a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life.

The Mission of the City Government:

To assure that residents, businesses, students and visitors in the City of Flint receive municipal services in a customer friendly and financially responsible manner

The Goals:

In order to realize our Mission, residents, businesses, students and visitors can expect that:

The City will provide a highly trained and professional staff of elected leaders, appointed officials and employees

The City will provide for a safe, secure, and healthy environment in which to live, work, learn and play

The City will provide access to dependable and affordable water, sewer, and waste collection

The City will provide access to an adequate and well maintained transportation network serving motorized, non-motorized, and pedestrian needs

The City will foster cooperation between business, non-profit, and foundation partners and residents to create a climate that supports community and economic development

The City government will also:

Seek partnerships with Local, State and Federal governmental partners and other private entities in order to maximize efficiencies and resources in meeting its Mission

Provide municipal services consistent with the City's Master Plan and also work with residents, businesses, and others to foster development of the City and its infrastructure in a manner consistent with its Master Plan

Encourage partnerships for recreation and access to open space across the City

Enforce building and occupancy codes and to aggressively work with others to address blighted conditions

Assure that City ordinances and regulatory activities are consistent with the Master plan and supportive of economic development

Operate in an open and financially sustainable manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits

Mayor and Council Priorities for Developing the Two-year (FY15 & FY16) Budget

The Mayor and Council request that the two-year budget to be developed will include a set of objective which, when achieved, will result in significant progress being made towards achieving their stated Vision, Mission, and Goals.

Additionally, the Mayor and Council request that the two-year budget to be developed address the following specific priorities:

1. Maintain police and fire staffing levels at the maximum level feasible
2. Reduce the General Fund deficit by at least \$1 million
3. Continue efforts to reduce blight, including demolition
4. Hire an experienced and professional City Administrator
5. Assure that capacity exists to implement the Master Plan
6. Add capacity in the area of Economic Development
7. Fund years 1 & 2 of capital improvements identified in the Master Plan
8. Improve street maintenance
9. Establish parks partnerships
10. Improve customer service through training and technology
11. Increase removal of dead and diseased trees
12. Evaluate ways to reduce water and sewer rates for constituents in the budget process

GOVERNANCE AND ADMINISTRATION

VISION Statement			
The City of Flint's Governance will adapt to change and be a model of professionalism, transparency, and sustainability in order to provide effective government to each of our City's residents (as within in the Charter Preamble).			
MISSION Statement			
The Executive Management and Elected Leadership Directs and guides the City government in order operate in an open and friendly responsible manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits within the context of the City of Flint Master Plan.			
DIVISIONS	FUNCTIONS	GOALS	KEY COLLECTIVES FY16 & FY16
EMERGENCY MANAGER		Promote vision, set priorities, and measure results	Formally assess progress towards achievement of Seven-Point Plan by October 15, 2014
MAYOR & COUNCIL	Management of City Government		Formally assess City readiness for Transition Advisory Board by December 31, 2014
CITY ADMINISTRATOR	Chief Elected Official	Leadership: Provide direction, guidance and support to the leadership in the Departments of Public Safety, Planning & Development, Public Works, and Finance & Administration in order for the achievement of their goals and objectives	Reduce deficit by no less than \$1.8 million by end of FY16, and each year thereafter in excess with City Deficit Elimination Plan, and continuing to accumulate an appropriate level of reserves
MAYOR	Legislative Body of the City		Begin search for City Administrator on July 1, 2014, with new City Administrator beginning work by January 1, 2015
			Formally assess dept head's progress on achieving objectives by December 31, 2014 & semi-annually thereafter
CITY COUNCIL		Partnerships: Seek partnerships with local, state and federal governmental partners and other private entities in order to maximize efficiencies and resources in meeting the City's mission.	Conduct organizational review of all departments compiling Public Safety in FY15 and Public Works in FY16
			Resolve deficits healthcare lawsuit by December 31, 2015
HUMAN RELATIONS		Training: Prioritize attracting and retaining a highly trained and professional staff of elected leaders, appointed officials and employees by offering training opportunities, encouraging best practices, measuring performance and providing evaluations.	Conduct formal quarterly budget review with Council, beginning in Oct, 2014 with FY16 first quarter result
CIVIL SERVICE/COMMISSIONER		Citizen Access: Manage municipal services in a customer friendly manner by providing public information, respond to constituent concerns.	Complete assessment of Hurley's future as a community hospital by June 31, 2015
			Apply for 20 grants annually and receive \$10 million in competition/contract award, beginning in FY15
			Secure ongoing financial and other support for public safety and blight, including city lock-up, for FY16-FY18
			Develop proposals no later than June 30, 2015 for 511 consolidation and courts consolidation
			Participate with MML and others on an ongoing basis in advocating for extra reforms in municipal financing, including PPT, EWP, CPER, Prop A
			All Council members and Mayor to obtain MAM Level Two certification by July 1, 2015
		Volunteer Service: Develop a culture of informal service and community volunteering that demonstrates how the City and community priorities can be addressed through service solutions.	EM and Mayor to approve professional development training schedule for department heads by September 1, 2014
			EM and Mayor to approve professional development training schedule for employees, based on recommendations from department heads and Human Resources by September 1, 2014
			Updated web site to be implemented no later than August 1, 2014
			All appointments to City boards to be current by June 30, 2015
		Climate for Growth: Foster cooperation among business, nonprofit, foundation partners and residents to create a climate that supports community and economic development	Update service plan by January 31, 2015, increasing national service and volunteer opportunities by 75% annually thereafter
			Mayor/EM to implement policies and procedures for improving citizen access to city government by December 31, 2014
			Formally assess future city role in promoting economic and community development by February 28, 2015, for consideration in FY16 budget

GOVERNANCE AND ADMINISTRATION (cont)

KEY OBJECTIVES FY15 & FY16

DIVISIONS	FUNCTIONS	GOALS	
CITY ATTORNEY			
CITY ATTORNEY'S OFFICE	Provides legal advice to Mayor, Council, City Administrator and Department Heads on matters of City business	Update City ordinances	Revised Business Licensing ordinances to be in effect on July 1, 2014; revised Zoning ordinance by November, 2014/schedule of remaining ordinance revisions to be developed by July 1, 2015
	Prosecutes violations of City Ordinances		Develop strategy and timeline for renegotiating Cable Franchise agreement by December, 2014 (agreement expires December, 2016)
	Responds to FOIA requests	Provide for most cost effective means of litigation	Handle 95% of litigation in-house
	Advise in labor relations and employment relations issues		Implement program for increasing amount of delinquent collections by August 1, 2014
	Represents City in lawsuits and other legal matters	Develop and implement administrative efficiencies	Define proposed process for handling paper and digital files by October 1, 2014, including time frame for implementation
			Define process and procedures for improving standardization of procedures for common legal matters by November 1, 2014, including time frame for implementation
		Improve staff skill sets and working environment	Program for improving skill sets of all staff to be scheduled/implemented by January 1, 2015
			Proposal for improving the appearance of City Attorney's Office to be presented to Facilities by July 31, 2014
CITY CLERK			
CITY CLERK'S OFFICE	Records proceedings of City Council and other bodies		Define ongoing training needs of City Council staff including law changes affecting legislative bodies (such as public notices, open meetings) and the Legislator calendar system and implement training by June 30, 2015
	Provides administrative and professional support to City Council and other bodies	Maintains all records of meetings of City Council and its committees. Publishes minutes of meetings and records minutes.	Review and update City Council's constituent complaint referral process by June 30, 2015
RECORDS	Custodian of City Records	Manages custody and retention of city records, including minutes of official bodies.	Submit a RFP by January 1, 2015 seeking comprehensive proposals for analyzing the state of all City current and historical records and providing recommendations for preserving, cataloging, and accessing records, with implementation to begin in FY15
	Codifies city ordinances every ten years		Assess orderly creation of the Licensing Division in the Planning & Development Department by July 1, 2014
ELECTIONS	Overnight of elections	Conducts elections in accordance with state law.	Establish ongoing training calendar for Election Inspectors and City staff involved with elections by April 15, 2014 with training starting by May 15, 2014
		Maintains current and historical voter registration lists and related documents	Secure State grant by July 15, 2014 for polling accessibility study to meet ADA requirements and continue to seek public and non-profit grants for election related activities

POLICE DEPARTMENT

VISION Statement The Flint Police Department will be the anchor resource in a collaborative effort with the community, businesses and visitors to the City of Flint. We will provide model law enforcement services with an emphasis on innovation and technology.			
MISSION Statement The City of Flint Police Department is committed to protecting and serving all the people of our community with respect, fairness, and compassion. Acting in partnership with our community to protect life and property, we strive to prevent crime and preserve peace, order and safety. We will seek just solutions with honesty and integrity. KEY OBJECTIVES FY18 & FY19			
DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY18 & FY19
ADMINISTRATION	Management & Planning	Utilize tangible departmental resources in an efficient and effective manner	Recommend vendor for Record Management System by October 1, 2014, and propose funding and implementation strategy by May 15, 2015 for inclusion in FY18 budget
		Utilize tangible departmental resources in an efficient and effective manner	Establish criteria that identifies each supervisor's responsibilities in the supervision of their respective subordinates, July 15, 2014
		Institute fair and reliable performance accountability at all levels within the Flint Police Department	Review administrative responsibilities by July 15, 2014
		Utilize tangible departmental resources in an efficient and effective manner	Revitalize the Flint Police Department's Chaplain Corps by July 15, 2014
	Community Policing	Implement a comprehensive impactful community involvement/engagement strategy	Develop and institute a variety of social media venues as informational resources for the community, April 7, 2014
INVESTIGATIONS		Implement a comprehensive impactful community involvement/engagement strategy	Acquire and implement an online Crime Mapping capability that is accessible to community members, April 7, 2014
		Implement a comprehensive impactful community involvement/engagement strategy	Develop, train, and implement a "Citizen's Radio Patrol" utilizing Blue Badge Volunteers in their respective neighborhoods by July 15, 2014
	Investigation of Crimes	Utilize tangible departmental resources in an efficient and effective manner	Evaluate and management strategies currently in place: Ongoing through December 31, 2014
		Utilize tangible departmental resources in an efficient and effective manner	Increase use of IB tools of crime scenes, develop latent prints and compare to files to ID perpetrators by June 30, 2018
LOOKUP	Oversight of lock-up facility	Utilize tangible departmental resources in an efficient and effective manner	Develop an informational document from the Detective Bureau to assist in identifying crime patterns by May 10, 2014
		Utilize tangible departmental resources in an efficient and effective manner	Move to have GCSD handle entire booking process eliminate IB techs from process by June 30, 2015
PATROL	Deployment of officers on patrol	Effective and efficient deployment of personnel based on calls for service and crime data to include (a) place based, (b) time based, and (c) offender based observations.	Reduce response time to calls for service by 8%, December 31, 2014

POLICE DEPARTMENT (continued)

DIVISIONS		FUNCTIONS		GOALS		KEY OBJECTIVES FY18 & FY19	
RECORDS/PROPERTY MANAGEMENT				Utilize tangible departmental resources in an efficient and effective manner		Develop a data driven strategy that can be utilized by Patrol Lieutenants through monthly reports by April 31, 2014	
		Custody of police records and confiscated properties		Maintain and utilize effective and efficient call management strategies		Examine other alternatives as it relates to calls for service or criminal complaints: Ongoing through December 31, 2014	
				Move to electronic property management		Complete refresh of property room by June 30, 2018	
		IS section Property		Apply updated retention policy		Eliminate all unnecessary historical paper records in the Police Department by March 31, 2014	
Admin/Operations				Provide a training and qualification venue for FPD and explore the possibility of revenue generation if we rent out to other LE agencies in the area.		Evaluate options and recommend location for new straining range by February, 2018	
		Department Management		To use all department empirical data effectively, and develop a department-wide goal of strategic thinking. Operationalize responses in functions and responsibilities of each level within the department to achieve the following:		A 20% reduction in Violent Part 1 crime by December 31, 2014	
						Increase Community Policing efforts, measured by the MSU, proactive time study with an increase of 7-10% by December 31, 2014	
		Department Management		Increase community volunteers Blue badge Program		Use Blue badge as the portal to all volunteer efforts, including 1). Citizen Radio Patrol, 2). Chaplain Corps, 3). Service Coordinator/Student workers with a goal of 30% increase by December 31, 2014	
Administration		Department Management		Increase use of Neighborhood Service Officer Program		Identify funding sources to expand the NSO program in size and duties, specifically license compliance for problem businesses and scrap and secondhand merchants, by July 1, 2014	
Chief's Office		School Liaison		Increase and deploy School Resource Officer		Per the OCF's grant hire 8 Officers and deploy in the schools with the emphasis on the school and the community therein, focus on safe routes and crime/stoppers school program by August 16, 2014	
Chief's Office		Department Management		Collaboration with Federal, State, and LE agencies that will result in continued crime reduction		1). Continue Partnership with FBI, ATF and USMS, 2). Partner with MSP, FPD, FANG on Arson squad, 3). Partner GOSO on Auto Theft Team (GATV), Develop Area Crime Team with MSP and GOSO through December 31, 2014	

911

VISION STATEMENT			
The City of Flint 911 Department will be a fully functional Next Gen 911 system, accessible 24/7 from any device.			
MISSION Statement			
The City of Flint 911 Department is committed to serving our citizens, businesses and visitors with professional emergency services. We will continuously strive to improve our services in the most effective and efficient manner possible.			
DIVISIONS	FUNCTIONS	GOALS	KEY COLLECTIVES FY15 & FY16
911 TELEPHONE ANSWERING & DISPATCH	Receives call and dispatches resources	Provide the best possible emergency telephone answering and dispatch purpose with available resources	Reduce use of 911 for non-emergency calls by 25% by June 30, 2015
	Maintains records and locates	Provide prompt, courteous, and efficient customer service	Develop plan for Next Gen 911 technology, including telephone upgrade and console upgrades by July 15, 2014
	Management of 911 Center	Improve community group relationships through community outreach	Improve Response to incoming 911 and 7-digit calls by 10% by June 30, 2015, improve coordination with EMS dispatch
RECORDS MANAGEMENT			Automatic billing for structure fires by October 1, 2014
ADMINISTRATION			Develop plan for Consolidation with Genesee County Consortium by June 30, 2015
			Create a new employment roster by October 1, 2014, working with Human Resources
			Working with Fire Department, create program and process by August 1, 2014 for utilizing Fire Fighters on light duty as 911
			Complete state required training for all employees by October 15, 2014
			Complete Tower construction by June 30, 2015
			Eliminate Provisional Appointments/FD vacancies permanently by July 1, 2014
			Strengthen relations with community groups by participating in 24 meetings each year
			Implement Quality Assurance program beginning July 1, 2014

FIRE DEPARTMENT

VISION Statement A community educated on all matters related to fire safety and fire protection resulting in minimal damage and injury from fire incidents.			
MISSION Statement Utilizing available resources, the Fire Department will respond quickly and effectively to the calls, and will lead efforts to educate the community on all matters relating to fire safety and protection.			
DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY16 & FY17
FIRE ADMINISTRATION & EMERGENCY MANAGEMENT FIRE SUPPRESSION FIRE INSPECTION & ARSON INVESTIGATION COMMUNITY EDUCATION	Department Management; coordination of emergency management activities within city		Maintain average fire response time under 9 minutes in FY2016 and develop plan to reduce response time to FY16 to less than 6 minutes
	Deployment of Fire Fighters to emergencies	Provide the highest quality fire responsiveness protection possible	Turnaround time for fire inspections to be 5 days or less from request, beginning July 1, 2014
	Investigation of suspicious fires; conduct of commercial building inspections		Implement new organizational structure based on 75 full-time positions as of July 1, 2014
			100% Fire School children contacted and provided with fire safety and prevention program by July 2016
		Engage children, students, and senior citizens in fire safety awareness and preparedness.	100% of Senior Centers provided with fire safety and prevention program by July 2016
			100% of City Block Clubs provided fire safety and prevention program by July 2016
			At least 4 times per year, the Fire Department will provide the community with information regarding fire safety and prevention
		Lead City-wide emergency preparedness and response	Evaluate and define role of the Fire Department in Emergency Management, with report provided to EIM by August 1, 2014

88th DISTRICT COURT

VISION Statement The 88th Judicial District Court will be a leader among Michigan Courts in the provision of quality services, equal access to a fair and effective system of justice, and protection of the public's safety			
MISSION Statement The 88th Judicial District Court will provide timely, fair, and impartial justice in all matters properly presented to the Court.			
DIVISIONS		FUNCTIONS	GOALS
DISTRICT COURT ADMINISTRATION JUDICIAL PROCESSING PROBATION	Overall Court Management	Provides the most efficient processing possible within the net current appropriation from the City	KEY OBJECTIVES FY18 & FY19 To comply with all Trial Court Performance Standards-Annually, as dictated by the State Court Administrative Office Improve Court collections-Annually increased by way of Amnesty and Collections Agency, comparing results at the end of each fiscal year to the previous year Re-establish Probation Department with (1) Probation Officer effective July 1, 2014
	Courtroom activities		
	Provides oversight of probationers		

PUBLIC WORKS

VISION Statement			
The vision of the Public Works Department is to be a well managed and well trained workforce that utilizes all available resources, technology, and collaborative means to maintain the City's above and underground infrastructure and facilities.			
MISSION Statement			
The Public Works Department is committed to the development of qualified managers and workers with consistent ongoing training, data driven decisions, and the creation of new job performance measures. The DPW will aggressively engage in strategic land and state level partnerships while continuously implementing new and improved technologies, procedures, and policies.			
DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY10 & FY16
UTILITIES	Water Treatment	Provide dependable and affordable water and sewer services to City residents and businesses.	Complete design and construction of two pipeline connections to provide GCDCC with proper back-up capacity by Oct 1, 2014 (if necessary)
	Water Distribution		Complete the electrical upgrades on Cedar Street Pumping Facility by April 2015
	Distribution System Maintenance		Complete the engineering design work for the Hamilton dam upgrades by June 30, 2015
	Sanitary Sewer Operation & Maintenance		Complete the rehabilitation of the Toney Road Booster Station by June 30, 2016
	Storm Water Maintenance		Complete and implement a comprehensive pay scale evaluation for all WTP employees by July 1, 2015
	Dam Maintenance	Redline preventative maintenance program - A program that includes written procedures, identification methods, scheduling, and measurable tracking.	Complete phase II (of III) of the WTP upgrade in preparation of transition to KWA by October 30, 2016
	Water Turn On/Off's		Create GIS maps of utility assets (including base-layer) by September 30, 2014
	Cut & Plugs		Implement tracking program for main breaks and air leaks by July 1, 2014, issuing monthly reports thereafter
	Wastewater Treatment		Develop and implement a written and sustainable "water loss" program by September 30, 2014. Program is to target the identification of a "baseline" loss and create means to maintain a loss percentage of under 15%.
	Industrial Pre-treatment Compliance		Replace 3,000 residential meters by June 1, 2015
			Develop and implement a written root control matrix to reduce infiltration into the sanitary sewer systems by March 31, 2015
			Develop a written pipe replacement matrix that uses multiple criteria to identify the priority pipes to be replaced annually by September 1, 2014
			Issue an RFP to conduct comprehensive energy audit of all utility facilities by August 30, 2014
			Develop list of shared service opportunities with Garceson County Drain Commissioner and setup a meeting schedule for talks by August 30, 2014
		Long term Utilities planning - Continual implementation of objectives that increase the efficiency and sustainability of the Utility department, including the use of Blue/Green infrastructure projects, right sizing neighborhood infrastructure, and shared services.	Complete the de-commissioning of the Incinerator and construction of a lead out facility at the Wastewater Treatment Plant by October 31, 2014
			Complete the upgrade plan of burning methane gas from the digester into energy by March 31, 2015
			Complete the development and use of web site access for residents to report main breaks by May 30, 2014
			Complete Cut & Plug list for hardest hit demographics by July 30, 2014
			Implement defined response time policy for WSC by July 31, 2014, including 100% capacity for shut-off's

PUBLIC WORKS (continued)

KEY OBJECTIVES FY13 & FY14

DIVISIONS	FUNCTIONS	DETAILS	KEY OBJECTIVES FY13 & FY14
TRANSPORTATION STREET MAINTENANCE	Maintenance and repair of sidewalks	Implement processes, procedures and activities that enable the City to efficiently maintain and preserve a multi-modal transportation network that meets the needs of all motorists, pedestrians, and bicyclists	Complete a sidewalk inventory that identifies the location and surface condition rating of all sidewalks within the City by June 30, 2015
	Referencing of Right-of-Way Ordinances		Implement a ROW Right of Way Program targeting enforcement of the sidewalk Ordinance and repair of 500 sidewalk squares by June 30, 2015, and repair of 1,000 squares by June 30, 2016
	Maintenance of City owned streets including paving, plowing and snow storage		Perform preventive maintenance activities on 15 miles of streets by June 30, 2015, and pave 4.5 miles of streets in addition to preventive maintenance on another 15 miles of streets by June 30, 2016
	Maintenance of City street trees		Complete an inventory of city street trees before June 30, 2015; develop a Tree Maintenance Plan by June 1, 2015 that identifies the location of street trees, condition, risk factors, and schedule of planned maintenance activities over a six-year cycle beginning July 1, 2015
CAPITAL PROJECTS ADMINISTRATION			Initiate a web-based application that will allow the public to electronically report potholes, street, street trees, and sidewalk complaints by January 1, 2016
	Capital Improvement Projects (Planning and Management)		Develop a written Public Participation Plan that details how the public will be engaged in the transportation planning process by December 31, 2015, and implement beginning January 1, 2016
			Invest \$20,000 in non-motorized facilities by March 31, 2015 by providing funding to secure preliminary engineering services for the Genesee Valley non-motorized trail project
			Develop a reconstruction plan for Harrison Street and South Saginaw Street by June 30, 2015 that includes facilities for multi-modal travel and traffic calming devices
TRAFFIC CONTROL			Identify a funding source to develop engineering plans to reopen Leith Street by June 1, 2016
	Maintenance of signs, traffic signals, and pavement markings	Install, maintain, repair, and utilize traffic control devices to facilitate the efficient movement of vehicles and people and to improve traffic flow, and communicate same to the public	Perform an audit of all signalized intersections to identify unmet traffic signals by June 30, 2015, and implement a preventive maintenance plan for traffic signals to begin July 1, 2016
	Scavenging Activities/Special Events	Assure the reliable and efficient collection and disposal of residential waste, compost, and recyclable materials	Perform regulatory and warning sign upgrades in 3 areas of the City by June 30, 2015, and an additional 3 areas each year thereafter
	Maintaining of residential waste collection, composting, and recycling		Develop and execute a Curbside Plan that will result in the processing and removal of compostable materials from the City in the Home also no later than June 30, 2015
SANITATION (Contract Management)			Monitor Waste Collection Services contractor's collection and disposal activities on a monthly basis to ensure compliance with contract provisions; formally evaluate performance of contractor by March 31, 2015, issue RFP by January 31, 2016 for new contract period beginning July 1, 2016
			Increase the City's recycling participation to 10% by June 30, 2015 and to 12% by June 30, 2016, provide timely instruction to public with respect to leaf pick up process by September 1, 2014
			Develop a recommendation on the feasibility of implementing a 95-gallon east recycling program by December 30, 2015
FACILITY MAINTENANCE	Maintenance of city facilities and grounds	Right size city facilities by consolidating uses and recommending disposal of unused facilities	Complete disposition of Police Academy, Fire Station, PAEC, McKinley, and Park Supply bldg by July 30, 2014
	Planning for optimal facility usage		Complete the elimination of unneeded storage, and the relocation of employees into a permanent workspace by August 30, 2014
	Facilitating use of city facilities		Implement new staffing plan for Facility Maintenance by July 1, 2014
			Increase capacity for maintenance services through a wider network of support services by October 1, 2014
		Plan for needed facility improvements that assure a clean, safe, and sanitary workplace environment for employees.	Establish a contract management performance review that has a semi-annual written report by July 1, 2014
			Develop a comprehensive maintenance and preventive maintenance plan by January 31, 2015 that documents areas of concern, structures the way we effectively repairs, and supports the CIP
			Develop 5 year capital improvement plan for city facilities by August, 2014, and update annually thereafter
		Adopt an energy efficiency and conservation policy that builds toward being carbon neutral.	Replace exterior City Hall lights with LED's and motion sensors by June 30, 2015
			Issue an RFP by August 1, 2014 that identifies a vendor and a funding mechanism to provide an energy evaluation of the City Hall campus, producing a 2015 energy "baseline" in which to measure progress.

PLANNING AND DEVELOPMENT

VISION Statement The Planning and Development Department will partner with residents, businesses, and visitors to implement the Master Plan and help transform Flint into a safe, vibrant, sustainable, and healthy city.			
MISSION Statement The Planning and Development Department is committed to ensuring the public safety, health, and well-being of Flint's residents, businesses, and visitors through targeted investment and regional, well-designed and physically integrated land use and development that advances economic prosperity, eliminates blight and stabilizes neighborhoods, protects the environment, and promotes a better quality of life in the City.			
DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY18 & FY19
CASE MANAGEMENT	Current Planning		Complete all plan reviews within 3 weeks and inspections within 72 hours, beginning January 1, 2018
	Permitting		Implement a comprehensive form-based zoning code that streamlines the approval process for projects that adhere to the regulations by November 1, 2014
	Service Counter/Business Support	Provide streamlined, business friendly plan review, permitting, property disposition, and business licensing in compliance with state and local laws in order to protect the health and welfare of the community.	Process all planning applications within the prescribed time limits and minimize the number of discretionary cases, beginning July 1, 2014, and reviewed quarterly thereafter
	Major Cases		Designate designated case manager to guide major projects through the City's debarment process, beginning September 1, 2014
	Business Licensing		Implement P & D components of business licensing ordinance by July 1, 2014, and achieve 80% registration/licensing compliance by January 1, 2018, with progress as follows: 25% by July 1, 2016, 50% by July 1, 2017, 80% by January 1, 2018
BLIGHT ELIMINATION & NEIGHBORHOOD STABILIZATION	Code Enforcement		Develop and implement a comprehensive code enforcement program by October 2014
	Rental Registration		Implement an updated rental registration ordinance before January 1, 2015 and achieve 80% registration/licensing compliance by January 1, 2018, with progress as follows: 25% by January 1, 2016, 50% by January 1, 2017, 80% by January 1, 2018
	Business License Enforcement	Eradicate blight in the City by 2020 and work with residents to stabilize Flint's neighborhoods.	Secure funding and demolition assistance to demolish and 1,200 homes and 80 commercial buildings each year for 5 years with progress measured annually
	Sign Elimination & Street Lighting Coordination		Secure formal commitment of at least 80 neighborhood groups and community organizations to maintain 2,000 vacant parcels by June 30, 2016. Implement structure within PSD which has responsibility for developing a plan for improving street lighting within the City, for managing the lighting special assessment and payment of bills, beginning July 1, 2014.

PLANNING AND DEVELOPMENT (continued)

DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY16 & FY18
COMMUNITY DEVELOPMENT A ECONOMIC DEVELOPMENT	Neighborhood Planning		Comply with all HUD regulations and time submission requirements for all reports beginning January 1, 2016
	Small Neighborhood Projects		Implement a grants management system utilizing GSA to better track performance by January 1, 2015
	Fair Housing	Create safe, healthy, and desirable neighborhoods near quality community services.	Provide ongoing technical assistance and training to all sub-recipients and sub-contractors to insure full compliance and timely processing of payments; training to be submitted by May, 2014
	Historic Preservation		Process all requests for economic development support (tax abatements, etc.) within prescribed time frames, beginning July 1, 2014, to be monitored quarterly beginning July 1, 2014
	Program Management (CDBG, HOME)		Define the ongoing role for city involvement in economic development by February 28, 2016 and present budgetary request for consideration in FY18 budget
	Economic Development		Implement a formally defined CDBG allocation process that is transparent and advances the goals of the Master Plan, beginning July 1, 2014
	Major Development Projects		Complete a formal written blight elimination framework for neighborhoods by October 31, 2014
	Workforce Development	Promote a growing and diverse economy that spurs innovation and small business development and prepares the workforce for today's jobs and those of the future.	Complete a formal written comprehensive housing investment strategy by April 1, 2016 including a housing program that provides rehabilitation and home buyer incentives to encourage residents to move to or remain in Flint
	Small Business Development		Secure other sources of grant funding for entire department to increase available revenue by 10% per year, beginning with FY16
	Oak Business Center & EDC		Respond in a timely manner to requests for assistance in expanding existing or attracting new businesses, with particular focus on small businesses and start-ups
LONG RANGE PLANNING			Implement the EDC Draft Elimination Plan starting on July 1, 2014 and develop an EDC strategic plan for economic development activities especially around small business development by March 1, 2016, attract new businesses to Oak Business Center to reduce vacancy rate to less than 15% by July 1, 2016
	Master Plan Implementation		Develop a commercial investment framework based on the Master Plan by June 30, 2015
	Performance Management		By February 28, 2016, in coordination with local, regional, and state economic development agencies, develop a formal long term strategy and role for the City government to help expand existing or attract new businesses, with particular focus on small businesses and start-ups; funding request to be presented for potential funding in FY16
	Transportation Planning		Create 8 subarea plans by July 1, 2014; develop the City's first combined Capital Improvement Plan by August 2014
	Public Safety Planning		Hold annual engagement to discuss progress of Master Plan and solicit additional feedback on action plan beginning April 1, 2016; begin updates of the Master Plan by January 1, 2017
	GIS Services	Guide the update and implementation of the Master Plan and provide data-driven, technical expertise to city officials and the public on land use and development matters.	Establish short-term (1-3 years) action plans for each chapter of the Master Plan by June 30, 2014
	Infrastructure Planning		Develop between 10-15 neighborhood plans covering every residential area by January 1, 2020, at the rate of 20% per year, beginning January 1, 2015
	Sustainability Planning		Develop a citywide sustainability plan by June 30, 2016
	Zone Changes		Maintain an on ongoing basis updated demographic and housing data easily available to internal and external customers, effective July 1, 2016
	Plan Amendments		Develop a proposal for providing citywide Geographic Information Services to internal and external customers by September 30, 2014 and implement by January 1, 2015
			Coordinate the implementation of at least 1 strategy in each chapter of the Master Plan every year, with progress measured annually

PLANNING AND DEVELOPMENT

(continued)

KEY OBJECTIVES FY16 & FY18

DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY16 & FY18
PARKS & OPEN SPACE	Parks Maintenance	Establish a new park management framework and secure resources necessary to maintain the City's parks and open spaces	Refine the City's parks classification system and develop service standards that align with the MNPR and the needs and desires of the Flat community Assure that all city parks are reviewed at least twice per month based upon individual plan for land management; contractor performance to be reviewed on a quarterly basis starting September 1, 2014
	Parks Planning	Improve the ecological health of the City's parks and open spaces through responsible planning and development.	Complete a naturalization demonstration in Max Baer Park by September 1, 2016; create a naturalization plan for 3 other parks by July 1, 2016 Complete improvements to Riverbank Park and McKinley Park as specified in the MNPR grant by September 1, 2016, submit at least one grant proposal each year for MNPR funding beginning in 2015
	Parks Partnership	Provide parks, open space, and recreation infrastructure that both meets the needs of the community and is maintainable by the City and its community partners.	Update the Parks and Recreation Master Plan by March 1, 2016 with additional focus on park equity and enhancing recreational use of the Flat River and adjacent parks and open spaces
	Parks Programming	Engage the Flat Community to support the programming and use of park and recreation facilities	Establish at least 3 "Adopt A Park" agreements every year; complete the establishment of the "Friends of Benton" group by October 1, 2014 Work with the County to establish a joint maintenance agreement for at least one of the City's larger parks by July 1, 2015. Complete the transition of better center operations to other entities contracting directly with the County for operational support by October 1, 2014
	Open Space		Develop a management plan for the City's 4 golf courses by January 1, 2016; issue RFP for Pecos Park Golf Course lease by July 31, 2014
	Trail Development		Develop the plan to adjust the CANUSA Games Housing and field of play locations by March 31, 2016 Coordinate with the Land Bank on the conversion of Chowey to the Hole to potentially accessible open space with an attractive vegetative cap; ensure that construction of the cap can begin by September 1, 2014
			Complete construction of the Garza Valley Trail by September 30, 2015 and the Grand Traverse Greenway Trail by June 30, 2015

FINANCE AND ADMINISTRATION

VISION Statement

A vibrant, efficient, capable of meeting the external and internal needs of the City of Fall in the areas of finance, treasury, administration, human resources, information technology, and fleet.

MISSION Statement

To manage the financial and administrative division of the City of Fall through providing fiscal responsibility and industry best practices in order to respond to the needs of the City of Fall with efficiency and timeliness.

DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY16 & FY18
FINANCE	ACCOUNTING	Payroll Production & Reporting	Reduce the General Fund deficit by \$1.8 million by June 30, 2016 and \$1.8 million by June 30, 2018
		Vendor Management and Payment	Convert to new fund asset accounting by Sept 1, 2014 and develop fund asset policy by December 1, 2014
	AUDITING		Review rates and master fee schedule by June 30, 2015 to ensure they are appropriately set
		Monitoring Financial Performance	Implement Finance Department reorganization by December 31, 2014
		Preparation of Financial Reports	Audit completed and filed with audit by November 30, 2014
	BUDGETING	Monitoring Grant Performance	Schedule and conduct 4 city wide finance and accounting training sessions by June 30, 2015
		Accounting for Revenue and Expenses	Establish and implement internship program for Finance, with first intern in place by September 16, 2014
	RISK MANAGEMENT	Development of Long Term Financial Projections, Periclit, Insurance Plans and Strategies for Financial Solvency	Establish a proprietary process for procuring goods and services by June 30, 2015
		Administration of Property and Liability Insurance	Establish an archiving policy and process before the issuance of capital RFP (document management process) by January 31, 2015
	PURCHASING	Selection and Monitoring of Bench Program vendors	Provide recommendations for updating procurement policies to be used during and after transition and to increase efficiencies by July 1, 2014
TREASURY	CUSTOMER SERVICE		Propose an RFP for copier services in FY16 in time to allow issuance of request before contract expires in FY16
			Increase the usage of P-cards to meet the City's annual rebate by 15%, with progress to be measured at the end of February, 2016
	DELINQUENT COLLECTIONS		Establish management expectations of turn-around time on vendor payments, purchasing requests, position filing requests, and other assets; monitor performance, beginning with FY16 first quarter results, evaluated by October 15, 2014, and completed monthly thereafter
			Establish expenditures of turn-around time on purchasing requests and monitor performance, beginning with FY16 first quarter results, evaluated by October 15, 2014
			Identify additional \$500,000.00 to \$1,000,000.00 in unreported income tax by June 30, 2015, utilizing the 2011 State income tax data.
			Increase the collection of delinquent taxes by 15 to 20% by June 30, 2015 through continued efforts to collect delinquent income tax and personal property taxes and by new efforts to collect delinquent Miscellaneous Receivables and Motor Sales, to be implemented by August 1, 2014
			Reorganize Customer Service by FY16 to ensure that after that time, that all utility bills are mailed two weeks prior to the due date, that checks are processed within 10 days from the payment date, and that customer wait time in the office and on the phone are reduced by 25%
			Replace the current vendor for processing electronic payments with Prico and Pay by July 1, 2014, and by the same deadline install a kiosk in the City Hall lobby, in order to allow the City to accept water, property tax, miscellaneous receivables, special assessment and permit payments electronically
			Implement electronic income tax withholding no later than January 1, 2015
			Establish and implement an ongoing schedule of Customer Service "Team Work" and "How to deal with difficult customer" training for all Treasury staff, beginning no later than 11/2015.

FINANCE AND ADMINISTRATION (continued)

KEY OBJECTIVES FY15 & FY16

GOALS

FUNCTIONS

DIVISIONS

ASSESSING	ASSESSORS OFFICE	Assessing of Properties	Assess the assessment of properties within the City in a professional and equitable manner in conformance with state law and professional practices, addresses appeals of values to Board of Review, represents City at state level appeals	Determine schedule by August 1, 2014 of staff training in Assessing.net as necessary and for annual compliance with edits requirements during course of FY15, and annually thereafter. Conduct comprehensive site inspections of residential and commercial tracts between April and November of each year in sufficient number annually to census 12 tracts annually. Secure contract to achieve the conversion of remaining hard copy records and drawings to digital format utilizing APEX and/or digital scanning by March 1, 2015, with financial plan submitted for FY16 budget. Provide for the timely process of MTR appeals, and split/combination applications. 2012 and 2013 appeals will be completed by end of FY15 and appeals filed in 2014 will be resolved by end of FY16. The processing of split and combination requests is required to be completed by December 31st of each year to be incorporated in the following year's assessment roll. Working with Facilities, finalize plan for relocating Assessing no later than October 1, 2014 from its temporary site. Analyze options by September 1, 2014 for lessening the workload impact of processing poverty exemption applications. Participate with Planning and Development, IT, and others to develop by October, 2014 the ongoing process for establishing and maintaining of the parcel layer for City GIS, and for providing GIS services to internal and external customers.
		Administration of Valuation Appeals		
		Processing of Poverty exemption requests		
		Provision of property and tax information to businesses and residents		
		Maintenance of Property descriptions and tax rolls		
HUMAN RESOURCES	EMPLOYMENT	Recruitment and Selection	Recruit and oversee hiring of qualified employees in compliance with laws and ordinances Recommend changes in personnel policies and labor contracts Train and assist departments in managing employees and resolving disputes Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016	Update personnel rules and procedures, including ordinances, by March 31, 2015 Update testing protocols for recruitment/selection by June 30, 2015 Utilize a master position list for confirming the need to recruit, promote or reduce employees beginning July 1, 2014 Answer 100% of all new grievances within required time frames, measured with quarterly reports starting end of quarter ending September 30, 2014 Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016
		Training		
		Contract Negotiations		
		Grievances and Arbitration		
		Employment law allegations		
LABOR RELATIONS	ENROLLMENT	Benefit administration	Recruit and oversee hiring of qualified employees in compliance with laws and ordinances Recommend changes in personnel policies and labor contracts Train and assist departments in managing employees and resolving disputes Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016	Update personnel rules and procedures, including ordinances, by March 31, 2015 Update testing protocols for recruitment/selection by June 30, 2015 Utilize a master position list for confirming the need to recruit, promote or reduce employees beginning July 1, 2014 Answer 100% of all new grievances within required time frames, measured with quarterly reports starting end of quarter ending September 30, 2014 Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016
		Payroll enrollment and changes		
		FMLA oversight		
		Worker's Compensation Administration		
		MCHS/A/OSHA Administration		
WORKERS SAFETY	EMPLOYEE CARE	Employee Care	Recruit and oversee hiring of qualified employees in compliance with laws and ordinances Recommend changes in personnel policies and labor contracts Train and assist departments in managing employees and resolving disputes Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016	Update personnel rules and procedures, including ordinances, by March 31, 2015 Update testing protocols for recruitment/selection by June 30, 2015 Utilize a master position list for confirming the need to recruit, promote or reduce employees beginning July 1, 2014 Answer 100% of all new grievances within required time frames, measured with quarterly reports starting end of quarter ending September 30, 2014 Implement updated labor contracts and exempt fringe benefit programs by July 1, 2014 Inform department heads and supervisors of contract changes prior to July 1, 2014 implementation Develop ongoing training curriculum and schedule in conjunction with Department Heads by August 30, 2014 with implementation to begin in October, 2014 Implement new FSA program, new EAP program and new FMLA process by July 1, 2014 Redesign Occupational Health and Safety Program for the City by June 1, 2016 Administrative policies/procedures to be updated by March 2016

FINANCE AND ADMINISTRATION

(continued)

KEY OBJECTIVES FY16 & FY18

GOALS

FUNCTIONS

DIVISIONS

DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY16 & FY18
FLEET ADMINISTRATION SERVICE WRITING AND PARTS MANAGEMENT VEHICLE AND EQUIPMENT REPLACEMENT, ADDITION, DELETION VEHICLE AND EQUIPMENT REPAIR	Maintains fleet inventory	Complete and maintain a current fleet and equipment inventory	Complete 100% audit of City owned vehicles and equipment, including condition by September 1, 2014
		Maintain vehicle/equipment replacement schedule	Annually update the replacement schedule to reflect replaced, required, and disposal of vehicles and equipment, to be complete by December 31, 2014, and annually thereafter, and used in preparation of annual budget
	Equip and repairs fleet	Complete 75% of work orders within 72 hours	By April 30, 2015, and annually thereafter, complete 100% audit of City owned vehicles and equipment, including condition, to be used in preparation of annual budget
		Maintain scheduled/actual preventive maintenance ratio > 75%	Complete the Fleet Focus software upgrade, install a mechanic workstation and bar code labels in the Shop Room by September 30, 2014
	Recommends specifications of vehicles and equipment to be purchased	Sustain average vehicle availability rates above 75%	Complete a Shop Room audit and enter all parts into the Fleet Focus software program by October 31, 2014
			Distribute to departments by October 31, 2014, PM and DOT schedule detailing responsibility of departments and others for daily inspections, compliance with DOT requirements, and maintenance responsibilities
			Monitor department and driver compliance with PM and DOT schedules and responsibilities on a quarterly basis, beginning January 1, 2015
			Complete the bid process for DOT and PM services for heavy equipment and passenger vehicles by September 1, 2014
			Complete the bid process for vendor repair services, including 24-hour emergency response by August 1, 2014
			Complete evaluation and develop schedule annual departmental training needs and tool purchases, beginning September 30, 2014
	Develops and maintains vehicle and equipment replacement schedule	By April 30, 2015, and annually thereafter, complete 100% audit of City owned vehicles and equipment, including condition, to be used in	Complete the bid process for alternate emergency fuel source by October 1, 2014
			Complete the sale and removal of the unused fuel tank at the Police Northside Precinct by July 1, 2014
			Determine if the fuel tank at Parks & Rec is still needed at the facility by December 1, 2014, and take action accordingly
			Complete the removal of underground storage tanks at Fire Station #83 by January 31, 2015; determine if the above ground storage tank at Parks & Rec can be utilized there.
			Recommend funding station needs at current title by April 1, 2015
			By August 10, 2014, and annually thereafter, meet with all departments to discuss fall and winter program needs.
			By February 28, 2015, and annually thereafter, meet with all departments to discuss spring program needs.

FINANCE AND ADMINISTRATION

(continued)

DIVISIONS	FUNCTIONS	GOALS	KEY OBJECTIVES FY15 & FY16
INFORMATION TECHNOLOGY			Implement Governance Model by December 31, 2014
	Oversees the design, purchase, implementation, and operation of the City's technology infrastructure, provides professional and technical advice to departments in utilization of technology, identifies and provides technology related training	To ensure internal and external customers have appropriate and reliable technology which enables them to achieve their goals in an efficient manner	Complete implementation of BSEA net by July 31, 2014 (BSEA implementation complete)
			Develop and schedule implementation of a telecommunications infrastructure upgrade by February 28, 2015 with implementation complete by June 30, 2015
			Establish and implement a Technology Training Calendar for all employees by October 30, 2014
			Install 22 new fully functioning mobile data computers by August 30, 2014
			Maintain uptime for Internet and Intra net by 95% of the time, as measured by quarterly reports starting quarter ending June 30, 2014
			Reduce the number of shadow access systems by 40% by June, 2015 (base number as of May 1, 2014)
			First issue resolution and same day resolution achieved for 70% of Help Desk tickets, as measured by quarterly reports starting quarter ending June 30, 2014
			Recommend vendor for Record Management System by October 1, 2014 and propose funding and implementation strategy by February 15, 2015 for inclusion in FY16 budget
			Complete a federally compliant IT Disaster Recovery and Security Plan by June 30, 2015
			Complete a Mobile Device Readiness Assessment by June 30, 2016
			Reduce telecommunication expenses by 30% by July 1, 2015
			Equip Mayor, Finance, South Side, Police and Fire Conference Rooms with access to technology by Oct 1, 2015
			Upgrade IT Training Room by November 30, 2014
			Develop plan to convert technology infrastructure to wireless by January 2016
			Upgrade space housing IT servers etc. by December 31, 2015

Attachment 5. Orders and Directives of the EFM and EM

Executive Orders

DATE	ORDER #	DESCRIPTION
07/01/14	<u>11</u>	SPECIAL STREET LIGHTING ASSESSMENT FOR FY15 AND FY16
06/26/14	<u>13</u>	ADOPTION OF BIENNIAL BUDGET FOR FISCAL YEARS 2015 AND 2016
06/20/14	<u>15</u>	MAYOR DAYNE WALLING'S INCREASED RESPONSIBILITIES AND COMPENSATION
06/20/14	<u>16</u>	FLINT CITY COUNCIL'S INCREASED RESPONSIBILITIES AND COMPENSATION
06/20/14	<u>14</u>	ADOPTION OF STRATEGIC PLAN FOR THE CITY OF FLINT
04/30/14	<u>12</u>	COMPLIANCE WITH PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT, ACT 152 OF 2011
04/01/14	<u>10</u>	COUNCIL MEETING AGENDA
03/21/14	<u>9.0</u>	MONTHLY CITY COUNCIL AND COMMITTEE MEETING SCHEDULE
03/06/14	<u>6.1</u>	REVISION TO CONFIRMATION OF CITY COUNCIL COMMITTEE APPOINTMENTS
03/05/14	<u>08</u>	COUNCIL MEETING PROTOCOL
02/25/14	<u>07</u>	AUTHORITY FOR THE PRESENTATION OF THE MAYOR'S ANNUAL STATE OF THE CITY ADDRESS
02/25/14	<u>06</u>	CONFIRMATION OF CITY COUNCIL COMMITTEE APPOINTMENTS
01/31/14	<u>05</u>	CITY COUNCIL AND CITY COUNCIL COMMITTEE MEETING SCHEDULE FOR FEBRUARY 2014
01/31/14	<u>04</u>	CONFIRMATION OF CITY COUNCIL COMMITTEE APPOINTMENTS
12/11/13	<u>003</u>	DIRECTIVES TO COUNCILMAN ERIC MAYS
12/11/13	<u>002</u>	CANCELLATION OF CITY COUNCIL MEETING
12/11/13	<u>002</u>	CANCELLATION OF CITY COUNCIL MEETING
11/01/13	<u>001</u>	CITY COUNCIL MEETING SCHEDULE FOR THE REMAINDER OF 2013
06/13/13	<u>004</u>	ADOPTION OF FISCAL YEAR 2014 BUDGET

06/06/13	<u>003</u>	SPECIAL ASSESSMENT DISTRICT FOR STREET LIGHTING
04/12/13	<u>002</u>	CITY COUNCIL'S RESPONSIBILITIES AND PARTIAL RESTORATION OF COMPENSATION
03/28/13	<u>001</u>	MAYOR DAYNE WALLING'S RESPONSIBILITIES AND PARTIAL RESTORATION OF COMPENSATION
03/27/13	<u>011</u>	WATER SERVICE PROCEDURES
03/15/13	<u>010</u>	GRANT APPLICATIONS
12/12/12	<u>EFM009</u>	INVALIDATING COUNCIL ACTION
10/11/12	<u>EFM008</u>	POVERTY EXEMPTION TO STREET LIGHTING SPECIAL ASSESSMENT
10/11/12	<u>EFM007</u>	CITY COUNCIL ADOPTION OF AMENDMENT TO RENTAL INSPECTION ORDINANCE IS NULL AND VOID
09/14/12	<u>EFM006</u>	OVERTIME
09/12/12	<u>EFM005</u>	CITY TREASURER AUTHORIZED TO CORRECT ASSESSMENTS OR FEES IF PROPERTY OWNER ENTITLED TO WAIVER
08/24/12	<u>EFM004</u>	ADVISORY COMMITTEE
08/24/12	<u>EFM003</u>	BUDGETARY OVERSIGHT & TERMINATION OF LINE ITEM LEVEL
08/24/12	<u>EFM002</u>	PROCEDURE FOR SUBMISSION OF RESOLUTIONS AND ORDINANCES
08/24/12	<u>EFM001</u>	PROCEDURES FOR PURCHASING
08/08/12	<u>034</u>	FLINT POLICE OFFICERS ASSOCIATION UNION CONTRACT PROVISION MODIFICATION/ TERMINATION - TRANSFER TO THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN
08/08/12	<u>033</u>	CONSOLIDATION OF FLINT AREA ENTERPRISE COMMUNITY WITH ECONOMIC DEVELOPMENT CORPORATION AND ELIMINATION OF CITIZENS DISTRICT COUNCILS
06/27/12	<u>032</u>	ESTABLISHMENT OF SPECIAL ASSESSMENT DISTRICT FOR STREET LIGHTING
05/30/12	<u>031</u>	WATER AND SEWER RATE INCREASES
05/30/12	<u>030</u>	SPECIAL ASSESSMENT DISTRICT FOR STREET LIGHTING

05/30/12	<u>029</u>	APPLICATION TO STATE ADMINISTRATIVE BOARD FOR APPROVAL TO ISSUE NOT TO EXCEED \$9,300,000 IN FISCAL STABILIZATION BONDS
04/25/12	<u>028</u>	WASTE COLLECTION USER FEE
04/25/12	<u>027</u>	APPROVAL OF COLLECTIVE BARGAIN AGREEMENT WITH AFSCME LOCAL 1799
04/25/12	<u>026</u>	AFSCME LOCAL 1600 ("LOCAL 1600") CONTRACT PROVISION MODIFICATION/TERMINATION
04/25/12	<u>025</u>	AFSCME LOCAL 1799 RETIREE INSURANCE RECIPIENTS
04/25/12	<u>024</u>	AFSCME LOCAL 1600 RETIREE INSURANCE RECIPIENTS
04/25/12	<u>023</u>	FLINT I.A.F.F. - FLINT FIREFIGHTERS UNION RETIREE INSURANCE RECIPIENTS
04/25/12	<u>022</u>	FLINT POLICE OFFICERS ASSOCIATION UNION RETIREE INSURANCE RECIPIENTS
04/25/12	<u>021</u>	P.O.L.C. - FLINT POLICE CAPTAINS AND LIEUTENANTS UNION RETIREE INSURANCE RECIPIENTS
04/25/12	<u>020</u>	P.O.L.C. - FLINT POLICE SERGEANTS UNION RETIREE INSURANCE RECIPIENTS
04/25/12	<u>019</u>	NON-UNION ACTIVES AND RETIREE INSURANCE RECIPIENTS
04/25/12	<u>018</u>	FLINT POLICE OFFICERS ASSOCIATION CONTRACT PROVISION MODIFICATION/TERMINATION
04/25/12	<u>017</u>	ADOPTION OF FISCAL YEAR 2013 BUDGET
04/24/12	<u>016</u>	APPROVAL OF COLLECTIVE BARGAIN AGREEMENT WITH FLINT I.A.F.F. - FLINT FIREFIGHTERS UNION
04/24/12	<u>015</u>	APPROVAL OF COLLECTIVE BARGAIN AGREEMENT WITH P.O.L.C. - FLINT POLICE CAPTAINS AND LIEUTENANTS UNION
04/24/12	<u>014</u>	APPROVAL OF COLLECTIVE BARGAIN AGREEMENT WITH P.O.L.C. - FLINT POLICE SERGEANTS UNION
04/13/12	<u>013</u>	Modification of Section 10 of the settlement agreement and release of all claims dated OCTOBER 2, 2002, between the City of Flint and plaintiffs RICHARD DICKS, LEON NOVACK, SHIRLEY NOVACK, THE UNITED RETIREMENT GOVERNMENTAL EMPLOYEES (URGE), AND SANDRA YURK relating to prescription drug coverage for all retiree groups of the City of Flint

01/11/12	<u>012</u>	Monthly Meetings with Flint City Council
01/11/12	<u>011</u>	Procedure for Submission of Matters Involving a Recommendation by the Planning Commission
12/20/11	<u>010</u>	Council's Responsibilities & Compensation
12/20/11	<u>009</u>	Mayor's Responsibilities & Compensation
12/19/11	<u>008</u>	Advisory Committee
12/13/11	<u>007</u>	Budgetary Oversight & Termination of Line Item Level
12/08/11	<u>006</u>	Elimination of Civil Service Commission
12/08/11	<u>005</u>	Elimination of Office of Ombudsman
12/08/11	<u>004</u>	Procedures for Resolutions and Ordinances
12/08/11	<u>003</u>	Procedures for Purchasing
12/02/11	<u>002</u>	Elimination of Salaries for Mayor & Council
12/01/11	<u>001</u>	Termination of Appointments

Section Separator

**(h) The financial and operating plan as required under Section 11.
Update #6 to the Financial and Operating Plan for the City of Flint.**

Financial and Operating Plan for the City of Flint – Update 6

July 8, 2014

Introduction

This update to the Financial and Operating Plan for the City of Flint is submitted by the Emergency Manager for the City of Flint to Governor Rick Snyder, through the Department of Treasury for the State of Michigan, in accordance with Public Act 436, Section 17.

This report includes a summary of the financial conditions and goals for the City of Flint, the plan to conduct the operations of the City, the on-going actions being taken to resolve the financial emergency, and the outline of a plan to prepare for an eventual transition as prescribed in P.A. 436. This update will be posted on the City's website: www.cityofflint.com.

Summary of the EM/EFM Appointment Sequence and Development of the Operating and Financial Plan

The Flint Financial Review Team determined in November 2011 that the City of Flint was in a financial emergency. (See Attachment #1)

On December 1, 2011 Governor Rick Snyder appointed Michael K. Brown as Emergency Manager. EM Brown developed the Financial and Operating Plan utilizing the resources of a five person Advisory Committee as well as five additional advisory committees. EM Brown sought broad expertise to ensure public engagement and to maintain a sense of continuity with the Mayor and City Council. All nine City Council members and over fifty other citizens participated in the advisory committees.

EM Brown's original Financial and Operating Plan (45 Day Plan) was submitted to the State Treasurer on January 15, 2012; the first update to the Plan was submitted on June 1, 2012. On August 8, 2012, PA 4 was suspended and Edward J. Kurtz was appointed Emergency Financial Manager under P.A. 72. (Mr. Brown stepped aside as he was prohibited from serving as EFM due to his recent service as Interim Mayor for the City of Flint.)

EFM Kurtz established a new Advisory Committee in accordance with the requirements of P.A. 72. Utilizing the Advisory Committee and the City of Flint management team, EFM Kurtz presented a second update to the Financial and Operating Plan and submitted this to the State Treasurer on February 8, 2013.

When P.A. 436 took effect on March 28, 2013 Mr. Kurtz was re-appointed by Governor Snyder as Flint's Emergency Manager. Mr. Kurtz continued in that capacity until his resignation after the end of fiscal year 2013. At that time Mr. Kurtz submitted his closing memorandum and the third update to the Financial and Operating Plan. Governor Snyder then reappointed Mr. Brown as Emergency Manager. On October 8, 2013 I was

appointed by Governor Snyder as Flint's fifth Emergency Manager following Mr. Brown's resignation. On November 21, 2013 I submitted the 45 Day Plan as required by P.A. 436 Section 11(2); that plan became Update #4. The fifth update to the Financial and Operating Plan fulfilled P.A. 436, Section 17 six month report requirement.

This report, indicated as Update #6, fulfills P.A. 436, Section 17 requirement for an update each subsequent three months.

Priority List for the Resolution of the Financial Emergency

- Stabilize the financial future of the City: maintain a balanced budget, eliminate the accumulated General Fund deficit, seek increased revenue, and reduce unfunded pension and OPEB liability.
- Re-establish Flint as one of the safest cities in Michigan — both in reality and perception: provide public safety services, focusing on reducing violent crime, commensurate with cities of comparable size and resources, utilizing regional cooperation as appropriate.
- Implement the Blight Elimination Plan: manage demolitions, enforce blight ordinances.
- Maintain access to a clean, sustainable water source: implement the steps necessary to participate in the Karegnondi Water Authority (KWA) including interim water supply implementation, disposition of current pipeline sections, City Water Treatment Plant updates, a long term water supply back up plan, and a long term financial plan for the stability of the water and sewer funds.
- Implement the Master Plan of the City of Flint: update the Zoning Ordinance, evaluate the capital investment needs, and incorporate Master Plan activities in the annual budget development.
- Explore Governance Models for the City of Flint: receive report from the citizen's committee which was formed to evaluate city governance models, recommend course of action for Charter revision as a part of transition discussions.
- Implement the 7 Point Transition Management Plan (Attachment #2) which has been adopted by the Flint City Council and Mayor Walling. This Plan incorporates specific objectives which provide a strategy for determining and evaluating criteria for assessing when the City might be prepared to emerge from emergency management to home rule order with oversight of a Receivership Transition Advisory Board.

Operations of the City of Flint

Shortly after his appointment as EM, Michael Brown took steps to reorganize the city government operations including: elimination of departments, consolidation of

departments, elimination of management level positions, adjustment of the compensation of elected and appointed officials, elimination of the Civil Service operation and the Office of Ombudsman.

Management appointments were made to ensure that the essential services necessary for the public's health, safety and welfare are provided, and to continue conducting all aspects of the City of Flint's operation within the resources available. Necessary employment contracts were extended with the approval of the Treasury Department.

Department management reconfigurations were completed in anticipation of reductions in staffing levels as provided in the FY 13 Budget. Subsequently, as part of the FY 14 Budget process a Strategic Plan was adopted and more changes in the organizational structure occurred. The primary change was the inclusion of a new Planning and Development Department (See Attachment #3 Organizational Chart July 2014). I have made personnel adjustments to complete this reorganization of the Planning and Development Department.

The FY14/15 and FY15/16 biennial budget has now been adopted. This year the budget process involved over 30 hours of active participation by the Mayor and the City Council Finance and Administration Committee sitting as the committee of the whole. As part of this process the Council adopted a five year Strategic Plan and a list of priorities for the development of the two year budget (See Attachment #4 Strategic Plan of the City of Flint 2015-2019).

When P.A. 436 became effective in March 2013 the City Council members' and Mayor's compensation was eliminated. EM Kurtz partially restored compensation for Mayor and Council through Orders 1 and 2. These orders also defined specific responsibilities and requirements. For example, the City Council members were required to complete Level One of the Michigan Municipal League (MML) core course for municipal government and receive the MML education award within one year. I determined that this Order was still in effect, and the Council members all individually signed acceptance of these requirements as a condition of receiving compensation. All Council members have fulfilled these obligations. Now, through adoption of EM Orders 15 and 16, beginning with the FY14/15 budget, the Mayor and Council will receive an increase in compensation commensurate with the increased duties assigned to them.

All Orders and Directives issued by the Emergency Financial Manager (under P.A. 72) and Orders issued by the Emergency Manager (under PA4 and P.A. 436) are listed in Attachment #5: Orders and Directives of the EFM and EM.

The 7 Point Transition Management Plan which emphasizes re-engagement of the Mayor and City Council has been a top priority. The Council is meeting monthly on a regular basis; five new Council Committees have also been formed: Finance/Administration, Legislative, Public Works, Public Safety, and Planning and Development. Each Committee is meeting monthly and then reporting at the following Council meeting. Order 8 was issued in March 2014 and defines format of action and participation at the

Council meetings. Order 9 established monthly Council and Committee meetings; and Order 10 set the format of the Council meeting agenda. Additionally, Mayor Walling has been assigned day to day oversight of the Department of Public Works and the Department of Planning and Development. These steps as outlined in the 7 Point Transition Management Plan are part of preparing the City to resume local control under a Receivership Transition Advisory Board.

Financial Status

FY12 Budget and Audit

The Comprehensive Annual Financial Report (CAFR) for FY12 was completed and was filed with the State in a timely manner. The results were as expected, with fewer auditor comments than in past years. Deficits existed in the General Fund (\$19.1 million) and in the Water Fund (\$8.8 million).

The \$19.1 million accumulated deficit reflected an excess of expenditures in the General Fund for FY12 of \$10.2 million plus \$8.9 million for FY11. This was anticipated by Emergency Manager Brown shortly after being appointed, which was almost six months into the FY12 year. Given that FY12 was nearly half over, and that significant unplanned reductions in services, primarily public safety, would need to occur if the projected deficit were to be immediately eliminated, the decision of the Emergency Manager, in consultation with Treasury, was to contain costs as much as possible but without significantly reducing services -- especially public safety - for the balance of the year.

Pursuant to State statute, Deficit Elimination Plans for both FY11 and FY12 were submitted to the Department of Treasury. Both plans involved a mix of borrowing and expenditure reductions over the next five years. However, no final action was taken to implement the intended courses of action.

FY13 Budget and Audit

FY13 was the first budget developed and administered by Emergency Manager Brown and his team. Faced with a projected gap of more than \$25 million, the FY13 budget was balanced through a mixture of significant revenue increases, significant expenditure decreases, and steps taken to reduce legacy costs. Previous reports detail the 25% increase in water and sewer rates, passage of a 6 mill property tax increase for police and fire, conversion of the waste collection millage to a fee and the creation of a special assessment for street lighting, elimination of 20% of the City's workforce, compensation decreases equivalent to a 20% wage reduction for remaining employees, and the restructuring of health and retirement benefits for current employees and retirees necessary to develop a credibly balanced spending plan.

Results of FY13 year-end showed a surplus of revenues over expenses in the General Fund exceeding \$6.2 million. This surplus reduced the City's accumulated \$19.1 million deficit as of the end of FY12 to less than \$12.9

million. Since the goal of the EM team was to assure that FY13 would not end with any additional deficit, this result significantly exceeded expectations.

The FY13 audit was completed and submitted to Treasury on December 20, 2013. All items surrounding the audit, including submission of the Form F-65 and Comprehensive Annual Financial Reporting Program were completed by December 31, 2013. The audit was presented to City Council as well on January 13, 2014.

FY 14 Budget and Strategic Plan

The FY14 budget was adopted via Emergency Manager Edward Kurtz Order #4 on June 7, 2013. This budget was developed with the same goal as FY13 – to assure the provision of essential services within the constraint of a balanced budget and continued deficit reduction. Accordingly, the FY14 budget included a \$1.0 million commitment from the General Fund to further reduce the deficit. This was considered a minimum level of deficit reduction.

The Emergency Manager's team, crafted a draft strategic plan in preparation for the FY14 budget development. Vision, Mission and Goals were established for the City government. Department managers then set specific, measurable objectives. Within the strategic plan was a five year financial projection.

Achieving the balanced budget again required reducing the workforce; however, with significant efforts from department heads and others involved in developing the budget, and building on ongoing reorganization of city processes, the level of services currently provided generally continued at FY13 levels. Most importantly, the quest to at least maintain FY13 levels of police and fire staffing was achieved, although one consequence was that the additional reductions in staffing came from non-public safety areas. This was equivalent to an additional 10% reduction of staffing in those areas.

As the city has reached the end of FY14, the preliminary close shows a General Fund balance of more than \$2.5 million of revenue over expenses; this balance will be applied to the deficit as planned. One set of budget adjustments, with approval of Treasury was implemented in December 2013. A second budget adjustment was approved by Treasury and was adopted on April 3, 2014. The closing budget amendment was approved by resolution on June 25, 2014.

The City's cash flow has improved significantly from the \$13 million cash on hand in December of 2011. Thirteen million dollars is less than one month's operating expenses. By comparison, the cash on hand on June 30, 2014 was in excess of \$52.1 million.

Deficit Elimination Plan 2014

A draft deficit elimination plan which also incorporates a reserve accumulation plan is currently under review by the Department of Treasury. The City

recognizes that a goal needs to be set to develop a reserve equal to 15% of General Fund revenues. This is one of many financial best practices which the City will incorporate to assure a sustainable municipal model. As of June 30, 2014 the deficit stands at \$9 million, assuming Treasury concurrence with the City's plan. In budget years FY15-FY20, \$1.8 million will be allocated each year which will eliminate the deficit without need for borrowing.

FY 15-19 Strategic Plan and FY15 & FY16 Budget

The FY14 budget was developed within the context of an updated five year projection of revenues and expenses. This exercise pointed out the continuing challenge the City of Flint will have in achieving long term financial stability. The Finance Department and the Council Finance/Administration Committee developed the FY15-19 strategic plan and financial projections. The City Council has adopted a Strategic Plan which included Mission, Vision, Goals and a Budget Priorities statement (Attachment #4: Strategic Plan of the City of Flint 2015-2019). Consulting firm Ernst & Young assisted the City with an update to the five year financial projections.

The EM, in concert with the Mayor, developed a two year budget for FY15 and FY16. The goal, again, is to provide the best level of service possible within available resources while continuing to restore financial solvency. It is clear that in balancing these budgets the City will continue to be faced with addressing an on-going structural deficit; and the biggest challenge by far remains the outcome of the retiree health care lawsuit.

The City Council received the recommended two year budget April 30, 2014. The Finance/Administration Committee (sitting as the committee of the whole) used the first two weeks of May to hold five meetings on specific program areas. At the conclusion of the departmental reviews the Council sent a list of budget revisions proposals to me. Several of the recommendations were incorporated into the revised budget. The Council then held a public hearing on June 9, 2014.

This budget does include significant staffing reductions in public safety. In the two prior budgets other General Fund departments were reduced in size, combined, or contracted service provision. For this budget cycle, there were no other General Fund areas to reduce, except public safety services.

The targeted personnel reductions in public safety will not result in lay-offs prior to December 31, 2014. In the interim, the City has contracted for a comprehensive study of the police and fire operations. Based on the results of this study, and the managed attrition reductions, the personnel levels in both Police and Fire will be re-evaluated.

The State budget, as recently signed by Governor Snyder, contains an appropriation of \$1.1 million for use in Flint's public safety departments. The boilerplate of the State budget states:

The appropriation of \$1,100,000.00 in part 1 for the city of Flint shall be allocated to support city police and firefighters. The emergency manager shall determine which public safety personnel are to be funded from this award. If the city has an appointed receivership transition advisory board, then that board is vested with the authority to make the determination of which personnel are funded from this award.

The City is grateful to receive this funding and will use this to implement the recommendations of the Public Safety study which will be concluded in October 2014.

The Emergency Manager's Order 13 adopted the biennial budget; Order 11 adopted the street lighting assessment for FY2015 and FY2016; Order 14 adopted the Strategic Plan; Resolution EME3302014 adopted the FY2015 and FY2016 Master Fee Schedule (which includes water and sewer rates, and waste collection fee); Resolution EME3312014 adopted the 2014 and 2015 operating millage rates. (Attachment #6 FY15 & FY16 Biennial Budget)

I additionally note that Mayor Walling and the City Council have been fully engaged with City staff and me as this two year budget was developed. Also, as part of FY15, the day-to-day management of the Public Works Department and the Planning & Development Department will be handled by Mayor Walling.

Five Year Projection

FY15/FY16 budgets include more than \$5 million each year in increased retiree health care, as a result of Judge Tarnow's injunction. FY15 & FY16 is balanced, but projections for FY17 indicate a deficit between projected revenues and status quo expenses of \$5 million. If there is no relief from the \$5 million in increased retiree health care expenses, or no new revenue source, balancing the FY17 budget without compromising the City's ability to provide even the most basic level of city services - including public safety, will most likely not be possible.

Operating Plan

The city continues to review all departments and services to reduce costs through contract rebidding, merger, consolidation, contracted service, shared services with other governmental entities, privatization or elimination. As a result of these reviews the City will determine what continuing activities should be subsidized with general property tax dollars, what will be paid by the users, which services can be eliminated, and which services or activities can be handled by lower cost vendors.

The functions, goals and key objectives of each department and functional area of the City of Flint have been encompassed in the Flint Strategic Plan 2015-2019. This plan also contains target dates for completion of each key objective. (Attachment #4 Strategic Plan for the City of Flint 2015-2019)

Key Actions To-Date

Finance Department

- Completion of a Water/Sewage Rate Study (prepared by Raftelis Financial Consultants) to address the long term financial stability of the Water and Sewer Funds;
- Transition from Detroit Water and Sewer District to the Flint River on a temporary basis while the Karegnondi Water Authority (KWA) pipeline is being constructed;
- Participation with KWA in the \$220 million bond sale to finance construction of the KWA pipeline;
- Completion of the sale of a portion of the City's unneeded section of water line to Genesee County Drain Commission for \$3.9 million;
- Continued effort to reduce pension and OPEB liabilities, including participation in defending the City's position in the retiree health care lawsuit;
- Continued aggressive monitoring of revenue and expense activities, with particular emphasis on revenue collections, position counts and overtime expenditures;
- Planning and implementation of employee development programs focusing on financial management, supervision and labor relations, and leadership development;
- Reorganization of city accounting functions based on the analysis and recommendations of an organizational study completed by Plante Moran;
- Update of the City's Strategic Plan and five year financial projections, developing a two year budget (FY15 and FY16) utilizing the City Council adopted Mission, Vision, Goals and Budget Priorities, as well as the Master Plan;
- Working with the Finance/Administration Committee of the Council to engage them and the City Council in the budgeting process and other financial matters;
- The City of Flint has met all reporting requirement dates for Economic Vitality Incentive Program (EVIP) in order to qualify for all disbursements of State Shared Revenue;
- The FERS to MERS transition will be complete when Model Labor Contracts have been finalized;

- Flint City Council has been provided with the terms of a proposed FPOA contract which the EM intends to impose, since no agreement has been reached. However, there has been agreement reached with AFSCME 1600, and an agreement with 1799 may be imminent. An initial proposal has been given to IAFF, and a meeting is scheduled for July 7. Contract changes to Captains/Lieutenants and the Sergeants unions are being drafted, as are changes to the exempt and appointed officials. The FY15 and FY16 budgets assume the proposed changes will be implemented. All of these changes reduce short term costs and reduce long term costs.

Retiree Health Insurance Revisions

The City's approach to containing its OPEB liabilities has been to restructure both active and retiree health care benefits, and to eliminate the promise of retiree health care for new employees. The changes have had a significant impact on the City's OPEB liabilities, reducing the total unfunded liability from nearly \$900 million to less than \$400 million, and reducing the Annual Required Contribution (ARC) from \$60 million to \$22 million.

As previously reported, the City's effort to restructure retiree healthcare was challenged by a group of retirees in a federal lawsuit, *Welch v City of Flint*. On January 3, 2014, the U.S. 6th Circuit Court of Appeals reinstated an injunction prohibiting the City from modifying retiree health care benefits. The City is aggressively litigating this matter, as it does not have the resources to afford the current level of healthcare coverage, and projected cost increases for the upcoming fiscal years are substantial. If the federal district court's decision is not reversed, the City will be in an extremely precarious financial position, with insufficient resources to meet basic functions.

The City is working to comply with the court's order, beginning with establishment of a reimbursement program for retirees whose expenses since January 3, 2013 are greater than their old plans. Work is also proceeding in anticipation of a court hearing sometime in the future, and settlement options are being explored.

On June 30, 2014 Judge Tarnow issued an order modifying in part his preliminary injunction barring the City from modifying retiree health care benefits. The Judge's order now permits the City to modify retiree health care as the City had proposed in a settlement proposal which was previously submitted to the Court.

While the details of the Judge's recent order are still being reviewed, and while the details of implementing the order are still being developed, it appears that the ruling will have a positive financial impact on the City, at least for the period while the litigation continues.

Otherwise, the City is utilizing the services of Cornerstone Municipal Consulting in ongoing review of various Employee/Retiree health care options including plan

design, delivery systems, Medicare Advantage, Medicare Wrap Around, benefit carve-outs, etc. in an effort to control health care costs. Administration of the City's health insurance benefits program is being handled by Cornerstone. In addition to the retiree lawsuit, attention is now focused on minimizing the City's cost for health care (for current employees and retirees) in the FY15 and FY16 budgets.

City Clerk

- The City has transferred the responsibility for Business Licensing to the Department of Planning and Development. The anticipated implementation date of this transition will be January 1, 2015.

Office of the City Attorney

- With the help of interns from Michigan State University, all City ordinances have been reviewed. Charter revisions which would increase flexibility for department reorganization and budget flexibility are also being considered.
- City Attorney's Office prepared draft revisions to the City Code concerning business licensing and regulation. Many ordinances and former business licenses are recommended for removal because they were obsolete, or could be put under the newly created General Business License. Several businesses also will be required to obtain a Business Endorsement.

68th District Court

- The City currently funds the operation of the 68th District Court; in FY14 this amounted to \$3.5 million net. Senate Substitute for House Bill 5125 passed the Senate and the House in March 2014. The Bill authorizes consolidation of the 67th and 68th District Courts. It requires that the consolidation be approved by the City and the County. The County approval requires the affirmative vote of at least two-thirds of the County Board members. I strongly encourage the State to continue the process of working to consolidate the 67th and 68th District Courts; the City of Flint will work to support this consolidation.

Department of Public Works

Utilities Division

Karegnondi Water Authority (KWA)

- In March 2013 both the City Council and EM Kurtz adopted resolutions to enter into a contract with KWA to partner with Genesee County, City of Lapeer, Lapeer County and Sanilac County in the construction of a pipeline to deliver raw water to the City of Flint.

- Genesee County successfully held a \$221 million tax-exempt debt offering on April 1, 2014 to finance the 63 mile pipeline. Genesee County is responsible for paying roughly 66% of the debt service and Flint 34%; the County agreed to back the City's share of the borrowing because the County holds an A-plus rating. This backing would only come into play if the city failed to perform, which it has no intention of doing. The County received a favorable 4.72% rate.
- The City has made the transition to utilize the Flint River as the primary water source for the City until the full operation of the KWA pipeline (approximately 36 months after construction begins) is available.

Water Department

- Upgrades to the City's Water Treatment Plant are required prior to the transition to the KWA water source and any on-going temporary use of the Flint River. DEQ mandated construction work for the use of the Flint River as a primary source has been completed. Ongoing upgrades are scheduled to improve efficiency and reliability.
- An evaluation is taking place to implement an effective Preventive Maintenance plan which focuses on controlling water loss (leakage). This is expected to involve a combination of outsourcing, in-house work, and shared services with the County.
- The exceptionally cold winter produced a large number of major water main breaks and several sinkholes have developed. Crews are working on these repairs according to a priority list based on severity of the break.

Sewage Treatment Division

- Automation of one of the City's pump stations (which was staffed 24 hrs a day) has been completed. This will result in the elimination of overtime and a savings of over \$500,000 annually.
- **U. S. Department of Environmental Quality S2 Grant**
An S2 DEQ grant to study infrastructure condition for water pollution control was accepted. The study was defined to encompass portions of the City's sanitary sewer system where considerable infiltration could be eliminated. The study produced a DEQ accepted project to rehabilitate manhole structures and cross connections. The work is planned throughout FY15.

Transportation Division

Solid Waste Management Division

- Outsourcing of Sanitation is complete. The process of establishing composting operations at Chevy in the Hole (CITH) is underway. A permit application to DEQ has been submitted and a site plan of action is being prepared for the EPA.
- An Administrative Consent Order on removing compost from the Chevy-in-the-Hole site has been agreed upon in principal with the DEQ and was signed in April. Work to prepare the compost for removal from the site has begun.
- Chevy in the Hole has become a priority level project. A management level staff member has been assigned to coordinate this project and to work with Congressman Kildee's office to identify additional funding to complete this project. Environmental beautification is the expected end result.

Street Maintenance and Engineering

- The City and MDOT agreed the State Trunkline Maintenance Contract that requires the City to perform maintenance activities on state trunklines (M-21 and M-54) would be temporarily suspended while capacity issues are resolved.
- Only crack sealing and pothole repair will be conducted this season; no repaving of any City streets will occur for a second year.

Facilities Management

- The Facilities manager is reviewing all city owned assets (both real property and capital equipment) to determine if disposal should be pursued.
- All city owned facilities are under review for energy savings, revenue generation from tenants, or possible liquidation.

Parks and Recreation

- On July 1, 2014 responsibility for management of Parks and Recreation was shifted to the reorganized Planning and Development Department, in alignment with the Master Plan.
- The City has contracted with two vendors who have the capacity to mow all of the city parks (64) multiple times at a rate that fits the current millage. The City also actively sought neighborhood groups and organizations who would adopt one or more of the City's parks, traffic triangles or medians through a partnership with

United Way and Keep Genesee County Beautiful. Eighteen parks have been adopted.

- The City is in the process of entering into a contract with the Genesee Conservation Group for tree evaluation and removal services, and to assess the status of over 22,000 City trees.
- Four City Parks (McKinley Park, Max Brandon Park, Thread Lake Park and Flint Park Lake Park) will be managed by the Genesee County Parks and Recreation Commission. Management will include maintenance and security.
- The City will work cooperatively with the County on park improvements through the recently awarded Department of Natural Resources (DNR) grant for McKinley Park and Ruth Mott Foundation grant for Max Brandon Park.

Department of Planning and Development

- As part of the new Planning & Development Department, five new divisions have been created: 1) Case Management and Building Services, 2) Blight Elimination & Neighborhood Stabilization, 3) Community & Economic Development, 4) Comprehensive Planning, and 5) Parks & Recreation. The strategic plan is aligned with these five divisions.
- The positions of Chief Planning Officer and Director of Planning and Development were combined as part of the recent city departmental reorganization. The purpose for this reorganization was to assure consistent and meaningful implementation of the City's new Master Plan while simultaneously establishing better organizational effectiveness for the Department of Development. As a result, I was able to eliminate one management position, and realize some budgetary efficiency in the process.
- A continued priority for the City is blight elimination and all associated blight enforcement activities will largely be coordinated through this department.
- The City was recently selected for the Strong Cities, Strong Communities (SC2) Program. As part of the next SC2 cohort, Flint has received additional technical assistance and support from the federal government including one embedded federal staff who will help advance implementation activities around public safety, brownfields redevelopment, and blight elimination and neighborhood stabilization. This federal staff member, Paul Joice from HUD started on June 2, 2014.

Case Management and Building Services

- The American SpiralWeld Pipe Company has begun to construct the first manufacturing facility at Buick City in decades. This \$16 million development will generate fifty new jobs. The project has received its planning entitlements, permits, and its requested tax abatement was filed with the State.
- Construction on the General Motors Flint Assembly Plant, which includes facility upgrades and building of a new paint shop is already underway. Totalling over \$600 million, Flint will be the third new paint facility in North America (Orion and Fairfax) to use an environmentally friendly wet-coat paint process. The 596,000-square-foot facility will be completed in 2016 involving 1 million construction man hours with full production scheduled for third quarter 2016.

Blight Elimination & Neighborhood Stabilization

- The Department of Planning and Development recently completed a draft blight framework based upon the Master Plan. We have begun to circulate the framework to the public for additional input and plan to finalize the plan at the end of the summer.
- As outlined in the blight elimination framework, the City needed to re-institute code enforcement. Through a private grant, eight part-time Neighborhood Safety Officers (NSOs) who alert residents to blight violations and issue citations have been functioning since October 2013. The program has been effective in addressing nuisance related issues such as tall grass and abandoned vehicles.
- In addition to code enforcement carried out by the NSOs, the blight framework indicated a strong need for building related code enforcement with over 6,000 structures in need of demolition. Over 71% of these structures are privately held. To address this issue, the City must have licensed building inspectors conducting code enforcement activities to place these on the demolition list. To accomplish this, the City recently included approximately \$250,000 in the CDBG Action Plan this Fiscal Year to hire two full-time code enforcement officers and clerical staff to do this work.
- The City continues to coordinate with the Genesee County Land Bank on the demolition of nearly 2,000 homes through an approximately \$3.7 million Michigan Blight Elimination Grant Program and \$20.1 million Hardest Hit Grant. To date, approximately 600 homes have been demolished.
- The City was able to add funding and time to the Land Bank contract, extending mowing and trash removal through October of 2014 thereby ensuring that the Land Bank had the resources early enough to mow grass before it gets too high.

- This year The City received a \$100,000 Cities of Service grant. An expanded volunteer and clean-up program is currently being launched, beginning with Love Your City Month, a citywide clean-up effort occurred during the month of May.
- The City participated in the Paint What Matters Campaign, a collaboration between Benjamin Moore and University Avenue Corridor, resulting in the painting of the building facades along University Avenue over the month of May.

Community and Economic Development

Smith Village Housing Development

- The Smith Village housing project is funded primarily with HUD and NSP2 grants. Seventeen of the 39 units that have been sold and six are under purchase agreements. The commitment to HUD is to have 51% of the purchasers meet low income guidelines (51% of Annual Medium Income).
- The City is also working on substantial landscape improvements to both the private and common open space and reaching out to homeowners of older buildings to conduct rehabilitation activities to improve the overall quality of the development.

Real Estate Transactions

- A quit claim deed for Chevy-in-the-Hole site has been transacted between the EDC and the City of Flint. EPA money for clean up has been agreed upon.

CDBG and HOME Allocations

- On March 18, 2014 the City received notification of its HUD allocation for Fiscal Year 2015: \$3,629,629 - CDBG; \$745,525 – HOME Investment Partnership; and \$298,806 – Emergency Solutions Grant.
- The City transmitted the draft Action Plan to HUD on May 21, 2014 and anticipates receiving approval for expenditures in early July.
- The City is working with Communities First, Inc. on the development of a 36-Unit Supportive Housing Development in the Grand Traverse Neighborhood known as the Swayze Project. The project was recently awarded Low-Income Tax Credits and will receive up to \$670,000 of the City's HOME allocations for this fiscal year.

Comprehensive Planning

- Drafts of eight subarea plans, the combined Capital Improvement Plan (CIP) and a complete revision of the Zoning Code were completed June 30, 2014. The City will conduct extensive outreach over the summer months to further refine these drafts and anticipates that the CIP and Zoning Code will be transmitted to the City Council for approval in November.

- The City of Flint was selected to receive technical assistance from MEDC as a Redevelopment Ready Community (RRC) with the goal of gaining certification as a RRC at the end of 2014.
- The City received two grants totaling \$87,500 for Max Brandon Park to complete a park naturalization demonstration project that will create a healthier park environment while reducing long-term maintenance costs.
- The City also was recently awarded a Michigan Municipal League Place Plans Grant to develop an exercise trail that links important assets from Diplomat Pharmacy to Kettering University.
- The City has partnered with the Flint Community Schools to institute a form of the community schools model, the number one educational objective in the Master Plan. A joint town hall meeting was held in May and over 300 people attended.
- The City received a \$15,000 grant from MSHDA to conduct a Target Market Analysis for multiple family housing in and around downtown, along Saginaw Street from Hamilton to Hemphill, and around Kettering University and Hurley Hospital. Various partners including Kettering, Diplomat, Habitat for Humanity, and Communities First, Inc. pledged to match the grant with another \$15,000.
- Mayor Walling and the Flint/Genesee Green & Healthy Homes Initiative (GHHI), have been awarded \$100,000 from the Lead Safe for Kids Sake Grant Competition to increase lead abatement, coordinate with related programs, and help Flint leverage local, federal and other funds to build a sustainable green and healthy homes initiative in Flint, as stated in the City of Flint's new Master Plan.

Public Safety

- A data-driven public safety study to assess the operations of the City's Police and Fire Departments began in May 2014 utilizing the services of the Center for Public Safety Management. This report is due in October 2014 and will be used to evaluate both departments' organization and staffing.

Police Department

- Chief James Tolbert has evaluated the operations of the Flint Police Department and has formulated several new crime fighting initiatives. Included in these initiatives are the new program to target the root causes of criminal behavior through the Area Crime Team (A.C.T.), the Arson Investigative Team and an expansion of the Lifeline Regional Crime Intervention Strategy.
- On April 1, 2014 several social media and internet based information sharing programs were introduced to the community. Through Flint Police Department's

new blog which can be accessed through <http://cityofflintpd.blogspot.com/> links are provided to the new crime mapping webpage as well as Facebook and Twitter pages.

- Crimemapping.com is an easy to use tool which can pinpoint crimes on a map by type, date range, address or radius of an area and even the reporting police agency. Other services such as the COPLOGIC online reporting and calling Crimestoppers at 1-800-SPEAK-UP are complemented by these new tools.
- The City reports that Part I violent crimes were down 15.7% for the first six months of 2014 vs. the same period of 2013. Part I violent crimes include murder, rape, aggravated assault and robbery. In particular, homicide is down 38.1% and the clearance rate on 2014 homicides is 85%.
- The City continues to receive patrol assistance and detective assistance from Michigan State Police. Patrol assistance is a crime-deterrent and increases traffic safety compliance. The detective assistance has increased the capacity for investigations within the Flint Police Department.

Lock-up

- The Flint Lock-up (72 hour holding facility) is available to all Genesee County police agencies. The State Legislature has approved funding for an additional year of operation.

9-1-1 Operation

- In June 2014 the City responded favorably to a request to continue discussions with the Genesee County 9-1-1 Consortium to pursue a reconsolidation of the 9-1-1 systems.
- Cooperative work with the Genesee County 9-1-1 Consortium continues with the evaluation of a new phone system in preparation for the next generation 9-1-1 system.

Fire Department

- On April 7, 2014 the City was notified that FEMA denied a SAFER grant request to fully fund 39 firefighters. The City plans to support approximately 20 firefighters using the Police and Fire Operations millage; the balance will be reduced by attrition before December 2014.
- The City received a new fire truck in June 2014. The truck was purchased using CDBG money; it will be housed at the Pierson Rd. fire station.
- An evaluation of year over year fire calls for service shows a 58% decrease in total calls (1862 - 2014 YTD vs 4441 - 2013 YTD). Reasons for this decrease include: increased demolition activity on abandoned structures; continuous Firefighter Door-to-Door campaign educating residents; 9-1-1 use of better call

screening techniques – results in better equipment and personnel utilization; increased reliance on County EMS response, as planned.

Emergency Manager's Conclusions

Significant work has been accomplished to stabilize the financial situation of the City of Flint. The entire organization has been restructured to reflect a smaller, leaner government operation. Services which were routinely provided are being inspected to determine if they should continue and if so, in what format. Technology solutions which can increase efficiencies are being implemented.

The many improvements to-date and those represented in the Strategic Plan have been based on data-driven management plans. The approval of the KWA participation, water and sewer rates, capital improvements, departments' staffing and priorities are all based on the use of rational data analysis. The collection, analysis, and then utilization of data concentrates the use of personnel and other assets where the most beneficial results can be expected.

I acknowledge that substantial progress has been made, however the City is still experiencing an on-going financial emergency. Resolution of the financial emergency will not be complete without providing a basic framework for, and implementation of, an objective model for the organization to follow.

A sustainable municipal organization incorporates the utilization of best practices financially, structures a governance model which clearly delineates between legislative, policy, and administrative responsibilities, and develops a management plan to provide services to residents in a consistent, reliable manner.

The 7 Point Transition Management Plan which I have developed provides the roadmap to resolve the financial emergency and to achieve sustainability for the City of Flint.

For two years, FY13 and FY14, the goal of containing overspending has been achieved. The city must continuously function within a balanced budget, eliminate the accumulated deficit and further reduce the legacy and pension costs. Projections through 2019 demonstrate Flint's continuing challenges. Projecting current revenues and expenses into the future shows a continuing gap of \$2 to \$4 million annually.

Stable revenue is necessary in order for this City, and most other cities in Michigan, to continue to avoid a bankruptcy situation. We have asked our residents to accept a significant 6 mill Police and Fire Protection Millage; and they have done so. We have imposed a street lighting assessment, a waste collection fee and significant water and sewer rate increases. However, our residents have not enjoyed increasing services, increasing property valuations or increasing employment opportunities.

As noted previously, there are very few additional revenue options. We are approaching the limit of the City's borrowing capability. Capital improvement funds are drained and

the property tax millage rate in within .1 mill of maximum. State Revenue Sharing has increased but minimally and is now tied to EVIP and C-GAP competitive granting. We have made a request through our State Legislative representatives and the State Treasurer to push legislation to allow City voters the opportunity to decide to increase the income tax. This action could generate \$7 million annually and would eliminate the City's structural deficit. A bill has been introduced but has not been acted upon.

If, by the beginning of FY17 the City of Flint does not receive some relief from retiree health care costs, either in the form of reduced city expenditures or additional revenues, it is unlikely that the City will be able to provide even the most basic level of city services. That will force the City to consider the alternative we have all worked diligently to avoid - bankruptcy.

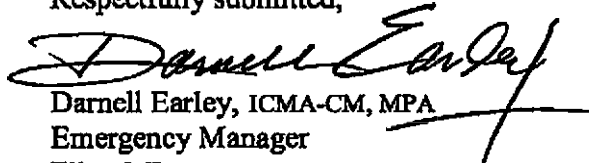
I do not recommend beginning the transition back to the Mayor/Council management of the City at this time. However, I expect the overall situation to become much clearer in the next six to nine months, given the plans and organizational changes which have been put in place. The City still has critical on-going budgeting issues. There has been action on several sections of the 7 Point Transition Management Plan, but more needs to be completed. Also, the City Council is still adjusting to a new committee structure and Council meeting management.

Flint has twice been placed in the hands of a State appointed emergency manager. A third failure should be avoided at all costs. The Blue Ribbon Committee on Governance, which I appointed in January 2014, is completing their evaluation of governance revisions needed in the City. I expect to receive their report later this month. I feel that this is a key step in the City's preparation to successfully manage a fiscally sound city.

I feel strongly that it is incumbent upon me to make sure that the city reaches its goal of sustained financial solvency. The financial emergency is not fully resolved until the long-term sustainable structure is secured.

Another update of this report is expected to be presented in October 2014 as required by P.A. 436. Other updates will be provided as appropriate.

Respectfully submitted,


Darnell Earley, ICMA-CM, MPA
Emergency Manager
Flint, MI

Attachments:

1. Summary of Findings of the Flint Financial Review Team
2. 7 Point Transition Management Plan
3. Organizational Chart July 2014
4. Strategic Plan for the City of Flint 2015-2019
5. Orders and Directives of the EFM and EM
6. FY15 & FY16 Biennial Budget

July 8, 2014 FINAL

Section Separator

- (c) A description of each loan sought, approved, or disapproved during the reporting period that has a cumulative value of \$5000 or more and the proposed use of the funds.**

The City of Flint has not sought, approved or disapproved any loan during the reporting period of April 8, 2014 through July 8, 2014. However, as a partner in the Karegnondi Water Authority, we are in the market for a 30% share of a \$220 million bond sale.

Section Separator

- (b) A list of each contract that the emergency manager awarded or approved with a cumulative value of \$5000 or more, the purpose of the contract, and the identity of the contractor.**

06/27/2014 09:03 AM
 User: DJones
 DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
 Post Dates From 04/01/2013 To 06/30/2014

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000158 DJones JD 544K LOADER	Open	Regular FLEET		04/01/2014	18,075.00	18,075.00	0000000003 AIS CONSTRUCTION EQUIP&CONTRACTORS Contact: Phone:
14-000159 RJohnson BID REQUEST FOR EXTERNAL VEST CARRIER & UNDERVEST SHIRTS	Open	Blanket POLICE		04/01/2014	27,991.75	27,991.75	0000000612 ALLIE BROTHERS INC Contact: Phone:
14-000169 RJohnson MAINTENANCE AGREEMENT RENEWAL	Completed	Regular POLICE		04/08/2014	11,025.00	0.00	0000004600 COPLOGIC INC Contact: Phone:
14-000171 MRule REPAIR PARTS FOR V# 4451	Partial	Regular FLEET	04/08/2014	04/09/2014	6,628.82	1,176.68	0000000838 NEAL'S TRUCK PARTS INC Contact: Phone:
14-000174 KNeumann EXHAUST SYSTEM REPAIRS	Partial	Blanket MAINT		04/09/2014	8,000.00	3,062.25	0000000798 NEDERMAN, INC Contact: Phone:
14-000185 WHENSON COMMERCIAL DOCUMENTS 2013 STORAGE CHARGES	Completed	Regular 68DC	04/10/2014	04/10/2014	16,000.00	0.00	STL0000020 ELECTRONIC RESTORATION SERVICES INC Contact: Phone:
14-000186 RKelly WATER BOOSTER PUMP	Partial	Blanket WA PLANT	04/10/2014	04/10/2014	5,304.00	239.75	0000004815 PROFESSIONAL PUMP INC Contact: Phone:
14-000187 RKelly DUAL FEED MODIFICATION	Completed	Blanket WA PLANT	02/11/2014	04/10/2014	225,000.00	0.00	0000000048 CONSUMERS ENERGY Contact: Phone:
14-000189 RKelly HYDROFLUORIC ACID	Partial	Blanket WA PLANT	04/11/2014	04/10/2014	9,700.00	5,725.00	0000003888 FVS NOLWOOD CHEMICALS Contact: Phone:

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000190 RKelly 48" FLANGED BUTTERFLY VALVE	Open	Blanket WA PLANT	03/27/2014	04/11/2014	13,800.00	13,800.00	0000005077 JETT PUMP & VALVE LLC Contact: Phone:
14-000192 RKelly VARIOUS BUTTERFLY VALVE	Open	Blanket WA PLANT	03/27/2014	04/13/2014	31,590.00	31,590.00	0000005077 JETT PUMP & VALVE LLC Contact: Phone:
14-000193 COotson HOUSING COUNSELING, METRO COMMUNITY DEVELOPMENT 14-071	Partial	Regular CED	04/01/2014	04/15/2014	12,000.00	8,930.00	0000004251 METRO COMMUNITY DEVELOPMENT, INC Contact: Phone:
14-000194 YGray WATERMAIN CUT IN	Partial	Blanket WA PLANT	04/07/2014	04/15/2014	676,300.00	483,700.00	0000002250 ZITO CONSTRUCTION CO Contact: Phone:
14-000195 YGray LINE RESIDUAL DISPOSAL	Partial	Blanket WA PLANT	04/07/2014	04/15/2014	1,442,720.00	1,155,045.00	0000002250 ZITO CONSTRUCTION CO Contact: Phone:
14-000196 RKelly INSTALLATION OF NEW ELECTRICAL EQUIPMENT	Partial	Blanket WA PLANT	02/03/2014	04/15/2014	852,000.00	43,190.00	0000000465 NEWKIRK ELECTRIC ASSOCIATES INC Contact: Phone:
14-000197 RKelly CHLORINE FEED SYSTEM	Partial	Blanket WA PLANT	04/04/2014	04/15/2014	8,720.00	7,368.94	0000001928 RS TECHNICAL SERVICES, INC Contact: Phone:
14-000198 RKelly CHLORINE POST CHLORINE	Completed	Blanket WA PLANT	04/14/2014	04/15/2014	8,000.00	0.00	0000000223 JCI JONES CHEMICALS, INC Contact: Phone:
14-000199 RKelly 54" FLANGED BUTTERFLY VALVE	Completed	Blanket WA PLANT	04/15/2014	04/15/2014	14,600.00	0.00	0000005075 VALMATIC VALVE & MFG CORP Contact: Phone:

06/27/2014 09:03 AM
 User: DJones
 DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
 Post Dates From 04/01/2013 To 06/30/2014

Page 3/7

PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
ENTERED BY	DEPARTMENT						
DESCRIPTION							
14-000200	Completed	Regular	04/15/2014	04/15/2014	10,700.00	0.00	0000000035 CARRIER AND GABLE Contact: Phone:
B Duncan		TE					
TACTICS MARC SOFTWARE							
14-000201	Completed	Regular	04/14/2014	04/16/2014	9,615.00	0.00	0000003887 NATIONAL HIGHWAY MAINTENANCE Contact: Phone:
B Wideman		STREET					
RENTAL OF CRACK PATCHER PLUS MATERIAL							
14-000205	Completed	Regular	04/09/2014	04/16/2014	6,835.90	0.00	0000005104 AFC INTERNATIONAL INC Contact: Phone:
D Dunlap		FIRE					
QUANTIFIT RESPIRATORFIT TESTING SYSTEM							
14-000223	Cancelled	Regular	04/07/2014	04/24/2014	21,318.00	0.00	0000000849 MICHIGAN CAT INC Contact: Phone:
B Wideman		STREET					
C/O TO P.O. - RENTAL CONTRACT FOR WHEEL LOADER TO JUNE 30, . 2014							
14-000224	Completed	Regular	04/21/2014	04/28/2014	6,500.00	0.00	0000005078 LAPEER RENT ALL INC Contact: Phone:
B Wideman		STREET					
RENTAL OF WOOD CHIPPER TILL END OF FISCAL YEAR							
14-000226	Cancelled	Regular	04/07/2014	04/30/2014	78,144.03	0.00	0000000842 DETROIT SALT CO Contact: Phone:
B Wideman		STREET					
PURCHASE OF SALT FOR WINTER SEASON - EXT P.O.							
14-000227	Partial	Blanket	11/20/2013	05/01/2014	12,000.00	4,836.00	0000005017 AEROTEK INC Contact: Phone:
C Dotson		CEC					
TEMP LOAN SERVICING TECH ASSISTANCE FOR RLF							
14-000228	Completed	Regular	12/01/2013	05/01/2014	20,975.00	0.00	0000002137 MICHIGAN SURVEYORS SUPPLY Contact: Phone:
B Wallace		WPC					
PROVIDE AS LISTED GPS UNITS AND ACCESSORIES FOR WPC							
14-000229	Completed	CONTRACT		04/24/2014	22,934.00	0.00	0000002137 MICHIGAN SURVEYORS SUPPLY Contact: Phone:
C Priest		WSC					
HANDHELD GPS UNITS							

06/27/2014 09:03 AM
User: DJones
DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
Post Dates From 04/01/2013 To 06/30/2014

Page 4/7

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000230 RKelly OZONE GENERATOR PARTS	Partial	Blanket WA PLANT	03/31/2014	05/01/2014	55,815.00	1,028.08	000003583 OZONIA NORTH AMERICA Contact: Phone:
14-000231 RJohnson TIRE BUY BACK ACTIVITY	Completed	Regular POLICE		05/02/2014	10,000.00	0.00	EMP0558A00 TANYA MEEKS Contact: Phone:
14-000232 RKelly POLYMER -CHEMICAL	Partial	Blanket WA PLANT	04/30/2014	05/02/2014	21,450.00	7,552.00	000005111 CHEMCO PRODUCTS INC Contact: Phone:
14-000235 CDavila LABOR RELATIONS TRAINING FOR DEPARTMENT MANAGERS	Partial	Blanket HR	05/29/2014	05/07/2014	8,000.00	4,500.00	000003962 MICHIGAN STATE UNIVERSITY Contact: Phone:
14-000236 RKelly SUPPORT ANGLES	Open	Blanket WA PLANT	03/13/2014	05/07/2014	39,825.00	39,825.00	000000200 WILLIAM E WALTER INC Contact: Phone:
14-000237 CPriest MICHIGAN PIPE & VALVE	Partial	Regular WSC		05/07/2014	12,000.00	1,981.63	000000238 MICHIGAN PIPE & VALVE - FLINT Contact: Phone:
14-000245 CPriest EMERGENCY SEWER REPAIR - ZITO CONSTRUCTION	Completed	Regular WSC		05/13/2014	82,500.00	0.00	000000250 ZITO CONSTRUCTION CO Contact: Phone:
14-000247 TLEWIS COMPOST PROCESSING/DISPOSITION @ CHEVY IN THE HOLE	Partial	Blanket TRAN ADMIN		05/13/2014	165,000.00	750.00	0000004355 RESOURCE RECYCLING SYSTEMS INC Contact: Phone:
14-000249 KWallace SS TROUGHING FOR THIRD AVE PS CONVEYOR	Completed	Regular WPC	04/15/2014	05/14/2014	12,583.12	0.00	0000002410 BDI Contact: Phone:

06/27/2014 09:03 AM
User: Duones
DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
Post Dates From 04/01/2013 To 06/30/2014

Page 5/7

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000250 Tluewis ENGINEERING SERVICES FOR THE RIVERBANK PARK IMPROVEMENT PROJECT	Open	Blanket PARKS		05/15/2014	35,000.00	35,000.00	0000000198 WADE TRIM, INC Contact: Phone:
14-000251 CPriest STONE.	Cancelled	Regular WSC		05/16/2014	10,000.00	0.00	0000004445 CYDI OF MICHIGAN Contact: Phone:
14-000252 BDBond STONE	Partial	Regular WSC		05/16/2014	8,000.00	1,363.24	0000004445 CYDI OF MICHIGAN Contact: Phone:
14-000253 CPriest MERSINO DEWATERING	Completed	CONTRACT WSC		05/21/2014	128,788.57	0.00	0000002403 MERSINO DEWATERING Contact: Phone:
14-000254 DDunlap UNIFOR SHIRTS	Cancelled	Regular FIRE	05/02/2014	05/21/2014	7,544.00	0.00	0000000612 ALLIE BROTHERS INC Contact: Phone:
14-000257 DJones UNIFOR SHIRTS	Open	Regular FIRE		05/22/2014	6,724.00	6,724.00	0000000612 ALLIE BROTHERS INC Contact: Phone:
14-000258 VFoster MS EA LICENSING - STATE CONTRACT 45ABZ	Open	Regular IS		05/22/2014	100,018.05	100,018.05	0000000822 DELL MARKETING LP Contact: Phone:
14-000259 RKelly CELL MODEM	Open	Blanket WA PLANT	03/13/2014	05/22/2014	45,009.00	45,009.00	0000004660 MAK CONTROLS LLC Contact: Phone:
14-000260 RWallace THREE ULTIMA GAS DETECTION SYSTEMS	Partial	Regular WPC	03/15/2014	05/22/2014	27,377.80	1,440.54	0000002073 MINE SAFETY APPLIANCES COMPANY Contact: Phone:

06/27/2014 09:03 AM
User: DJones
DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
Post Dates From 04/01/2013 To 06/30/2014

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000261 RJohanson NSO 800MHZ RADIOS	Open	Regular POLICE		05/28/2014	11,695.92	11,695.92	0000004847 ADVANCED WIRELESS TELECOMMUNICATION Contact: Phone:
14-000263 CDavila ADMINISTRATIVE PFF FOR THOSE COVERED UNDER HEALTH CARE	Completed	Regular HR	05/23/2014	05/28/2014	37,125.00	0.00	0000005107 AMERAPLAN INC Contact: Phone:
14-000265 RJohanson EMERGENCY PREPAREDNESS KITS	Open	Regular POLICE		05/28/2014	47,520.00	47,520.00	0000005129 RED CROSS STORE Contact: Phone:
14-000269 CDotson ETC, HQS TRAINING	Completed	Regular CFD	04/14/2014	05/30/2014	5,500.00	0.00	0000005109 ETC TRAINING SERVICES GROUP Contact: Phone:
14-000272 RJohanson PUBLIC SAFETY STUDY	Cancelled	CONTRACT POLICE		05/07/2014	85,100.00	0.00	0000005125 CENTER FOR PUBLIC SAFETY MANAGEMENT Contact: Phone:
14-000273 BDBond PUBLIC SAFETY STUDY	Partial	CONTRACT POLICE		05/07/2014	85,100.00	53,060.00	0000005125 CENTER FOR PUBLIC SAFETY MANAGEMENT Contact: Phone:
14-000274 KWallace PROVIDE PARTS AS LISTED ETHERNET COMMUNICATIONS SWITCHES	Open	Regular WPC	04/15/2014	06/03/2014	25,584.50	25,584.50	0000005130 EN POINTE TECINOLOGIES SALES INC Contact: Phone:
14-000283 CDotson GENESEE COUNTY LAND BANK WEED AND TRASH ABATEMENT FHU014CDBG	Open	Regular CED	04/02/2014	06/09/2014	300,000.00	300,000.00	0000003238 GENESEE COUNTY LAND BANK AUTHORITY Contact: Phone:
14-000284 BDuncan DECORATIVE LIGHTING SUPPLIES	Open	Regular TE		06/09/2014	22,375.00	22,375.00	0000000133 MCNAUGHTON MCKAY ELECTRIC CO Contact: Phone:

06/27/2014 09:03 AM
 User: DJones
 DB: City Of Flint

Purchase Order Report FOR CITY OF FLINT
 Post Dates From 04/01/2013 To 06/30/2014

PO NUMBER ENTERED BY DESCRIPTION	PO STATUS	PO TYPE DEPARTMENT	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
14-000285 BDuncan TRAFFIC COUNTERS AND ACCESSORIES	Open	Regular TE		06/11/2014	7,000.00	7,000.00	0000000035 CARRIER AND GABLE Contact: Phone:
14-000287 KNeumann MOVING ASSESSMENT	Partial	Regular MAINT		06/11/2014	7,572.50	4,653.00	0000001911 CORRIGAN MOVING SYSTEMS Contact: Phone:
14-000288 KNeumann NEIGHBORHOOD CLEANUP'S - DUMPSTERS	Partial	Blanket TRAN ADMIN		06/11/2014	5,000.00	4,278.39	0000004862 RWS OF MID MICHIGAN Contact: Phone:
14-000300 JEVans AUTO MARK SERVICE AND MAINTENANCE	Completed	Regular CLERK	06/12/2014	06/18/2014	7,504.00	0.00	0000003867 RBM CONSULTING, LLC Contact: Phone:
14-000301 VFoster COMPUTER WRITERS, DVD BURNERS, SWITCHES, ACCESSORIES, CABLES,	Open	Regular IS	06/15/2014	06/18/2014	5,793.15	5,793.15	0000004499 NEWEGG INC. Contact: Phone:
14-000306 VFoster LAPTOPS, MONITORS, AND PRINTERS	Open	Regular IS	06/15/2014	06/24/2014	10,007.22	10,007.22	0000000822 DELL MARKETING LP Contact: Phone:
14-000309 JEVans OFFICE SUPPLIES FOR UPCOMING ELECTION	Open	Regular CLERK		06/25/2014	6,000.00	6,000.00	0000000156 OFFICE DEPOT Contact: Phone:
14-000310 VFoster DESKTOP MEMORY	Open	Regular IS	06/15/2014	06/25/2014	13,901.45	13,901.45	0000002983 BEST BUY GOV LLC Contact: Phone:
Grand Totals:					5,034,889.78	2,561,790.54	

Section Separator

(d) A description of any new position created or any vacancy in a position filled by the appointing authority.

Positions Hired or Vacancy Filled

April	May	June
Court Recorder	IT Specialist	(8) Casual Skilled Laborers
HR/LR Assistant	(2) Captain	WP Lab Assistant
Principal Clerk Typist	(4)Lieutenant	WP Operator Maint. Trainee
Exec. Sec. to HR/LR Director	Deputy City Treasurer	HR/LR Services Specialist
Associate Planner	Litigation File Clerk	
Sewer Construction Oper.	Planning & GIS Assistant	
(7) WP Operator Trainee		
(7) Water Dist. Oper. Trainee		
Caseworker Coordinator		
School Crossing Guard		
Demo. Grants Monitor		
Retirement Specialist		
Judicial Sec/Court Recorder		
Police Officer		
Street Operator Maintainer		

Vacany Filled

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT



PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY III
PAULA J. McGLOWN, Court Administrator

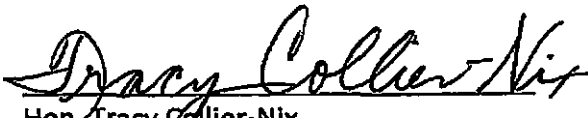
October 24, 2013

To: Paula J. McGlown, Court Administrator

From: Hon. Tracy Collier-Nix, District Court Judge

Re: Court Recorder/Judicial Secretary appointment

Please be advised that I have selected Suzette Hawkins to serve as my Court Recorder/Judicial Secretary. It is my understanding that Ms. Hawkins will be compensated at Level 22E on the Exempt compensation schedule. This appointment is effective January 13, 2014.


Hon. Tracy Collier-Nix
Judge, 68th District Court

cc: Hon. Richard Yuille, Chief Judge
Suzette Hawkins, Casework Coordinator

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 766-8968
FAX (810) 766-8967

ADMINISTRATION 766-8970

PS

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT



Vacany Filled

PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY III
PAULA J. McGLOWN, Court Administrator

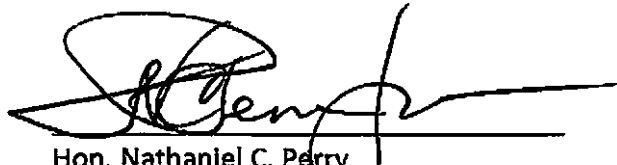
October 4, 2013

To: Paula J. McGlown, Court Administrator

From: Hon. Nathaniel C. Perry III, District Court Judge

Re: Court Recorder/Judicial Secretary appointment

Please be advised that I have selected Brandy Graham to serve as my Court Recorder/Judicial Secretary. It is my understanding that Ms. Graham will be compensated at Level 22E on the Exempt compensation schedule. This appointment is effective October 28, 2013.



Hon. Nathaniel C. Perry
Judge, 68th District Court

cc: Hon. Richard Yuille, Chief Judge
Brandy Graham, Provisional Casework Coordinator

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 766-8988
FAX (810) 766-8967

ADMINISTRATION 766-8970

PS

CITY OF FLINT Position Description

Class Title:	Human Resources & Labor Relations Assistant	Job Code Number:	16-C-165
Established:	May 25, 2007	Bargaining Unit:	Exempt

GENERAL STATEMENT OF DUTIES:

Assists in Human Resources and Labor Relations related transactions by performing moderately complex clerical work where the use of a computer is essential; processes and maintains a variety of personnel records, documents, and files; performs related work as required.

SUPERVISION RECEIVED:

The work is performed under the supervision of the Human Resources and Labor Relations Director and/or their designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists professional staff with recruitment efforts as assigned. Provides general support services to employees of the department relative to Human Resources and Labor Relations.
2. Reviews employment applications for seasonal employees; checks references, interviews applicants and sets up interviews with departments.
3. Posts job notices; reviews job applications; establishes order of applicants based on labor contract; contacts departments with regard to promotions and transfers.
4. Schedules new employees for physical examination; provides initial orientation to employees regarding benefits.
5. Prepares a variety of reports for personnel management purposes; prepares statistical data for reports.
6. Tracks and logs personnel requisitions, grievances, requests for information; completes salary and benefits surveys as needed.
7. Provides technical assistance to other Human Resources staff, as needed.
8. Provides clerical support for the Unemployment Compensation activities; maintains unemployment files and reports.
9. Performs miscellaneous clerical tasks, such as scheduling of appointments and meetings, taking and referring phone calls and providing information to the public and other City departments; filing, receiving and distributing mail and operating office equipment.
10. Uses a computer to compose and type a variety of correspondence, reports, manuals and other documents, applying knowledge of departmental operations and regulations. May use database, spreadsheet or other software to create files and records. Uses the City's office automation network to create, maintain and file a variety of documents; schedule events and communicates electronically with other network users.
11. Schedules employees for photo identification badges; operates Photo ID System; prepares employee identification cards.
12. Processes employment verifications; maintains computerized employment verification log.

ESSENTIAL DUTIES AND RESPONSIBILITIES CON'T.:

13. Performs other duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Graduation from High School; college or business school training preferred.
- B. Two years working with employee records; or any equivalent combination of training and experience.
- C. Ability to type at a rate of forty (40) words per minute.
- C. Working knowledge of and ability to operate a computer;
- D. Ability to operate a personal computer; ability to demonstrate proficiency in the databases and spreadsheet programs utilized by the City.
- E. Ability to maintain and keep detailed clerical records, to assemble and organize data, compile charts and prepare reports from data.
- F. Ability to maintain confidentiality.
- G. Ability to listen and ascertain the needs of customers; ability to find and communicate information concerning process, policies and procedures to other employees and the general public.
- H. Ability to establish effective working relationships with applicants, employees, officials, labor unions and the general public; Ability to maintain confidential and sensitive information; ability to understand and follow instructions.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Personnel 5/24/07

Revised & Reallocated: Human Resources 09/13/13

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Principal Clerk Typist	Job Code Number:	16-A-010
Established:	July 30, 1981	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Acts as secretary to the administrator of a large department or major operating division; performs difficult and complex clerical work involving a considerable degree of decision; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an administrative employee who assigns work and reviews for accuracy, but allows considerable independence of action.

SUPERVISION EXERCISED: Exercises working supervision over a few clerical employees engaged in a variety of clerical duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Types from a variety of drafts, forms, letters, receipts, records, reports, tape recordings and other materials which includes frequent use of technical terminology; prepares rough draft narratives and tabulations.
2. Researches and gathers a variety of data for use in composing and typing correspondence, applying knowledge of departmental operations and regulations.
3. Performs a variety of secretarial activities, taking action as necessary in disposing of matters assigned by superiors.
4. Receives and interviews visitors; makes appointments and arranges meetings; opens, reads, and distributes incoming mail; assembles pertinent files and materials relevant to reply; maintains confidential files.
5. Checks the accuracy and completeness of reports and computations made by others; makes difficult computations and tabulations; may perform bookkeeping work and maintain accounting records; maintains petty cash fund.
6. Maintains payroll records; computes payroll distribution; distributes payroll checks to employees.
7. Performs a variety of clerical work such as answering the phone, waiting on the counter, receiving fees, copying and the requisitioning of supplies.
8. Operates various office machines; may operate a dictation machine or a variety of other word processing equipment.
9. May supervise or assist subordinate clerical employees in the performance of routine to moderately complex office work.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least two years of experience in the performance of responsible and difficult clerical or secretarial work.
- B. Considerable knowledge of modern office practices and procedures and of Business English and Arithmetic.
- C. Ability to type from plain copy at the rate of fifty (50) net words per minute at a computer keyboard.
- D. Ability to use computer software as related to office practices including electronic word processing, database, and spreadsheet packages.
- E. Ability to compose letters and reports relative to work which does not depart substantially from routine.
- F. Ability to keep involved clerical records; to assemble and organize data; and to prepare reports from such data.
- G. Ability to prepare effective correspondence.
- H. Ability to plan and supervise the work of subordinate clerical employees.
- I. Ability to make decisions independently in accordance with rules, regulations and departmental policies and procedures.
- J. Ability to deal with the public courteously and tactfully.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History

Established: Personnel 07/30/81

Reallocated: Personnel (Wage Inequity) 07/01/87

Revised: Personnel 04/20/98

Revised: Human Resources 10/06/04

Revised: Human Resources 02/25/05

Reallocated: Human Resources 10/22/06

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

EM SUBMISSION NO.: EME 2362014

PRESENTED: 4-11-14

ADOPTED: 4-17-14

BY THE EMERGENCY MANAGER:

**RESOLUTION APPROVING THE TEMPORARY APPOINTMENT OF
CONCEPCION DAVILA TO THE POSITION OF EXECUTIVE SECRETARY IN
THE HUMAN RESOURCES AND LABOR REALTIONS DEPARTMENT**

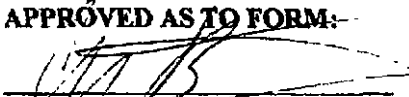
Pursuant to the authority granted the Emergency Manager by Public Act 436, Concepcion Davila shall be employed by the City of Flint in the Human Resources and Labor Relations Department performing duties relative to complex secretarial and technical functions related to the personnel operations of the City. In order to provide temporary support to the Director of Human Resources and Labor Relations, the Emergency Manager has determined that it would be advantageous for the City to appoint Concepcion Davila as the Executive Secretary in the Human Resources and Labor Relations Department.

Mrs. Davila possesses the necessary knowledge and experience, and is best suited to assist the Human Resources and Labor Relations Department; and

Compensation shall be at the rate of \$15.00 per hour budgeted and funded from the Human Resources and Labor Relations budget line item 101-270.100-702.000 - Wages and Salaries. Mrs. Davila shall be paid in bi-weekly installments and subject to customary withholdings and receive direct fringes of 10.49%. No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint appoint Concepcion Davila as the Executive Secretary. The agreed upon compensation is \$15.00 per hour and subject to customary withholdings. Further Mrs. Davila's appointment in this capacity is subject to the parameters set forth above.

APPROVED AS TO FORM:-


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

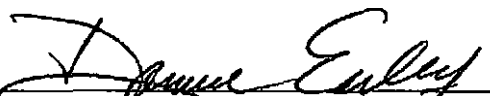
for

EM DISPOSTION

ENACT ✓

REFER TO COUNCIL

FAIL _____


Darnell Earley, Emergency Manger

DATED 4-17-14

RESOLUTION STAFF REVIEW FORM

DATE: April 1, 2014

Agenda Item Title: Resolution approving the temporary appointment of Concepcion Davila to the position of Executive Secretary in Human Resources and Labor Relations Department

Prepared By: Erycka K. Hunter, Director
Human Resources/Labor Relations

Background/Summary of Proposed Action: In order to provide continuity of services in the Human Resources and Labor Relations Department; performs complex secretarial and technical functions related to the personnel operations of the City, exercising initiative, a high degree of accuracy, sound judgment and discretion in the performance of duties; assists the Director of Human Resources and Labor Relations with the administrative functions of the Department; takes and transcribes difficult and/or technical dictation; may assist other staff with various duties; performs related work as required.

Financial Implications: Compensation shall be at the rate of \$15.00 per hour, there will also be fringe benefits at a rate of 10.49% of wages.

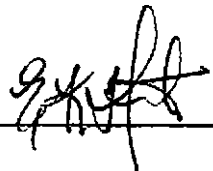
Budgeted Expenditure: no

Account #: 101-270.100-702.000 (Wages/Salaries) and 101-275.100-719.100 (Direct Fringes).

Pre-encumbered: no

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: 

Approval: _____

(Administration)

CITY OF FLINT Position Description

Class Title:	Associate Planner	Job Code Number:	22A-C-205
Established:	May 10, 2011	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: The Associate Planner will assist the Chief Planner in managing a comprehensive master planning process for the City of Flint. Primary duties will include staffing city entities involved in the planning process and serving as a liaison among city entities, consulting firms, and the Chief Planner's office. This position requires strong analytical, project management, and communication skills, including the ability to provide critical feedback on the substantive work of developing the plan, facilitate and manage group processes, and communicate clearly among multiple stakeholder groups both in writing and orally. The position will also involve research and data collection and analysis. Activities will be performed under the supervision of the Chief Planner.

SUPERVISION RECEIVED:

Works under the general supervision of the Chief Planner who gives administrative guidance and instruction.

SUPERVISION EXERCISED:

None

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Provides staff support to local governmental units and/or consultant teams as assigned, including: coordination and facilitation of meetings; recording minutes of meeting discussions; seeking and compiling information and data, as directed; preparation of documents that communicate information in a clear and concise manner.
2. Communicates regularly with Chief Planner regarding day-to-day duties and to enable effective coordination of the planning process across various units.
3. Attends meetings and makes presentations to various community and governmental groups on work-related activities.
4. Prepares written reports as necessary.

MINIMUM ENTRANCE REQUIREMENTS:

1. Bachelor's degree in Planning, Community Development, Urban Studies, Resource Development, or a related field; Master's degree is preferred.

– OR –

- Bachelor's degree and two (2) years' professional planning experience in a planning office, private sector, or non-profit organization that primarily provides services to the public sector.
2. Knowledge of urban planning principles and practice.
 3. Understanding of form-based zoning codes.
 4. Knowledge of social, economic, and environmental issues facing Flint and similar post industrial cities.
 5. Ability to communicate effectively both orally and in writing.

MINIMUM ENTRANCE REQUIREMENTS (Cont'd):

6. Ability to interpret and follow complex oral and written directions.
7. Ability to manage meetings among multiple stakeholders with divergent goals.
8. Knowledge of basic research techniques and reference sources.
9. Ability to read maps and other graphic materials.
10. Knowledge of word processing, Excel, and PowerPoint software.
11. Familiarity with Geographical Information Systems (GIS) mapping software is highly desirable.

NECESSARY SPECIAL REQUIREMENT(S):

- * Requires the ability to travel to community meetings.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:
Established 05/10/2011

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

CITY OF FLINT Position Description

Class Title: Sewer Construction Equipment Operator	Job Code Number: 21-N-062
Established: June 28, 1984	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES: Operates, maintains, and repairs tractor-loader-backhoe and hydraulic excavator used for digging, loading, unloading, and handling materials used in the installation and maintenance of the City Sewer Systems. Operates other heavy equipment such as tapping machines utilized in field work of the Sewer Division. Assists foreman in directing field crews. Performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an employee of higher grade who assigns work and inspects jobs in progress.

SUPERVISION EXERCISED: May assist foreman in exercising working supervision over a small number of employees engaged in the installation and maintenance of the City Sewer Systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates, maintains, and repairs a hydraulic excavator to dig excavations for repair and installation of sanitary and storm sewers; manholes and drainage structures. Loads and unloads materials and supplies to and from trucks, railroad cars and stockpiles.
2. Operates hydraulic excavator for excavating and handling materials for various other City Departments in unusual or critical area.
3. Operates, maintains, and repairs diesel-powered tractor-loader-backhoe used for the installation, maintenance and repair of the City Sewer Systems.
4. May assist foreman and in his absence performs the duties of the lead man in directing field crews in installation and repairs of the City Sewer Systems.
5. May be required to operate other construction equipment such as bulldozers, graders and similar equipment.

MINIMUM ENTRANCE REQUIREMENTS:

1. One (1) year experience as a Sewer Systems Maintainer - **OR** - One (1) year experience operating a material moving industrial tractor for the City of Flint.
2. Working knowledge of the principles of heavy automotive and diesel powered construction equipment operation and its uses.
3. Knowledge of the construction of heavy automotive and diesel powered equipment.
4. Ability to make minor repairs and adjustments and to service heavy construction equipment.
5. Skill in the operation of heavy automotive and diesel powered construction equipment.
6. Ability to meet the physical, mental, and visual standards of the job.
7. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a valid State of Michigan Driver's License at time of appointment.
- Possession of a valid State of Michigan Commercial Driver's License Class "A" within six (6) months of appointment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Classification History:

Established: Personnel 06-28-84

Revised: Personnel 10-10-94, 09-04-97

Revised: Human Resources 09-01-05, 07-21-06, 07-25-06

Reallocated (Wage Inequity) 10/21/07

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Water Plant Operator Trainee	Job Code Number:	12-N-001
Established:	October 22, 1974	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision, maintains, operates and repairs water pumping, softening, disinfecting and other treatment equipment; performs related work as required. (After six (6) months experience as a Water Plant Operator Trainee, the employee will be eligible for and must pass to take the examination for promotion to Water Plant Maintainer.

SUPERVISION RECEIVED: Works under the direct supervision of the Water Plant Maintenance Supervisor or Water Plant Operations Foreman or another employee of higher grade who assigns work, provides assistance when needed and reviews work for satisfactory completion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Inspects, cleans adjust and repairs water plant equipment such as filter beds, valves, controllers, recording gauges, coagulators, chlorinators, chemical feeders, softening equipment, sump and sludge pumps, compressors, pumps and motors.
2. Maintains, operates, and repairs settling basins, clear wells, hydraulic valves, and pumping equipment; operates and maintains dams.
3. Performs routine inspections of water treatment equipment and facilities; performs record keeping functions with regard to such inspections.
4. Backwash and cleans filters, checks filter valves, records loss of head, rate of flow; installs, and repairs water lines.
5. Takes water samples and makes simple chemical test such as hourly chlorine residuals of tap settled and effluent water; makes turbidity and coagulation tests.
6. Assists in maintaining and repairing plant buildings and appurtenances.
7. Loads and unloads material and supplies.

MINIMUM ENTRANCE REQUIREMENTS:

- A. ~~Completion of 10th grade in high school.~~ High School Diploma or Equivalent.
- B. Working knowledge of the methods, practices, tools, and materials used in the mechanical trades.
- C. Ability to perform mathematical calculations involving algebra and geometry.
- D. Ability to perform semi-skilled maintenance task as directed.
- E. Ability to use common hand tools with a reasonable degree of skill.
- F. Ability to meet the physical, mental and visual standards of the job.
- G. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons, or equipment.

NECESSARY SPECIAL REQUIREMENT:

- Possession of a valid State of Michigan Driver's License at the time of application.
- Possession of an MDEQ F4 license is required within eighteen (18) months of appointment.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History:

Established CSC Mtg: 10-22-74

Revised: Personnel 06-27-78, 02-27-80, 04-15-85, 12-07-89

Revised & re-titled: Personnel 02-07-97 (formerly Water Trainee)

Revised: Human Resources 08/06/08

Revised: Human Resources 01/09/14

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Water Distribution Operator Trainee	Job Code Number:	16-N-035
Established:	June 26, 1961	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision installs, maintains and repairs water mains, valves, meters, hydrants and other appurtenances of the water supply system; performs related work as required. As the training progresses, supervision may be proportionately decreased and the responsibility of assignments increased. After completion of 2080 paid working hours, not including overtime, of on-the-job training, in the Water Service Center Division, the training period will be considered complete and the employee eligible for examination for promotion to Water Distribution Operator.

SUPERVISION RECEIVED: Works under the direct supervision of a foreman or employee of a higher grade who assigns work and checks for proper performance of duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Installs water mains and new service lines; inserts tapping valves for new mains and service lines.
2. Lays and repairs water mains; repairs gate valves; installs, repairs and tests fire hydrants; constructs and repairs wells on line gates.
3. Installs service connections, including tapping water main and laying service pipe; connects and disconnects shut-off valves and stop box; digs and back-fills trenches; locates and digs up curb boxes as necessary; thaws frozen lines in winter.
4. Caulks joints, cuts pipe, cuts out broken pipe, puts on sleeves, shuts off gate valves, repairs stuffing boxes.
5. Installs and removes consumer water meters. Performs water turn on and off's.
6. Operates equipment such as air compressors, valve turning or other equipment associated with water distribution and repair.
7. Drives utility dump trucks or other vehicles; orders materials; makes out simple reports on work performed and materials used.
8. May work with one or more Water Service Center employees.
9. May clean and repack water meters and/or be assigned duties in the stockroom.
10. May be required to perform duties in Sewer Operations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Ability to communicate orally and carry out oral instructions.
- B. Skill in the use of the more common shop tools.
- C. Ability to perform manual labor for extended periods under unfavorable climatic conditions or in mud or water.
- D. Mechanical aptitude.
- E. Ability to meet the physical, mental and visual standards of the job.
- F. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.
- G. Underground excavation and heavy equipment experience preferred.

NECESSARY SPECIAL REQUIREMENT:

- A. Possession and maintenance of a valid Driver's License.
- B. Possession and maintenance of a valid CDL Class B Driver's License.
- C. Progression in the training series to Senior Operator level is required to remain in the program. Must make continuous satisfactory progress in the training program including promotion to Operator within twelve (12) months to remain employed in the series. Operational knowledge and training progress will be assessed periodically by WSC supervision.
- D. Employee must successfully complete six (6) month probationary period.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Classification History

Allocated: CSC MTG. 05/15/61

Established: SC MTG. 06/26/61

Reallocated: CSC MTG. 12/12/69

Re-titled: CSC MTG. 07/02/74

Revised: Personnel 07/07/81, 03/17/82,

05/03/90, 02/01/01, 02/25/11

Revised, Reallocated, Retitled: Human Resources 11/08/2013

(Formerly Water Distribution Maintainer Trainee)

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Casework Coordinator	Job Code Number:	23-M-028
Established:	September 16, 2011	Bargaining Unit:	Local 1799

GENERAL STATEMENT OF DUTIES: Performs a variety of tasks to assist the Court Services Manager and/or Court Administrator including, but not limited to, the following: supervises multiple departments, coordinates the training, assignments, and scheduling of clerical work. Develops policies and guidelines specific to the operation of each department of the Court, including orientation and reference material. Attends State training sessions and develops procedures to ensure compliance. Establishes new court programs as mandated by the State.

SUPERVISION RECEIVED: Works under the supervision of the Court Administrator and/or Court Services Manager or Administrative employee designated by the Court Administrator.

SUPERVISION EXERCISED: Exercises working supervision over District Court employees performing the following functions: Caseload (Traffic/Criminal/Civil), Fiscal (Accounting/Payroll/Tellers), Information Systems (Computer Support), Court Officers/Jury (Noticing & Impaneling), and all support service activities to the Court.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises employees engaged in processing a variety of District Court functions.
2. Assigns daily duties, work schedules, and training.
3. Provides orientation, training, and guidance to District Court employees as it relates to Administrative policies and procedures, State mandated requirements, and compliance with the Supreme Court.
4. Monitors the development of staff. Fairly administers discipline when necessary.
5. Responsible for the completion of work assigned to each division. Addresses problem files and/or situations: identifying the cause, drafts written procedures and policies to address work flow.
6. Provides assistance and direction (verbal and written) on court matters to Attorneys, Law Enforcements Officers, and members of the public. Provides non-legal information and services to the Attorneys, Process Servers, Jurors, Citizens, Police and the public regarding the processing of District Court cases.
7. Coordinates the scheduling of juries and ensures guarding and attending to the needs of juries during trial deliberations. Maintains accurate records and coordinates attendance, call-in, and recordkeeping for juror service.
8. Coordinates the scheduling and notification of all court proceedings, physical caseload, records retention/disposal,
9. Provides input to the Court Services Manager and/or Court Administrator on the development/revision of procedures impacting the designated areas of responsibility.
10. Performs some of the more complex case and record processing functions of the division(s).
11. Assists staff by dealing with the more difficult or belligerent individuals.
12. Maintains effective communication between and among other sections of the Court.
13. Operates SOS/LEIN terminal to enter and/or remove warrants. Operates a computer terminal to enter and access data related to court cases.
14. Assists the Accounts Analysts by preparing bond checks and assisting in daily bank deposits or cash outs as needed.
15. Compiles court activity statistics and prepares reports containing caseload and financial information. Analyzes case activity.

ESSENTIAL DUTIES AND RESPONSIBILITIES(Con't):

16. May serve as court representative on task forces and committees as assigned by the Court Services Manager and/or Court Administrator.
17. Performs related duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Associate degree in public, business, or court administration (or legal related field) **OR** work equivalent experience of six (6) years with preferably two (2) to (4) years progressive responsibility.
- B. Knowledge of State mandated requirements, laws, and City ordinances as they relate to the 68th District Court operational procedures.
- C. Knowledge of the terminology, operation, policies, and procedures of the 68th District Court, Michigan statutes, and Court rules.
- D. Knowledge of data processing procedures as they relate to the 68th District Court operational procedures.
- E. Knowledge of Court Collection standards, State auditing requirements, LEIN standards, standard office procedures,
- F. Ability to supervise staff, delegate work assignment, communicate effectively (both verbal and written), and fairly administer discipline.
- G. Ability to work professionally with people of all social strata as it relates to staff or the general public.
- H. Ability to gather data and make accurate mathematical calculations and tabulations.
- I. Ability to establish and maintain professional relationships with co-workers, Attorneys, Police personnel, and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit, talk, hear, walk, use hands to fingers, handle or feel object, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required for this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 09/16/11

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

CITY OF FLINT Position Description

Class Title:	School Crossing Guard	Job Code Number:	02-P-031
Established:	August 31, 1964	Bargaining Unit:	None

GENERAL STATEMENT OF DUTIES: Assists school children in safely crossing the streets at or near a school; notes traffic or other law violators and reports them to Police Department; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of Police personnel who makes assignments and frequent inspections.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists school children in crossing streets or street intersections by directing or halting traffic when necessary.
2. Gives directions answers questions, and otherwise assists the general public.
3. Observes traffic or other law violators and reports them to police authorities.
4. Performs related work as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least 18 years of age or high school graduation. (Applicants beyond the age of 70 may be appointed to this position.)
- B. Working knowledge of State laws and City ordinances pertaining to traffic regulations.
- C. Working knowledge of the location of City streets and buildings.
- D. Ability to follow oral and written directions.
- E. Ability to deal courteously but firmly with the public.
- F. Ability to deal successfully with school children, the general public and police officers.
- G. No serious defects of vision, hearing, or members. (Vision, hearing, and cardiovascular system to be checked prior to start of each school year.)
- H. Ability to meet the physical, mental, and visual standards of the job.
- I. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to stand; sit; walk; talk or hear; use hands to finger or handle objects, tools or controls; and reach with hands and arms. While performing the duties of this job, the employee regularly works in outside weather conditions and around traffic. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat and vibration.

Classification History:

Allocated: CSC 07/01/63

Established: City Comm. 08/31/64

Revised: Personnel 06/21/79, 01/11/82

Revised: Human Resources March 2005

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

EFM SUBMISSION NO.: ETHE 174-2014

PRESENTED: 3-11-14

ADOPTED: 3-14-14

BY THE EMERGENCY FINANCIAL MANAGER:

RESOLUTION TO EMPLOY THE SERVICES OF CHRISTOPHER JONES

Pursuant to the authority granted the Emergency Manager by Public Act 436, Christopher Jones shall be employed by the City of Flint in the Community Development Department – Building Safety Inspections Division performing assignments related to the coordination of the Demolition Program. Mr. Jones's employment with the City of Flint shall be at the will of the Director of Planning and Development until such time as it is determined that his employment shall cease or until the grant funding is no longer available; and

Mr. Jones holds the knowledge and expertise in grant programs, understanding of grant processing procedures and is best suited to assist in meeting grant deadlines; and

Mr. Jones shall be compensated at an hourly rate of \$18.00 per hour budgeted and funded through grants in the FY13-14 BSI Demolition Program from account CDBG (274-748.150-702.000) on a bi-weekly basis, subject to customary withholdings (FICA taxes, etc.). Deduction from line item would depend on what grant is being worked on during the specific pay period; and

Mr. Jones shall receive fringe benefits at a rate of 10.49% of wages coming from line item "Other-departmental Fringes." No other benefits shall be provided.

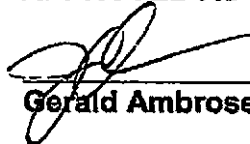
IT IS RESOLVED that the Emergency Manager shall, on behalf of the City of Flint, appoint Christopher Jones under the terms and conditions stated above. Compensation shall be drawn from appropriated funds in the respective budgets according to work performed.

APPROVED AS TO FORM:



Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓

REFER TO COUNCIL _____

FAIL _____



Darnell Earley, Emergency Manager

DATED: 3-14-14

RESOLUTION STAFF REVIEW FORM

DATE: March 6, 2014

Agenda Item Title: Resolution to Employ the Services of Christopher Jones

Prepared By: Matthew Williams, Associate Planner

Background/Summary of Proposed Action:

Christopher Jones employment is vital to replace an employee who is leaving this position. Mr. Jones holds the knowledge and expertise in grant programs, understanding of grant processing procedures and is best suited to assist in meeting grant deadlines.

Mr. Jones shall be employed by the City of Flint in the Community Development Department -Building Safety Inspections Division performing assignments related to the coordination of the Demolition Program.

In order to provide continuity of services, the Emergency Manager has determined that it would be advantageous for the City to employ Christopher Jones under the terms and conditions stated above.

Financial Implications:

This position is budgeted and funded through grants in the FY'13-'14 BSI Demolition Program from CDBG account (274-748.150-702.000). Mr. Jones shall be compensated at an hourly rate of \$18.00 to include mandatory statutory benefits (FICA taxes) from various grant-funded sources, as identified in the respective budgets according to the work performed. Mr. Jones shall be paid in biweekly installments consistent with established written policies and procedures of the City of Flint and subject to customary withholdings.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ Funding available in the FY '14 budget from the various funding allocations to be distributed in accordance with the approved budget.

Staff Recommendation:

The Director of Department of Planning and Development/Chief Planning Officer recommends approval of this resolution.

Staff Person:

for Matthew Williams
Megan Hunter, Chief Planning Officer, Director of Planning and Development

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Retirement Specialist	Job Code Number:	22-C-152
Established:	August 23, 2004	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Assists the Retirement & Benefits Manager in determining employees' eligibility for retirement, death benefits, contribution withdrawals, etc. according to individual collective bargaining agreements and the City of Flint's Retirement System Ordinance. Performs duties as outlined by guidelines, which exist in the form of program policies and procedures and City, State and Federal retirement regulations and laws. Interacts consistently with active and retired Retirement System members, employees in central and departmental personnel units, financial planners and health care carriers to disseminate and obtain information. Performs related work as required.

SUPERVISION RECEIVED: Works independently under the general supervision of the Retirement & Benefits Manager.

SUPERVISION EXERCISED: May exercise working supervision over a few employees engaged in Retirement and Benefits activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Research and compile Retirement System members' retirement records affecting potential retirement benefits including work history, contributions, service time and compensation. Audits retirement data and assists in correcting deficiencies.
2. Manually calculate all components of retiring individual's benefits; manually calculate periods of unpaid time from retirement card file or other sources containing service history; calculate average salary and amount of retirement credit.
3. Prepare analysis of information to assist potential retirees in making financial decisions.
4. Respond to inquiries concerning Retirement System policies and procedures, and interpret and explain City, State and Federal rules and regulations concerning retirement.
5. Provide information pertaining to pension estimates, retiree benefits and cost of living adjustments.
6. Compile, research and report on data relating to retirements, deaths, death benefits and bonus payments.
7. Schedule retirement interviews and assist with development of interview guides and documents; draft routine correspondence and reports.
8. Maintain confidential retirement system files for active and retired members.
9. Composes and edits a variety of correspondence, reports, memoranda, and other related material requiring judgement as to content, accuracy, and completeness. May type Retirement Board minutes and agenda.

10. Performs other related duties of a comparable level/type as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least three (3) years paid work experience performing responsible and highly confidential office work, one (1) year of which must have been in a position with primary responsibility for the preparation and maintenance of benefits and/or medical records.
- B. Two years of full-time paid work experience in investments, accounting or the administration of a payroll, retirement or fringe benefit plan.
- C. Ability to work under pressure with frequent interruptions; Ability to maintain confidentiality.
- D. Knowledge of the organization, work, functions, policies and procedures involved in the administration of employee retirement and benefit systems and the related laws and regulations.
- E. Ability to make arithmetic computations quickly and accurately, including basic algebra.
- F. Ability to perform mathematical computations to compute retirement benefits and to research, use initiative and judgment to gather the appropriate data to perform the calculations
- G. Ability to use automated mainframe systems and microcomputer analytical programs to generate pension fund performance reports and payroll charts and reports.
- H. Ability to supervise the maintenance of involved records and files and to assemble, organize and prepare detailed and difficult reports from them.
- I. Ability to deal effectively with other City employees, retirees, elected policy boards, money managers and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History:

Established: Human Resources 08/23/04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT



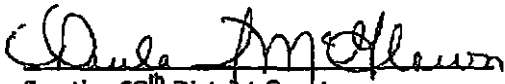
PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY II
PAULA J. McGLOWN, Court Administrator

**68TH DISTRICT COURT
SERVICES AGREEMENT**

IT IS AGREED THAT:

Judge Herman Marable, Jr., of the 68th District Court, has need for the services of a Contract Court Recorder/Judicial Secretary.

1. Sandra Quiel possesses the State certification, knowledge, skills, and experience necessary to perform the duties required of Contract Court Recorder/Judicial Secretary for Judge Herman Marable, Jr., of the 68th District Court.
2. Judge Herman Marable, Jr., of the 68th District Court shall utilize the services of Sandra Quiel at the hourly rate of pay of \$23.81 per hour. Any hours worked beyond 40 hours per week will be paid at time and a half. In addition, any hours worked on holidays and/or weekends will be paid at time and a half. This agreement does not entitle Sandra Quiel to any employment benefits.
3. Sandra Quiel shall submit time records for services rendered. Said time records shall indicate dates and hours for which services were performed.
4. This agreement is effective April 1, 2014, and shall be binding on the parties and their successors in interest.
5. This agreement is terminable at will by either party upon written notice.


For the 68th District Court
Paula J. McGlown, Court Administrator


Sandra S. Quiel
Contract Court Recorder/Judicial Secretary
SS#: 376-70-3192

Date: 3-28-14

Date: 3-28-14


Witness

Date: 3-28-14

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 766-8968
FAX (810) 766-8967

ADMINISTRATION 766-8970

Vacany Filled

CITY OF FLINT Position Description

Class Title:	Police Officer	Job Code Number:	18-P-012
Established:		Bargaining Unit:	FPOA

GENERAL STATEMENT OF DUTIES: Patrols the City of Flint to prevent crime, arrest violators of law, protect life and property, investigate traffic accidents, control traffic and maintain law and order; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of a Sergeant or a command officer who reviews work for conformance with departmental orders and regulations

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Patrols assigned areas on foot, horse, motorcycle, cruiser or aircraft using radio equipment to prevent crime, direct traffic, investigate traffic accidents and to enforce federal, state and local laws.
2. Investigates suspicious activities and apprehends persons endangering the public. Conduct investigations at the scene and gather, preserve and mark evidence pertaining to criminal cases and submit investigations for prosecution.
3. Consults with people regarding inquiries, complaints and information and makes proper disposition or refers to command officer.
4. Investigates traffic accidents to determine cause, takes statements, measurements and other evidence that may determine which party is at fault.
5. Maintains records on accidents, arrests, property damage and duty sheets. Appears as witness to accidents, crimes and other law violations as well as in probate and juvenile court. Prepares justice, circuit court records and probate court petitions and papers. Serves warrants and subpoenas.
6. May participate in special services functions as: water rescue squad, mounted patrol, communications, impounding automobiles, turnkey, crime research activities or surveillance of labor management disputes as required. May be assigned as school resource officer between Flint Police Department and Flint school system performing all duties customarily performed by school resource officer. May be assigned as mounted patrol officer performing all duties customarily performed by a mounted patrol officer. May be assigned as aircraft officer performing all the duties customarily performed by aircraft officers. May be assigned as dog handler performing all the duties customarily performed by dog handlers.
7. Escorts prisoners to headquarters for booking and is responsible for their safety and property while in custody.
8. Cooperates with prosecutor in preparation and prosecution of cases
9. Checks security of residences and businesses while on patrol
10. Provides public relations for the department by giving tours, speeches, information and assistance to general public.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Must be certified or certifiable as a State of Michigan law enforcement officer.
- B. Ability to operate an automobile safely and in accordance with traffic laws.
- C. Ability to understand and adhere to the laws and rules of the department.
- D. Ability to understand and follow oral and written instructions.
- E. Ability to prepare written reports.
- F. Ability to deal courteously and firmly with the general public.
- G. Aptitude for, or skill in, the use of firearms.
- H. Ability to qualify on physical strength and agility test
- I. Vision must be a minimum of 20/50 in each eye, corrected to 20/20.
- J. Hearing must be normal in each ear.

MINIMUM ENTRANCE REQUIREMENTS: (con't)

- K. Personal record such as to withstand rigid criminal and character background investigations.
- L. Ability to meet the mental standards of the job.
- M. Ability and willingness to work in a manner that will not needlessly endanger the safety of one's self, other persons and equipment.
- N. Possession of a good moral character as determined by a background investigation under procedures established by the City of Flint Police Department.
- O. No felony convictions or high court misdemeanors.
- P. Ability to successfully pass drug screening, physical and psychological evaluations.

NECESSARY SPECIAL REQUIREMENT(S):

- Twenty-one (21) years of age inclusive on date of application. (Applicants who will attain minimum age within three (3) calendar months following date of examination shall be deemed acceptable.)
- Possession of a valid Drivers License (a valid State of Michigan Driver's License will be required at time of appointment).

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is regularly required to stand and walk; occasionally required to run and jump; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be able to withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials and personal danger occasionally.

The employee may, at any time, be at risk of personal danger including, but not be limited to, the result of an intentional attack by people and/or animals as well as environmental hazards.

The employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives; and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History

Revised: CSC MTG. 02/25/69, 05/26/71,
04/04/72, 04/03/73

Retitled: CSC MTG. 07/02/74

Revised: CSC MTG. 07/01/75

Revised: Personnel 01/04/77

Revised: Police Dept. 07/01/78

Revised: Human Resources 10/09/03

Revised: Human Resources 10/12/04

Revised: Human Resources 11/18/04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Street Operator/Maintainer	Job Code Number:	22-G-018
Established:	January 7, 1993	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES:

Operates one or more pieces of heavy construction or maintenance equipment in the installation, construction, maintenance, and repair of city streets, utilities, sidewalks, curbs, gutters, and the building and grounds facilities of the City. Performs skilled labor in the finishing of cement for streets, sidewalks, curbs, gutters and pavements. Performs related work as required.

SUPERVISION RECEIVED:

Works under the supervision of an employee of higher level who inspects work for conformance to standards.

SUPERVISION EXERCISED:

May act as crew leader over a small number of employees on work projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates diverse pieces of heavy equipment used in performing a variety of grading, excavating, filling, compacting, shaping, construction and maintenance of road surfaces. Performs trenching, snow plowing and removal, sweeping, and salting as required.
2. Assists in the construction and maintenance of streets, sidewalks, concrete curbs and gutters and concrete or asphalt pavements. Cleans, repairs, and places forms used for laying concrete.
3. Operates a loader, tractor or backhoe for loading, unloading or moving materials. Operates a front end loader to load, unload and transfer materials on construction projects such as digging, performs on the spot sewer repairs during street resurfacing activities. Operates a tractor mounted mower for City mowing programs.
4. Performs manual labor and does a variety of routine tasks such as hand shoveling, hand grading, mixing cement, preparing concrete and bituminous pavements or walks for repairs, breaking streets & curbs for repair, tamping asphalt and finishing concrete. Sets curb forms, cuts and fits pipes, raises catch basins and manholes, runs air hammers and sets grades.
5. Operates an asphalt paving machine in the construction and repair of asphalt streets. Operates a tandem roller to compact asphalt paving materials. Operates equipment necessary in making excavations and backfilling and shoring trenches.
6. Performs less difficult inspections of street & construction & repair projects to determine conformance with plans, specifications and departmental work practices.
7. Drives truck to transport equipment, materials and supplies and to plow and salt streets. May act as a crew leader on maintenance work and construction projects.
8. Services and makes minor repairs to equipment. May assist mechanics in the field or garage. May on occasion perform welding and cutting on equipment used in the performance of job duties.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Must have completed at least twelve (12) months of on the job training in the job classification Street Operator/Maintainer Trainee I; and at least 2200 hours of on the job training in the job classification of Street Operator/Maintainer Trainee II.
- B. Ability to finish concrete.
- C. Ability to operate heavy automotive equipment.
- D. Ability to perform the semi-skilled tasks involved in street construction and maintenance.
- E. Ability to understand and follow oral and written instructions.
- F. Ability to service and make minor repairs and adjustments to equipment used and to assist in major repair and overhaul of said equipment.
- G. Ability to perform manual labor for extended periods under unfavorable climatic conditions.
- H. Mechanical aptitude.
- I. Working knowledge of the materials, methods, and practices of construction and maintenance.
- J. Willingness to work in a safe manner that will not needlessly endanger the safety to one's self, other persons, and equipment.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a Michigan Drivers License.
- Possession of a Commercial Drivers License Type A.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee regularly works near moving mechanical parts and is exposed to inclement conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is regularly required to reach with hands and arms and is required to stand and walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

Classification History:

Established: Personnel 1/07/93
Revised: Personnel 03/09/94
Reallocated: Wage Inequity 07/03/94
Revised: Human Resources 07/27/06
Reallocated (Wage Inequity): 10/21/07

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

EM SUBMISSION NO.: EME2482014

PRESENTED: 4-25-14

ADOPTED: 4-28-14

BY THE EMERGENCY MANAGER:

**RESOLUTION TO EMPLOY THE SERVICES OF CALIX MARTINEZ AS A
TEMPORARY PLANNING & GIS ASSISTANT**

Pursuant to the authority granted the Emergency Manager by Public Act 72, Calix Martinez shall be employed by the City of Flint Planning and Development Department performing assignments related to geographic information systems while providing support to the master plan implementation process. Mr. Martinez's employment with the City of Flint shall be at the will of the Director of Planning and Development until such time as she determines that his employment shall cease or until the grant funding is no longer available. Funding has been identified and approved from the HUD Community Challenge Master Plan grant (Grant No. CCPMI0013-10)

Calix Martinez shall be compensated at a rate of \$17.00 per hour - gross, budgeted and funded through the HUD Community Challenge Master Plan Grant (Account #296-690.400-702.000), while receiving fringe benefits at a rate of 10.49% of wages, coming from line item "Other Fringes" (Account #296-690.400-719.100). No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Calix Martinez under the terms and conditions stated above.

APPROVED AS TO FORM:

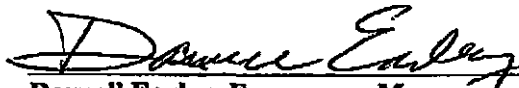

Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Darnell Earley, Emergency Manager

DATED: 4-28-14

RESOLUTION STAFF REVIEW FORM

DATE: April 17th, 2014

Agenda Item Title: Resolution to Employ the Services of Calix Martinez as temporary Planning & GIS Assistant

Prepared By: Kevin Schronce, Associate Planner

Background/Summary of Proposed Action:

Given the departure by an Associate Planner, planning staff is looking to secure immediate temporary support for the continuation of master plan development and plan implementation. Primary support is needed in GIS mapping and database management, with additional support also being required for master plan implementation project management.

The HUD Community Challenge Master Plan grant (Grant No. CCPMI0013-10) has available resources in the direct wages line item (Account #296-690.400-702.100), and will be active until June 30, 2014. At this time, temporary employment will cease unless additional funds have been identified.

Assistance is needed with basic mapping tasks including but not limited to: creating polygon topologies; conducting attribute updates and preparing visually appealing custom maps; geodatabase design, data classification and organization; and knowledge of spatial analysis tools. Calix Martinez has been identified to fill this temporary role and has previously served as a GIS/Master Plan intern and provides familiarity and understanding of on-going planning operations.

The GIS and Planning Assistant will work no more than 40 hours per week and would not be paid benefits. A wage of \$17.00 per hour has been allocated for this position with fringe benefits at a rate of 10.49%, paid in biweekly installments consistent with established written policies and procedures of the City of Flint. Calix's pay rate should be \$17.00 per hour - gross.

Financial Implications:

This position is budgeted and funded from the HUD Community Challenge Master Plan Grant (Grant No. CCPMI0013-10). Mr. Martinez shall be compensated at a rate of \$17.00 per hour – gross - (Account #296-690.400-702.000) and receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #296-690.400-719.100). No other benefits shall be provided.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ HUD Community Challenge Master Plan Grant (CCPMI0013-10)

Staff Recommendation:

The Director of Department of Planning and Development/Chief Planning Officer recommends approval of this resolution.

Staff Person: 
Megan Hunter, Director of Planning and Development

CITY OF FLINT Position Description

Class Title:	Information Technology Specialist	Job Code Number:	24-B-063
Established:	June 1, 2012	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Provides resolution of hardware and software issues relating to the City's Information Technology Infrastructure as well as assisting the Information Technology Services Network Administrator or designee in aspects of network administration duties.

SUPERVISION RECEIVED: Works under the direct supervision of the Information Technology Services Network Administrator or designee and periodically works with all development staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists the Network Administrator or designee with duties related to backup and recovery, security management, user account management, e-mail management, internet access, virus protection, firewall access, and applications support.
2. Maintains and supports IT hardware; including any computers, radios, cell phones, switches, closed circuit TV's, electronic sirens, video tape recorders, test equipment, portable transceivers, tape recorders, PA equipment, or any electronic device used in the operation of IT services.
3. Coordinates the development of hardware and software to ensure optimal deployment of resources.
4. Assists with technology planning through ongoing research.
5. Installs software, network servers and work stations; assists in configuring the setup parameters. Logs receipt of software and configuration as installed.
6. Installs for assists in the installation of network equipment (LAN, WAN, WLAN); configures network specifications on servers, routers, switches, hubs and/or work stations.
7. Documents hardware and network configurations and maintains a log of configuration parameters.
8. Documents network projects and prepares written status reports.
9. Assists in the training of users on PCs as it pertains to the City network.
10. Troubleshoots and repairs network issues.
11. Installs, configures, and maintains network systems.
12. Provides recommendations as required for the design, installation and maintenance of hardware and software.
13. Performs inspection of hardware equipment for malfunctions.
14. Performs additional duties as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. A Bachelor's Degree from an accredited college in Computer Science or a related field, or at least five (5) years of education/experience equivalent holding a position in Information Technology.
- B. At least two (2) years of full time, paid work experience in a medium-sized municipal government environment.
- C. Experience in desktop systems and communications devices using current technologies.
- D. Knowledge of Windows servers and desktop products.
- E. Knowledge of setting up remote access for users.
- F. Ability to support networked printers and photocopiers.

MINIMUM ENTRANCE REQUIREMENTS: (con't)

- G. Working knowledge of current communications devices and protocols, server and desktop technologies.
- H. Ability to train and provide orientation of new staff.
- I. Ability to manage multiple projects, activities, and tasks simultaneously.
- J. Excellent verbal and written communication skills.
- K. Excellent critical thinking and analytical skills.
- L. Excellent presentation skills.
- M. Excellent strategic planning skills.

NECESSARY SPECIAL REQUIREMENT(S):

- Valid State of Michigan driver's license at time of application.
- Certification for CompTIA in Network+, A+, or CTP+ is required within six (6) months of appointment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to operate, finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Classification History

Established: Human Resources/Labor Relations 06/01/12

Revised: Human Resources 01/09/14

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Police Captain	Job Code Number:	28-P-015
Established:		Bargaining Unit:	PLTC

GENERAL STATEMENT OF DUTIES: Plans, organizes, directs, coordinates and evaluates the operation of a division or assigned area of responsibility or significant and complex program in the department or a bureau. Assigns and directs divisional personnel; maintains and enforces discipline; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of a Deputy Police Chief, Assistant Chief or the Chief of Police.

SUPERVISION EXERCISED: Exercises supervision over Lieutenants, Sergeants, Police Officers, Police Officer Recruits and civilian employees within an assigned area of responsibility; acts as Officer-in-Charge in absence of a Deputy Police Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises, plans, schedules, assigns and evaluates subordinate personnel, within a Division/Bureau or assigned project; maintains discipline; provides instruction and technical assistance.
2. Coordinates, organizes, directs, and reviews the activities of an assigned area of responsibility; confers with personnel on cases and projects, giving instructions, advice and assistance when needed; prepares or supervises the preparation of records, reports, and correspondence.
3. Identifies and monitors problem areas within an assigned area of responsibility; responds to employee complaints and grievances; responsible for conducting investigations regarding Police Department Personnel; keeps supervisor informed; recommends appropriate action; conducts inspections as required.
4. Meets and confers with immediate supervisor to apprise and keep informed of activities, problem areas, and events of significance occurring which could affect the Division, Bureau, Department or City.
5. Insures that subordinate supervisors assigned to their area of responsibility properly plan, assign, direct, supervise, and coordinate personnel and assignments, and evaluates quality of performance.
6. Conducts or participates in the more difficult or complex projects, programs or assignments; investigates complaints concerning possible violation of departmental rules and regulations by subordinate employees and makes recommendations concerning appropriate action; enforces discipline as directed.
7. Attends public meetings, and addresses the public as required; addresses school groups, clubs, and civic organizations on police policy, procedures and the prevention of crime.
8. Assists in the budgetary process by recommending staffing and equipment needs for his particular area of responsibility. Evaluates resource needs as assigned and requisitions supplies, materials, and equipment.
9. Coordinates divisional activities with other divisions within the bureau as well as other units of the department, government, and law enforcement agencies as directed.
10. Attends, coordinates, or conducts meetings, conferences, and training related to assigned area of responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

11. Reviews reports prepared by subordinates and provides technical advice and assistance as needed.
12. Performs, as occasion demands, the duties of Deputy or Assistant Chief of Police in his absence and those of a Deputy District Court Clerk in the signing of complaints and warrants; serves on trial board within Police Department, as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least six years experience in the Flint Police Department immediately prior to the deadline date for filing for the promotional examination, the last year of which must have been in the rank of Police Lieutenant.
- B. Knowledge of modern police administrative methods, organization and procedures.
- C. Knowledge of pertinent Federal, State and Municipal laws and ordinances and departmental rules and regulations.
- D. Knowledge of police and governmental Civil Liability.
- E. Knowledge of police training principles and methods.
- F. Ability to gather information and develop written and oral reports.
- G. Ability to evaluate information obtained in investigations.
- H. Ability to interpret departmental procedures, rules and regulations, and policies.
- I. Ability to analyze problem situations and to make decisions.
- J. Ability to plan, assign, supervise and review varied police work.
- K. Ability to deal courteously and effectively with police personnel, administrators and the general public.
- L. Ability to meet the physical, mental and visual standards of the job.
- M. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

NECESSARY SPECIAL REQUIREMENTS:

- Possession of a valid State of Michigan driver's license.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History:

Revised: CSC 02-20-61, 06-26-67 & 03-26-68

Reallocated: CSC 11-11-69

Reactivated & Revised: Personnel 02-21-86

Revised: Personnel 12-27-94

Revised: Human Resources 07-08-04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Police Lieutenant	Job Code Number:	25-P-014
Established:	July 10, 1973	Bargaining Unit:	PLTCPA

GENERAL STATEMENT OF DUTIES: Supervises sergeants, police officers, and civilians engaged in law enforcement duties and support activities; supervises and conducts police training programs; supervises community relations programs; supervises and participates in investigative activities and provides advice on investigations to sergeants and police officers. Performs relate work as required.

SUPERVISION RECEIVED: Works under the supervision of a Police Captain or an administrative employee of higher rank.

SUPERVISION EXERCISED: Exercises working supervision over sergeants, police officers and civilian employees engaged in patrol, traffic or investigative duties and support activates; acts as Officer-In-Charge in the absence of a Police Captain.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises the activities of a police patrol on an assigned shift including Sergeants, Police Officers and others; makes necessary inspections of employees on this shift and evaluates the quality of performance of employees under his/her supervision.
2. Supervises and directs, as assigned, a detail or squad of Sergeants in the control, detection, and elimination of crime or the investigation of the practices, associations and haunts of criminals; may investigate cases as required.
3. Supervises, when assigned to the patrol/traffic division, Sergeants in assuring that roll call is properly administered and that laws are enforced by officers under command in assignment of details and reassignment of personnel to meet emergencies and special events.
4. Reviews and assigns complaints; conducts, concludes and reviews results of investigations of crime or is assigned on a full/time basis, with responsibility for results to one ore more of the major details of criminal activity such as homicide, robbery, theft, arson, burglary, fraud, vice, automobile, juvenile or sexual offenses; reviews investigations with Prosecutor.
5. Supervises community policing activities. Develops programs to improve communication and understanding between the Police Department and various groups and individuals in the community.
6. Supervises sworn and civilian personnel engaged in support activities of the department.
7. Responsible for conducting investigations regarding Police Department Personnel and conducting inspections of all Police Department Bureaus.
8. Performs, as occasion demands, the duties of higher ranking officers in their absence and those of a deputy court clerk in the signing of complaints and warrants; serves on trial board within Police Department as required.
9. Assists outside police agencies in the investigation of crime and locating witnesses for crimes committed outside City of Flint; attends autopsies and confers with the Medical Examiner concerning questionable deaths. Arraigns prisoners; prepares reports and maintains records pertaining thereto.
10. Conducts surveillance and supervises the conduction of surveillance by subordinates.
11. Maintains and supervises the maintenance of modus operandi and criminal photograph files in such categories as burglary, arson, vice, hold-up, shoplifting and narcotics. Maintains an irregular patrol of the City in a police car as a means of inspecting the work of Police Officers and Sergeants on duty.
12. Assumes charge of police activities on scene in case of large fires, riots or other major emergencies.
13. Develops and is responsible for the implementation of in-service training programs, federally funded police projects, and research projects pertaining to equipment, uniforms, policies, procedures, training and grants; speaks before school groups and civic organizations on crime prevention.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Education equivalent to completion of high school.
- B. Five (5) years of experience in the Flint Police Department immediately prior to the deadline date for filing for the promotional examination, at least (1) year of which must have been in the rank of Sergeant.
- C. Thorough knowledge of the rules and regulations of the Police Department and of pertinent federal, state and city laws.
- D. Thorough knowledge of modern approved principles, practices, and procedures in the investigation and prevention of crime and the apprehension of criminals.
- E. Considerable knowledge of the rules relating to the admission of evidence in court procedures.
- F. Ability to analyze involved police problems.
- G. Ability to plan, assign and review varied police and investigating work.
- H. Ability to deal courteously but firmly with the general public.
- I. Ability to meet the physical, mental, and visual standards of the job.
- J. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

LINE OF PROMOTION:

- Sergeant to Police Lieutenant

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a valid State of Michigan Driver's License.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be able to withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials and personal danger occasionally.

The employee may, at any time, be at risk of personal danger including, but not be limited to, the result of an intentional attack by people and/or animals as well as environmental hazards.

The employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History:

Established: 07/10/73

(combined Police Lieutenant and Det. Lieutenant into one reallocated class)

Revised: Personnel 11/07/80, 06/27/83, 05/05/86

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

EM SUBMISSION NO.: EME2702014

PRESENTED: 5-14-14

ADOPTED: 5-14-14

BY THE EMERGENCY MANAGER:

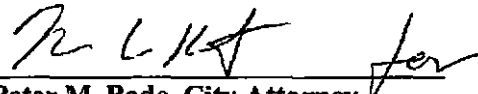
RESOLUTION APPOINTING AMANDA TRUJILLO AS DEPUTY CITY TREASURER AND SETTING COMPENSATION LEVEL

Pursuant to the authority granted the Emergency Manager by Public Act 436, Amanda Trujillo shall be appointed as Deputy City Treasurer for the City of Flint effective immediately upon adoption of this resolution; and

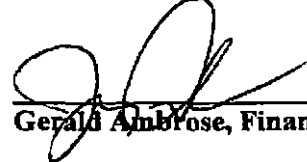
Ms. Trujillo shall be compensated at an hourly rate of \$32.41, paid in biweekly installments consistent with established written policies and procedures of the City of Flint and shall receive all statutory and customary fringe benefits associated with her position and salary. Compensation shall be drawn from appropriated funds to be determined by the Emergency Manager.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Amanda Trujillo as the Deputy City Treasurer for the City of Flint. Hourly compensation of \$32.41 shall be drawn from appropriated funds to be determined by the Emergency Manager.

APPROVED AS TO FORM:


Peter M. Bade, City Attorney

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Darnell Earley, Emergency Manager

DATED: 5-14-14

Vacany Filled

EM SUBMISSION NO.: EME2602014

PRESENTED: 5-2-14

ADOPTED: 5-15-14

BY THE EMERGENCY MANAGER:

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF RACHEL GOYETTE AS A
TEMPORARY LITIGATION FILE CLERK FOR THE LAW DEPARTMENT AND
SETTING COMPENSATION LEVEL**

Pursuant to the authority granted the Emergency Manager by Public Act 436, Rachel Goyette shall be employed as a temporary Litigation File Clerk for the period May 5, 2014, through May 23, 2014; and

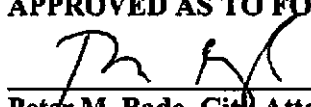
Ms. Goyette's employment with the Law Department shall be at the will of the City Attorney; and

Ms. Goyette shall receive a 1099 as record of her compensation; and

Ms. Goyette shall be compensated at an hourly rate of \$12.00, for the period May 5, 2014 through May 16, 2014, for a total expenditure of \$960.00, to be paid from appropriated funds from line item 677-266.200-801.000, Professional Services.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, employ Rachel Goyette under the terms and conditions stated above. Hourly compensation of \$12.00 shall be drawn from appropriated funds from line item 677-266.200-801.000, for a total expenditure of \$960.00.

APPROVED AS TO FORM:

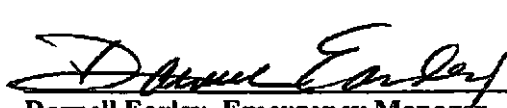

Peter M. Bade, City Attorney

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ☒ REFER TO COUNCIL _____ FAIL _____


Darnell Earley, Emergency Manager

DATED: 5-15-14

Vacany Filled

CITY OF FLINT Position Description

Class Title: Water Plant Laboratory Assistant	Job Code Number: 21-N-066
Established: January 22, 1987	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES:

Assists in the performance of routine physical, chemical and bacteriological analysis, collects samples, acquires data from various sources, enters data into computer programs and performs related work as required.

SUPERVISION RECEIVED:

Works under the direct supervision of an employee of higher level who trains, instructs, assigns, evaluates and reviews work performance for conformance to standard procedures, laboratory protocols and work rules.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Performs physical analysis such as pH, color, turbidity, temperature, total and suspended solids, jar tests and all related quality control and quality assurance procedures.
2. Performs chemical analysis such as total hardness, alkalinity, fluoride, chloride, chlorine, phosphorus, nitrogen and ammonia and related tests as directed.
3. Assists in the calibration and maintenance of laboratory equipment and facilities.
4. Performs microbiological analysis such as total coliform, fecal coliform, heterotrophic plate count, plankton identification and enumeration, and the preparation of all media related to microbiological testing.
5. Collects samples from a variety of water treatment plant, collection and distribution system locations in an investigative and compliant manner using proper protocol, techniques and apparatus.
6. Answers customer questions regarding water quality and conducts investigations as directed.
7. Utilizes computers and various application programs such as database, word processing, spreadsheets, drafting and drawing programs, and the Internet.
8. Assists in the preparation of routine and special reports.

MINIMUM ENTRANCE REQUIREMENTS:

- A. An Associate of Science degree or two (2) years of college education with at least twenty (20) cumulative semester hours of study in mathematics and science including chemistry and biology or one (1) year of full-time paid work experience performing quantitative chemical analyses.
- B. Working knowledge of biology, microbiology, chemistry and computers.
- C. Ability to manipulate, assemble and handle laboratory and other heavy equipment.
- D. Ability to prepare and maintain accurate and detailed records and reports using a computer.
- E. Ability to follow oral and written technical instructions.
- F. Ability to perform chemical, physical and biological analyses using standard methods.
- G. Ability to wear a respirator and self-contained breathing apparatus.
- H. Ability to effectively communicate ideas orally in English.
- I. Ability to work effectively with employees, customers and the public.

Water Plant Laboratory Assistant – pg. 2

NECESSARY SPECIAL REQUIREMENT:

- Must possess and maintain a valid Michigan Driver's License.
- Must obtain a Michigan F-4 Water Plant License within two (2) years of appointment and complete all necessary requirements to maintain certification.
- Ability to work weekends, holidays and shift work as required.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History

Established: 01/22/87

Revised: 05/10/02

Reallocated (Wage Inequity): 11/16/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT
Position Description

Vacancy Filled

Class Title:	Water Plant Operator Trainee	Job Code Number:	12-N-001
Established:	October 22, 1974	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision, maintains, operates and repairs water pumping, softening, disinfecting and other treatment equipment; performs related work as required. (After six (6) months experience as a Water Plant Operator Trainee, the employee will be eligible for examination for promotion to Water Plant Maintainer).

SUPERVISION RECEIVED: Works under the direct supervision of the Water Plant Maintenance Supervisor or Water Plant Operations Foreman or another employee of higher grade who assigns work, provides assistance when needed and reviews work for satisfactory completion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Inspects, cleans adjust and repairs water plant equipment such as filter beds, valves, controllers, recording gauges, coagulators, chlorinators, chemical feeders, softening equipment, sump and sludge pumps, compressors, pumps and motors.
2. Maintains, operates, and repairs settling basins, clear wells, hydraulic valves, and pumping equipment; operates and maintains dams.
3. Performs routine inspections of water treatment equipment and facilities; performs record keeping functions with regard to such inspections.
4. Backwash and cleans filters, checks filter valves, records loss of head, rate of flow, installs, and repairs water lines.
5. Takes water samples and makes simple chemical test such as hourly chlorine residuals of tap settled and effluent water; makes turbidity and coagulation tests.
6. Assists in maintaining and repairing plant buildings and appurtenances.
7. Loads and unloads material and supplies.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Completion of 10th grade in high school.
- B. Working knowledge of the methods, practices, tools, and materials used in the mechanical trades.
- C. Ability to perform mathematical calculations involving algebra and geometry.
- D. Ability to perform semi-skilled maintenance task as directed.
- E. Ability to use common hand tools with a reasonable degree of skill.
- F. Ability to meet the physical, mental and visual standards of the job.
- G. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons, or equipment.

NECESSARY SPECIAL REQUIREMENT:

- Possession of a valid State of Michigan Driver's License at the time of application.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History:

Established CSC Mtg: 10-22-74

Revised: Personnel 06-27-78, 02-27-80, 04-15-85, 12-07-89

Revised & re-titled: Personnel 02-07-97 (formerly Water Trainee)

Revised: Human Resources 08/06/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Human Resources Employee Services Specialist	Job Code Number:	20-C-???
Established:	November 1, 2013	Bargaining Unit:	Exempt

GENERAL STATEMENT OF DUTIES: This is advanced professional work providing Personnel and Labor Relations services by performing moderately difficult and complex clerical work. Processes and maintains a variety of personnel and labor relations records, documents and files. Acts as a liaison with other departments and the general public; performs related work as required.

SUPERVISION RECEIVED: The work is performed under the managerial direction of the Director of Human Resources/Labor Relations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Investigates employee complaints and coordinates their resolution; schedules compliant meetings; writes responses; clarifies issues.
2. Organizes and conducts training seminars for personnel and labor relations.
3. Organizes the City's Unemployment Compensation by reviewing, and collecting all documentation relevant to case.
4. Represents the City in unemployment compensation hearings before the Michigan Employment Security Commission.
5. May assist in the collection and compilation of data for grievances, arbitration hearings, and administrative agency and court proceedings.
6. Assists with employment recruitment processes; including evaluating credentials, reference checks, scheduling, administering and scoring of examinations and creating statistical reports.
7. May assist with maintaining seniority lists for the classified service and determining layoff, recall and bumping rights as applicable.
8. May prepare requisitions and maintain inventory of forms and supplies.
9. Composes and types a variety of correspondence, reports, manuals and other documents, applying knowledge of departmental operations and regulations. May use database, spreadsheet or other software to create files and records. May gather and organize information for statistic surveys.
10. Prepares a variety of correspondence and reports related to the work; attends a variety of meetings related to the work.
11. Answers questions from employees and the public regarding job openings, benefits and other personnel matters.
12. Carries out a variety of special projects as needed.
13. Performs other related duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Possession of a bachelor's degree in business or public administration, liberal arts or related field and two (2) years of progressively responsible professional experience in public personnel management; OR at least three (3) years of office experience, two (2) of which must specifically have been in a Human Resources or Labor Relations office; performing recruitment, examination, Labor Relations and/or Human Resources activities.
- B. Basic knowledge of employment law.
- C. Considerable knowledge of the principles, theories and practices of personnel management.
- D. Working knowledge of and ability to operate a computer utilizing word processing software; ability to learn database and spreadsheet software.
- E. Ability to conduct research and to prepare analyses and reports.

MINIMUM ENTRANCE REQUIREMENTS CON'T.:

- F. Ability to maintain and keep involved clerical records, to assemble and organize data, compile charts and prepare reports from data.
- G. Ability to establish and maintain working relationships with other employees and the general public.
- H. Ability to communicate complex ideas effectively, both orally and in writing.
- I. Ability to weigh and consider facts, evidence, testimony fairly and objectively.
- J. Ability to establish and maintain effective working relationships with other employees, city officials, representatives from governmental and community agencies and labor organizations, and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 11/01/2013

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Section Separator

(d) A description of any new position created or any vacancy in a position filled by the appointing authority.

Positions Hired or Vacancy Filled

April	May	June
Court Recorder	IT Specialist	{8} Casual Skilled Laborers
HR/LR Assistant	(2) Captain	WP Lab Assistant
Principal Clerk Typist	(4)Lieutenant	WP Operator Maint. Trainee
Exec. Sec. to HR/LR Director	Deputy City Treasurer	HR/LR Services Specialist
Associate Planner	Litigation File Clerk	
Sewer Construction Oper.	Planning & GIS Assistant	
(7) WP Operator Trainee		
(7) Water Dist. Oper. Trainee		
Caseworker Coordinator		
School Crossing Guard		
Demo. Grants Monitor		
Retirement Specialist		
Judicial Sec/Court Recorder		
Police Officer		
Street Operator Maintainer		

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT



Vacany Filled

PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY III
PAULA J. McGLOWN, Court Administrator

October 24, 2013

To: Paula J. McGlown, Court Administrator
From: Hon. Tracy Collier-Nix, District Court Judge
Re: Court Recorder/Judicial Secretary appointment

Please be advised that I have selected Suzette Hawkins to serve as my Court Recorder/Judicial Secretary. It is my understanding that Ms. Hawkins will be compensated at Level 22E on the Exempt compensation schedule. This appointment is effective January 13, 2014.


Hon. Tracy Collier-Nix
Judge, 68th District Court

cc: Hon. Richard Yuille, Chief Judge
Suzette Hawkins, Casework Coordinator

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 766-8968
FAX (810) 766-8967

ADMINISTRATION 766-8970

PS

Vacany Filled

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT

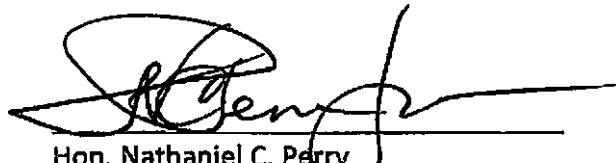


PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY III
PAULA J. McGLOWN, Court Administrator

October 4, 2013

To: Paula J. McGlown, Court Administrator
From: Hon. Nathaniel C. Perry III, District Court Judge
Re: Court Recorder/Judicial Secretary appointment

Please be advised that I have selected Brandy Graham to serve as my Court Recorder/Judicial Secretary. It is my understanding that Ms. Graham will be compensated at Level 22E on the Exempt compensation schedule. This appointment is effective October 28, 2013.



Hon. Nathaniel C. Perry
Judge, 68th District Court

cc: Hon. Richard Yuille, Chief Judge
Brandy Graham, Provisional Casework Coordinator

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 766-8968
FAX (810) 766-8967

ADMINISTRATION 766-8970

PS

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Human Resources & Labor Relations Assistant	Job Code Number:	16-C-165
Established:	May 25, 2007	Bargaining Unit:	Exempt

GENERAL STATEMENT OF DUTIES:

Assists in Human Resources and Labor Relations related transactions by performing moderately complex clerical work where the use of a computer is essential; processes and maintains a variety of personnel records, documents, and files; performs related work as required.

SUPERVISION RECEIVED:

The work is performed under the supervision of the Human Resources and Labor Relations Director and/or their designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists professional staff with recruitment efforts as assigned. Provides general support services to employees of the department relative to Human Resources and Labor Relations.
2. Reviews employment applications for seasonal employees; checks references, interviews applicants and sets up interviews with departments.
3. Posts job notices; reviews job applications; establishes order of applicants based on labor contract; contacts departments with regard to promotions and transfers.
4. Schedules new employees for physical examination; provides initial orientation to employees regarding benefits.
5. Prepares a variety of reports for personnel management purposes; prepares statistical data for reports.
6. Tracks and logs personnel requisitions, grievances, requests for information; completes salary and benefits surveys as needed.
7. Provides technical assistance to other Human Resources staff, as needed.
8. Provides clerical support for the Unemployment Compensation activities; maintains unemployment files and reports.
9. Performs miscellaneous clerical tasks, such as scheduling of appointments and meetings, taking and referring phone calls and providing information to the public and other City departments; filing, receiving and distributing mail and operating office equipment.
10. Uses a computer to compose and type a variety of correspondence, reports, manuals and other documents, applying knowledge of departmental operations and regulations. May use database, spreadsheet or other software to create files and records. Uses the City's office automation network to create, maintain and file a variety of documents; schedule events and communicates electronically with other network users.
11. Schedules employees for photo identification badges; operates Photo ID System; prepares employee identification cards.
12. Processes employment verifications; maintains computerized employment verification log.

ESSENTIAL DUTIES AND RESPONSIBILITIES CON'T.:

13. Performs other duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Graduation from High School; college or business school training preferred.
- B. Two years working with employee records; or any equivalent combination of training and experience.
- C. Ability to type at a rate of forty (40) words per minute.
- C. Working knowledge of and ability to operate a computer;
- D. Ability to operate a personal computer; ability to demonstrate proficiency in the databases and spreadsheet programs utilized by the City.
- E. Ability to maintain and keep detailed clerical records, to assemble and organize data, compile charts and prepare reports from data.
- F. Ability to maintain confidentiality.
- G. Ability to listen and ascertain the needs of customers; ability to find and communicate information concerning process, policies and procedures to other employees and the general public.
- H. Ability to establish effective working relationships with applicants, employees, officials, labor unions and the general public; Ability to maintain confidential and sensitive information; ability to understand and follow instructions.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Personnel 5/24/07

Revised & Reallocated: Human Resources 09/13/13

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Principal Clerk Typist	Job Code Number:	16-A-010
Established:	July 30, 1981	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Acts as secretary to the administrator of a large department or major operating division; performs difficult and complex clerical work involving a considerable degree of decision; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an administrative employee who assigns work and reviews for accuracy, but allows considerable independence of action.

SUPERVISION EXERCISED: Exercises working supervision over a few clerical employees engaged in a variety of clerical duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Types from a variety of drafts, forms, letters, receipts, records, reports, tape recordings and other materials which includes frequent use of technical terminology; prepares rough draft narratives and tabulations.
2. Researches and gathers a variety of data for use in composing and typing correspondence, applying knowledge of departmental operations and regulations.
3. Performs a variety of secretarial activities, taking action as necessary in disposing of matters assigned by superiors.
4. Receives and interviews visitors; makes appointments and arranges meetings; opens, reads, and distributes incoming mail; assembles pertinent files and materials relevant to reply; maintains confidential files.
5. Checks the accuracy and completeness of reports and computations made by others; makes difficult computations and tabulations; may perform bookkeeping work and maintain accounting records; maintains petty cash fund.
6. Maintains payroll records; computes payroll distribution; distributes payroll checks to employees.
7. Performs a variety of clerical work such as answering the phone, waiting on the counter, receiving fees, copying and the requisitioning of supplies.
8. Operates various office machines; may operate a dictation machine or a variety of other word processing equipment.
9. May supervise or assist subordinate clerical employees in the performance of routine to moderately complex office work.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least two years of experience in the performance of responsible and difficult clerical or secretarial work.
- B. Considerable knowledge of modern office practices and procedures and of Business English and Arithmetic.
- C. Ability to type from plain copy at the rate of fifty (50) net words per minute at a computer keyboard.
- D. Ability to use computer software as related to office practices including electronic word processing, database, and spreadsheet packages.
- E. Ability to compose letters and reports relative to work which does not depart substantially from routine.
- F. Ability to keep involved clerical records; to assemble and organize data; and to prepare reports from such data.
- G. Ability to prepare effective correspondence.
- H. Ability to plan and supervise the work of subordinate clerical employees.
- I. Ability to make decisions independently in accordance with rules, regulations and departmental policies and procedures.
- J. Ability to deal with the public courteously and tactfully.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History

Established: Personnel 07/30/81

Reallocated: Personnel (Wage Inequity) 07/01/87

Revised: Personnel 04/20/98

Revised: Human Resources 10/06/04

Revised: Human Resources 02/25/05

Reallocated: Human Resources 10/22/06

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

EM SUBMISSION NO.: EME 2362014

PRESENTED: 4-11-14

ADOPTED: 4-17-14

BY THE EMERGENCY MANAGER:

**RESOLUTION APPROVING THE TEMPORARY APPOINTMENT OF
CONCEPCION DAVILA TO THE POSITION OF EXECUTIVE SECRETARY IN
THE HUMAN RESOURCES AND LABOR REALTIONS DEPARTMENT**

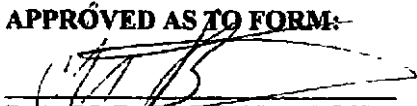
Pursuant to the authority granted the Emergency Manager by Public Act 436, Concepcion Davila shall be employed by the City of Flint in the Human Resources and Labor Relations Department performing duties relative to complex secretarial and technical functions related to the personnel operations of the City. In order to provide temporary support to the Director of Human Resources and Labor Relations, the Emergency Manager has determined that it would be advantageous for the City to appoint Concepcion Davila as the Executive Secretary in the Human Resources and Labor Relations Department.

Mrs. Davila possesses the necessary knowledge and experience, and is best suited to assist the Human Resources and Labor Relations Department; and

Compensation shall be at the rate of \$15.00 per hour budgeted and funded from the Human Resources and Labor Relations budget line item 101-270.100-702.000 - Wages and Salaries. Mrs. Davila shall be paid in bi-weekly installments and subject to customary withholdings and receive direct fringes of 10.49%. No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint appoint Concepcion Davila as the Executive Secretary. The agreed upon compensation is \$15.00 per hour and subject to customary withholdings. Further Mrs. Davila's appointment in this capacity is subject to the parameters set forth above.

APPROVED AS TO FORM:


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:

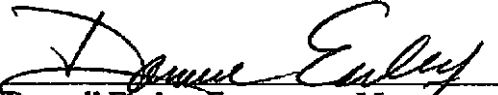

for Gerald Ambrose, Finance Director

EM DISPOSITION

ENACT ✓

REFER TO COUNCIL

FAIL _____


Darnell Earley, Emergency Manager

DATED 4-17-14

RESOLUTION STAFF REVIEW FORM

DATE: April 1, 2014

Agenda Item Title: Resolution approving the temporary appointment of Concepcion Davila to the position of Executive Secretary in Human Resources and Labor Relations Department

Prepared By: Erycka K. Hunter, Director
Human Resources/Labor Relations

Background/Summary of Proposed Action: In order to provide continuity of services in the Human Resources and Labor Relations Department; performs complex secretarial and technical functions related to the personnel operations of the City, exercising initiative, a high degree of accuracy, sound judgment and discretion in the performance of duties; assists the Director of Human Resources and Labor Relations with the administrative functions of the Department; takes and transcribes difficult and/or technical dictation; may assist other staff with various duties; performs related work as required.

Financial Implications: Compensation shall be at the rate of \$15.00 per hour, there will also be fringe benefits at a rate of 10.49% of wages.

Budgeted Expenditure: no

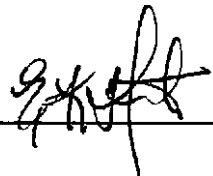
Account #: 101-270.100-702.000 (Wages/Salaries) and 101-275.100-719.100 (Direct Fringes).

Pre-encumbered: no

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: _____



Approval: _____

(Administration)

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Associate Planner	Job Code Number:	22A-C-205
Established:	May 10, 2011	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: The Associate Planner will assist the Chief Planner in managing a comprehensive master planning process for the City of Flint. Primary duties will include staffing city entities involved in the planning process and serving as a liaison among city entities, consulting firms, and the Chief Planner's office. This position requires strong analytical, project management, and communication skills, including the ability to provide critical feedback on the substantive work of developing the plan, facilitate and manage group processes, and communicate clearly among multiple stakeholder groups both in writing and orally. The position will also involve research and data collection and analysis. Activities will be performed under the supervision of the Chief Planner.

SUPERVISION RECEIVED:

Works under the general supervision of the Chief Planner who gives administrative guidance and instruction.

SUPERVISION EXERCISED:

None

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Provides staff support to local governmental units and/or consultant teams as assigned, including: coordination and facilitation of meetings; recording minutes of meeting discussions; seeking and compiling information and data, as directed; preparation of documents that communicate information in a clear and concise manner.
2. Communicates regularly with Chief Planner regarding day-to-day duties and to enable effective coordination of the planning process across various units.
3. Attends meetings and makes presentations to various community and governmental groups on work-related activities.
4. Prepares written reports as necessary.

MINIMUM ENTRANCE REQUIREMENTS:

1. Bachelor's degree in Planning, Community Development, Urban Studies, Resource Development, or a related field; Master's degree is preferred.

— OR —

- Bachelor's degree and two (2) years' professional planning experience in a planning office, private sector, or non-profit organization that primarily provides services to the public sector.
2. Knowledge of urban planning principles and practice.
 3. Understanding of form-based zoning codes.
 4. Knowledge of social, economic, and environmental issues facing Flint and similar post industrial cities.
 5. Ability to communicate effectively both orally and in writing.

MINIMUM ENTRANCE REQUIREMENTS (Cont'd):

6. Ability to interpret and follow complex oral and written directions.
7. Ability to manage meetings among multiple stakeholders with divergent goals.
8. Knowledge of basic research techniques and reference sources.
9. Ability to read maps and other graphic materials.
10. Knowledge of word processing, Excel, and PowerPoint software.
11. Familiarity with Geographical Information Systems (GIS) mapping software is highly desirable.

NECESSARY SPECIAL REQUIREMENT(S):

- * Requires the ability to travel to community meetings.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:
Established 05/10/2011

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title: Sewer Construction Equipment Operator	Job Code Number: 21-N-062
Established: June 28, 1984	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES: Operates, maintains, and repairs tractor-loader-backhoe and hydraulic excavator used for digging, loading, unloading, and handling materials used in the installation and maintenance of the City Sewer Systems. Operates other heavy equipment such as tapping machines utilized in field work of the Sewer Division. Assists foreman in directing field crews. Performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an employee of higher grade who assigns work and inspects jobs in progress.

SUPERVISION EXERCISED: May assist foreman in exercising working supervision over a small number of employees engaged in the installation and maintenance of the City Sewer Systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates, maintains, and repairs a hydraulic excavator to dig excavations for repair and installation of sanitary and storm sewers; manholes and drainage structures. Loads and unloads materials and supplies to and from trucks, railroad cars and stockpiles.
2. Operates hydraulic excavator for excavating and handling materials for various other City Departments in unusual or critical area.
3. Operates, maintains, and repairs diesel-powered tractor-loader-backhoe used for the installation, maintenance and repair of the City Sewer Systems.
4. May assist foreman and in his absence performs the duties of the lead man in directing field crews in installation and repairs of the City Sewer Systems.
5. May be required to operate other construction equipment such as bulldozers, graders and similar equipment.

MINIMUM ENTRANCE REQUIREMENTS:

1. One (1) year experience as a Sewer Systems Maintainer - **OR** - One (1) year experience operating a material moving industrial tractor for the City of Flint.
2. Working knowledge of the principles of heavy automotive and diesel powered construction equipment operation and its uses.
3. Knowledge of the construction of heavy automotive and diesel powered equipment.
4. Ability to make minor repairs and adjustments and to service heavy construction equipment.
5. Skill in the operation of heavy automotive and diesel powered construction equipment.
6. Ability to meet the physical, mental, and visual standards of the job.
7. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a valid State of Michigan Driver's License at time of appointment.
- Possession of a valid State of Michigan Commercial Driver's License Class "A" within six (6) months of appointment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Classification History:

Established: Personnel 06-28-84

Revised: Personnel 10-10-94, 09-04-97

Revised: Human Resources 09-01-05, 07-21-06, 07-25-06

Reallocated (Wage Inequity) 10/21/07

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Water Plant Operator Trainee	Job Code Number:	12-N-001
Established:	October 22, 1974	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision, maintains, operates and repairs water pumping, softening, disinfecting and other treatment equipment; performs related work as required. (After six (6) months experience as a Water Plant Operator Trainee, the employee will be eligible for and must pass to take the examination for promotion to Water Plant Maintainer.

SUPERVISION RECEIVED: Works under the direct supervision of the Water Plant Maintenance Supervisor or Water Plant Operations Foreman or another employee of higher grade who assigns work, provides assistance when needed and reviews work for satisfactory completion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Inspects, cleans adjust and repairs water plant equipment such as filter beds, valves, controllers, recording gauges, coagulators, chlorinators, chemical feeders, softening equipment, sump and sludge pumps, compressors, pumps and motors.
2. Maintains, operates, and repairs settling basins, clear wells, hydraulic valves, and pumping equipment; operates and maintains dams.
3. Performs routine inspections of water treatment equipment and facilities; performs record keeping functions with regard to such inspections.
4. Backwash and cleans filters, checks filter valves, records loss of head, rate of flow; installs, and repairs water lines.
5. Takes water samples and makes simple chemical test such as hourly chlorine residuals of tap settled and effluent water; makes turbidity and coagulation tests.
6. Assists in maintaining and repairing plant buildings and appurtenances.
7. Loads and unloads material and supplies.

MINIMUM ENTRANCE REQUIREMENTS:

- A. ~~Completion of 10th grade in high school.~~ High School Diploma or Equivalent.
- B. Working knowledge of the methods, practices, tools, and materials used in the mechanical trades.
- C. Ability to perform mathematical calculations involving algebra and geometry.
- D. Ability to perform semi-skilled maintenance task as directed.
- E. Ability to use common hand tools with a reasonable degree of skill.
- F. Ability to meet the physical, mental and visual standards of the job.
- G. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons, or equipment.

NECESSARY SPECIAL REQUIREMENT:

- Possession of a valid State of Michigan Driver's License at the time of application.
- Possession of an MDEQ F4 license is required within eighteen (18) months of appointment.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History:

Established CSC Mtg: 10-22-74

Revised: Personnel 06-27-78, 02-27-80, 04-15-85, 12-07-89

Revised & re-titled: Personnel 02-07-97 (formerly Water Trainee)

Revised: Human Resources 08/06/08

Revised: Human Resources 01/09/14

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

CITY OF FLINT Position Description

Class Title:	Water Distribution Operator Trainee	Job Code Number:	16-N-035
Established:	June 26, 1961	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision installs, maintains and repairs water mains, valves, meters, hydrants and other appurtenances of the water supply system; performs related work as required. As the training progresses, supervision may be proportionately decreased and the responsibility of assignments increased. After completion of 2080 paid working hours, not including overtime, of on-the-job training, in the Water Service Center Division, the training period will be considered complete and the employee eligible for examination for promotion to Water Distribution Operator.

SUPERVISION RECEIVED: Works under the direct supervision of a foreman or employee of a higher grade who assigns work and checks for proper performance of duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Installs water mains and new service lines; inserts tapping valves for new mains and service lines.
2. Lays and repairs water mains; repairs gate valves; installs, repairs and tests fire hydrants; constructs and repairs wells on line gates.
3. Installs service connections, including tapping water main and laying service pipe; connects and disconnects shut-off valves and stop box; digs and back-fills trenches; locates and digs up curb boxes as necessary; thaws frozen lines in winter.
4. Caulks joints, cuts pipe, cuts out broken pipe, puts on sleeves, shuts off gate valves, repairs stuffing boxes.
5. Installs and removes consumer water meters. Performs water turn on and off's.
6. Operates equipment such as air compressors, valve turning or other equipment associated with water distribution and repair.
7. Drives utility dump trucks or other vehicles; orders materials; makes out simple reports on work performed and materials used.
8. May work with one or more Water Service Center employees.
9. May clean and repack water meters and/or be assigned duties in the stockroom.
10. May be required to perform duties in Sewer Operations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Ability to communicate orally and carry out oral instructions.
- B. Skill in the use of the more common shop tools.
- C. Ability to perform manual labor for extended periods under unfavorable climatic conditions or in mud or water.
- D. Mechanical aptitude.
- E. Ability to meet the physical, mental and visual standards of the job.
- F. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.
- G. Underground excavation and heavy equipment experience preferred.

NECESSARY SPECIAL REQUIREMENT:

- A. Possession and maintenance of a valid Driver's License.
- B. Possession and maintenance of a valid CDL Class B Driver's License.
- C. Progression in the training series to Senior Operator level is required to remain in the program. Must make continuous satisfactory progress in the training program including promotion to Operator within twelve (12) months to remain employed in the series. Operational knowledge and training progress will be assessed periodically by WSC supervision.
- D. Employee must successfully complete six (6) month probationary period.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Classification History

Allocated: CSC MTG. 05/15/61

Established: SC MTG. 06/26/61

Reallocated: CSC MTG. 12/12/69

Re-titled: CSC MTG. 07/02/74

Revised: Personnel 07/07/81, 03/17/82,
05/03/90, 02/01/01, 02/25/11

Revised, Reallocated, Retitled: Human Resources 11/08/2013
(Formerly Water Distribution Maintainer Trainee)

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Casework Coordinator	Job Code Number:	23-M-028
Established:	September 16, 2011	Bargaining Unit:	Local 1799

GENERAL STATEMENT OF DUTIES: Performs a variety of tasks to assist the Court Services Manager and/or Court Administrator including, but not limited to, the following: supervises multiple departments, coordinates the training, assignments, and scheduling of clerical work. Develops policies and guidelines specific to the operation of each department of the Court, including orientation and reference material. Attends State training sessions and develops procedures to ensure compliance. Establishes new court programs as mandated by the State.

SUPERVISION RECEIVED: Works under the supervision of the Court Administrator and/or Court Services Manager or Administrative employee designated by the Court Administrator.

SUPERVISION EXERCISED: Exercises working supervision over District Court employees performing the following functions: Caseload (Traffic/Criminal/Civil), Fiscal (Accounting/Payroll/Tellers), Information Systems (Computer Support), Court Officers/Jury (Noticing & Impaneling), and all support service activities to the Court.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises employees engaged in processing a variety of District Court functions.
2. Assigns daily duties, work schedules, and training.
3. Provides orientation, training, and guidance to District Court employees as it relates to Administrative policies and procedures, State mandated requirements, and compliance with the Supreme Court.
4. Monitors the development of staff. Fairly administers discipline when necessary.
5. Responsible for the completion of work assigned to each division. Addresses problem files and/or situations: identifying the cause, drafts written procedures and policies to address work flow.
6. Provides assistance and direction (verbal and written) on court matters to Attorneys, Law Enforcements Officers, and members of the public. Provides non-legal information and services to the Attorneys, Process Servers, Jurors, Citizens, Police and the public regarding the processing of District Court cases.
7. Coordinates the scheduling of juries and ensures guarding and attending to the needs of juries during trial deliberations. Maintains accurate records and coordinates attendance, call-in, and recordkeeping for juror service.
8. Coordinates the scheduling and notification of all court proceedings, physical caseload, records retention/disposal,
9. Provides input to the Court Services Manager and/or Court Administrator on the development/revision of procedures impacting the designated areas of responsibility.
10. Performs some of the more complex case and record processing functions of the division(s).
11. Assists staff by dealing with the more difficult or belligerent individuals.
12. Maintains effective communication between and among other sections of the Court.
13. Operates SOS/LEIN terminal to enter and/or remove warrants. Operates a computer terminal to enter and access data related to court cases.
14. Assists the Accounts Analysts by preparing bond checks and assisting in daily bank deposits or cash outs as needed.
15. Compiles court activity statistics and prepares reports containing caseload and financial information. Analyzes case activity.

ESSENTIAL DUTIES AND RESPONSIBILITIES(Con't):

16. May serve as court representative on task forces and committees as assigned by the Court Services Manager and/or Court Administrator.
17. Performs related duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Associate degree in public, business, or court administration (or legal related field) **OR** work equivalent experience of six (6) years with preferably two (2) to (4) years progressive responsibility.
- B. Knowledge of State mandated requirements, laws, and City ordinances as they relate to the 68th District Court operational procedures.
- C. Knowledge of the terminology, operation, policies, and procedures of the 68th District Court, Michigan statutes, and Court rules.
- D. Knowledge of data processing procedures as they relate to the 68th District Court operational procedures.
- E. Knowledge of Court Collection standards, State auditing requirements, LEIN standards, standard office procedures,
- F. Ability to supervise staff, delegate work assignment, communicate effectively (both verbal and written), and fairly administer discipline.
- G. Ability to work professionally with people of all social strata as it relates to staff or the general public.
- H. Ability to gather data and make accurate mathematical calculations and tabulations.
- I. Ability to establish and maintain professional relationships with co-workers, Attorneys, Police personnel, and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit, talk, hear, walk, use hands to fingers, handle or feel object, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required for this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 09/16/11

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	School Crossing Guard	Job Code Number:	02-P-031
Established:	August 31, 1964	Bargaining Unit:	None

GENERAL STATEMENT OF DUTIES: Assists school children in safely crossing the streets at or near a school; notes traffic or other law violators and reports them to Police Department; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of Police personnel who makes assignments and frequent inspections.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists school children in crossing streets or street intersections by directing or halting traffic when necessary.
2. Gives directions answers questions, and otherwise assists the general public.
3. Observes traffic or other law violators and reports them to police authorities.
4. Performs related work as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least 18 years of age or high school graduation. (Applicants beyond the age of 70 may be appointed to this position.)
- B. Working knowledge of State laws and City ordinances pertaining to traffic regulations.
- C. Working knowledge of the location of City streets and buildings.
- D. Ability to follow oral and written directions.
- E. Ability to deal courteously but firmly with the public.
- F. Ability to deal successfully with school children, the general public and police officers.
- G. No serious defects of vision, hearing, or members. (Vision, hearing, and cardiovascular system to be checked prior to start of each school year.)
- H. Ability to meet the physical, mental, and visual standards of the job.
- I. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to stand; sit; walk; talk or hear; use hands to finger or handle objects, tools or controls; and reach with hands and arms. While performing the duties of this job, the employee regularly works in outside weather conditions and around traffic. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat and vibration.

Classification History:

Allocated: CSC 07/01/63

Established: City Comm. 08/31/64

Revised: Personnel 06/21/79, 01/11/82

Revised: Human Resources March 2005

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

EFM SUBMISSION NO.: ETHE 1742014

PRESENTED: 3-11-14

ADOPTED: 3-14-14

BY THE EMERGENCY FINANCIAL MANAGER:

RESOLUTION TO EMPLOY THE SERVICES OF CHRISTOPHER JONES

Pursuant to the authority granted the Emergency Manager by Public Act 436, Christopher Jones shall be employed by the City of Flint in the Community Development Department – Building Safety Inspections Division performing assignments related to the coordination of the Demolition Program. Mr. Jones's employment with the City of Flint shall be at the will of the Director of Planning and Development until such time as it is determined that his employment shall cease or until the grant funding is no longer available; and

Mr. Jones holds the knowledge and expertise in grant programs, understanding of grant processing procedures and is best suited to assist in meeting grant deadlines; and

Mr. Jones shall be compensated at an hourly rate of \$18.00 per hour budgeted and funded through grants in the FY13-14 BSI Demolition Program from account CDBG (274-748.150-702.000) on a bi-weekly basis, subject to customary withholdings (FICA taxes, etc.). Deduction from line item would depend on what grant is being worked on during the specific pay period; and

Mr. Jones shall receive fringe benefits at a rate of 10.49% of wages coming from line item "Other-departmental Fringes." No other benefits shall be provided.

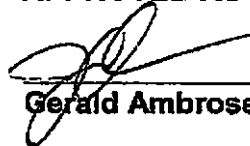
IT IS RESOLVED that the Emergency Manager shall, on behalf of the City of Flint, appoint Christopher Jones under the terms and conditions stated above. Compensation shall be drawn from appropriated funds in the respective budgets according to work performed.

APPROVED AS TO FORM:



Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:



Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT X

REFER TO COUNCIL _____

FAIL _____


Darnell Earley, Emergency Manager

DATED: 3-14-14

RESOLUTION STAFF REVIEW FORM

DATE: March 6, 2014

Agenda Item Title: Resolution to Employ the Services of Christopher Jones

Prepared By: Matthew Williams, Associate Planner

Background/Summary of Proposed Action:

Christopher Jones employment is vital to replace an employee who is leaving this position. Mr. Jones holds the knowledge and expertise in grant programs, understanding of grant processing procedures and is best suited to assist in meeting grant deadlines.

Mr. Jones shall be employed by the City of Flint in the Community Development Department -Building Safety Inspections Division performing assignments related to the coordination of the Demolition Program.

In order to provide continuity of services, the Emergency Manager has determined that it would be advantageous for the City to employ Christopher Jones under the terms and conditions stated above.

Financial Implications:

This position is budgeted and funded through grants in the FY'13-'14 BSI Demolition Program from CDBG account (274-748.150-702.000). Mr. Jones shall be compensated at an hourly rate of \$18.00 to include mandatory statutory benefits (FICA taxes) from various grant-funded sources, as identified in the respective budgets according to the work performed. Mr. Jones shall be paid in biweekly installments consistent with established written policies and procedures of the City of Flint and subject to customary withholdings.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ Funding available in the FY '14 budget from the various funding allocations to be distributed in accordance with the approved budget.

Staff Recommendation:

The Director of Department of Planning and Development/Chief Planning Officer recommends approval of this resolution.

Staff Person: for Matthew Williams
Megan Hunter, Chief Planning Officer, Director of Planning and Development

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Retirement Specialist	Job Code Number:	22-C-152
Established:	August 23, 2004	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Assists the Retirement & Benefits Manager in determining employees' eligibility for retirement, death benefits, contribution withdrawals, etc. according to individual collective bargaining agreements and the City of Flint's Retirement System Ordinance. Performs duties as outlined by guidelines, which exist in the form of program policies and procedures and City, State and Federal retirement regulations and laws. Interacts consistently with active and retired Retirement System members, employees in central and departmental personnel units, financial planners and health care carriers to disseminate and obtain information. Performs related work as required.

SUPERVISION RECEIVED: Works independently under the general supervision of the Retirement & Benefits Manager.

SUPERVISION EXERCISED: May exercise working supervision over a few employees engaged in Retirement and Benefits activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Research and compile Retirement System members' retirement records affecting potential retirement benefits including work history, contributions, service time and compensation. Audits retirement data and assists in correcting deficiencies.
2. Manually calculate all components of retiring individual's benefits; manually calculate periods of unpaid time from retirement card file or other sources containing service history; calculate average salary and amount of retirement credit.
3. Prepare analysis of information to assist potential retirees in making financial decisions.
4. Respond to inquiries concerning Retirement System policies and procedures, and interpret and explain City, State and Federal rules and regulations concerning retirement.
5. Provide information pertaining to pension estimates, retiree benefits and cost of living adjustments.
6. Compile, research and report on data relating to retirements, deaths, death benefits and bonus payments.
7. Schedule retirement interviews and assist with development of interview guides and documents; draft routine correspondence and reports.
8. Maintain confidential retirement system files for active and retired members.
9. Composes and edits a variety of correspondence, reports, memoranda, and other related material requiring judgement as to content, accuracy, and completeness. May type Retirement Board minutes and agenda.

10. Performs other related duties of a comparable level/type as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least three (3) years paid work experience performing responsible and highly confidential office work, one (1) year of which must have been in a position with primary responsibility for the preparation and maintenance of benefits and/or medical records.
- B. Two years of full-time paid work experience in investments, accounting or the administration of a payroll, retirement or fringe benefit plan.
- C. Ability to work under pressure with frequent interruptions; Ability to maintain confidentiality.
- D. Knowledge of the organization, work, functions, policies and procedures involved in the administration of employee retirement and benefit systems and the related laws and regulations.
- E. Ability to make arithmetic computations quickly and accurately, including basic algebra.
- F. Ability to perform mathematical computations to compute retirement benefits and to research, use initiative and judgment to gather the appropriate data to perform the calculations
- G. Ability to use automated mainframe systems and microcomputer analytical programs to generate pension fund performance reports and payroll charts and reports.
- H. Ability to supervise the maintenance of involved records and files and to assemble, organize and prepare detailed and difficult reports from them.
- I. Ability to deal effectively with other City employees, retirees, elected policy boards, money managers and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History:

Established: Human Resources 08/23/04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

STATE OF MICHIGAN
68TH JUDICIAL DISTRICT



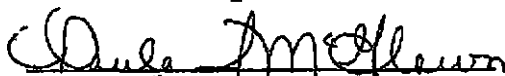
PRESIDING JUDGE WILLIAM H. CRAWFORD II • JUDGE TRACY COLLIER-NIX • JUDGE M. CATHY DOWD
JUDGE HERMAN MARABLE, JR. • JUDGE NATHANIEL C. PERRY III
PAULA J. MCGLOWN, Court Administrator

**68TH DISTRICT COURT
SERVICES AGREEMENT**

IT IS AGREED THAT:

Judge Herman Marable, Jr., of the 68th District Court, has need for the services of a Contract Court Recorder/Judicial Secretary.

1. Sandra Quiel possesses the State certification, knowledge, skills, and experience necessary to perform the duties required of Contract Court Recorder/Judicial Secretary for Judge Herman Marable, Jr., of the 68th District Court.
2. Judge Herman Marable, Jr., of the 68th District Court shall utilize the services of Sandra Quiel at the hourly rate of pay of \$23.81 per hour. Any hours worked beyond 40 hours per week will be paid at time and a half. In addition, any hours worked on holidays and/or weekends will be paid at time and a half. This agreement does not entitle Sandra Quiel to any employment benefits.
3. Sandra Quiel shall submit time records for services rendered. Said time records shall indicate dates and hours for which services were performed.
4. This agreement is effective April 1, 2014, and shall be binding on the parties and their successors in interest.
5. This agreement is terminable at will by either party upon written notice.


For the 68th District Court
Paula J. McGlown, Court Administrator


Sandra S. Quiel
Contract Court Recorder/Judicial Secretary
SS#: 376-70-3192

Date: 3-28-14

Date: 3-28-14


Witness

Date: 3-28-14

630 S. SAGINAW STREET • SUITE 1
FLINT, MICHIGAN 48502-1526
(810) 765-8968
FAX (810) 765-8967

ADMINISTRATION 768-8970

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Police Officer	Job Code Number:	18-P-012
Established:		Bargaining Unit:	FPOA

GENERAL STATEMENT OF DUTIES: Patrols the City of Flint to prevent crime, arrest violators of law, protect life and property, investigate traffic accidents, control traffic and maintain law and order; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of a Sergeant or a command officer who reviews work for conformance with departmental orders and regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Patrols assigned areas on foot, horse, motorcycle, cruiser or aircraft using radio equipment to prevent crime, direct traffic, investigate traffic accidents and to enforce federal, state and local laws.
2. Investigates suspicious activities and apprehends persons endangering the public. Conduct investigations at the scene and gather, preserve and mark evidence pertaining to criminal cases and submit investigations for prosecution.
3. Consults with people regarding inquiries, complaints and information and makes proper disposition or refers to command officer.
4. Investigates traffic accidents to determine cause, takes statements, measurements and other evidence that may determine which party is at fault.
5. Maintains records on accidents, arrests, property damage and duty sheets. Appears as witness to accidents, crimes and other law violations as well as in probate and juvenile court. Prepares justice, circuit court records and probate court petitions and papers. Serves warrants and subpoenas.
6. May participate in special services functions as: water rescue squad, mounted patrol, communications, impounding automobiles, turnkey, crime research activities or surveillance of labor management disputes as required. May be assigned as school resource officer between Flint Police Department and Flint school system performing all duties customarily performed by school resource officer. May be assigned as mounted patrol officer performing all duties customarily performed by a mounted patrol officer. May be assigned as aircraft officer performing all the duties customarily performed by aircraft officers. May be assigned as dog handler performing all the duties customarily performed by dog handlers.
7. Escorts prisoners to headquarters for booking and is responsible for their safety and property while in custody.
8. Cooperates with prosecutor in preparation and prosecution of cases
9. Checks security of residences and businesses while on patrol.
10. Provides public relations for the department by giving tours, speeches, information and assistance to general public.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Must be certified or certifiable as a State of Michigan law enforcement officer.
- B. Ability to operate an automobile safely and in accordance with traffic laws.
- C. Ability to understand and adhere to the laws and rules of the department.
- D. Ability to understand and follow oral and written instructions.
- E. Ability to prepare written reports.
- F. Ability to deal courteously and firmly with the general public.
- G. Aptitude for, or skill in, the use of firearms.
- H. Ability to qualify on physical strength and agility test
- I. Vision must be a minimum of 20/50 in each eye, corrected to 20/20.
- J. Hearing must be normal in each ear.

MINIMUM ENTRANCE REQUIREMENTS: (con't)

- K. Personal record such as to withstand rigid criminal and character background investigations.
- L. Ability to meet the mental standards of the job.
- M. Ability and willingness to work in a manner that will not needlessly endanger the safety of one's self, other persons and equipment.
- N. Possession of a good moral character as determined by a background investigation under procedures established by the City of Flint Police Department.
- O. No felony convictions or high court misdemeanors.
- P. Ability to successfully pass drug screening, physical and psychological evaluations.

NECESSARY SPECIAL REQUIREMENT(S):

- Twenty-one (21) years of age inclusive on date of application. (Applicants who will attain minimum age within three (3) calendar months following date of examination shall be deemed acceptable.)
- Possession of a valid Drivers License (a valid State of Michigan Driver's License will be required at time of appointment).

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is regularly required to stand and walk; occasionally required to run and jump; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be able to withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials and personal danger occasionally.

The employee may, at any time, be at risk of personal danger including, but not be limited to, the result of an intentional attack by people and/or animals as well as environmental hazards.

The employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives; and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History

Revised: CSC MTG. 02/25/69, 05/26/71,
04/04/72, 04/03/73

Retitled: CSC MTG. 07/02/74

Revised: CSC MTG. 07/01/75

Revised: Personnel 01/04/77

Revised: Police Dept. 07/01/78

Revised: Human Resources 10/09/03

Revised: Human Resources 10/12/04

Revised: Human Resources 11/18/04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**CITY OF FLINT
Position Description**

Vacancy Filled

Class Title:	Street Operator/Maintainer	Job Code Number:	22-G-018
Established:	January 7, 1993	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES:

Operates one or more pieces of heavy construction or maintenance equipment in the installation, construction, maintenance, and repair of city streets, utilities, sidewalks, curbs, gutters, and the building and grounds facilities of the City. Performs skilled labor in the finishing of cement for streets, sidewalks, curbs, gutters and pavements. Performs related work as required.

SUPERVISION RECEIVED:

Works under the supervision of an employee of higher level who inspects work for conformance to standards.

SUPERVISION EXERCISED:

May act as crew leader over a small number of employees on work projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates diverse pieces of heavy equipment used in performing a variety of grading, excavating, filling, compacting, shaping, construction and maintenance of road surfaces. Performs trenching, snow plowing and removal, sweeping, and salting as required.
2. Assists in the construction and maintenance of streets, sidewalks, concrete curbs and gutters and concrete or asphalt pavements. Cleans, repairs, and places forms used for laying concrete.
3. Operates a loader, tractor or backhoe for loading, unloading or moving materials. Operates a front end loader to load, unload and transfer materials on construction projects such as digging, performs on the spot sewer repairs during street resurfacing activities. Operates a tractor mounted mower for City mowing programs.
4. Performs manual labor and does a variety of routine tasks such as hand shoveling, hand grading, mixing cement, preparing concrete and bituminous pavements or walks for repairs, breaking streets & curbs for repair, tamping asphalt and finishing concrete. Sets curb forms, cuts and fits pipes, raises catch basins and manholes, runs air hammers and sets grades.
5. Operates an asphalt paving machine in the construction and repair of asphalt streets. Operates a tandem roller to compact asphalt paving materials. Operates equipment necessary in making excavations and backfilling and shoring trenches.
6. Performs less difficult inspections of street & construction & repair projects to determine conformance with plans, specifications and departmental work practices.
7. Drives truck to transport equipment, materials and supplies and to plow and salt streets. May act as a crew leader on maintenance work and construction projects.
8. Services and makes minor repairs to equipment. May assist mechanics in the field or garage. May on occasion perform welding and cutting on equipment used in the performance of job duties.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Must have completed at least twelve (12) months of on the job training in the job classification Street Operator/Maintainer Trainee I; and at least 2200 hours of on the job training in the job classification of Street Operator/Maintainer Trainee II.
- B. Ability to finish concrete.
- C. Ability to operate heavy automotive equipment.
- D. Ability to perform the semi-skilled tasks involved in street construction and maintenance.
- E. Ability to understand and follow oral and written instructions.
- F. Ability to service and make minor repairs and adjustments to equipment used and to assist in major repair and overhaul of said equipment.
- G. Ability to perform manual labor for extended periods under unfavorable climatic conditions.
- H. Mechanical aptitude.
- I. Working knowledge of the materials, methods, and practices of construction and maintenance.
- J. Willingness to work in a safe manner that will not needlessly endanger the safety to one's self, other persons, and equipment.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a Michigan Drivers License.
- Possession of a Commercial Drivers License Type A.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee regularly works near moving mechanical parts and is exposed to inclement conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is regularly required to reach with hands and arms and is required to stand and walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

Classification History:

Established: Personnel 1/07/93

Revised: Personnel 03/09/94

Reallocated: Wage Inequity 07/03/94

Revised: Human Resources 07/27/06

Reallocated (Wage Inequity): 10/21/07

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

EM SUBMISSION NO.: EME2482014

PRESENTED: 4-25-14

ADOPTED: 4-28-14

BY THE EMERGENCY MANAGER:

**RESOLUTION TO EMPLOY THE SERVICES OF CALIX MARTINEZ AS A
TEMPORARY PLANNING & GIS ASSISTANT**

Pursuant to the authority granted the Emergency Manager by Public Act 72, Calix Martinez shall be employed by the City of Flint Planning and Development Department performing assignments related to geographic information systems while providing support to the master plan implementation process. Mr. Martinez's employment with the City of Flint shall be at the will of the Director of Planning and Development until such time as she determines that his employment shall cease or until the grant funding is no longer available. Funding has been identified and approved from the HUD Community Challenge Master Plan grant (Grant No. CCPMI0013-10)

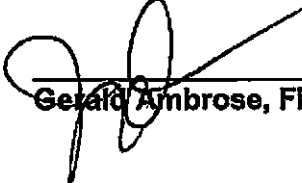
Calix Martinez shall be compensated at a rate of \$17.00 per hour - gross, budgeted and funded through the HUD Community Challenge Master Plan Grant (Account #296-690.400-702.000), while receiving fringe benefits at a rate of 10.49% of wages, coming from line item "Other Fringes" (Account #296-690.400-719.100). No other benefits shall be provided.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Calix Martinez under the terms and conditions stated above.

APPROVED AS TO FORM:


Peter M. Bade, Chief Legal Officer

APPROVED AS TO FINANCE:

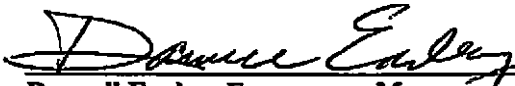

Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓

REFER TO COUNCIL _____

FAIL _____


Darnell Earley, Emergency Manager

DATED: 4-28-14

RESOLUTION STAFF REVIEW FORM

DATE: April 17th, 2014

Agenda Item Title: Resolution to Employ the Services of Calix Martinez as temporary Planning & GIS Assistant

Prepared By: Kevin Schronce, Associate Planner

Background/Summary of Proposed Action:

Given the departure by an Associate Planner, planning staff is looking to secure immediate temporary support for the continuation of master plan development and plan implementation. Primary support is needed in GIS mapping and database management, with additional support also being required for master plan implementation project management.

The HUD Community Challenge Master Plan grant (Grant No. CCPMI0013-10) has available resources in the direct wages line item (Account #296-690.400-702.100), and will be active until June 30, 2014. At this time, temporary employment will cease unless additional funds have been identified.

Assistance is needed with basic mapping tasks including but not limited to: creating polygon topologies; conducting attribute updates and preparing visually appealing custom maps; geodatabase design, data classification and organization; and knowledge of spatial analysis tools. Calix Martinez has been identified to fill this temporary role and has previously served as a GIS/Master Plan intern and provides familiarity and understanding of on-going planning operations.

The GIS and Planning Assistant will work no more than 40 hours per week and would not be paid benefits. A wage of \$17.00 per hour has been allocated for this position with fringe benefits at a rate of 10.49%, paid in biweekly installments consistent with established written policies and procedures of the City of Flint. Calix's pay rate should be \$17.00 per hour - gross.

Financial Implications:

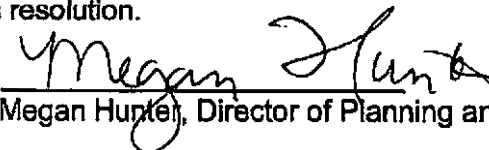
This position is budgeted and funded from the HUD Community Challenge Master Plan Grant (Grant No. CCPMI0013-10). Mr. Martinez shall be compensated at a rate of \$17.00 per hour - gross - (Account #296-690.400-702.000) and receive fringe benefits at a rate of 10.49% of wages coming from line item "Other Fringes" (Account #296-690.400-719.100). No other benefits shall be provided.

Budgeted Expenditure: Yes ☒ No ☐ Please explain, if no: _____

Pre-encumbered: Yes ☒ No ☐ HUD Community Challenge Master Plan Grant (CCPMI0013-10)

Staff Recommendation:

The Director of Department of Planning and Development/Chief Planning Officer recommends approval of this resolution.

Staff Person: 
Megan Hunter, Director of Planning and Development

Vacany Filled

CITY OF FLINT Position Description

Class Title:	Information Technology Specialist	Job Code Number:	24-B-063
Established:	June 1, 2012	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Provides resolution of hardware and software issues relating to the City's Information Technology Infrastructure as well as assisting the Information Technology Services Network Administrator or designee in aspects of network administration duties.

SUPERVISION RECEIVED: Works under the direct supervision of the Information Technology Services Network Administrator or designee and periodically works with all development staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists the Network Administrator or designee with duties related to backup and recovery, security management, user account management, e-mail management, internet access, virus protection, firewall access, and applications support.
2. Maintains and supports IT hardware; including any computers, radios, cell phones, switches, closed circuit TV's, electronic sirens, video tape recorders, test equipment, portable transceivers, tape recorders, PA equipment, or any electronic device used in the operation of IT services.
3. Coordinates the development of hardware and software to ensure optimal deployment of resources.
4. Assists with technology planning through ongoing research.
5. Installs software, network servers and work stations; assists in configuring the setup parameters. Logs receipt of software and configuration as installed.
6. Installs for assists in the installation of network equipment (LAN, WAN, WLAN); configures network specifications on servers, routers, switches, hubs and/or work stations.
7. Documents hardware and network configurations and maintains a log of configuration parameters.
8. Documents network projects and prepares written status reports.
9. Assists in the training of users on PCs as it pertains to the City network.
10. Troubleshoots and repairs network issues.
11. Installs, configures, and maintains network systems.
12. Provides recommendations as required for the design, installation and maintenance of hardware and software.
13. Performs inspection of hardware equipment for malfunctions.
14. Performs additional duties as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. A Bachelor's Degree from an accredited college in Computer Science or a related field, or at least five (5) years of education/experience equivalent holding a position in Information Technology.
- B. At least two (2) years of full time, paid work experience in a medium-sized municipal government environment.
- C. Experience in desktop systems and communications devices using current technologies.
- D. Knowledge of Windows servers and desktop products.
- E. Knowledge of setting up remote access for users.
- F. Ability to support networked printers and photocopiers.

MINIMUM ENTRANCE REQUIREMENTS: (con't)

- G. Working knowledge of current communications devices and protocols, server and desktop technologies.
- H. Ability to train and provide orientation of new staff.
- I. Ability to manage multiple projects, activities, and tasks simultaneously.
- J. Excellent verbal and written communication skills.
- K. Excellent critical thinking and analytical skills.
- L. Excellent presentation skills.
- M. Excellent strategic planning skills.

NECESSARY SPECIAL REQUIREMENT(S):

- Valid State of Michigan driver's license at time of application.
- Certification for CompTIA in Network+, A+, or CTP+ is required within six (6) months of appointment.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to operate, finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Classification History

Established: Human Resources/Labor Relations 06/01/12

Revised: Human Resources 01/09/14

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT Position Description

Class Title:	Police Captain	Job Code Number:	28-P-015
Established:		Bargaining Unit:	PLTC

GENERAL STATEMENT OF DUTIES: Plans, organizes, directs, coordinates and evaluates the operation of a division or assigned area of responsibility or significant and complex program in the department or a bureau. Assigns and directs divisional personnel; maintains and enforces discipline; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of a Deputy Police Chief, Assistant Chief or the Chief of Police.

SUPERVISION EXERCISED: Exercises supervision over Lieutenants, Sergeants, Police Officers, Police Officer Recruits and civilian employees within an assigned area of responsibility; acts as Officer-in-Charge in absence of a Deputy Police Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises, plans, schedules, assigns and evaluates subordinate personnel, within a Division/Bureau or assigned project; maintains discipline; provides instruction and technical assistance.
2. Coordinates, organizes, directs, and reviews the activities of an assigned area of responsibility; confers with personnel on cases and projects, giving instructions, advice and assistance when needed; prepares or supervises the preparation of records, reports, and correspondence.
3. Identifies and monitors problem areas within an assigned area of responsibility; responds to employee complaints and grievances; responsible for conducting investigations regarding Police Department Personnel; keeps supervisor informed; recommends appropriate action; conducts inspections as required.
4. Meets and confers with immediate supervisor to apprise and keep informed of activities, problem areas, and events of significance occurring which could affect the Division, Bureau, Department or City.
5. Insures that subordinate supervisors assigned to their area of responsibility properly plan, assign, direct, supervise, and coordinate personnel and assignments, and evaluates quality of performance.
6. Conducts or participates in the more difficult or complex projects, programs or assignments; investigates complaints concerning possible violation of departmental rules and regulations by subordinate employees and makes recommendations concerning appropriate action; enforces discipline as directed.
7. Attends public meetings, and addresses the public as required; addresses school groups, clubs, and civic organizations on police policy, procedures and the prevention of crime.
8. Assists in the budgetary process by recommending staffing and equipment needs for his particular area of responsibility. Evaluates resource needs as assigned and requisitions supplies, materials, and equipment.
9. Coordinates divisional activities with other divisions within the bureau as well as other units of the department, government, and law enforcement agencies as directed.
10. Attends, coordinates, or conducts meetings, conferences, and training related to assigned area of responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

11. Reviews reports prepared by subordinates and provides technical advice and assistance as needed.
12. Performs, as occasion demands, the duties of Deputy or Assistant Chief of Police in his absence and those of a Deputy District Court Clerk in the signing of complaints and warrants; serves on trial board within Police Department, as required.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least six years experience in the Flint Police Department immediately prior to the deadline date for filing for the promotional examination, the last year of which must have been in the rank of Police Lieutenant.
- B. Knowledge of modern police administrative methods, organization and procedures.
- C. Knowledge of pertinent Federal, State and Municipal laws and ordinances and departmental rules and regulations.
- D. Knowledge of police and governmental Civil Liability.
- E. Knowledge of police training principles and methods.
- F. Ability to gather information and develop written and oral reports.
- G. Ability to evaluate information obtained in investigations.
- H. Ability to interpret departmental procedures, rules and regulations, and policies.
- I. Ability to analyze problem situations and to make decisions.
- J. Ability to plan, assign, supervise and review varied police work.
- K. Ability to deal courteously and effectively with police personnel, administrators and the general public.
- L. Ability to meet the physical, mental and visual standards of the job.
- M. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

NECESSARY SPECIAL REQUIREMENTS:

- Possession of a valid State of Michigan driver's license.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History:

Revised: CSC 02-20-61, 06-26-67 & 03-26-68

Reallocated: CSC 11-11-69

Reactivated & Revised: Personnel 02-21-86

Revised: Personnel 12-27-94

Revised: Human Resources 07-08-04

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Police Lieutenant	Job Code Number:	25-P-014
Established:	July 10, 1973	Bargaining Unit:	PLTCPA

GENERAL STATEMENT OF DUTIES: Supervises sergeants, police officers, and civilians engaged in law enforcement duties and support activities; supervises and conducts police training programs; supervises community relations programs; supervises and participates in investigative activities and provides advice on investigations to sergeants and police officers. Performs relate work as required.

SUPERVISION RECEIVED: Works under the supervision of a Police Captain or an administrative employee of higher rank.

SUPERVISION EXERCISED: Exercises working supervision over sergeants, police officers and civilian employees engaged in patrol, traffic or investigative duties and support activates; acts as Officer-In-Charge in the absence of a Police Captain.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises the activities of a police patrol on an assigned shift including Sergeants, Police Officers and others; makes necessary inspections of employees on this shift and evaluates the quality of performance of employees under his/her supervision.
2. Supervises and directs, as assigned, a detail or squad of Sergeants in the control, detection, and elimination of crime or the investigation of the practices, associations and haunts of criminals; may investigate cases as required.
3. Supervises, when assigned to the patrol/traffic division, Sergeants in assuring that roll call is properly administered and that laws are enforced by officers under command in assignment of details and reassignment of personnel to meet emergencies and special events.
4. Reviews and assigns complaints; conducts, concludes and reviews results of investigations of crime or is assigned on a full/time basis, with responsibility for results to one ore more of the major details of criminal activity such as homicide, robbery, theft, arson, burglary, fraud, vice, automobile, juvenile or sexual offenses; reviews investigations with Prosecutor.
5. Supervises community policing activities. Develops programs to improve communication and understanding between the Police Department and various groups and individuals in the community.
6. Supervises sworn and civilian personnel engaged in support activities of the department.
7. Responsible for conducting investigations regarding Police Department Personnel and conducting inspections of all Police Department Bureaus.
8. Performs, as occasion demands, the duties of higher ranking officers in their absence and those of a deputy court clerk in the signing of complaints and warrants; serves on trial board within Police Department as required.
9. Assists outside police agencies in the investigation of crime and locating witnesses for crimes committed outside City of Flint; attends autopsies and confers with the Medical Examiner concerning questionable deaths. Arraigns prisoners; prepares reports and maintains records pertaining thereto.
10. Conducts surveillance and supervises the conduction of surveillance by subordinates.
11. Maintains and supervises the maintenance of modus operandi and criminal photograph files in such categories as burglary, arson, vice, hold-up, shoplifting and narcotics. Maintains an irregular patrol of the City in a police car as a means of inspecting the work of Police Officers and Sergeants on duty.
12. Assumes charge of police activities on scene in case of large fires, riots or other major emergencies.
13. Develops and is responsible for the implementation of in-service training programs, federally funded police projects, and research projects pertaining to equipment, uniforms, policies, procedures, training and grants; speaks before school groups and civic organizations on crime prevention.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Education equivalent to completion of high school.
- B. Five (5) years of experience in the Flint Police Department immediately prior to the deadline date for filing for the promotional examination, at least (1) year of which must have been in the rank of Sergeant.
- C. Thorough knowledge of the rules and regulations of the Police Department and of pertinent federal, state and city laws.
- D. Thorough knowledge of modern approved principles, practices, and procedures in the investigation and prevention of crime and the apprehension of criminals.
- E. Considerable knowledge of the rules relating to the admission of evidence in court procedures.
- F. Ability to analyze involved police problems.
- G. Ability to plan, assign and review varied police and investigating work.
- H. Ability to deal courteously but firmly with the general public.
- I. Ability to meet the physical, mental, and visual standards of the job.
- J. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.

LINE OF PROMOTION:

- Sergeant to Police Lieutenant

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a valid State of Michigan Driver's License.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be able to withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials and personal danger occasionally.

The employee may, at any time, be at risk of personal danger including, but not be limited to, the result of an intentional attack by people and/or animals as well as environmental hazards.

The employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History:

Established: 07/10/73

(combined Police Lieutenant and Det. Lieutenant into one reallocated class)

Revised: Personnel 11/07/80, 06/27/83, 05/05/86

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacany Filled

EM SUBMISSION NO.: EME2702014

PRESENTED: 5-14-14

ADOPTED: 5-14-14

BY THE EMERGENCY MANAGER:

**RESOLUTION APPOINTING AMANDA TRUJILLO AS DEPUTY CITY TREASURER
AND SETTING COMPENSATION LEVEL**

Pursuant to the authority granted the Emergency Manager by Public Act 436, Amanda Trujillo shall be appointed as Deputy City Treasurer for the City of Flint effective immediately upon adoption of this resolution; and

Ms. Trujillo shall be compensated at an hourly rate of \$32.41, paid in biweekly installments consistent with established written policies and procedures of the City of Flint and shall receive all statutory and customary fringe benefits associated with her position and salary. Compensation shall be drawn from appropriated funds to be determined by the Emergency Manager.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, appoint Amanda Trujillo as the Deputy City Treasurer for the City of Flint. Hourly compensation of \$32.41 shall be drawn from appropriated funds to be determined by the Emergency Manager.

APPROVED AS TO FORM:

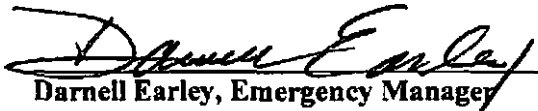

Peter M. Bade, City Attorney

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ✓ REFER TO COUNCIL _____ FAIL _____


Darnell Earley, Emergency Manager

DATED: 5-14-14

Vacany Filled

EM SUBMISSION NO.: EME 2602014

PRESENTED: 5-2-14

ADOPTED: 5-15-14

BY THE EMERGENCY MANAGER:

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF RACHEL GOYETTE AS A
TEMPORARY LITIGATION FILE CLERK FOR THE LAW DEPARTMENT AND
SETTING COMPENSATION LEVEL**

Pursuant to the authority granted the Emergency Manager by Public Act 436, Rachel Goyette shall be employed as a temporary Litigation File Clerk for the period May 5, 2014, through May 23, 2014; and

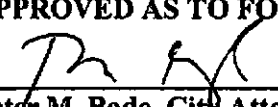
Ms. Goyette's employment with the Law Department shall be at the will of the City Attorney; and

Ms. Goyette shall receive a 1099 as record of her compensation; and

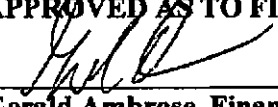
Ms. Goyette shall be compensated at an hourly rate of \$12.00, for the period May 5, 2014 through May 16, 2014, for a total expenditure of \$960.00, to be paid from appropriated funds from line item 677-266.200-801.000, Professional Services.

IT IS RESOLVED, that the Emergency Manager shall, on behalf of the City of Flint, employ Rachel Goyette under the terms and conditions stated above. Hourly compensation of \$12.00 shall be drawn from appropriated funds from line item 677-266.200-801.000, for a total expenditure of \$960.00.

APPROVED AS TO FORM:

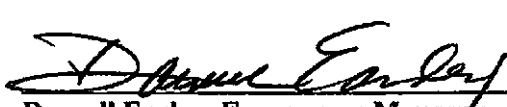

Peter M. Bade, City Attorney

APPROVED AS TO FINANCE:


Gerald Ambrose, Finance Director

EM DISPOSITION:

ENACT ☒ REFER TO COUNCIL FAIL


Darnell Earley, Emergency Manager

DATED: 5-15-14

Vacancy Filled

CITY OF FLINT Position Description

Class Title: Water Plant Laboratory Assistant	Job Code Number: 21-N-066
Established: January 22, 1987	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES:

Assists in the performance of routine physical, chemical and bacteriological analysis, collects samples, acquires data from various sources, enters data into computer programs and performs related work as required.

SUPERVISION RECEIVED:

Works under the direct supervision of an employee of higher level who trains, instructs, assigns, evaluates and reviews work performance for conformance to standard procedures, laboratory protocols and work rules.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Performs physical analysis such as pH, color, turbidity, temperature, total and suspended solids, jar tests and all related quality control and quality assurance procedures.
2. Performs chemical analysis such a total hardness, alkalinity, fluoride, chloride, chlorine, phosphorus, nitrogen and ammonia and related tests as directed.
3. Assists in the calibration and maintenance of laboratory equipment and facilities.
4. Performs microbiological analysis such as total coliform, fecal coliform, heterotrophic plate count, plankton identification and enumeration, and the preparation of all media related to microbiological testing.
5. Collects samples from a variety of water treatment plant, collection and distribution system locations in an investigative and compliant manner using proper protocol, techniques and apparatus.
6. Answers customer questions regarding water quality and conducts investigations as directed.
7. Utilizes computers and various application programs such as database, word processing, spreadsheets, drafting and drawing programs, and the Internet.
8. Assists in the preparation of routine and special reports.

MINIMUM ENTRANCE REQUIREMENTS:

- A. An Associate of Science degree or two (2) years of college education with at least twenty (20) cumulative semester hours of study in mathematics and science including chemistry and biology or one (1) year of full-time paid work experience performing quantitative chemical analyses.
- B. Working knowledge of biology, microbiology, chemistry and computers.
- C. Ability to manipulate, assemble and handle laboratory and other heavy equipment.
- D. Ability to prepare and maintain accurate and detailed records and reports using a computer.
- E. Ability to follow oral and written technical instructions.
- F. Ability to perform chemical, physical and biological analyses using standard methods.
- G. Ability to wear a respirator and self-contained breathing apparatus.
- H. Ability to effectively communicate ideas orally in English.
- I. Ability to work effectively with employees, customers and the public.

Water Plant Laboratory Assistant – pg. 2

NECESSARY SPECIAL REQUIREMENT:

- Must possess and maintain a valid Michigan Driver's License.
- Must obtain a Michigan F-4 Water Plant License within two (2) years of appointment and complete all necessary requirements to maintain certification.
- Ability to work weekends, holidays and shift work as required.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History

Established: 01/22/87

Revised: 05/10/02

Reallocated (Wage Inequity): 11/16/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY OF FLINT
Position Description

Vacancy Filled

Class Title:	Water Plant Operator Trainee	Job Code Number:	12-N-001
Established:	October 22, 1974	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision, maintains, operates and repairs water pumping, softening, disinfecting and other treatment equipment; performs related work as required. (After six (6) months experience as a Water Plant Operator Trainee, the employee will be eligible for examination for promotion to Water Plant Maintainer).

SUPERVISION RECEIVED: Works under the direct supervision of the Water Plant Maintenance Supervisor or Water Plant Operations Foreman or another employee of higher grade who assigns work, provides assistance when needed and reviews work for satisfactory completion.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Inspects, cleans adjust and repairs water plant equipment such as filter beds, valves, controllers, recording gauges, coagulators, chlorinators, chemical feeders, softening equipment, sump and sludge pumps, compressors, pumps and motors.
2. Maintains, operates, and repairs settling basins, clear wells, hydraulic valves, and pumping equipment; operates and maintains dams.
3. Performs routine inspections of water treatment equipment and facilities; performs record keeping functions with regard to such inspections.
4. Backwash and cleans filters, checks filter valves, records loss of head, rate of flow, installs, and repairs water lines.
5. Takes water samples and makes simple chemical test such as hourly chlorine residuals of tap settled and effluent water; makes turbidity and coagulation tests.
6. Assists in maintaining and repairing plant buildings and appurtenances.
7. Loads and unloads material and supplies.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Completion of 10th grade in high school.
- B. Working knowledge of the methods, practices, tools, and materials used in the mechanical trades.
- C. Ability to perform mathematical calculations involving algebra and geometry.
- D. Ability to perform semi-skilled maintenance task as directed.
- E. Ability to use common hand tools with a reasonable degree of skill.
- F. Ability to meet the physical, mental and visual standards of the job.
- G. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons, or equipment.

NECESSARY SPECIAL REQUIREMENT:

- Possession of a valid State of Michigan Driver's License at the time of application.

PHYSICAL DEMANDS:

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

Classification History:

Established CSC Mtg: 10-22-74

Revised: Personnel 06-27-78, 02-27-80, 04-15-85, 12-07-89

Revised & re-titled: Personnel 02-07-97 (formerly Water Trainee)

Revised: Human Resources 08/06/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Vacancy Filled

CITY OF FLINT Position Description

Class Title:	Human Resources Employee Services Specialist	Job Code Number:	20-C-???
Established:	November 1, 2013	Bargaining Unit:	Exempt

GENERAL STATEMENT OF DUTIES: This is advanced professional work providing Personnel and Labor Relations services by performing moderately difficult and complex clerical work. Processes and maintains a variety of personnel and labor relations records, documents and files. Acts as a liaison with other departments and the general public; performs related work as required.

SUPERVISION RECEIVED: The work is performed under the managerial direction of the Director of Human Resources/Labor Relations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Investigates employee complaints and coordinates their resolution; schedules compliant meetings; writes responses; clarifies issues.
2. Organizes and conducts training seminars for personnel and labor relations.
3. Organizes the City's Unemployment Compensation by reviewing, and collecting all documentation relevant to case.
4. Represents the City in unemployment compensation hearings before the Michigan Employment Security Commission.
5. May assist in the collection and compilation of data for grievances, arbitration hearings, and administrative agency and court proceedings.
6. Assists with employment recruitment processes; including evaluating credentials, reference checks, scheduling, administering and scoring of examinations and creating statistical reports.
7. May assist with maintaining seniority lists for the classified service and determining layoff, recall and bumping rights as applicable.
8. May prepare requisitions and maintain inventory of forms and supplies.
9. Composes and types a variety of correspondence, reports, manuals and other documents, applying knowledge of departmental operations and regulations. May use database, spreadsheet or other software to create files and records. May gather and organize information for statistic surveys.
10. Prepares a variety of correspondence and reports related to the work; attends a variety of meetings related to the work.
11. Answers questions from employees and the public regarding job openings, benefits and other personnel matters.
12. Carries out a variety of special projects as needed.
13. Performs other related duties as assigned.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Possession of a bachelor's degree in business or public administration, liberal arts or related field and two (2) years of progressively responsible professional experience in public personnel management; OR at least three (3) years of office experience, two (2) of which must specifically have been in a Human Resources or Labor Relations office; performing recruitment, examination, Labor Relations and/or Human Resources activities.
- B. Basic knowledge of employment law.
- C. Considerable knowledge of the principles, theories and practices of personnel management.
- D. Working knowledge of and ability to operate a computer utilizing word processing software; ability to learn database and spreadsheet software.
- E. Ability to conduct research and to prepare analyses and reports.

MINIMUM ENTRANCE REQUIREMENTS CON'T.:

- F. Ability to maintain and keep involved clerical records, to assemble and organize data, compile charts and prepare reports from data.
- G. Ability to establish and maintain working relationships with other employees and the general public.
- H. Ability to communicate complex ideas effectively, both orally and in writing.
- I. Ability to weigh and consider facts, evidence, testimony fairly and objectively.
- J. Ability to establish and maintain effective working relationships with other employees, city officials, representatives from governmental and community agencies and labor organizations, and the general public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 11/01/2013

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Section Separator

(g) The salary and benefits of the emergency manager.

Salary and Benefits of the Emergency Manager:

Per the Emergency Manager's Contract Section 3. Compensation For Services Provided

3.1 Source of Payment. The State shall pay the compensation of the Emergency Manager for all services rendered under this Contract.

3.2 Salary. The Emergency Manager's salary for services rendered under this Contract shall be \$180,000.00 per year. If this Contract is terminated after the Emergency Manager has provided services for a portion of the month, the Emergency Manager shall be entitled, for that portion of that month, to \$15,000.00 multiplied by the proportion that the number of days of the month for which services were provided bears to the number of days of the whole month.

3.3 Payment for Services. The Emergency Manager shall be paid in installments consistent with the established written policies and procedures of the Michigan Department of Treasury. If requested by the State Treasurer, the Emergency Manager shall provide to the Michigan Department of Treasury additional information regarding services performed pursuant to the Contract.

3.4 Reimbursement for Actual and Necessary Expenses. The actual and necessary expenses of the Emergency Manager, including customary expenses related to travel, meals, and lodging which are incurred in connection with service to the City will be reimbursed by the City. The Emergency Manager shall provide original copies of all receipts for meals, lodging, and travel reimbursement with any request for reimbursement. Any reimbursement for expenses under this contract shall be reviewed and approved in writing by the City's Chief Financial Officer.

Section Separator

- (f) A copy of the contract with the emergency manager as provided in section 9(3)(e).**



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

ANDY DILLON
STATE TREASURER

CONTRACT FOR EMERGENCY MANAGER SERVICES

Rick Snyder, Governor of the State of Michigan (Governor) and the Michigan Department of Treasury retain and appoint Darnell Earley as the Emergency Manager (Emergency Manager) for the City of Flint (City) under Public Act 436 of 2012, the Local Financial Stability and Choice Act, MCL 141.1541 *et seq.* (the Act).

The Emergency Manager will provide services to the City pursuant to the terms and conditions set forth in this Contract and the Act.

The Emergency Manager's role is to remedy the financial distress of the City by requiring, within available resources, prudent fiscal management and an efficient provision of municipal services by exercising the necessary authority conferred herein to take appropriate action on behalf of the City and its residents. In accepting this appointment, the Emergency Manager agrees to leverage all the Emergency Manager's skills and abilities to accomplish these objectives on behalf of City residents.

1. PARTIES, PURPOSE, DUTIES, AND REPORTS

1.1 Parties. The parties to this Contract are the State of Michigan by the Department of Treasury and Darnell Earley.

1.2 Purpose. The parties to this Contract agree that Darnell Earley will act as the Emergency Manager for the City. The Emergency Manager's duties and responsibilities are delineated in the Act and include conducting all aspects of the operations of the City and establishing and implementing a written financial plan as required by Section 11 of the Act.

1.3 Duties. The Emergency Manager shall possess all the powers and duties authorized under the Act, including those specifically related to local governments. In addition, the Emergency Manager shall work cooperatively with the Office of the Governor and the State Treasurer. The Emergency Manager agrees to continue to keep these officials informed of major initiatives to be undertaken in furtherance of this Contract before their public announcement. The Emergency Manager shall seek the approval of the State Treasurer before entering into a new collective bargaining agreement.

1.4 Reports. The Emergency Manager shall file quarterly reports with the Department of Treasury beginning on January 15, 2014, for the immediately preceding quarter and shall file the first report required by Section 17 of the Act within six months of the Emergency Manager's appointment and every three months thereafter.

1.5 Communications. The Emergency Manager shall establish and maintain an appropriate protocol for ongoing communications with officials of the City, City residents, and the media. The communications protocol should include a variety of means, including personal interactions.

2. TERM OF CONTRACT

2.1 The Emergency Manager serves at the pleasure of the Governor except as provided in Section 9(3)(d) and Section 9(6)(c) of the Act.

2.2 Effective Date. This contract is effective on Tuesday October 8, 2013.

3. COMPENSATION FOR SERVICES PROVIDED

3.1 Source of Payment. The State shall pay the compensation of the Emergency Manager for all services rendered under this Contract.

3.2 Salary. The Emergency Manager's salary for services rendered under this Contract shall be \$180,000.00 per year. If this Contract is terminated after the Emergency Manager has provided services for a portion of the month, the Emergency Manager shall be entitled, for that portion of that month, to \$15,000.00 multiplied by the proportion that the number of days of the month for which services were provided bears to the number of days of the whole month.

3.3 Payment for Services. The Emergency Manager shall be paid in installments consistent with the established written policies and procedures of the Michigan Department of Treasury. If requested by the State Treasurer, the Emergency Manager shall provide to the Michigan Department of Treasury additional information regarding services performed pursuant to this Contract.

3.4 Reimbursement for Actual and Necessary Expenses. The actual and necessary expenses of the Emergency Manager, including customary expenses related to travel, meals, and lodging which are incurred in connection with service to the City will be reimbursed by the City. The Emergency Manager shall provide original copies of all receipts for meals, lodging, and travel reimbursement with any request for reimbursement. Any reimbursement for expenses under this contract shall be reviewed and approved in writing by the City's Chief Financial Officer.

4. ADDITIONAL STAFF AND CONSULTANT FEES

4.1 Staff. The Emergency Manager may, as provided in the Act, appoint additional staff as necessary to fulfill the obligations of the Emergency Manager's appointment and duties under this Contract. Payment of compensation for additional staff will be the obligation of the City. While authority to hire additional staff rests with the Emergency Manager, the Emergency Manager agrees to consult with the State Treasurer, or the designee of the State Treasurer, at least 24 hours before extending offers of employment for positions paying \$50,000.00, or more, annually. The Emergency Manager shall issue a written employment contract to each individual hired pursuant to this Section, regardless of the compensation paid to that individual. The employment contract

issued pursuant to this Section shall, as of the date the individual is hired by the Emergency Manager, prohibit the individual from engaging in any other employment for remuneration without the express written approval of the Emergency Manager. The Emergency Manager agrees to consult with the State Treasurer, or the designee of the State Treasurer, at least 24 hours before approving outside employment for any individual. A breach of this Section shall be a material breach of this Contract.

4.2 Professional Assistance. The Emergency Manager may, as provided in the Act, secure professional assistance as necessary to fulfill the obligations of the Emergency Manager's appointment and duties under this Contract. Payment of compensation for additional professional assistance will be the obligation of the City. The Emergency Manager agrees to consult with the State Treasurer, or the designee of the State Treasurer, at least 24 hours before authorizing professional services contracts of \$50,000.00, or more, per engagement or project. If a contract under this Section, or under Section 4.1, has a value of \$50,000 or more, the Emergency Manager shall not execute the contract unless the contract is subject to competitive bidding by the Emergency Manager or the Emergency Manager receives prior written approval from the State Treasurer.

4.3 Security. The Emergency Manager will be entitled to receive security protection in connection with the Emergency Manager's duties under this Contract. Security personnel will be retained only upon the approval of the State Treasurer, or the designee of the State Treasurer, and only after consultation with the Director of the Michigan Department of State Police, or the designee of the Director of the Michigan Department of State Police. Payment of compensation for security personnel will be the obligation of the City.

5. REPRESENTATIONS

5.1 Qualifications. By signing this Contract, the Emergency Manager, represents that the Emergency Manager meets the minimum qualifications for appointment set forth in the Act. The Emergency Manager shall perform the duties of that office on a full-time basis, except as otherwise approved by the State Treasurer, and shall not accept any other employment or engage in any other activity for remuneration without the express written approval of the State Treasurer.

5.2 Conflict of Interest. The Emergency Manager represents and warrants that the Emergency Manager has no personal or financial interest, and will not acquire any such interest, that would conflict in any manner or degree with the performance of this Contract.

5.3 Non-competition. The Emergency Manager represents and warrants that the Emergency Manager is not subject to any non-disclosure, non-competition, or similar clause with current or prior clients or employers that will interfere with the performance of this Contract. The State will not be subject to any liability for any such claim.

5.4 Facilities and Personnel. The City will provide the Emergency Manager with proper facilities and personnel to perform the services and work required to be performed pursuant to this Contract.

5.5 Records. The Emergency Manager shall maintain complete records in accordance with

generally accepted accounting practices and sound business practices. This requirement applies to all information maintained or stored in the computer system of the Emergency Manager or computer system of the City. The State Treasurer and his designees shall have the right to inspect all records related to this Contract.

5.6 Non-Discrimination.

a) The Emergency Manager shall comply with Public Act 220 of 1976, the Persons with Disabilities Civil Rights Act, MCL 37.1101 *et seq.*, and all applicable federal, State, and local fair employment practices and equal opportunity laws. The Emergency Manager covenants that the Emergency Manager will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Emergency Manager shall impose this covenant upon every subcontractor that enters into an agreement for the performance of any obligation imposed by this Contract. A breach of this covenant shall be a material breach of this Contract.

b) The Emergency Manager shall comply with Public Act 453 of 1976, the Elliott-Larsen Civil Rights Act, MCL 37.2101 *et seq.*, and all applicable federal, State, and local fair employment practices and equal opportunity laws. The Emergency Manager covenants that the Emergency Manager will not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. The Emergency Manager shall impose this covenant upon every subcontractor that enters into an agreement for the performance of any obligation imposed by this Contract. A breach of this covenant shall be a material breach of this Contract.

5.7 Unfair Labor Practices. The Emergency Manager shall not enter into a contract for the performance of any obligation imposed by this Contract with a subcontractor, manufacturer, or supplier whose name appears in the register prepared pursuant to Public Act 278 of 1980, MCL 423.322, of employers found in contempt of court for failure to correct unfair labor practices. The State may void this Contract if the Emergency Manager, or any subcontractor, manufacturer, or supplier of the Emergency Manager that is a party to a contract for the performance of any obligation imposed by this Contract, appears in the above mentioned register.

5.8 Independent Contractor. The relationship of the Emergency Manager to the State and to the City under this Contract is that of an independent contractor. Except as specifically provided in the Act, no liability, benefits, workers compensation rights or liabilities, insurance rights or liabilities, or any other rights or liabilities arising out of, or related to, a contract for hire, nor employer-employee relationship, shall arise, accrue, or be implied to either party under this Contract or to an agent, subcontractor, or employee of either party under this Contract, as a result of the performance of this Contract.

6. NOTICES

6.1 The State Treasurer is the designee for this Contract unless notice of another designa-

tion is provided by the Governor. All notices, correspondence, requests, inquiries, billing statements, and other documents mentioned in this Contract shall be directed to the attention of the State Treasurer, Andy Dillon, and to the following:

For the State:

Michigan Department of Treasury
Office of Legal Affairs
Richard H. Austin Building, 430 West Allegan Street
Lansing, Michigan 48922
Phone: (517) 373-3223

For the Emergency Manager:

Darnell Earley
Flint City Hall
1101 South Saginaw Street
Flint, Michigan 48502

7. LIMITATION UPON LIABILITY

7.1 The State. The State, the Governor, the State Treasurer, and all other State officials are not liable for any obligation of or claim against the City resulting from actions taken in accordance with the Act or this Contract.

7.2 The Emergency Manager. Pursuant to the Act, in performing this Contract the Emergency Manager is engaging in a governmental function and is immune from liability for any action taken which the Emergency Manager reasonably believes to be within the scope of the Emergency Manager's authority granted by the Act or by this Contract.

8. INSURANCE

8.1 General. The Emergency Manager may procure and maintain, at the expense of the City, health, worker's compensation, general liability, professional liability, and motor vehicle insurance for the Emergency Manager and any employee, agent, appointee, or contractor of the Emergency Manager as may be provided to elected officials, appointed officials, or employees of the City. The insurance procured and maintained by the Emergency Manager may extend to any claim, demand, or lawsuit asserted or costs recovered against the Emergency Manager and any employee, agent, appointee, or contractor of the Emergency Manager to the extent permitted by the Act.

8.2 Post-Contract. If, after the date that the service of the Emergency Manager is concluded, the Emergency Manager or any employee, agent, appointee, or contractor of the Emergency Manager is subject to a claim, demand, or lawsuit arising from an action taken during the service of the Emergency Manager, and not covered by a procured insurance policy, litigation expenses, including but not limited to attorney fees, payments in satisfaction of judgments, and

payments made in settlement as specified pursuant to the Act, shall be paid by the City. If such expenses are not paid by the City, they shall be treated as a debt owed to this State pursuant to section 17a(5) of Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971, MCL 141.917a.

8.3 Additional Insurance. If the City has purchased, or otherwise obtained, an errors and omissions policy, then the Emergency Manager may choose to be covered under such policy at the expense of the City.

8.4 Payment by City. All insurance required under this Contract shall be acquired at the expense of the City under valid and enforceable policies, issued by insurers of recognized responsibility. The State Treasurer reserves the right to reject as unacceptable any insurer.

9. TERMINATION OF CONTRACT AND APPOINTMENT

9.1 Termination by the State.

a) **The State.** The Emergency Manager serves at the pleasure of the Governor except as provided in Section 9(3)(d) and Section 9(6)(c) of the Act. The Governor has the power to rescind the appointment and terminate this Contract at any time, and without cause, by issuing a Notice of Termination to the Emergency Manager.

9.2 Termination Process. Upon receipt of a Notice of Termination, and except as otherwise directed, the Emergency Manager shall:

a) Cease work under this Contract upon the date and to the extent specified in the Notice of Termination;

b) Incur no costs beyond the date specified by the Notice of Termination;

c) Submit to the State Treasurer on the date the termination is effective all records, reports and documents as this State shall specify and carry out such directives as the State Treasurer may issue concerning the safeguarding and disposition of files and property; and

d) Submit within 30 calendar days a closing memorandum and final billing, which shall be paid within 30 days.

9.3 Termination by Emergency Manager. The Emergency Manager may terminate this Contract at any time, with or without cause, with 30 days written notice to the State Treasurer. Within 30 days of the Emergency Manager's final day of service, the Emergency Manager shall submit a closing memorandum and final billing, which shall be paid within 30 calendar days.

10. GENERAL PROVISIONS

10.1 Governing Law and Jurisdiction. This Contract shall be subject to, and construed according to, the laws of the State of Michigan, and no action shall be commenced against this State,

its agents, or employees for any matter whatsoever arising out of this Contract, in any court other than a Michigan State court.

10.2 No Waiver. A party's failure to insist on the strict performance of this Contract shall not constitute waiver of any breach of the Contract.

10.3 Other Debts. The Emergency Manager represents and warrants that the Emergency Manager is not, and will not become, in arrears on any contract, debt, or other obligation to the State of Michigan, including taxes.

10.4 Invalidity. If any provision of this Contract or its application to any persons or circumstances shall, to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Contract shall not be affected, and each remaining provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

10.5 Headings. Section headings contained in this Contract are for convenience only and shall not be used to interpret the scope or intent of this Contract.

10.6 Entire Agreement. This Contract represents the entire and exclusive agreement between the parties and supersedes all proposals or other prior agreements, oral or written, and all other communications between the parties.

10.7 Amendment. No Contract amendment will be effective and binding upon the parties to this Contract unless the amendment expressly makes reference to this Contract, is in writing, and is signed by duly authorized representatives of all parties and all the requisite State approvals are obtained.

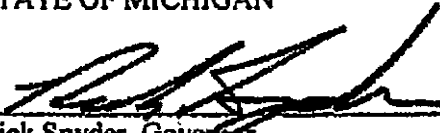
10.8 Order of Priority. This Contract and the Act shall be read to be consistent one with the other. However, if a conflict is deemed to exist between the terms of this Contract and the Act, the Act shall supersede the terms of this Contract.

10.9 Counterparts. This Contract may be executed in separate counterparts, each of which when executed shall be deemed an original, but all of which when taken together shall constitute one and the same Contract.

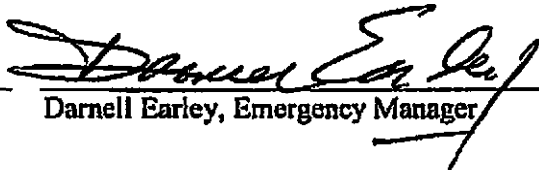
IN WITNESS WHEREOF, the Governor and the Emergency Manager have signed and executed this Contract.

STATE OF MICHIGAN

Dated: 10/2/13


Rick Snyder, Governor

Dated: 10-2-13


Darnell Earley, Emergency Manager

Approved as to form and content pursuant to Section 9(3)(e) of Public Act 436 of 2012, the Local Financial Stability and Choice Act, MCL 141.1541 *et seq.*

Dated: 10/3/13


Andy Dillon, State Treasurer

Section Separator

- (e) A description of any position that has been eliminated or from which an employee has been laid off.**

Positions Eliminated

April	May	June
		Rehab Monitor Specialist
		Receivables Examiner

Positions Laid Off

[illegible]

Position Eliminated

CITY OF FLINT Position Description

Class Title: Rehabilitation Monitoring & Evaluation Specialist	Job Code Number: 25-C-172
Established: January 16, 2003	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES: Monitor and coordinate CDBG funded rehabilitation; prepares specifications and reviews and approves work performed by contractors; insures compliance with HUD Rules and Regulations; performs related work as required.

SUPERVISION RECEIVED: Works under the general supervision of an administrative employee of higher level who reviews work for effectiveness and conformance to policies and procedures.

SUPERVISION EXERCISED: May exercise working supervision over a small number of employees engaged in rehabilitation work or clerical duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Monitors the progress and contract compliance of contractors in the performance of rehabilitation work; performs periodic work-site inspections, prepares and reviews work progress schedules and reports from architects and contractors; initiates corrective action as required.
2. Prepares specifications and cost estimates for projects funded with Federal and State funds.
3. Assists in the bidding and is aware of procedures for contracted rehabilitation work, including assurance that necessary bid bonds, performance bonds, maintenance guarantees, warranties, certificates, tests and other issuances are furnished or performed.
4. Requisitions funds and monitors expenditures; ensures that all necessary budgetary forms and papers are processed relative to rehabilitation work.
5. Ensures compliance with HUD rules and regulations, monitors all phases of the rehabilitation process.
6. Advises affected staff, architects, engineers and other relevant parties regarding HUD policies and procedures and state and local laws, codes, ordinances and other regulations relevant to contracted rehabilitation work.

MINIMUM ENTRANCE REQUIREMENTS:

- A. An Associate's degree from an accredited college with a major in business, construction management, public administration or other related field.
- B. Two (2) years of paid experience in federal construction management, housing improvement or housing maintenance. Work experience may be substituted year-for-year for the education requirement.
- C. Knowledge of the basic concepts of all the building and mechanical trades.
- D. Knowledge of construction methods and of building materials and terminology.
- E. Knowledge of HUD rules and regulations.
- F. Ability to plan, lay out, write specifications and develop a cost estimate for housing rehabilitation work.
- G. Ability to effectively meet and deal with homeowners/tenants, contractors, government officials, insurance agents, architects, engineers and others involved in rehabilitation and modernization work.
- H. Ability to maintain records and prepare reports.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History

Established: 01/16/03

Revised: Human Resources 05/28/03

Reclassified (from 23-C-143): Human Resources 06/01/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Position Eliminated

CITY OF FLINT Position Description

Class Title:	Receivables Examiner	Job Code Number:	20-D-015
Established:	March 27, 1987	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Creates and maintains a large computerized receivables master file and complex automated tax master ownership files. Analyzes master files to determine integrity of receivable and distribution of payments. Supervises employees in the maintenance of automated master files and reconciliation procedures. Maintains control of City and County ad valorem taxes and special assessment records; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an administrative employee who oversees work and checks for conformance with standard procedures.

SUPERVISION EXERCISED: Exercises supervision over clerical employees engaged in a variety of clerical and accounting duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Analyzes master files to determine integrity of the receivable creation and distribution of payments.
2. Assigns and supervises clerical employees in the maintenance of the computerized master files and other reconciliation procedures.
3. Responsible for maintaining controls for all City receivables; computes distributions for non-automated in house tax payments for outside taxing agencies.
4. Maintains delinquent receivables and distributes for annual return to County Treasurer's Office. Prepares required reports and data for the State of Michigan regarding City receivables.
5. Creates various receivables based on requests by other City Departments.
6. Solves the more complex reconciliation problems and answers the more complex or non-routine taxpayer inquiries. Assists in the formulation of new procedures and recommends policy changes.
7. Requests divisional and departmental data processing reports and assists in data processing reports schedules.
8. Reviews accounts to determine those to be turned over to a collection agency. Audits requests from other departments for receivable adjustments. Audits payment postings, results and requests any overpayment checks.
9. Trains, instructs and assists new Receivables Examiners, Clerk Tellers and Customer Service Clerks in departmental policies and procedures.
10. Initiates requests for inquiries based on detection of automated program errors; assists in automated system development; suggests changes and enhancements to the automated system; assists in the creation and verification of the tax rolls.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

11. Reviews all name, address and ownership changes.
12. Maintains billing files for all lending and financial institutions with appropriate follow-up correspondence to insure accuracy.
13. Maintains documentation to insure timely reinstatement of checks not honored by financial institutions. Prepares the Treasury Division's daily deposit.

MINIMUM ENTRANCE REQUIREMENTS:

- A. A Bachelor's degree from an accredited college in Accounting or related field **OR** an Associate's degree in Accounting, Economics, Business Administration or related field **AND** at least one (1) year of full time paid work experience performing entry level accounting or as a Customer Service Administrative Clerk, Senior Customer Service Clerk, Clerk Teller or Senior Account Clerk in the Finance Department (Additional years of experience may be substituted for the required college on a year for year basis) **OR** three (3) years experience as a Customer Service Clerk (Treasury Clerk and/or Water Account Clerk), Senior Customer Service Clerk, Senior Account Clerk or Clerk Teller.
- B. Knowledge of bookkeeping, accounting, and auditing principles, methods and practices.
- C. Knowledge of data processing procedures as it relates to accounting principle.
- D. Knowledge of office practices and procedures.
- E. Ability to prepare complex financial reports and statements.
- F. Ability to understand and execute general oral and written instructions and to independently work out detailed procedures.
- G. Ability to make complex arithmetical computations quickly and accurately.
- H. Ability to analyze administrative problems and procedures and to make effectual recommendations for solutions.
- I. Ability to communicate effectively both orally and written.
- J. Ability to establish and maintain effective working relationships with other employees and the public.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:

Established: Personnel 03/27/87
Revised: Personnel 05/17/89, 5/16/94
Retitled & Revised: Personnel 05/06/97
(formerly Treasury Receivables Examiner)
Revised: Human Resources 09/30/05
Revised: Human Resources 07/28/06

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Lay Off Position

CITY OF FLINT Position Description

Class Title:	Utilities Data Technician	Job Code Number:	20-N-085
Established:	January 8, 2003	Union:	Local 1600

GENERAL STATEMENT OF DUTIES:

Coordinates, updates and maintains maintenance manuals using the Maintenance Manager System, a hydraulic model (computer application), AutoCad, and/or SCADA systems in a division of the City of Flint's Utilities Department. Organizes and maintains plant blueprints, and updates drawings to reflect modifications to the facilities. Maintains the Utilities' Material Safety Data Sheet (MSDS) Program. Assists in Safety and Environmental related projects. Performs related work as required.

SUPERVISION RECEIVED:

Works under the supervision of an employee of higher level who reviews work through conferences and written or oral communications.

SUPERVISION EXERCISED:

May exercise working supervision over lower level employees, temporary employees and/or co-op students.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Researches and gathers a variety of data for use in administering and maintaining maintenance manuals, plant system databases, blue prints and engineering records and drawings, shop and mechanical drawings and the main water plant filing system.
2. Administers and maintains computerized Maintenance Manager Program.
3. Performs Contractor Safety Training.
4. Handles occasional public contacts of a divisional unit by giving information, explaining policies, procedures and activities of the department; answers routine questions
5. Administers and maintains MSDS Program.
6. Operates microcomputers and minicomputer terminals to produce complex reports and drawings; operates office machine equipment not requiring special previous training.
7. Uses information processing software such as data base management programs, electronic spreadsheet, word processing programs and computer aided design programs.
8. May assist in plotting field notes of surveys, computing areas and preparing field data; may assist in computing bearings, angles, distances, and areas.
9. Operates, performs data entry, makes changes and updates a hydraulic model and/or maps of the City of Flint's water supply and/or wastewater collection systems.
10. Performs routine system maintenance to SCADA system(s).

MINIMUM ENTRANCE REQUIREMENTS:

- A. Two years of college education (62 credit hours) specializing in Engineering, Computer Science or a related field **OR** and additional two (2) years full time paid work experience in Engineering, Computer Science or a related field.
- B. Two (2) years of experience in general engineering which must have included drafting, CAD work and inspection **OR** two (2) years of experience using a computer to manage maintenance programs, databases, AutoCAD and/or similar applications.
- C. Two (2) years of experience using various computer software and/or Windows' applications.

MINIMUM ENTRANCE REQUIREMENTS: (con't)

- D. Knowledge of mechanical and electrical equipment and water system hydraulics.
- E. Working knowledge and the ability to work from sketches drawings blue prints, digitized drawings and operational and maintenance manuals.
- F. Ability to make freehand sketches and generate drawings to scale.
- G. Ability to operate a microcomputer for purposes of review and updating of plant systems, maps, manuals and CAD/CAM systems.
- H. Ability to meet the physical, mental and visual standards for the job.
- I. Demonstrated experience in computers comprising operating systems, spreadsheets, word processing, CAD drawings, photo and presentations software.

NECESSARY SPECIAL REQUIREMENT:

- Ability to work various shifts and some weekends.
- Possession of a valid State of Michigan driver's license.
- Capable of being certified for Permit Required Confined Space entry.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee may occasionally need to climb ladders and enter subterranean vaults. May occasionally need to access roof-mounted structures. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

Classification History:

Established: 01/08/03

Revised & Retitled: 09/03/03

(Previously Water Plant Data Technician)

Revised: 01/24/05

Lay Off Position

CITY OF FLINT Position Description

Class Title:	Building Maintainer	Job Code Number:	16-F-011
Established:	April 24, 1945	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES:

Performs semi-skilled work and assists in the maintenance, repair and alteration of buildings and related mechanical and electrical equipment and fixtures; performs related work as required.

SUPERVISION RECEIVED:

Works under the supervision of an employee of a higher level who assigns and inspects work for conformance with standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Performs semi-skilled tasks, or may assist higher level employee(s) in performing more skilled tasks, in the installation, maintenance and repair of plumbing fixtures and equipment including water pipes, faucets, valves, joints, traps and sewer systems.
2. Performs semi-skilled tasks or may assist higher level employee(s) in performing more skilled tasks in the installation, maintenance and repair of heating and cooling systems, including hot water and steam boilers, air conditioners, and ventilation systems; adjusts and tightens fans and blowers; replaces gaskets, steam pipes, radiator traps and other accessories and fittings.
3. Performs semi-skilled tasks, or may assist higher level employee(s) in performing more skilled tasks in the alteration, repair and maintenance of buildings, floors, stairways, partitions, doors, windows, window screens, furniture and woodwork.
4. Performs semi-skilled tasks or assists higher level employee(s) in performing more skilled tasks in the repair and installation of electrical equipment such as wiring, switches, plugs, fixtures, electric motors and related equipment.
5. Performs minor plastering, cement work and interior and external painting.
6. Performs semi-skilled tasks, or assists higher level employee(s) in performing more skilled tasks, in the installation, maintenance and repair of refrigeration, ventilation, kitchen and other mechanical equipment.
7. Reads blueprints, interprets diagrams and charts to determine location of work indicated.
8. Operates power equipment such as drill presses, lathes, planers, saws, sanders, torches, welders and other equipment; also miscellaneous hand tools.
9. May be called upon to maintain yards and lawns and remove snow from parking lots, sidewalks and building entrances using hand and power equipment; drives a truck in transporting equipment.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least one (1) year experience performing varied semi-skilled building and related mechanical tasks.
- B. Familiarity with the more common practices, methods, materials and tools of the building and related mechanical trades.
- C. Ability to perform semi-skilled maintenance tasks as directed.
- D. Ability to use common hand tools with a reasonable degree of skill.
- E. Ability to perform building and related mechanical and electrical equipment maintenance tasks.
- F. Ability to perform manual tasks involving physical strength.
- G. Ability to work from blueprints, diagrams and charts.
- H. Ability to work harmoniously with fellow workers and other personnel.
- I. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self or other persons and equipment.
- J. Ability to meet the physical, mental and visual standards of the job.

NECESSARY SPECIAL REQUIREMENT:

- A. Possession of a valid State of Michigan Driver's License at time of appointment.

PHYSICAL DEMANDS

While performing the duties of this job, the employee regularly required to reach with hands and arms. The employee is frequently required to stand, walk, and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

Classification History

REVISED: CSC. 04/24/45

REALLOCATED: Barrington System 06/27/65

REVISED: CSC. 03/20/67

REVISED: Personnel 04/19/77, 04/25/86

REALLOCATED: Personnel (Wage Inequity) 07/01/86

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Lay Off Position

CITY OF FLINT Position Description

Class Title: Sewage Pumping Station Operator	Job Code Number: 17-N-026
Established:	Bargaining Unit: Local 1600

GENERAL STATEMENT OF DUTIES: As a part of a continuous three-(3) shift, seven-(7) day per week operation, operates, inspects, maintains, and repairs sewage pumping plant and lift station equipment; takes readings and makes power consumption reports; performs custodial and maintenance duties in and around buildings and on the ground, performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of a operations employee of a higher level who assigns work and checks for proper performance of duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Inspects, cleans, adjusts packing, and lubricates operating equipment such as pumps, motors, grinders, air compressors, air handling units and boilers; determines if equipment is functioning correctly; operates hydraulic air powered, and hand operated valves.
2. Starts and stops pumps in accordance with load demand; checks level of water in wells; operates control and communications equipment.
3. Monitors equipment status and alarm screens. In case of a breakdown, contacts utility companies and designated personnel for repairs. Transports and installs emergency portable generators, when necessary.
4. Operates and cleans grinders, screens, pumps, and conveyors.
5. Assists in the repair of grinders, screens, pumps, valves, pipes and lubricators; performs minor electrical repairs, such as changing certain 110 volt light bulbs, and fuses.
6. Performs custodial duties in and around the buildings and grounds, such as: cleaning, scrubbing, polishing, washing windows, monitoring operation of the furnace, and maintaining lawn, walk, and driveway areas, as well as minor building and grounds repair work; operates related powered utility equipment such as mowers, snow plows, and similar equipment.
7. Makes daily reports on power consumption and pumpage; takes hourly readings on meters; makes hourly watch rounds of station; answers the phone.

MINIMUM ENTRANCE REQUIREMENTS:

- A. At least six months of experience in the operation, maintenance, or repair of Sewage Pumping and Lift Station or Water Pollution Control equipment, or one (1) year of general maintenance experience.
- B. Skill in the use of common hand tools.
- C. Working knowledge of the methods, materials, and tools used in general mechanical and electrical repair work.
- D. Working knowledge of proper methods of cleaning and lubricating machinery.
- E. Good general mechanical ability.
- F. Ability to read blueprints, drawings, and repair and operation manuals.
- G. Ability to understand and follow oral and written instructions.
- H. Ability to keep routine work related records.
- I. Ability to meet the physical, mental, and visual standards of the job.
- J. Ability and willingness to work safely.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession and maintenance of a valid State of Michigan Driver's License.
- Must be willing and able to work all shifts and be available for duty on a standby basis.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to reach with hands and arms. The employee is frequently required to stand; walk; use hands to finger, feel or operate objects, tools or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History:

Revised & Reclassified: Personnel Office 05/30/76

Revised: Personnel 01/12/78,
10/01/83, 07/25/85,
01/08/91, 02/17/98

Revised: Human Resources 11/01/08

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

BUILDING AND GROUNDS CUSTODIAN

12-F-10

GENERAL STATEMENT OF DUTIES: Installs, maintains, and repairs fixtures, facilities and equipment at a municipal complex; cares for grounds and land; services heating and ventilating equipment; performs related work as required.

SUPERVISION RECEIVED: Works under the supervision of an employee of higher grade who assigns and inspects work for conformance with acceptable standards.

SUPERVISION EXERCISED: May exercise partial supervision over a janitor.

EXAMPLES OF DUTIES:

1. Installs, maintains and repairs fixtures, facilities and equipment.
2. Maintains grounds around buildings, including such tasks as removing litter, trash and weeds, trimming or removing dead or broken branches, and caring for grass and flowers.
3. Maintains parking lots, steps, driveways and sidewalks; removes snow and ice.
4. Operates a large incinerator; disposes of refuse and participates in the refinishing, waxing and repairing of floors.
5. Services heating and ventilating equipment; paints and repairs equipment and rooms.
6. Cleans and repairs fixtures in washrooms; washes windows; empties receptacles.
7. Sweeps and dusts corridors and stairways; scrubs and buffs floors with electric machines.
8. May on occasion operate a truck, tractor or other power equipment.

MINIMUM ENTRANCE REQUIREMENTS:

One (1) year's experience in performing a variety of custodial or related work.
Familiarity with the more common practices, methods, materials and tools used in building maintenance and housekeeping.
Ability to understand and follow simple oral and written instructions.
Ability to perform manual tasks involving physical strength.
Ability to develop and maintain effective relationships with tenants, visitors and staff personnel.

NECESSARY SPECIAL REQUIREMENTS:

Must possess a valid State of Michigan motor vehicle operator's license.

Classification History:

REVISED: CSC MTG 1/12/71
REVISED: Personnel 10/10/79 & 11/15/83
REVISED: Personnel 3/17/86

Lay Off Position

FIRE APPARATUS OPERATOR

F2-Q-09

GENERAL STATEMENT OF DUTIES: Operates and maintains a major piece of firefighting apparatus which may or may not involve combating, extinguishing and preventing fires; operates and maintains pumper, or other piece of fire apparatus; performs routine maintenance and housekeeping tasks in a fire station; performs related work as required.

SUPERVISION RECEIVED: Works under the direct supervision of a Sergeant or a Fire Officer of higher rank who assigns and reviews work for conformance with departmental orders and regulations.

EXAMPLES OF DUTIES:

1. Drives fire apparatus to and from fires and has charge of its operation while there.
2. Keeps apparatus clean; see that fuel tank, oil system, and chemical tanks are filled and that it is in proper working order at all times.
3. Makes minor repairs and adjustments to the apparatus and reports problems to the appropriate personnel.
4. As a pumper operator, operates equipment at a fire, maintaining a water supply of adequate pressure and volume and is responsible for the operations and condition of equipment.
5. As a ladder, aerial ladder, or squad operator, not only operates the equipment at a fire but also combats, extinguishes and prevents fires as would any firefighter.
6. Participates in cleaning firefighting apparatus, hose and firehouse; participates in all tests of equipment to maintain it in immediate working condition.
7. Performs routine household duties in the upkeep of the station by cleaning, cooking, making beds; caring for heating plant, caring for grounds around station; painting or other miscellaneous work as assigned.
8. At a fire station, stands regular house watch for receiving fire or other emergency alarms and dispatching fire apparatus. Assists in communications center as required.
9. Assists in firefighting as required.
10. Will check and maintain any spare fire apparatus within the work location as designated by department scheduling.

MINIMUM ENTRANCE REQUIREMENTS:

Education equivalent to completion of the twelfth school grade.

Ability to show Safety Training Officer or Apparatus Supervisor working knowledge of apparatus.

Knowledge of high school mathematics.

Familiarity with first aid methods.

Ability to learn a wide variety of specialized firefighting duties and methods within a reasonable period of time.

Ability to understand and to follow oral and written directions.

Ability to get along well with others.

Aptitude for mechanical work.

Physical requirements: Inasmuch as Firefighters are assigned to 2nd Driver/Fire Apparatus Operator position, divergence from physical standards may be expected.

NECESSARY SPECIAL REQUIREMENTS:

Possession of a valid Michigan Driver's License.

Classification History:

REVISED & RETITLED: CSC Mtg. 01/21/75

REVISED & RETITLED: Personnel 01/23/95

RC from Firefighter 1st Driver

Lay Off Position

CITY OF FLINT
Position Description

Lay Off Position

Class Title:	Street Operator/Maintainer	Job Code Number:	22-G-018
Established:	January 7, 1993	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES:

Operates one or more pieces of heavy construction or maintenance equipment in the installation, construction, maintenance, and repair of city streets, utilities, sidewalks, curbs, gutters, and the building and grounds facilities of the City. Performs skilled labor in the finishing of cement for streets, sidewalks, curbs, gutters and pavements. Performs related work as required.

SUPERVISION RECEIVED:

Works under the supervision of an employee of higher level who inspects work for conformance to standards.

SUPERVISION EXERCISED:

May act as crew leader over a small number of employees on work projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates diverse pieces of heavy equipment used in performing a variety of grading, excavating, filling, compacting, shaping, construction and maintenance of road surfaces. Performs trenching, snow plowing and removal, sweeping, and salting as required.
2. Assists in the construction and maintenance of streets, sidewalks, concrete curbs and gutters and concrete or asphalt pavements. Cleans, repairs, and places forms used for laying concrete.
3. Operates a loader, tractor or backhoe for loading, unloading or moving materials. Operates a front end loader to load, unload and transfer materials on construction projects such as digging, performs on the spot sewer repairs during street resurfacing activities. Operates a tractor mounted mower for City mowing programs.
4. Performs manual labor and does a variety of routine tasks such as hand shoveling, hand grading, mixing cement, preparing concrete and bituminous pavements or walks for repairs, breaking streets & curbs for repair, tamping asphalt and finishing concrete. Sets curb forms, cuts and fits pipes, raises catch basins and manholes, runs air hammers and sets grades.
5. Operates an asphalt paving machine in the construction and repair of asphalt streets. Operates a tandem roller to compact asphalt paving materials. Operates equipment necessary in making excavations and backfilling and shoring trenches.
6. Performs less difficult inspections of street & construction & repair projects to determine conformance with plans, specifications and departmental work practices.
7. Drives truck to transport equipment, materials and supplies and to plow and salt streets. May act as a crew leader on maintenance work and construction projects.
8. Services and makes minor repairs to equipment. May assist mechanics in the field or garage. May on occasion perform welding and cutting on equipment used in the performance of job duties.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Must have completed at least twelve (12) months of on the job training in the job classification Street Operator/Maintainer Trainee I; and at least 2200 hours of on the job training in the job classification of Street Operator/Maintainer Trainee II.
- B. Ability to finish concrete.
- C. Ability to operate heavy automotive equipment.
- D. Ability to perform the semi-skilled tasks involved in street construction and maintenance.
- E. Ability to understand and follow oral and written instructions.
- F. Ability to service and make minor repairs and adjustments to equipment used and to assist in major repair and overhaul of said equipment.
- G. Ability to perform manual labor for extended periods under unfavorable climatic conditions.
- H. Mechanical aptitude.
- I. Working knowledge of the materials, methods, and practices of construction and maintenance.
- J. Willingness to work in a safe manner that will not needlessly endanger the safety to one's self, other persons, and equipment.

NECESSARY SPECIAL REQUIREMENT(S):

- Possession of a Michigan Drivers License.
- Possession of a Commercial Drivers License Type A.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee regularly works near moving mechanical parts and is exposed to inclement conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is regularly required to reach with hands and arms and is required to stand and walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

Classification History:

Established: Personnel 1/07/93

Revised: Personnel 03/09/94

Reallocated: Wage Inequity 07/03/94

Revised: Human Resources 07/27/06

Reallocated (Wage Inequity): 10/21/07

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Lay Off Position

CITY OF FLINT Position Description

Class Title:	Water Distribution Operator Trainee	Job Code Number:	16-N-035
Established:	June 26, 1961	Bargaining Unit:	Local 1600

GENERAL STATEMENT OF DUTIES: Under an on-the-job training program with close supervision installs, maintains and repairs water mains, valves, meters, hydrants and other appurtenances of the water supply system; performs related work as required. As the training progresses, supervision may be proportionately decreased and the responsibility of assignments increased. After completion of 2080 paid working hours, not including overtime, of on-the-job training, in the Water Service Center Division, the training period will be considered complete and the employee eligible for examination for promotion to Water Distribution Operator.

SUPERVISION RECEIVED: Works under the direct supervision of a foreman or employee of a higher grade who assigns work and checks for proper performance of duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Installs water mains and new service lines; inserts tapping valves for new mains and service lines.
2. Lays and repairs water mains; repairs gate valves; installs, repairs and tests fire hydrants; constructs and repairs wells on line gates.
3. Installs service connections, including tapping water main and laying service pipe; connects and disconnects shut-off valves and stop box; digs and back-fills trenches; locates and digs up curb boxes as necessary; thaws frozen lines in winter.
4. Caulks joints, cuts pipe, cuts out broken pipe, puts on sleeves, shuts off gate valves, repairs stuffing boxes.
5. Installs and removes consumer water meters. Performs water turn on and off's.
6. Operates equipment such as air compressors, valve turning or other equipment associated with water distribution and repair.
7. Drives utility dump trucks or other vehicles; orders materials; makes out simple reports on work performed and materials used.
8. May work with one or more Water Service Center employees.
9. May clean and repack water meters and/or be assigned duties in the stockroom.
10. May be required to perform duties in Sewer Operations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Ability to communicate orally and carry out oral instructions.
- B. Skill in the use of the more common shop tools.
- C. Ability to perform manual labor for extended periods under unfavorable climatic conditions or in mud or water.
- D. Mechanical aptitude.
- E. Ability to meet the physical, mental and visual standards of the job.
- F. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons and equipment.
- G. Underground excavation and heavy equipment experience preferred.

NECESSARY SPECIAL REQUIREMENT:

- A. Possession and maintenance of a valid Driver's License.
- B. Possession and maintenance of a valid CDL Class B Driver's License.
- C. Progression in the training series to Senior Operator level is required to remain in the program. Must make continuous satisfactory progress in the training program including promotion to Operator within twelve (12) months to remain employed in the series. Operational knowledge and training progress will be assessed periodically by WSC supervision.
- D. Employee must successfully complete six (6) month probationary period.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is occasionally required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Classification History

Allocated: CSC MTG. 05/15/61

Established: SC MTG. 06/26/61

Reallocated: CSC MTG. 12/12/69

Re-titled: CSC MTG. 07/02/74

Revised: Personnel 07/07/81, 03/17/82,

05/03/90, 02/01/01, 02/25/11

Revised, Reallocated, Retitled: Human Resources 11/08/2013

(Formerly Water Distribution Maintainer Trainee)

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

SENIOR SEWAGE PUMPING STATION OPERATOR

19-N-25

GENERAL STATEMENT OF DUTIES: Operates, inspects, maintains, and repairs sewage pumping stations and lift stations; performs skilled maintenance and custodial tasks in and around the buildings and on the grounds; maintains logs, prepares written reports and takes readings; performs related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a Water Pollution Control Facilities employee of higher grade who assigns and reviews work for conformance with established policies.

SUPERVISION EXERCISED: May exercise technical leadership over other employees of a lower classification engaged in lift station and pumping station operations, maintenance and custodial tasks.

EXAMPLES OF DUTIES:

1. In a lead role, operates, inspects, and performs preventative and corrective maintenance at sewage pumping and lift stations, including the associated buildings and grounds. Monitors control panels, Supervisory Control and Data Acquisition System, and other indicators to control flows and levels as required. Takes readings and maintains records and logs. Uses personal computers and other related equipment as part of performing daily duties.
2. Operates, inspects, maintains, lubricates and repairs as necessary where appropriate a variety of sewage pumping stations and lift stations and appurtenances associated with collection system, such as valves, sluice gates, weirs, motor operated controls, hoists, conveyors, augers, screws, pneumatic temperature and electric controls, belt and chain drive mechanisms, compressors, air dryers, meters regulators, instrumentation, circuit breakers, variable speed drives, grinders centrifugal pumps, limitorques, solenoids, check valves, bubbler tubes, sampling devices, heating and cooling devices, bar screens, odor control equipment and computer apparatus.
3. Responds to and troubleshoots lift station and pump station alarm conditions such as low wet well, high wet well, high bar screen differential, intruder alert and combustible gas in wet well.
4. Responds to and troubleshoots lift station and pump station equipment failures, including instrumentation, and when appropriate, contacts utility companies and/or designed personnel for repairs.
5. Transports, installs and operates portable generators where necessary.
6. Performs custodial tasks in and around the sewage pumping stations and lift stations such as cleaning, scrubbing, polishing, litter abatement, graffiti removal and window washing; mows lawns and removes snow from walks and driveways.
7. Prepares a variety of daily, weekly, monthly and annual reports on operational and maintenance activities; maintains operational and maintenance records; prepares work schedules; provides information for divisional budget such as equipment needs, material and repair requirements. Maintains overtime records and payroll records.
8. Participates in Water Pollution Control Facilities safety programs such as respiratory protection program, confined space entry program, process safety, hazardous waste operations and emergency response, laboratory hygiene, ladder safety, electrical lockout, asbestos awareness and right-to-know.
12. Interacts with the public regarding complaints and other issues as related to the operation and maintenance of the pump station and remote lift stations.
13. Maintains constant communication with Water Pollution Control by telephone, radio, or cellphone.

MINIMUM ENTRANCE REQUIREMENTS:

At least one (1) year of experience in the operations and maintenance of a wastewater treatment facility or related work.

Skill in the maintenance of mechanical equipment, buildings, and associated equipment.

Considerable knowledge of the functions, methods, operation, maintenance, and repair of a sewage pumping plant and its associated lift stations.

Considerable knowledge of the methods, materials, and tools used in performing semi-skilled to skilled maintenance and repair tasks.

Ability to work from blueprints, drawings, repair and operation manuals.

Lay Off Position

MINIMUM ENTRANCE REQUIREMENTS: (Cont)

- Ability to maintain accurate records and detailed reports, using standard mathematical computations and formulas.
- Ability to follow oral and written instructions.
- Ability to perform routine, repetitive manual and technical tasks.
- Ability to meet the physical, mental and visual standards of the the work.
- Ability to deal courteously with the public.
- Ability and willingness to work safely.

NECESSARY SPECIAL REQUIREMENTS:

- Must possess and maintain a valid State of Michigan Drivers License during employment.
- Must be willing to remain on stand-by as required.
- Must obtain, within six (6) months of appointment, a Certificate of Completion for the following California State University, Sacramento correspondence courses: Operations and Maintenance of Wastewater Collection Systems, Volumes I & II.
- Ability to obtain a fit test certification with respirator on an annual basis and maintain certification (facial hair and other articles must be maintained in a manner as to not interfere with the seal).
- Ability to obtain and maintain a confined space entry attendant and entrant certification.
- Ability to obtain and maintain the following hazardous waste operations and emergency response certification: first responder awareness, first responder operations and hazardous materials technician.

Classification History:

ESTABLISHED:	CSC Meeting 09/04/73
REALLOCATED:	Personnel 02/21/77
REVISED:	Personnel 11/15/63, 03/17/86, 11/21/91
REALLOCATED & REVISED:	Personnel 12/30/96
REVISED:	Personnel 07/17/98, 10/13/00
REVISED:	Human Resources 09/01/04



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

ANDY DILLON
STATE TREASURER

ANALYSIS REPORT

TO: Edward Koryzno, Administrator; Office of Fiscal Responsibility

FROM: Eric Cline, Unit Operations Specialist

SUBJECT: Updated Flint Water System Status Assessment

DATE: February 21, 2013

Analysis Summary

On November 26, 2012, the Department of Treasury commissioned the firm of Tucker, Young, Jackson & Tull, Inc. (TYJT) to analyze options for the City of Flint to either remain a customer of the Detroit Water & Sewer Department (DWSD) or to join the Karegnondi Water Authority (KWA) in Genesee County. The overarching purpose of this study was to provide objective analyses to the State Treasurer and to Flint's Emergency Financial Manager (EFM) in order to secure potable drinking water for the City for the foreseeable future. The Office of Fiscal Responsibility (OFR) has been the lead office representing Treasury in this project.

On January 14, 2013, the State Treasurer requested responses to three questions: 1) Show the different, projected construction costs provided by TYJT and by the City of Flint/KWA. If these costs are different, explain why Treasury believes that the projects provided by Flint/KWA are acceptable; 2) identify the construction contingencies included in the TYJT and Flint/KWA projections; and 3) identify the options Flint will utilize in the event of a construction cost overrun or a delay in construction by KWA.

This has been a very difficult project to analyze because of the number of proposals to consider, differences of opinion about the conclusions of various engineering analyses that have been conducted, the fact that the analyses are comparing an existing, operational water system with one that has not yet been designed, and conditions within the City of Flint that make it difficult to assess their true water needs.

However, despite these difficulties, I believe that **KWA** presents the best future option to provide potable water for the City of Flint in the future. Long-term, KWA appears to be the cheaper option; the quality of water will almost certainly improve; Genesee County appears willing to assist the City in securing the financial resources for their portion of the project; this project could signify the beginning of better collaboration between the City of Flint and Genesee County; the KWA project has both political and popular support.

The following details how this recommendation was arrived at:

Background:

On December 21, 2012, staff from TYJT met with representatives from the Department of Treasury and the City of Flint to provide a preliminary report on their findings. At this meeting, TYJT outlined 5 options that they had analyzed. These options were: 1) 100% water provision by the City of Flint Water Plant from its water source of the Flint River; 2) 100% provision of untreated Lake Huron Water by KWA (which would require treatment by the Flint Water Plant); 3) Effective 100% provision of treated drinking water by DWSD; 4) Provision of variable amounts of water from DWSD through the existing Potter & Baxter master meter (this option called for Flint to treat and *blend* river water into DWSD water in order to reach their daily needs); and 5) Provision of variable amounts of water from DWSD through the 72" Imlay City main (this option also called for Flint to treat and *blend* river water into DWSD water in order to reach their daily needs). Each of the blending options looked at Flint purchasing 4, 8, or 12 Million Gallons per Day (MGD) from DWSD and blending the balance in river water to achieve their maximum daily water needs of 18 MGD. The Imlay City option also provided for DWSD to sell the 72" main to the City of Flint, which would then become the operational and maintenance responsibility of Flint.

From the presentation of the preliminary report on December 21 to the submission of the final report to the State by TYJT on January 29, 2013, a number of developments occurred that made analysis and arriving at a final decision very difficult. They were:

- DWSD provided the City of Flint with at least two modified proposals to consider.
- TYJT and Rowe Professional Services Company (Rowe), the principal engineering firm for KWA (and Genesee County and the City of Flint), began disputing the others' conclusions and estimates regarding the construction of the KWA pipeline.
- The Flint EFM also disputed several of TYJT's conclusions. At a January 10, 2013, meeting with Treasury, the EFM also eliminated the 100% Water Plant option, using the Flint River as a 100% water source (which was cheapest option, as determined by TYJT).
- At a January 10, 2013 meeting, Flint officials eliminated all of the DWSD Imlay City options (which were the cheapest DWSD options) over concerns of owning and maintaining the 72" water main. They also eliminated consideration of any of the blending options originally proposed to DWSD, in part over concerns of added costs to soften the water. This effectively left the only options remaining under consideration by Flint to be the 100% DWSD option (which TYJT estimated to be more expensive than either of the KWA cost options) or joining KWA.

I believe that TYJT's analysis was hampered by the very short timeframe in which they attempted to conduct this analysis; which, may have led to being more conservative in some of their estimates. I believe that some of the comparable systems used in their analysis may not have been the best options but given that KWA is still in the design phase, may represent the best selection of comparable. I also believe, for whatever reasons, that all of the information (from both DWSD and KWA) TYJT needed to effectively analyze these options was not provided to them.

Projected Construction Costs:

Based upon the provided construction estimates, TYJT estimates the KWA construction costs at **\$357.6-million**. KWA estimates construction costs at **\$272.4-million**. TYJT states in their final report that they received "limited information" from KWA, which might have resulted in more conservative estimates.

The primary differences between the two estimates center around 1) the cost of constructing the pumping stations; 2) land acquisition costs; 3) contingency costs (discussed below); 4) the provision of

construction management services; 5) design costs; and 6) redundant power at the pumping stations. Cost estimates were reasonably similar by both firms in other areas except for those noted above.

The cost of constructing the pumping stations is the biggest difference between the two estimates (**\$24.6-million vs. \$54.5-million**). TYJT stated that they believe KWA had not designed the pumping stations to the point where more accurate numbers could be achieved. TYJT also stated that their estimates were based on construction costs for a similar project in SE Michigan. KWA maintains that construction costs in Genesee County are much lower than in SE Michigan and that they have extensive experience in construction projects that will help keep costs in-line. KWA has also stated that the construction of the transmission pipeline will be done by multiple contractors in order to save time and allow more Michigan contractors to bid on the project.

TYJT added **\$1.2-million** to their estimates for land and easement acquisition. KWA has stated that they have already secured nearly all of the land and easement accesses needed for this project. It is likely that TYJT was unaware of this when they developed their estimates.

TYJT also added 5% (**\$14.4-million**) to their estimated base cost for construction management services. TYJT has stated that KWA has not taken these costs into account. KWA maintains that they have accounted for them and these costs will not be that high.

Nearly **\$18-million** was added to TYJT's estimates for design costs and legal work for the design of both the pumping stations and the transmission pipeline. KWA maintains that they have accounted for these expenses.

TYJT also included **\$1.3-million** in new costs for standby power at the pumping stations. KWA has made no provisions for redundant power at the pumping facilities. TYJT included the provision of redundant power in their estimates and notes that this is an industry standard. KWA officials have stated that the new water plant will have redundant power but that the pumping stations will not. The stated reasons for not including redundant power were cost containment, that Flint can use the Flint River as a backup water supply in the event of an extended power outage and that the KWA systems' water storage capacity will allow for 7 days of reserve supply. KWA has also stated that they will look at installing standby power later but can utilize portable generators at the pumping stations, if necessary.

If the additional costs are not included, then the TYJT and the KWA estimates are within 5% of each other. This may/may not be acceptable differences, but I believe the only way to verify the accuracy of either estimate would be to utilize a third engineering firm to independently review both TYJT and KWA's estimates.

Project Contingency:

Construction contingency costs, also known as Engineering, Land, Administration, and Contingency costs (ELAC) are summarized in an attached chart developed by Rowe for the City of Flint. KWA/Rowe estimates total construction at \$272.4-million, with **\$53.2-million** (25%) for ELAC contingencies. County Water and Sewer Administrator John O'Brien clarified at a January 28, 2013 meeting that there is a 15% contingency for unforeseen issues and 10% "extra." TYJT estimates total construction at \$357.6-million, with **\$107.3-million** (30%) for ELAC contingencies.

TYJT stated that they believe that 25% ELAC for a project of this scope that is (at the time of the final report) less than 15% designed is insufficient; hence the more conservative estimate. The 5% difference in ELAC costs adds nearly \$40-million to the TYJT estimate.

Construction Cost Overrun/Construction Delay Options:

The OFR is not aware of any contingency plans developed by either KWA or the City of Flint to address construction cost overruns or significant construction delays. The final TYJT Water Supply Assessment Report does reference an October 31, 2012 letter from KWA to EFM Kurtz in which KWA anticipates a “worse-case scenario” of a 15% cost overrun and a one-year operational delay. KWA projects, under this scenario, that water from DWSD would be cheaper than KWA until 2020 as opposed to 2016; reducing projected cumulative savings from \$19-million to \$3.9-million by Year 8 (2020).

County Drain Commissioner Jeff Wright stated at a January 28 meeting that, if necessary, KWA has the authority to borrow more funds to complete the project in the event that delays or cost overruns necessitate the borrowing of more funds. However, Mr. O’Brien also stated that the January 28 meeting that KWA expects to purchase insurance policies to insure against delays to the project. It has been suggested that a one-year delay in completion could increase project costs by as much as \$20-million. Further discussion with Mr. O’Brien reveals that KWA is looking into purchasing a “wrap-around” policy against construction delays and a builders’ risk policy; the costs of which are still being determined by KWA. Drain Commission Wright also indicated at the January 28 meeting that if construction bids come in significantly higher than estimated that KWA will likely reassess its approach to this project.

Conclusions:

It is likely that TYJT’s estimates are overly conservative. Their own analysis concludes that KWA’s projections are cheaper than their estimate of the KWA project. Even with a 15% cost overrun and a one-year delay (Worst-case scenario), KWA’s estimate is still lower than TYJT. All estimates for KWA are cheaper than the 100% DWSD option (all other DWSD options were eliminated from consideration by the EFM).

That is not to say that the KWA estimates are without fault. KWA is a new venture and the “unknowns” exist at the initial phases of the project. KWA has the potential to be the cheaper, long-term cost for the City of Flint after the bond debt for construction is retired. Significant construction delays and/or cost overruns could greatly add to the cost of this project, which could add to the financial burden on Flint.

Realistically, the true cost for this project will likely be in the middle of the two estimates. The bids for construction of the KWA lake water intake will be opened on February 26, 2013, with the expectation of presenting a recommendation for bid award on March 20. Comparison of the bids and the estimates for intake construction could be an indicator of the more valid estimate.

There are also some additional factors that are outside of the three questions asked by the State Treasurer that influence a final recommendation on this project. The first is DWSD. DWSD is a “known” entity and the system is already in-place and in operation. DWSD may also be the cheaper option in the short term. However, selecting DWSD requires a 30-year commitment and the unknown aspect of future rate increases is very concerning to Flint officials. EFM Kurtz has stated that the City has experienced rate volatility over the history of its relationship with DWSD. According to the EFM, the average historical annual rate increase for the City is 6.7%, but over the past 10-years the average annual rate increase has been 10.5%.

All estimates show KWA being cheaper to Flint than DWSD after capital costs are retired. There also appears to be considerable local resistance to continuing a relationship with DWSD.

The upfront costs and the premium water charges assessed by DWSD while KWA is being constructed are of great concern to City officials. Flint officials have indicated that approximately **\$3.5-million** in capital upgrades is needed for the Water Plant if the KWA option is selected. However, at a January 28,

2013 meeting, County Drain Commissioner Wright indicated that Genesee County will permit Flint to participate in its revenue bond sale for KWA for Flint's 30% share of capacity in the KWA System and for plant upgrades. Given Flint's current financial situation, were this participation to occur, it will be a positive development for the City because it is likely Flint would have a very difficult time issuing bonds on the strength of its own credit rating. The Drain Commissioner also indicated a willingness to discuss how KWA might mitigate the \$5- to \$6-million cost of the "premium" rate that would be charged to the City of Flint by DWSD for the City to purchase water while KWA was being constructed.

On February 4, 2013, a proposal was received from EFM Kurtz that outlined a two-phased approach to resolve the cost of this premium charge. First, the City will transfer six miles of 72" water main owned by the City that extends into Genesee County in lieu of the **\$2.3-million** up-front payment the City would have to make for construction of the KWA system. The second phase involves KWA entering into negotiations with DWSD to purchase their 72" water main that runs from Imlay City to Genesee County and agreeing to purchase water from DWSD for redundant purposes in-exchange for DWSD eliminating the 15% premium rate to Flint during the three-year KWA construction period.

Recommendation:

A recommendation is being made to support the City of Flint joining KWA. Given, the conservatism of TYJT's estimates and the fact that all KWA estimates are cheaper than the 100% DWSD option, KWA appears to be the logical choice. EFM Kurtz has stated that he believes the KWA option is the cheaper alternative over time. There appears to be public support for the KWA project and EFM Kurtz has also stated that he believes that the Flint Mayor and City Council will support the KWA Project.

Also, the potential inclusion of Flint in the issuance of revenue bonds by Genesee County and the potential for KWA to assist the City in mitigating some of the DWSD premium charges could greatly reduce Flint's financial concerns.

There also appears to be good cooperation between City and County officials in discussing this project and this level of engagement and dialogue between city and county officials because of this project could continue to grow and lead to additional areas of cooperation and collaboration.

If further analysis on this issue is needed, please let me know.

Copy: Randall Byrne, State Administrative Manager; Office of Fiscal Responsibility

Attachment

S:\OFR\Cities\City of Flint\KWA Water Authority\UPDATED FLINT DWSD KWA ASSESSMENT Version VIII 02-21-13.doc

RESOLUTION STAFF REVIEW

DATE:

July 15, 2014

Agenda Item Title:

IDEXX

Prepared By:

Brent Wright, Supervisor

Background/Summary of Proposed Action:

The Flint Water Plant Laboratory is a state certified bacteriological lab. The Michigan Department of Environmental Quality (MDEQ) requires the City to perform a minimum of 100 bacteria samples on the water distribution system, along with an additional 14 samples within the Water Treatment Plant, because it is fully operational. The Lab has only been certified in using Colilert and Simplate media test for performing these samples by the State. Both of these media tests are only supplied by IDEXX. To become certified in using a different media test, the City staff would need to conduct side by side proficiency tests and become certified by the State, which can be very time consuming and costly. The City is requesting approval to procure these test media from the sole source provider of IDEXX

Financial Implications: Please approve the purchase order for IDEXX. The funds are available in the FY14 amended budget in an amount not to exceed \$70,000.00

Budgeted Expenditure? Yes ☒ No ☐ Please explain if no: N/A

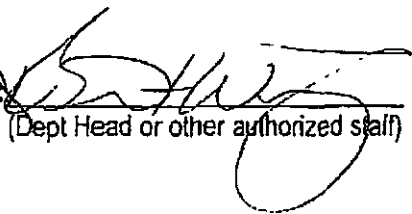
Account No.: 591-545.200-726.000

Pre-encumbered? Yes ☒ No ☐ Requisition # 140000602

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person:



(Dept Head or other authorized staff)

Byrne, Randall (Treasury)

From: Maxine Murray <mmurray@cityofflint.com>
Sent: Tuesday, July 15, 2014 4:48 PM
To: Clinton, Kevin (TREASURY)
Cc: Workman, Wayne (TREASURY); Koryzno, Edward (Treasury); Byrne, Randall (Treasury); Jim Ananich; Phil Phelps; Woodrow Stanley; Dayne Walling
Subject: Quarterly Financial Report
Attachments: Flint Qrtly Financial Rpt 071514.zip

Good afternoon,

Please find attached the quarterly report of the Emergency Manager of the City of Flint.

Thank you.

--

Maxine Murray
Executive Assistant to
Mayor Dayne Walling
Darnell Earley, Emergency Manager
1101 S. Saginaw Street
Flint, MI 48502
810.237.2035 Telephone
810.766.7218 Fax



CITY OF FLINT
OFFICE OF THE EMERGENCY MANAGER



Darnell Earley, ICMA-CM, MPA
Emergency Manager

July 14, 2014

Mr. R. Kevin Clinton, State Treasurer
Michigan Department of Treasury
Bureau of Local Government Services
4th floor Treasury building
430 West Allegan Street
Lansing, MI 48922

Dear Mr. Clinton:

I am attaching for your consideration the quarterly report of the Emergency Manager of the City of Flint as required by Section 9 (5) of P.A. 436 of 2012. The report details activities for the period of April 1, 2014 through June 30, 2014.

Respectfully submitted,

Darnell Earley, ICMA-CM, MPA
Emergency Manager

Attachments

cc: Wayne Workman, Deputy Treasurer
Edward Koryzno, Bureau Director of Local Government Services
Randall Byrne, Office of Fiscal Responsibility
James Ananich, State Senator
Woodrow Stanley, State Representative
Phil Phelps, State Representative
Dayne Walling, Mayor City of Flint

**QUARTERLY REPORT TO THE STATE TREASURER
REGARDING THE FINANCIAL CONDITION OF THE CITY OF FLINT**

July 15, 2014

This quarterly report covers the period from April 1, 2014 through June 30, 2014 and addresses the financial condition of the City of Flint.

Per P.A. 436 Section 9 (MCL141.1549) requires that you submit quarterly reports to the State Treasurer with respect to the financial condition of your local government, secondly, a copy to each state senator and state representative who represents your local government. In addition, each quarterly report shall be posted on the local government's website within 7 days after the report is submitted to the State Treasurer.

**Status of the Financial Condition of the City of Flint
April 1, 2014 through June 30, 2014**

Summary of FY14 Fourth Quarter and FY 14 Budget Status

As the city has reached the end of the fourth quarter of FY14, the budget continues to be in balance and the year is expected to end with approximately \$3.8 million in revenue over expenses. One set of budget adjustments, with approval of Treasury was implemented in December 2013 and a second budget adjustment was made with approval by Treasury in April 2014. (Attachment A FY14 Revenue and Expense Report June 30, 2014)

Current Cash Flow

The City's cash flow has improved significantly from the \$13 million cash on hand in December of 2011. Thirteen million dollars is less than one month's operating expenses. By comparison, the cash on hand on June 30, 2014 was in excess of \$52 million. (Attachment B Cash Flow Comparisons)

FY 15 AND FY 16 Budget

The FY14 budget was developed within the context of a five year projection of revenues and expenses. This exercise pointed out the continuing challenge the City of Flint will have in achieving long term financial stability. The Finance Department and the Council Finance/Administration Committee completed the FY15-19 strategic plan and financial projections. The City Council has also adopted a Mission, Vision, Goals and Budget Priorities statement. This was incorporated into the FY 14/15 and FY 15/16 Budget document (Attachment C Final FY15 & FY16 Budget Document). Consulting firm Ernst & Young assisted the City with an update to the five year financial projections. The biennial budget was adopted on June 23, 2014 via EM Order #13.

Retiree Healthcare Lawsuit Status

As previously reported, the City's effort to restructure retiree healthcare was challenged by a group of retirees in a federal lawsuit, *Welch v City of Flint*. On January 3, 2014, the U.S. 6th Circuit Court of Appeals reinstated an injunction prohibiting the City from modifying retiree health care benefits. The City is aggressively litigating this matter, as it does not have the resources to afford the current level of healthcare coverage, and projected cost increases for the upcoming fiscal year are substantial. If the federal district court's decision is not reversed, the City will be in an extremely precarious financial position, with insufficient resources to meet basic functions.

On June 30, 2014 Judge Tarnow issued an order modifying in part his preliminary injunction barring the City from modifying retiree health care benefits. The Judge's order now permits the City to modify retiree health care as the City had proposed in a settlement proposal which was previously submitted to the Court.

While the details of the Judge's recent order are still being reviewed, and while the details of implementing the order are still being developed, it appears that the ruling will have a positive financial impact on the City, at least for the period while the litigation continues.

Attachments:

Attachment A Revenue and Expense Report April 1 – June 30, 2014

Attachment B Cash Flow Projection

Attachment C Final Budget Document FY15 and FY16

Attachment D Compliance Monitoring Report

**Attachment A FY14 Budget Report
Revenue and Expense**

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
Fund 101 - General Fund			
ESTIMATED REVENUES			
Total - Function General government	42,025,310.07	41,609,792.46	99.0%
Total - Function Judicial	1,714,085.00	1,974,838.39	115.2%
Total - Function Police	3,967,136.66	3,354,176.69	84.5%
Total - Function Emergency dispatch	1,334,000.00	1,320,900.20	99.0%
Total - Function Fire	395,586.00	375,884.58	95.0%
Total - Function Building inspections	25,000.00	39,525.60	158.1%
Total - Function Transportation		522.05	100.0%
Total - Function Community development		57,634.80	100.0%
Total - Function Facilities and Maintenance	19,000.00	27,545.59	145.0%
Total - Function Transfers in	4,077,998.00	5,031,176.00	123.4%
TOTAL ESTIMATED REVENUES	53,558,115.73	53,791,996.36	100.4%
APPROPRIATIONS			
Total - Function General government	9,762,489.29	9,065,670.60	92.9%
Total - Function Legislative	373,225.00	339,979.08	91.1%
Total - Function Judicial	5,194,306.66	5,164,072.29	99.4%
Total - Function Police	21,930,336.58	21,047,474.38	96.0%
Total - Function Emergency dispatch	3,745,525.00	3,243,523.20	86.6%
Total - Function Fire	11,699,795.90	10,080,833.71	86.2%
Total - Function Building inspections	121,875.00	88,820.62	72.9%
Total - Function Transportation		449.82	100.0%
Total - Function Community development	186,292.34	247,964.92	133.1%
Total - Function Facilities and Maintenance	5,100.00	77,108.54	1511.9%
Total - Function Transfers out	539,169.96	539,169.96	100.0%
TOTAL APPROPRIATIONS	53,558,115.73	49,895,067.12	93.2%
NET OF REVENUES/APPROPRIATIONS - FUND 101		3,896,929.24	
BEGINNING FUND BALANCE	(12,895,642.00)	(12,895,642.00)	100.0%
ENDING FUND BALANCE	(12,895,642.00)	(8,998,712.76)	69.8%
Fund 202 - Major Street Fund			
ESTIMATED REVENUES			
Total - Function Unclassified	(549,121.80)		0.0%
Total - Function General government	6,123,591.00	5,355,790.16	87.5%
Total - Function Transportation	760,937.20	631,393.72	83.0%
TOTAL ESTIMATED REVENUES	6,335,406.40	5,987,183.88	94.5%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
APPROPRIATIONS			
Total - Function Transportation	6,212,783.73	5,154,166.02	83.0%
Total - Function Debt services - interest	9,098.31	9,853.84	108.3%
Total - Function Debt services - principal	109,524.36	118,621.96	108.3%
TOTAL APPROPRIATIONS	6,331,406.40	5,282,641.82	83.4%
NET OF REVENUES/APPROPRIATIONS - FUND 202	4,000.00	704,542.06	100.0%
BEGINNING FUND BALANCE	3,031,165.88	3,031,165.88	100.0%
ENDING FUND BALANCE	3,035,165.88	3,735,707.94	123.1%
 Fund 203 - Local Street Fund			
ESTIMATED REVENUES			
Total - Function Unclassified	124,932.79		0.0%
Total - Function General government	1,763,896.00	1,501,084.90	85.1%
Total - Function Transportation	712,262.00	755,058.02	106.0%
TOTAL ESTIMATED REVENUES	2,601,090.79	2,256,142.92	86.7%
 APPROPRIATIONS			
Total - Function Transportation	2,601,090.79	2,391,237.31	91.9%
TOTAL APPROPRIATIONS	2,601,090.79	2,391,237.31	91.9%
NET OF REVENUES/APPROPRIATIONS - FUND 203		(135,094.39)	
BEGINNING FUND BALANCE	1,483,998.39	1,483,998.39	100.0%
ENDING FUND BALANCE	1,483,998.39	1,348,904.00	90.9%
 Fund 205 - Public Safety			
ESTIMATED REVENUES			
Total - Function General government	1,845,827.35	4,377,446.35	237.2%
TOTAL ESTIMATED REVENUES	1,845,827.35	4,377,446.35	237.2%
 APPROPRIATIONS			
Total - Function Police	1,845,827.35	1,077,329.24	58.4%
TOTAL APPROPRIATIONS	1,845,827.35	1,077,329.24	58.4%
NET OF REVENUES/APPROPRIATIONS - FUND 205		3,300,117.11	
BEGINNING FUND BALANCE	5,063,475.30	5,063,475.30	100.0%
ENDING FUND BALANCE	5,063,475.30	8,363,592.41	165.2%
 Fund 207 - Police Fund			
ESTIMATED REVENUES			
Total - Function General government	1,196,000.00	1,420,992.79	118.8%
Total - Function Police	354,180.00	333,196.01	94.1%
TOTAL ESTIMATED REVENUES	1,550,180.00	1,754,188.80	113.2%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
APPROPRIATIONS			
Total - Function Police	1,550,179.86	1,656,029.79	106.8%
TOTAL APPROPRIATIONS	1,550,179.86	1,656,029.79	106.8%
NET OF REVENUES/APPROPRIATIONS - FUND 207	0.14	98,159.01	
BEGINNING FUND BALANCE	224,248.74	224,248.74	100.0%
ENDING FUND BALANCE	224,248.88	322,407.75	143.8%
Fund 208 - Park/Recreation Fund			
ESTIMATED REVENUES			
Total - Function General government	373,089.00	355,242.32	95.2%
Total - Function Facilities and Maintenance		4,267.36	100.0%
Total - Function Transfers in	360,975.38	135,385.76	37.5%
TOTAL ESTIMATED REVENUES	734,064.38	494,895.44	67.4%
APPROPRIATIONS			
Total - Function Facilities and Maintenance	734,064.38	589,264.08	80.3%
TOTAL APPROPRIATIONS	734,064.38	589,264.08	80.3%
NET OF REVENUES/APPROPRIATIONS - FUND 208		(94,368.64)	
BEGINNING FUND BALANCE	75,499.68	75,499.68	100.0%
ENDING FUND BALANCE	75,499.68	(18,868.96)	
Fund 213 - Park & Recreation Senior Citizen Centers			
ESTIMATED REVENUES			
Total - Function Facilities and Maintenance	227,652.00	157,469.27	69.2%
TOTAL ESTIMATED REVENUES	227,652.00	157,469.27	69.2%
APPROPRIATIONS			
Total - Function Facilities and Maintenance	227,652.00	187,371.90	82.3%
TOTAL APPROPRIATIONS	227,652.00	187,371.90	82.3%
NET OF REVENUES/APPROPRIATIONS - FUND 213		(29,902.63)	
BEGINNING FUND BALANCE	4,053.87	4,053.87	100.0%
ENDING FUND BALANCE	4,053.87	(25,848.76)	
Fund 219 - Street Light			
ESTIMATED REVENUES			
Total - Function General government	2,982,960.20	3,247,608.12	108.9%
Total - Function Transportation		3,739.90	100.0%
TOTAL ESTIMATED REVENUES	2,982,960.20	3,251,348.02	109.0%
APPROPRIATIONS			
Total - Function General government	105,884.00	114,681.53	108.3%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
Total - Function Transportation	2,877,076.00	2,199,727.59	76.5%
TOTAL APPROPRIATIONS	2,982,960.00	2,314,409.12	77.6%
NET OF REVENUES/APPROPRIATIONS - FUND 219	0.20	936,938.90	100.0%
BEGINNING FUND BALANCE	213,421.25	213,421.25	100.0%
ENDING FUND BALANCE	213,421.45	1,150,360.15	539.0%

Fund 226 - Rubbish Collection Fund**ESTIMATED REVENUES**

Total - Function General government	5,131,490.00	5,224,627.41	101.8%
Total - Function Transportation		1,949.55	#DIV/0!
Total - Function Public works	1,000.00	606.53	60.7%
TOTAL ESTIMATED REVENUES	5,132,490.00	5,227,183.49	101.8%

APPROPRIATIONS

Total - Function Transportation	150,000.00	44,313.38	29.5%
Total - Function Public works	4,982,490.00	4,373,856.31	87.8%
TOTAL APPROPRIATIONS	5,132,490.00	4,418,169.69	86.1%
NET OF REVENUES/APPROPRIATIONS - FUND 226		809,013.80	

BEGINNING FUND BALANCE

ENDING FUND BALANCE		809,013.80	100.0%

Fund 246 - COF - EDA Revolving loan fund**ESTIMATED REVENUES**

Total - Function Unclassified		2,700.42	100.0%
Total - Function Community development	287,874.00	37,013.47	12.9%
TOTAL ESTIMATED REVENUES	287,874.00	39,713.89	13.8%

APPROPRIATIONS

Total - Function Community development	287,874.00	6,503.61	2.3%
TOTAL APPROPRIATIONS	287,874.00	6,503.61	2.3%

NET OF REVENUES/APPROPRIATIONS - FUND 246

BEGINNING FUND BALANCE	258,853.58	258,853.58	100.0%
FUND BALANCE ADJUSTMENTS	71,150.81	71,150.81	100.0%
ENDING FUND BALANCE	330,004.39	363,214.67	110.1%

Fund 265 - Drug Law Enforcement Fund**ESTIMATED REVENUES**

Total - Function General government	284,041.99		0.0%
Total - Function Police	151,000.00	22,661.52	15.0%
TOTAL ESTIMATED REVENUES	435,041.99	22,661.52	5.2%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
APPROPRIATIONS			
Total - Function Police	435,041.99	191,485.44	44.0%
TOTAL APPROPRIATIONS	435,041.99	191,485.44	44.0%
NET OF REVENUES/APPROPRIATIONS - FUND 265		(168,823.92)	
BEGINNING FUND BALANCE	947,295.69	947,295.69	100.0%
ENDING FUND BALANCE	947,295.69	778,471.77	82.2%
 Fund 274 - HUD CDBG, ESG, & HOME GRANTS			
ESTIMATED REVENUES			
Total - Function Unclassified	20,010.00		0.0%
Total - Function General government	314,506.06	731.08	0.2%
Total - Function Fire	545,524.00	337,749.55	61.9%
Total - Function Building inspections	609,197.26	196,911.94	32.3%
Total - Function Transportation	207,422.33		0.0%
Total - Function Community development	10,071,069.91	3,081,187.84	30.6%
TOTAL ESTIMATED REVENUES	11,767,729.56	3,616,580.41	30.7%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
APPROPRIATIONS			
Total - Function Unclassified	20,010.00	8,029.10	40.1%
Total - Function General government	314,506.06	89,268.30	28.4%
Total - Function Fire	545,524.00	506,970.38	92.9%
Total - Function Building inspections	609,197.26	205,574.99	33.7%
Total - Function Transportation	207,422.33		0.0%
Total - Function Community development	10,071,069.91	3,443,356.81	34.2%
TOTAL APPROPRIATIONS	11,767,729.56	4,253,199.58	36.1%
NET OF REVENUES/APPROPRIATIONS - FUND 274		(636,619.17)	
BEGINNING FUND BALANCE			
FUND BALANCE ADJUSTMENTS	(415,253.32)	(415,253.32)	100.0%
ENDING FUND BALANCE	(415,253.32)	(1,051,872.49)	253.3%
Fund 296 - Other Grants Fund			
ESTIMATED REVENUES			
Total - Function General government	700.00		0.0%
Total - Function Police	3,853,524.71	1,350,703.82	35.1%
Total - Function Public works	50,000.00	53,861.87	107.7%
Total - Function Community development	1,228,281.70	2,402,586.56	195.6%
Total - Function Facilities and Maintenance	1,334,389.50	92,062.31	6.9%
Total - Function Utilities			
TOTAL ESTIMATED REVENUES	6,466,895.91	3,899,214.56	60.3%
APPROPRIATIONS			
Total - Function General government	700.00		0.0%
Total - Function Police	3,853,524.71	1,468,849.80	38.1%
Total - Function Public works	50,000.00		0.0%
Total - Function Community development	1,228,281.70	1,917,620.21	156.1%
Total - Function Facilities and Maintenance	1,334,389.50	254,874.85	19.1%
Total - Function Utilities			
TOTAL APPROPRIATIONS	6,466,895.91	3,641,344.86	56.3%
NET OF REVENUES/APPROPRIATIONS - FUND 296		257,869.70	
BEGINNING FUND BALANCE	864,077.56	864,077.56	100.0%
FUND BALANCE ADJUSTMENTS	(1,090,725.26)	(1,090,725.26)	100.0%
ENDING FUND BALANCE	(226,647.70)	31,222.00	
Fund 297 - Federal Stimulus Fund			
ESTIMATED REVENUES			
Total - Function Fire	3,252,213.38	2,642,423.93	81.3%
Total - Function Building inspections	379,772.59	399,870.62	105.3%
Total - Function Community development	892,122.32	1,649,522.45	184.9%

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
TOTAL ESTIMATED REVENUES	4,524,108.29	4,691,817.00	103.7%
APPROPRIATIONS			
Total - Function Fire	3,252,213.38	3,375,215.77	103.8%
Total - Function Building Inspections	379,772.59	400,382.08	105.4%
Total - Function Community development	892,122.32	1,460,283.57	163.7%
TOTAL APPROPRIATIONS	4,524,108.29	5,235,881.42	115.7%
NET OF REVENUES/APPROPRIATIONS - FUND 297		(544,064.42)	
BEGINNING FUND BALANCE	371,875.70	371,875.70	100.0%
ENDING FUND BALANCE	371,875.70	(172,188.72)	
Fund 301 - General Debt Serv(Voted Bonds)			
ESTIMATED REVENUES			
Total - Function Transfers in	726,953.00	787,352.66	108.3%
TOTAL ESTIMATED REVENUES	726,953.00	787,352.66	108.3%
APPROPRIATIONS			
Total - Function Debt services - interest	260,000.00	488,647.81	187.9%
Total - Function Debt services - principal	466,953.00	297,848.66	63.8%
TOTAL APPROPRIATIONS	726,953.00	786,496.47	108.2%
NET OF REVENUES/APPROPRIATIONS - FUND 301		856.19	
BEGINNING FUND BALANCE	2.01	2.01	100.0%
ENDING FUND BALANCE	2.01	858.20	100.0%
Fund 402 - Public Improvement Fund			
ESTIMATED REVENUES			
Total - Function Unclassified	275,000.00		0.0%
Total - Function General government	1,875,000.00	2,238,439.72	119.4%
TOTAL ESTIMATED REVENUES	2,150,000.00	2,238,439.72	104.1%
APPROPRIATIONS			
Total - Function General government	695,943.24	412,571.69	59.3%
Total - Function Debt services - interest	407,103.76	440,928.40	108.3%
Total - Function Debt services - principal	195,000.00	211,201.78	108.3%
Total - Function Transfers out	851,953.00	922,738.42	108.3%
TOTAL APPROPRIATIONS	2,150,000.00	1,987,440.29	92.4%
NET OF REVENUES/APPROPRIATIONS - FUND 402		250,999.43	
BEGINNING FUND BALANCE	7,499,170.72	7,499,170.72	100.0%
ENDING FUND BALANCE	7,499,170.72	7,750,170.15	103.3%

Fund 542 - Building Inspection Fund

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
ESTIMATED REVENUES			
Total - Function Building inspections	2,009,285.71	2,146,776.30	106.8%
Total - Function Transfers in	539,169.96	583,967.46	108.3%
TOTAL ESTIMATED REVENUES	2,548,455.67	2,730,743.76	107.2%
APPROPRIATIONS			
Total - Function General government		(743.73)	0.0%
Total - Function Building inspections	2,548,455.45	2,472,836.44	97.0%
Total - Function Transfers out		119,139.47	100.0%
TOTAL APPROPRIATIONS	2,548,455.45	2,591,232.18	101.7%
NET OF REVENUES/APPROPRIATIONS - FUND 542	0.22	139,511.58	
BEGINNING FUND BALANCE	400,968.71	400,968.71	100.0%
ENDING FUND BALANCE	400,968.93	540,480.29	134.8%
Fund 590 - Sewer Fund			
ESTIMATED REVENUES			
Total - Function Unclassified	10,872.00		0.0%
Total - Function General government	10,000.00		0.0%
Total - Function Utilities	31,908,397.00	28,539,399.14	89.4%
TOTAL ESTIMATED REVENUES	31,929,269.00	28,539,399.14	89.4%
APPROPRIATIONS			
Total - Function General government	48,888.32	50,479.51	103.3%
Total - Function Debt services - interest	897.98	972.59	108.3%
Total - Function Debt services - principal	5,763.46	6,242.32	108.3%
Total - Function Transfers out	1,860,000.00	1,860,000.00	100.0%
Total - Function Utilities	30,013,719.01	21,592,054.53	71.9%
TOTAL APPROPRIATIONS	31,929,268.77	23,509,748.95	73.6%
NET OF REVENUES/APPROPRIATIONS - FUND 590	0.23	5,029,650.19	
BEGINNING FUND BALANCE	64,827,168.00	64,827,168.00	100.0%
ENDING FUND BALANCE	64,827,168.23	69,856,818.19	107.8%
Fund 591 - Water Fund			
ESTIMATED REVENUES			
Total - Function Unclassified	10,872.00		0.0%
Total - Function General government		29,943.30	100.0%
Total - Function Transportation		6,566.05	100.0%
Total - Function Utilities	47,886,000.00	50,234,811.45	104.9%
TOTAL ESTIMATED REVENUES	47,896,872.00	50,271,320.80	105.0%
APPROPRIATIONS			

07/14/2014

BUDGET REPORT
Calculations as of 06/30/2014

DESCRIPTION	2013-14 AMENDED BUDGET	2013-14 PROJECTED ACTIVITY	% CHANGE
Total - Function General government	48,888.32	50,478.70	103.3%
Total - Function Transfers out	3,768,071.00	4,081,145.15	108.3%
Total - Function Utilities	44,079,912.81	40,930,752.58	92.9%
TOTAL APPROPRIATIONS	47,896,872.13	45,062,376.43	94.1%
NET OF REVENUES/APPROPRIATIONS - FUND 591	(0 13)	5,208,944.37	
BEGINNING FUND BALANCE	26,442,011.00	26,442,011.00	100.0%
ENDING FUND BALANCE	26,442,010.87	31,650,955.37	119.7%
ESTIMATED REVENUES - ALL FUNDS	183,700,986.27	174,135,097.99	94.8%
APPROPRIATIONS - ALL FUNDS	183,696,985.61	155,077,229.30	84.4%
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	4,000.66	19,057,868.69	
BEGINNING FUND BALANCE - ALL FUNDS	98,811,644.08	98,811,644.08	100.0%
FUND BALANCE ADJUSTMENTS - ALL FUNDS	(1,434,827.77)	(1,434,827.77)	100.0%
ENDING FUND BALANCE - ALL FUNDS	97,380,816.97	116,434,685.00	119.6%

Attachment B Cash Flow Projection

Cash Flow 2013-2014

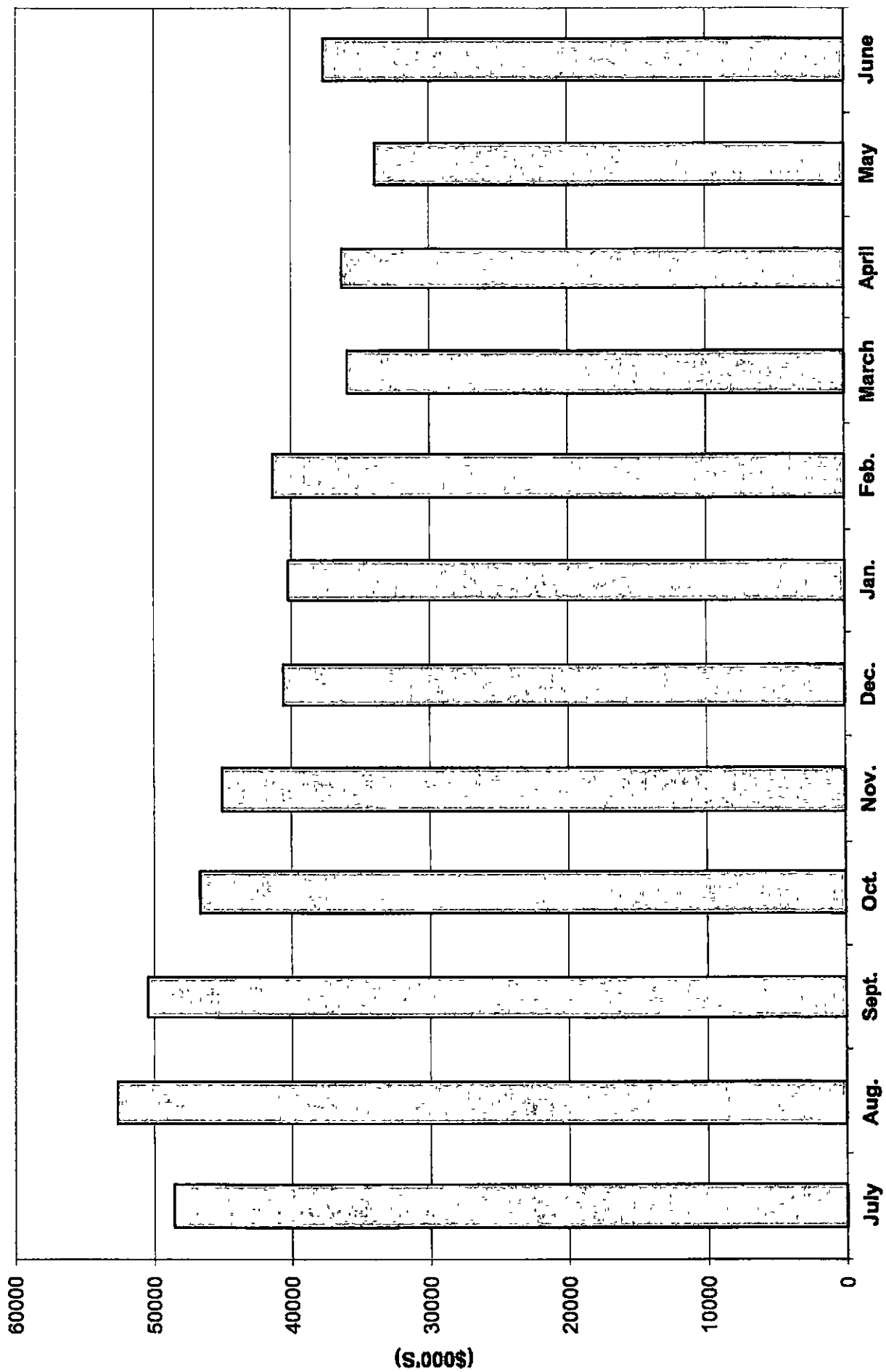
Pooled Cash Balance – End of Month – Bar chart

Pooled Cash Balance – Project FY14, FY14, FY13, FY12 – Bar Chart

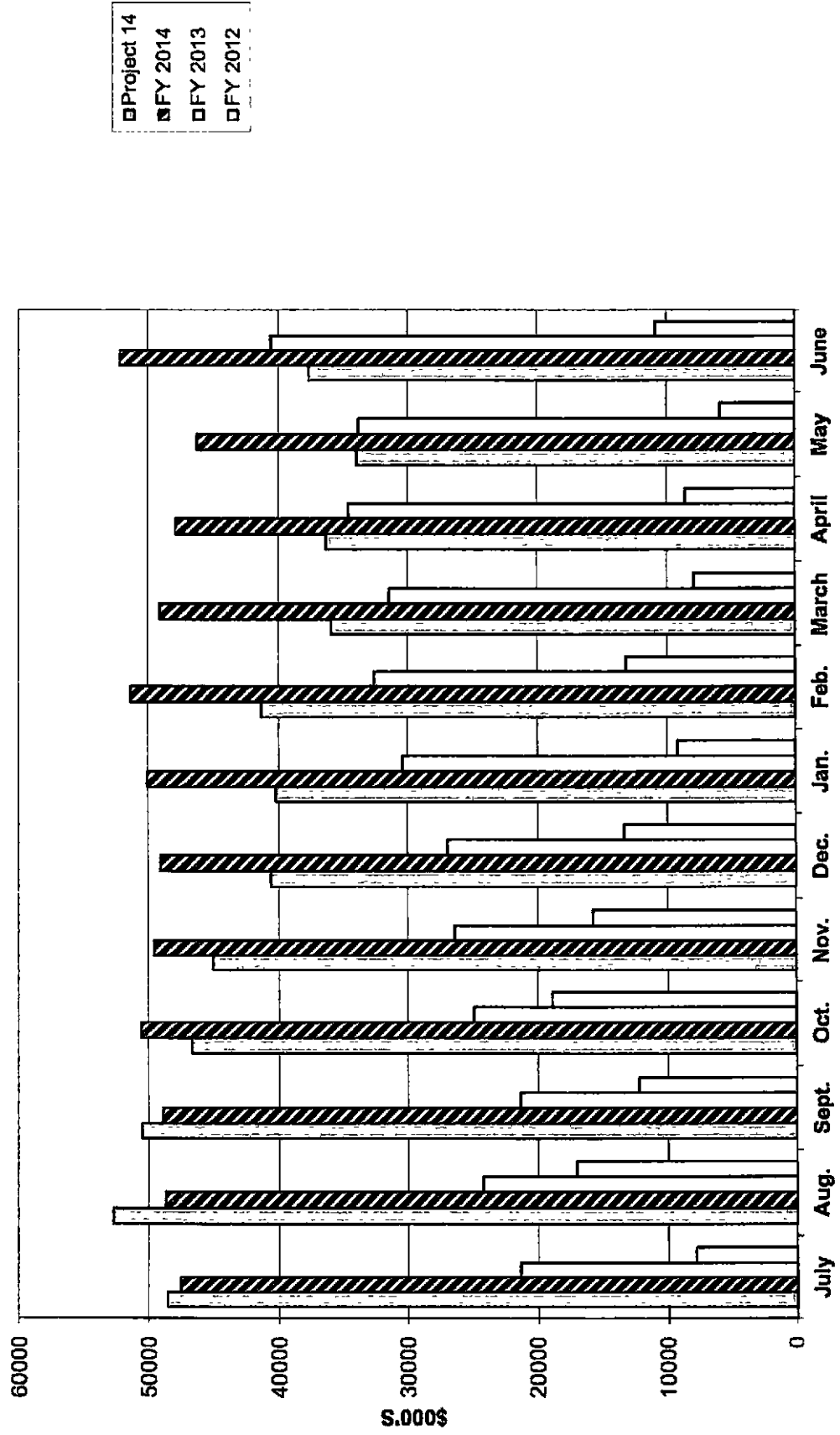
Pooled Cash Balance - Data

|--|

**POOLED CASH BALANCE
END OF THE MONTH**



POOLED CASH BALANCE



Pooled
Cash
Balance

	Project 14	FY 2014	FY 2013	FY 2012
July	48532	47532	21333	7811
Aug.	52667	48648	24186	17060
Sept.	50464	48856	21338	12244
Oct.	46645	50534	24912	18903
Nov.	45032	49553	26425	15804
Dec.	40584	49061	26937	13368
Jan.	40213	50082	30391	9202
Feb.	41352	51330	32608	13191
March	35937	49094	31406	7880
April	36352	47882	34618	8551
May	33949	46254	33808	5842
June	37672	52129	40597	10887

Attachment C Final Budget Document FY15 and FY16

CITY OF FLINT, MICHIGAN

Setting a Sustainable Course for the City of Flint

Five Year Financial Projections 2015-2019

Adopted Budgets for FY15 and FY16

Future Projections for FY17, FY18 and FY19



**Darnell Earley, ICMA-CM, MPA
Emergency Manager**

Prepared by
Department of Finance
Gerald Ambrose, Finance Director
Antonio Brown, Deputy Finance Director

Contents

1. **City of Flint 5-Year Financial Plan**
 - a. **Preface**
 - b. **Background**
 - c. **Overview**
 - d. **Highlights**
 - e. **Addendum for City Council and Mayor Recommendations**
2. **City Council Adopted Vision and Mission Goals**
3. **City Council Approved Budget Priorities**
4. **Organization Chart**
5. **FY15 and FY16 Budgets and 3-Year Forecast**
6. **FY15 and FY16 General Fund Budget**
7. **City of Flint Staffing Projection**
8. **Projected 5-Year Facilities Improvements**
9. **Deficit Elimination/Reserve Accumulation Projections**
10. **Five Year Outlook – Pension and Retiree Healthcare Costs**
11. **Projected Taxpayer Impact**

City of Flint 5-Year Financial Plan

Preface

This adopted budget for the City of Flint covers the FY15 and FY16 fiscal years which begin July 1, 2014 and July 1, 2015 respectively. Financial projections for the following 3 fiscal years are included as well.

This budget has been developed within the context of the City's recently adopted Master Plan, the Vision, Mission, and Goals for the City government as adopted by the City Council, and the Budget Priorities as adopted by the City Council. Accompanying this budget is a preliminary statement of objectives initially proposed to be accomplished during the two years.

Taken together, the budget and strategic plan will serve as a template to move the City government forward to become a well-managed, financially stable, and accountable organization focused on creating a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life.

However, this budget demonstrates the continuing financial challenges facing the City of Flint. Stagnant revenue growth in property tax and income tax revenues, coupled with significant increases in legacy costs, retiree health care in particular, create a significant gap between revenues and expenses which require increases in other revenues and decreases in City staffing and services including the possibility of adjustments in public safety services.

Unfortunately, the financial forecast for the next several years beyond FY16 show a continuing gap between projected revenues and expenses. Within the next few years, without significant means to identify and collect additional revenues, or to further reduce the cost base, the City of Flint will be extremely challenged to provide even the most basic of City services.

Over the last several weeks, this adopted budget has been reviewed by the City Council, which will also held a public hearing to receive citizen input. The Mayor and Council subsequently provided comments and recommendations pertaining to the budget to the Emergency Manager.

Background

The City of Flint has been in state receivership since December, 2011, as a result of consistent deficits in the General Fund, a decline in pooled cash, unrealistic budgeting, and unfunded liabilities for postemployment benefits. Significant progress has been made in addressing these financial issues, as the \$19.1 million deficit at the end of FY12 had been reduced to \$12.9 million at the end of FY13, cash position had improved, and the FY14 budget was realistically balanced, with further reduction of the deficit anticipated.

The FY14 budget was designed and implemented with the same goals in mind – operating within the constraints of available revenues; restructuring operations and cost factors to enhance future financial stability, and continuing to reduce the remaining \$12.9 million deficit. The FY14 budget was constructed with the specific intent of further reducing the deficit by a minimum of \$1 million, by budgeting expenses at \$1 million less than projected revenues. As of January 31, 2014, seven months into the FY14 year, revenues and expenses are on target.

In order to regain and maintain financial solvency, it is not only necessary to eliminate the remaining accumulated deficit but to have an adequate amount of reserves to protect the City in the event of unexpected financial losses. Planning to accomplish this requires a continual dedication of revenues over the next several years to eliminate the remaining deficit and establish an adequate reserve level. A draft deficit elimination plan to accomplish this is currently under review by the Michigan Department of Treasury.

Making progress to date has required hard decisions and sacrifices for all. The FY13 and FY14 budgets were balanced through a mixture of significant revenue increases, significant expenditure decreases, and steps taken to reduce legacy costs. Revenue increase included a 25 percent increase in water and sewer rates, passage of a 6 mill property tax increase for police and fire, establishment of a special assessment district for street lighting, and implementation of a fee sufficient to cover the cost of waste collection. Expenditure reductions included elimination of 20 percent of the City's workforce, compensation decreases equivalent to a 20 percent wage reduction for remaining employees, and the restructuring of health and retirement benefits for current employees and retirees necessary to develop a credibly balanced spending plan.

The actions taken to-date to restructure healthcare benefits for current employees and retirees have also had a significant impact on reducing both current costs and long-term liabilities. The 20% reduction in the workforce required significant reorganizational activities focused on reducing current costs. Long term liabilities were reduced by eliminating traditional defined benefit pension programs for new employees in favor of hybrid plans; by moving the City's retirement system into the a state wide retirement system; by restructuring health insurance benefits for current employees and placing retirees into those same plans; and by eliminating the promise of retiree health care for new employees in favor of providing retiree medical savings accounts. Much of the positive financial result in FY13 came from these actions. The restructuring, which was implemented during the course of FY12, reduced the City's OPEB liabilities alone from nearly \$900 million to less than \$325 million as noted in the FY13 audit.

The efforts of the City to regain financial solvency have been aided by support from numerous Federal, State and private partners. State police troopers have been placed in the City to support local law enforcement efforts, and funds have been allocated to enhance prosecution activities and to operate the City's lock up. The Governor's proposed budget continues this support.

The steps taken to begin to restore the City to financial solvency have not been without conflict and changing circumstances. A significant legal challenge has been made to the decision to move retirees from their historical health insurance plans into the same plans offered current employees. This action resulted in an initial cost reduction in FY13 of \$3.5 million to the City and imposed deductibles and co-pays on retirees. This challenge is currently pending in federal court. If the challenge is ultimately upheld, it will pose a significant challenge to the City in its efforts to regain and maintain financial and service solvency. Due to the stay imposed by the federal court, the City must increase its budget for retiree healthcare costs in the FY15 budget by \$5 million and may even need to pay more as retirees seek reimbursement for past medical expenses. These healthcare expenses will continue to increase in subsequent years.

Legacy costs in total will continue to be a cost burden to the City of Flint. In FY 14, the City budgeted \$30.2 million for its retiree healthcare and pension costs, an amount equal to 17% of its total revenues. The General Fund alone budgeted \$16.4 million, an amount equal to 31% of its total revenues. By FY19, it is projected that the City will need to budget over \$43 million, an amount equal to 23% of its total revenues. For the General Fund alone, the amount projected to be needed will exceed \$21 million, an amount equal to 34% of General Fund revenues.

The future financial solvency of Flint will also be challenged by a continuing structural deficit. As part of the planning for future financial solvency, five year projections and a strategic plan were developed. This exercise indicated a significant financial challenge forthcoming in FY15, due to the current status of the retiree health care lawsuit and the ending of a major grant supporting firefighting resources. Future year projections also show a continuing gap between revenues and projections.

Finally, the most important challenge to be addressed in the City of Flint will be instituting structural changes in the organization of the City to foster financial solvency as a core value and to assure that future governance and management of the City is conducted in a financially responsible manner. To this end, the current Emergency Manager has created a Blue Ribbon Committee on Governance, charged with developing recommended changes to current ordinances, procedures, and the Charter. The recommendations of the Task Force are anticipated within six months.

Overview

The City of Flint has spent considerable time planning for the community's future through the comprehensive master plan and creating an organizational framework focused on the City's new vision, mission, and goals. The 2-Year budget has been developed in a balanced manner to best meet the needs of a variety of service areas and challenges.

However, challenges to changes in retiree healthcare and the loss of grant funds have required that a new service baseline be established; this also poses significant and immediate challenges to the City's financial viability. Current court rulings in regards to the retiree health care lawsuit have increased retiree health care expenses nearly \$5 million in FY15, and the loss of the SAFER grant (\$ 3.4 million) eliminates funding for 39 of the City's 65 firefighters.

The harsh winter increased the need to remove hundreds (if not thousands) of damaged and fallen trees throughout the city, and to repair damaged roads and sidewalks. The winter also placed additional stress on the antiquated city facilities as they faced water leaks and damage to walkways and sidewalks. Implementing the master plan, and continuing to eliminate blight will also require dedicated resources going forward.

The recently completed study of the water and sewer system finances also demonstrated a shortfall in revenues needed to operate this critical service and provide for necessary maintenance. As much as the high rates for providing water and sewer services pose significant financial challenges and community implications, the alternative of not addressing basic maintenance and adjustments based on guidance in the master plan is equally challenging.

These factors have a significant effect on the adopted staffing levels. Reductions in city staffing over the past two years have come almost exclusively from City services other than police, fire, and 911. As a result, those remaining city services are thinly staffed, and despite valiant efforts of dedicated employees, service levels have been reduced. In some cases, the reductions have been severe and counter-productive. For example, reductions in customer service at Treasury and staffing at Utilities has reduced capacity to effectively pursue collection of delinquent bills. Reductions in Information Technology have slowed the implementation of technology which can improve effective processing. Reductions in Human Resources have slowed the process of hiring employees. Reductions in Building Safety have slowed the process of conducting inspections and issuing permits, and have eliminated much in the way of code compliance efforts.

Therefore, balancing the budget in a financially sustainable way requires addressing the impact of these issues. It also requires that they are addressed within the context of the Mayor's and Council's stated budget priorities. The Council's stated priorities are:

- Maintaining police and fire staffing levels at the maximum level feasible
- Reducing the General Fund deficit by at least \$1 million
- Continuing efforts to reduce blight, including demolition
- Hiring an experienced City Administrator
- Assure that capacity exists to implement the Master Plan
- Add capacity in the areas of Economic Development

- Fund years 1 & 2 of capital improvements identified in the Master Plan
- Improve street maintenance
- Establish parks partnerships
- Improve customer service through training and technology
- Increase removal of dead and diseased trees
- Evaluate ways to reduce water and sewer rates for constituents in the budget process

Balancing the budget responsibly in the context of these immediate and significant financial challenges, while addressing stated priorities, is a significantly difficult task. The unplanned addition of \$5 million in expenses for increased retiree health care is a "Game-Changer" and seriously undermines the ability of the City government to move forward in becoming a positive force helping to create a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve quality of life.

As the development of the FY15 budget began, there was a significant gap between projected General Fund revenues and General Fund expenses alone. While some revenue sources indicated a slight increase over the current year, projected expenses were significantly above the current year. The expense increases are due primarily to a nearly \$5 million increase in costs for retiree health care and an increase in the per person cost of pension contribution. In addition, there was recognition of the need to assure capacity to implement the Master Plan to continue addressing blight, to address increased costs of health care for current employees, and to address critically needed facility maintenance.

The budget presented here is balanced in a financially responsible manner, in that revenues and expenses meet. However, the consequence is that, where possible, revenues have been increased, and where necessary, expenses have been decreased. Whether the result is an acceptable result, in the context of the needs and the future of the City, is uncertain.

It is clear that proposed changes in service levels reflected in this budget are significant, and that at the same time the financial plan is being finalized within the confines of available revenues, considerable efforts will continue to mitigate the impacts. Continued efforts to achieve a satisfactory resolution of the retiree healthcare lawsuit, as well as to continue searching for additional sustainable funding, or to engage in mutually beneficial partnerships will continue. The changes necessary to achieve necessary balancing of revenues and expenses will be done in a managed way, not in a crisis response.

The financial projection for the years following FY15 and FY16 show the continuing challenge of a structural deficit. Without a means to identify a new significant revenue source or to sustain and even make further reductions in the City's cost base, such as retiree health care, Flint will be extremely challenged to provide even the most basic of City services in future years.

Highlights of the Adopted Budget

Costs to taxpayers are increased....

- Property tax levies remain unchanged
- Street lighting assessment increased to \$71 in FY15 and \$74 in FY16
- Solid Waste fee increased to \$163 in FY15 and \$169 in FY16
- Water and Sewer rates increased by a total of 6.5% in FY15 and 6% in FY16

Costs to City employees are increased....

- 20% premium share for health insurance implemented
- Premium contribution for non-Medicare eligible employees retiring after July 1, 2014 established
- 50% premium share for dental and vision insurance implemented
- Vacation and sick leave replaced with PTO, new accumulation caps established
- All new employees enrolled in hybrid pension plan
- All new employees enrolled in RMSA in lieu of promise of retiree health care

Legacy costs are increased significantly...

- General Fund costs for retiree health care are increased 25%, from \$8 million to \$10 million in FY15, increasing on an annual basis thereafter
- General Fund costs for retiree health care and pension in total are projected to increase from \$16.4 million (31% of total revenues) in FY14 to \$21.5 million (34% of total revenues) by FY19
- For all funds, total costs for retiree healthcare and pension are projected to increase from \$30.4 million (or 17% of total revenues) in FY14 to \$43.5 million (23% of total revenues) by FY19

City staffing is budgeted at 522 in FY15 and 523 in FY16....

- Staffing is maintained in District Court, 911, Finance, Assessing, Transportation, IT, and Fleet
- Police Department – Total department staffing will be 115, with 7 vacant positions and 29 additional positions eliminated through attrition by end of FY15. Additionally, a recently offered COPS Hiring grant for six School Resource Officers will not be accepted. The next several months will be focused on mitigating the impact of this through reorganization with the assistance of consultants specialized in police and fire service; seeking additional funds; and obtaining assistance from law enforcement partners in order to achieve the best possible level of police response.
- Fire Department – Total department will be 75, with 19 positions eliminated as the SAFER grant expires. There are several vacant positions to be eliminated as part of this, with a goal of needed reduction no later than December, 2014. The next several months will be focused on mitigating the impact of this through reorganization and restructuring obtained with the assistance of consultants specialized in fire and police service.

- **Planning and Development Department - Staffing** is at 25, with adding 1 position. The department is being reorganized to assure capacity to implement the newly adopted Master Plan and continue efforts of blight management. Continued assistance in the form of grants and partnerships will be utilized, and general fund support for those activities is increased.
- **Public Works Department - 6 positions** are added to the Utilities division as the Water Treatment Plant begins operation as the primary source for Flint water; 1 position is added to Facilities to address critically needed maintenance issues.
- **Finance and Administration Department - 3 positions** are added to the Treasurer's Office to increase delinquent collections, with the added cost to be offset by additional revenues.
- **Governance - As efforts to resolve the financial emergency progress**, the position of City Administrator will be filled. Additionally, the salaries of Mayor and Council are partially restored as their role in governance increases.

Council budget priorities are addressed as follows:

- **Maintaining police and fire staffing levels at the maximum level feasible** -- Due to revenue shortfall, increased retiree health care, and lack of other options, staffing is reduced. The Police and Fire millage funds will be used to fund 20 fire fighters and 26 police officers through FY15 and FY16. However, the accumulated millage funds will be fully used by the end of FY16.
- **Reducing the General Fund deficit by at least \$1 million** -- General Fund expenses are budgeted at \$1 million less than revenues, and \$800,000 in Capital Improvement Funds will be appropriated to the Utilities, thus reducing the General Funds debt to the Utility Fund by an additional \$800,000. The plan is to continue this commitment for the next several years until the deficit is eliminated, and then the commitment will become one of building a financial reserve equal to 15% of General Fund revenues.
- **Continuing efforts to reduce blight, including demolition** -- CDBG funds continue to be used for demolition and General Fund is assuming partial cost of the Blight Coordinator position
- **Hiring an experienced City Administrator** -- Funds are included in budget.
- **Assure that capacity exists to implement the Master Plan** -- General Fund is assuming partial cost of the Planning and Development Director, and Associate Planner, and a position of GIS technician is created, whose funding is shared among various city funds. Lead partners will be identified in each work area. Also, the Mayor has committed to overseeing the process of assuring that Master Plan Implementation is an ongoing important part of city operations.
- **Add capacity in the areas of Economic Development**-The P&D Director is committed to defining a program for small business development, to be funded in FY16 through CDBG funds. Additionally, 20% of staff time of two DCED staffers and a portion of the Director's time will be devoted to economic development. Also, the Mayor has committed to leading the City's economic development efforts with partners and the assistance of this City staff.
- **Fund years 1 & 2 of capital Improvements identified in the Master Plan** -- the CIP portion of the Master Plan will be finalized in FY15, and the results will be considered for inclusion in the FY16 budget.

- **Improve street maintenance** – Due to minimal increases in state funding for streets, maintenance efforts will continue at the current levels. State financial support has been sought and obtained for some major street projects, in particular those related to economic development projects.
- **Establish parks partnerships** – The Planning and Development Department now has oversight of Parks, and as one of its strategic objectives, has committed to increase the number of parks partnerships in FY15 and FY16. Funding even the most basic of parks maintenance activities is increasingly challenging within the constraints of the parks millage funds. The goal is to eliminate General Fund support of these activities by the end of FY16.
- **Improve customer service through training and technology**– Human Resources, as it did in FY14, is committed to continuing ongoing training for supervisors and will be extending these efforts to all employees. IT likewise is committed to providing ongoing training for employees. Finally, most departments are including funds for ongoing training for employees. For example, the Treasury's customer service division is committed to specific customer service training for its front line employees.
- **Increase removal of dead and diseased trees** – Oversight of removal of trees within street right of ways is now the responsibility of the Transportation Division of Public Works, removal of trees within Parks is now the responsibility of Planning and Development; and removal of trees on other city properties is the responsibility of the Facilities Division of Public Works. Unfortunately, there is only a limited amount of funds available for these purposes, and the general effort will be focused on emergency responses. However, the Transportation Division is committed to attempting to secure assistance from other entities to increase capacity to address this problem.
- **Evaluate ways to reduce water and sewer rates for constituents in the budget process**–The results of the recent rate study confirm that it unlikely that water and sewer rates can be decreased at any time in the foreseeable future, and in fact, rates need to be increased. However, the actions taken to date to join KWA and to temporarily use the Flint River show that future rate increases will be less than had the City stayed with its prior provider.

Absent new sources of funding or reduced expenses in areas such as retiree healthcare, the commitments to progress and the staffing and service levels here are anticipated to continue for both FY15 and FY16. It is anticipated that the slight additional revenues in the General Fund for FY 16 will not be sufficient to cover increased costs, and it will be necessary to utilize additional funding from the police and fire millage to cover the costs of some police or fire positions in the General Fund in FY15. Depending on the rate of attrition in the Police Department, there should be sufficient remaining funds in the Police and Fire millage to avoid additional reductions in police or fire positions in FY16.

CITY OF FLINT
OFFICE OF THE EMERGENCY MANAGER



Darnell Earley, ICMA-CM, MPA
Emergency Manager

June 3, 2014

Mr. Scott Kincaid, President
Members of the Flint City Council
1101 S. Saginaw St.
Flint, MI 48502

Dear Mr. Kincaid and Members of the Flint City Council:

Transmitted herewith are the final numbers for the biennial budget beginning FY14-15 and ending FY 15-16.

This budget is reflective of some of the recommended revisions offered following the Council's departmental budget hearings. All recommendations put forth by City Council were reviewed and thoroughly vetted at Treasury. The attached budget document was revised upwards by \$90,000 and includes the details of the incorporated revisions.

The budget was revised to include your recommendations, along with those of the Mayor, which I felt could be implemented without adversely impacting the organizational structure, management, and the anticipated transition of the City of Flint to a Receivership Transition Advisory Board during the course of this spending plan.

Following the public hearing and consideration of the comments received, it is my intent to execute the order adopting the budget at the next Council meeting scheduled for June 23, 2014. At that time, Council will be able to officially receive the two-year budget consistent with PA 436 and the 7 Point Transition Management Plan.

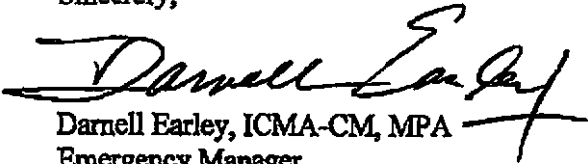
You should also be aware that effective July 1, 2014, the day-to-day operations of the departments of Planning and Development, and Public Works will be shifted to Mayor Dayne Walling. The Mayor is currently putting together a plan for the allocation of resources within those departments. Similarly, Police Chief Tolbert and Fire Chief Cox are also putting together their work plans to utilize the final resource allocations for public safety.

City of Flint • 1101 S. Saginaw Street • Flint, Michigan 48502
www.cityofflint.com • (810) 766-7346 • Fax: (810) 766-7218

Mr. Scott Kincaid, President
Members of the Flint City Council
June 3, 2014
Page 2

The assistance and cooperation from you and the Council given to me, the Mayor, and the Administration in this process is greatly appreciated. I think we can agree that this is a responsible and realistic snapshot of the City's financial stability over the next two years, given its myriad financial challenges.

Sincerely,


Darnell Earley, ICMA-CM, MPA
Emergency Manager

CC: Dayne Walling, Mayor
Inez Brown, City Clerk
Administration

Proposed Changes to the City of Flint Proposed FY15 & FY16 Budget

On April 30, 2014, Emergency Manager Darnell Earley transmitted a proposed bi-annual budget to the Mayor and City Council, with a request that the Mayor and Council review and comment on the proposed budget. Accordingly, the City Council, acting as Committee of the Whole chaired by Finance Chair Josh Freeman, met five times to review the budget. At the conclusion, a set of recommendations was adopted and given to the Emergency Manager.

This document summarizes the key recommendations of the Council and Mayor and outlines changes made to the proposed budget as a result.

Summary of Council and Mayor Recommended Changes to FY15 & FY16 Proposed Budget

1. The recommendation of the Council identifies \$1,824,510 in additional funds to be used by the Police Department:

- Specifically, \$1 million of the \$2.5 million in state appropriated revenues for the Lock-Up is proposed to be moved to the Police Budget.
- In addition, \$1 million is identified by increasing the allocation in the CIP Fund for the purpose of reducing the deficit, thus freeing up the \$1 million in the General Fund which has been identified for deficit reduction. Of that \$1 million, \$763,000 (\$628,000 + \$135,000) would be moved to the Police budget. Additionally, \$61,510 is identified to be moved from the Finance Budget to the Police Budget.

2. The remaining funds from the proposed re-appropriation of the freed-up General Fund revenues (\$237,000) would be used for the following:

- \$50,000 - District Court
- \$72,000 - City Clerk
- \$50,000 - City Council Staff
- \$45,000 – Additional Pay Raises for Council
- \$10,000 – Brennen Center
- \$10,000 – Hasselbring

3. Finally, there is a recommendation to eliminate funding for the Human Relations Commission (\$22,547) and split those funds equally between Brennen Center and Hasselbring:

- Brennen - \$11,274
- Hasselbring - \$11,274

4. The Mayor has also made recommendations in other areas, including:

- Adding capacity to Economic Development by replacing the 20% of 2 DCED staff currently subsidized by the GF with CDBG funds and directing that staff to perform 100%

CDGB activities. The freed-up funds (\$51,458) would then be used to contract for economic development services.

- Reduce DCED program staff by 1 FTE and utilize CDBG administrative funds for 50% of administrative staff support in Planning and Development
- Add 1 new FTE in Planning and Development dedicated to the new Business Licensing function
- Add to the Strategic Plan a key objective under Governance and Administration: "Respond to a minimum of 500 constituent services per month, including those formerly addressed by the Human Relations Commission staff."

Changes to the Proposed FY15 & FY16 Recommended Budget in response to Council and Mayor recommended changes

The changes proposed by the Mayor and Council have been reviewed, and changes made as considered appropriate within the context of maintaining a viable financial plan for the next two years. The proposed budget, as submitted to the Mayor and Council on April 30, 2014, will be revised as follows in response:

1. The Proposed Budget anticipates a reduction in public safety staffing of 36 officers and 19 firefighters. However, it also does not anticipate these reductions (other than vacancies occurring through attrition) until the comprehensive study of the police and fire departments is concluded. That study is to be completed prior to the end of 2014. At that time, depending on the study recommendations, a decision will be made as to the need for additional resources, and to the extent that funds in the General Fund which are currently targeted for deficit reduction can be used. Although the State will not agree to utilize funds appropriated for the operation of the Lock-Up to fund Flint police officers and firefighters, the Mayor and Emergency Manager will continue their efforts to obtain other state funding to support police and fire operations in Flint during this critical time.
2. The concern of the City Clerk, and supported by both the Council and the Mayor, of her inability to properly conduct the upcoming elections with the proposed staffing reduction, is acknowledged. Accordingly, the proposed budget is revised to continue FY14 budget level of staffing within the Clerk's Office. The business license position, originally moved to the Planning and Zoning Department in the FY15 and FY16 Proposed Budget, has been restored back to City Clerk's department. The new Business Licensing process is scheduled to be implemented by January 1, 2015; at which time, the responsibility for the process will be assumed by the Department of Planning and Development. Since the Clerk's Office staff will remain the same while reducing the responsibilities of the Clerks' Office, there should be adequate staff to conduct the elections and to provide additional support to the Council Office. Until such time as the

Business Licensing process is assumed by the Department of Planning and Development, the Clerk is authorized to increase the hours of the current part-time employee in the Council Office. \$15,000 in temporary wages is added to the Council's budget for FY15.

3. The concern of the Council and the Mayor that financial support be continued to assist in the transition of the senior citizen programming at the Brennen Center and Hasselbring is acknowledged. The end goal is for there to be successful senior citizen programming at these locations, supported in their entirety by the County's senior citizen millage, which has been approved by voters within the City of Flint as well as the rest of Genesee County. Instead of adding additional funding to the FY15 and FY16 budgets, however, an amendment to the FY14 budget is being prepared to make a one-time appropriation to each center in the amount of \$20,000, for a total expenditure of \$40,000. The purpose of this appropriation is to support this transition.
4. The concern of the Council to add additional resources to the District Court is noted. However, during the presentation by the Court at its budget hearing, it became apparent that the proposed strategy of the Court to utilize part time employees may not be consistent with the requirement that temporary employees working in excess of 29 hours per week must be provided access to health care to the extent that full time employees are. Thus, additional funds in the amount of \$40,000 is added to the Court's budget to address this potential problem.
5. The recommendation of the Mayor to add additional capacity to economic development as stated in #4 above is acknowledged. Additional resources for economic development was also a stated priority of the Council. The change recommended by the Mayor provides \$50,000 in financial capacity, is revenue neutral, and is incorporated into the budget.
6. The recommendation of the Mayor with respect to reducing DCED staff by 1 FTE and redistributing the funds as noted above are also incorporated into the budget.
7. The recommendation of the Mayor to add one new FTE in Planning and Development dedicated to the new Business Licensing function is also acknowledged as being valuable in helping to assure that the new process is implemented aggressively and successfully. Accordingly, \$64,000 for wages and fringes is added to the budget of Planning and Development for that purpose.
8. Finally, the recommendation of the Mayor to add an additional objective to the Governance and Administration section of the Strategic Plan is acknowledged and will be incorporated. Accordingly, while the Human Relations Commission may continue as a volunteer board, the proposed allocation is eliminated. As it has become apparent that the Human Resources Director is fully engaged with managing the Human Resources function, the portion of the Director's salary allocated to the HRC budget will be transferred to the Human Resources Budget.

Implementing the changes noted above require identifying \$119,000 in FY15 General Fund appropriations and \$104,000 in FY16 appropriations. The revenue and expense projections in the budget have been reviewed, and the necessary funds have been identified from the following sources:

FY15:

- \$39,000 - reduction in audit costs
- \$ 2,600 – net reduction in HRC budget
- \$38,400 - additional projected revenue - income tax revenue
- \$39,000 – additional projected revenue – delinquent income tax collections

FY16:

- \$31,000 - reduction in audit costs
- \$ 2,678 – net reduction in HRC budget
- \$32,000 - additional projected revenue - income tax revenue
- \$38,322 - additional projected revenue - delinquent income tax collections

Appreciation is extended to the Mayor, Council, and staff for the time and effort spent reviewing the proposed budget. The citizens of Flint will be better served by the changes made.

Proposed Budget FY15 and FY16 Technical Adjustments

1. Included the pension expense in the Office of the Clerk - \$29,519
2. Removed wages and fringes for GIS Technician from Assessing Department because it was already budgeted in the Planning and Zoning Department - \$60,518
3. Corrected the inclusion of all salaries, wages, and fringes in the Planning and Zoning department for all the approved positions - \$123,596
4. Corrected Fund 202 FY15 and FY16 fund balance use. The indirect cost allocation was double reported in FY15. This was a \$536,000 reduction in cost in FY15. In FY16, wages in administration was entered in error causing salaries to be overstated by \$812,000. This correction was made.

FLINT STRATEGIC PLAN
2015 -2019
Setting a Sustainable Course for the City of Flint

The Vision for the City Government of Flint:

A well managed, financially stable, and accountable government focused on creating and maintaining a vibrant and growing community which will attract and retain residents, businesses, students, and visitors and improve our quality of life.

The Mission of the City Government:

To assure that residents, businesses, students and visitors in the City of Flint receive municipal services in a customer friendly and financially responsible manner

The Goals:

In order to realize our Mission, residents, businesses, students and visitors can expect that:

The City will provide a highly trained and professional staff of elected leaders, appointed officials and employees

The City will provide for a safe, secure, and healthy environment in which to live, work, learn and play

The City will provide access to dependable and affordable water, sewer, and waste collection

The City will provide access to an adequate and well maintained transportation network serving motorized, non-motorized, and pedestrian needs

The City will foster cooperation between business, non-profit, and foundation partners and residents to create a climate that supports community and economic development

The City government will also:

Seek partnerships with Local, State and Federal governmental partners and other private entities in order to maximize efficiencies and resources in meeting its Mission

Provide municipal services consistent with the City's Master Plan and also work with residents, businesses, and others to foster development of the City and its infrastructure in a manner consistent with its Master Plan

Encourage partnerships for recreation and access to open space across the City

Enforce building and occupancy codes and to aggressively work with others to address blighted conditions

Assure that City ordinances and regulatory activities are consistent with the Master plan and supportive of economic development

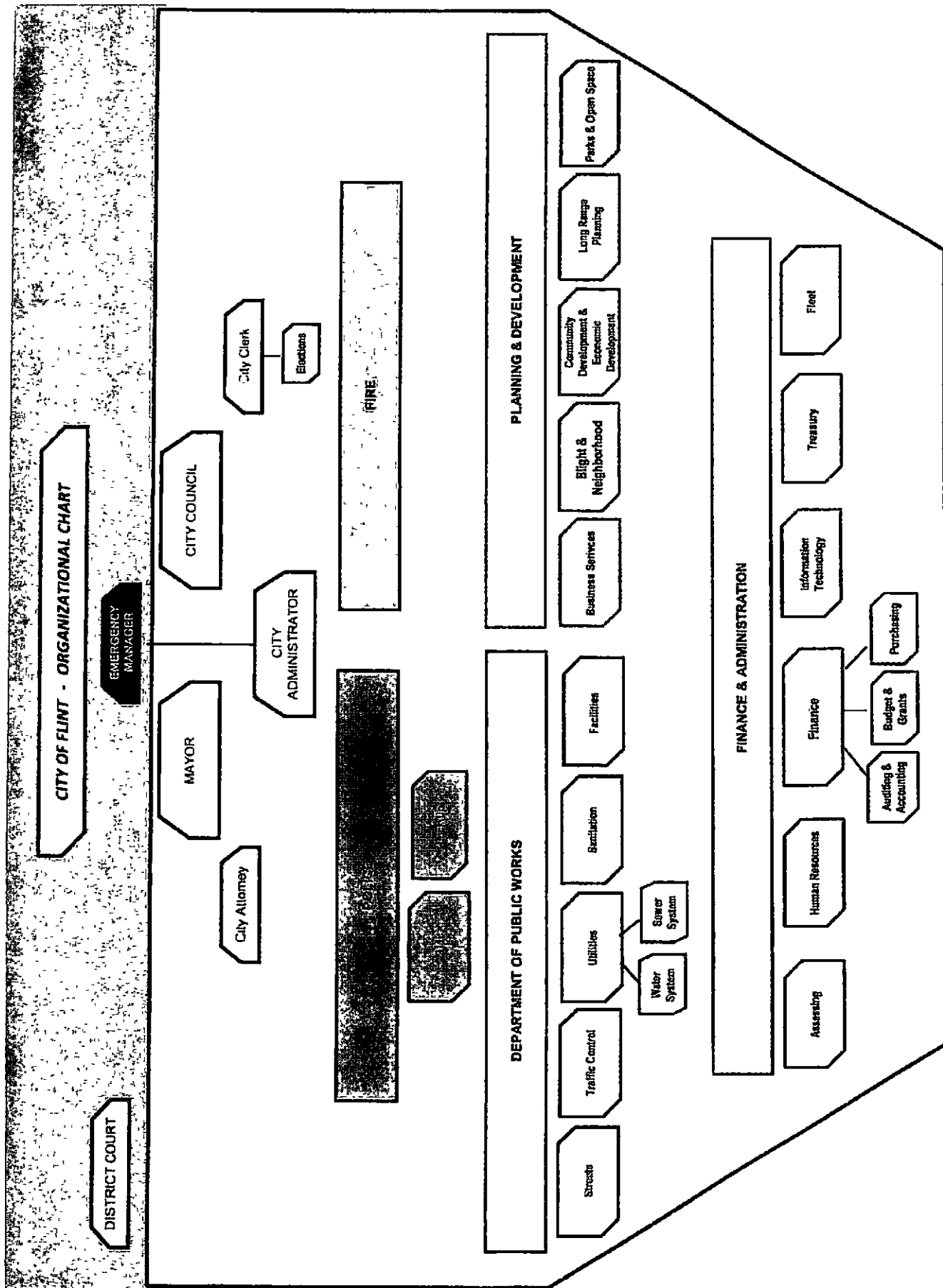
Operate in an open and financially sustainable manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits

Mayor and Council Priorities for Developing the Two-year (FY15 & FY16) Budget

The Mayor and Council request that the two-year budget to be developed will include a set of objective which, when achieved, will result in significant progress being made towards achieving their stated Vision, Mission, and Goals.

Additionally, the Mayor and Council request that the two-year budget to be developed address the following specific priorities:

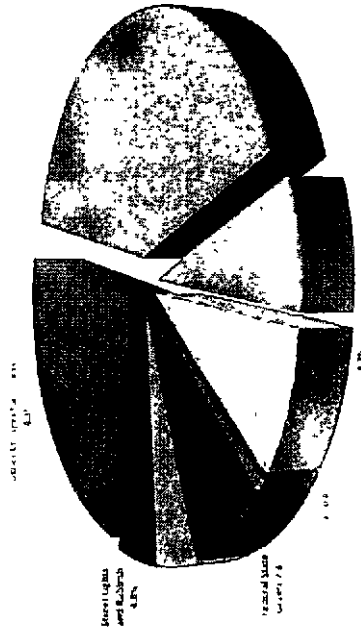
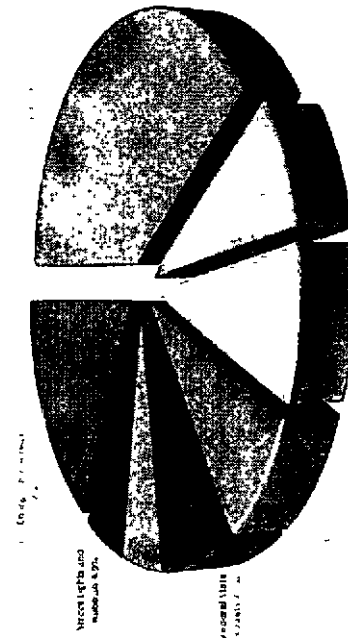
1. Maintain police and fire staffing levels at the maximum level feasible
2. Reduce the General Fund deficit by at least \$1 million
3. Continue efforts to reduce blight, including demolition
4. Hire an experienced and professional City Administrator
5. Assure that capacity exists to implement the Master Plan
6. Add capacity in the area of Economic Development
7. Fund years 1 & 2 of capital improvements identified in the Master Plan
8. Improve street maintenance
9. Establish parks partnerships
10. Improve customer service through training and technology
11. Increase removal of dead and diseased trees
12. Evaluate ways to reduce water and sewer rates for constituents in the budget process



REVENUE - ALL FUNDS

FY15 \$165,609,588

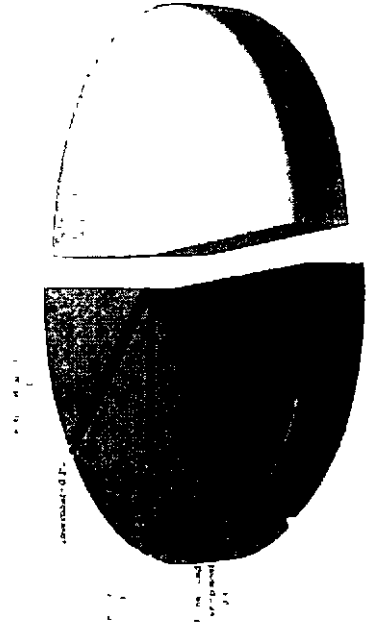
FY16 \$169,482,080



EXPENSES - ALL FUNDS

FY15 \$162,186,042

FY16 \$166,592,999



CITY OF FLINT - FIVE YEAR OUTLOOK
All Funds Summary

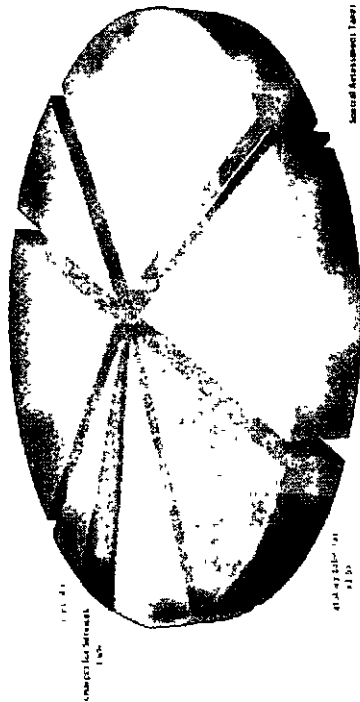
	Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
General Fund						
101						
Revenues*	\$53,658,121	\$55,097,880	\$56,308,236	\$58,816,010	\$56,986,456	\$57,488,324
Expenses	\$53,658,121	\$55,097,880	\$56,308,236	\$58,816,874	\$57,020,166	\$53,644,033
Cumulative Gap	\$0	\$0	\$0	(\$1,801,864)	(\$6,836,574)	(\$11,982,282)
Annual Gap	\$0	\$0	\$0	(\$1,801,864)	(\$4,034,710)	(\$8,146,708)
*Includes \$1 million for deficit elimination						
Major Streets						
202						
Revenues	\$6,336,406	\$7,022,888	\$7,306,688	\$7,511,256	\$7,721,870	\$7,946,495
Expenses	\$6,331,406	\$7,022,888	\$7,306,688	\$7,577,015	\$7,842,210	\$8,124,830
Cumulative Gap	\$4,000	\$0	\$0	(\$65,767)	(\$188,400)	(\$368,435)
Annual Gap	\$0	\$0	\$0	(\$65,760)	(\$120,840)	(\$178,034)
Local Streets						
203						
Revenues	\$2,601,090	\$2,684,468	\$2,763,112	\$2,841,657	\$2,904,072	\$2,967,881
Expenses	\$2,601,090	\$2,684,468	\$2,763,112	\$2,880,821	\$2,972,688	\$3,067,824
Cumulative Gap	\$0	\$0	\$0	(\$38,964)	(\$107,600)	(\$207,462)
Annual Gap	\$0	\$0	\$0	(\$38,964)	(\$68,626)	(\$99,863)
Police and Fire Millage						
205						
Revenues	\$1,846,827	\$9,268,560	\$7,249,000	\$4,464,640	\$4,802,941	\$4,871,895
Expenses	\$1,846,827	\$9,268,560	\$7,249,000	\$7,539,893	\$7,946,057	\$8,169,828
Cumulative Gap	\$0	\$0	\$0	(\$3,074,420)	(\$3,181,537)	(\$8,617,378)
Annual Gap	\$0	\$0	\$0	(\$3,074,420)	(\$3,248,117)	(\$3,487,843)
Neighborhood Police Millage						
207						
Revenues	\$1,590,180	\$1,405,180	\$1,418,300	\$1,448,668	\$1,461,513	\$1,513,885
Expenses	\$1,590,180	\$1,378,104	\$1,408,660	\$1,466,008	\$1,525,072	\$1,587,900
Cumulative Gap	\$0	\$27,076	\$9,640	(\$18,340)	(\$61,669)	(\$128,614)
Annual Gap	\$0	\$0	\$0	(\$18,340)	(\$63,556)	(\$73,714)
Parks Millage						
208						
Revenues	\$373,064	\$440,140	\$344,370	\$351,257	\$362,148	\$387,879
Expenses	\$373,064	\$440,140	\$344,343	\$366,117	\$372,900	\$389,084
Cumulative Gap	\$0	\$0	\$27	(\$6,859)	(\$17,512)	(\$38,018)
Annual Gap	\$0	\$0	\$0	(\$6,859)	(\$10,663)	(\$20,506)
Lighting Special Assessment						
219						
Revenues	\$2,682,680	\$2,684,870	\$2,688,300	\$2,681,485	\$2,433,411	\$2,311,740
Expenses	\$2,682,680	\$2,684,870	\$2,688,300	\$2,688,300	\$2,688,300	\$2,688,300
Cumulative Gap	\$0	\$0	\$0	(\$134,815)	(\$387,704)	(\$782,284)
Annual Gap	\$0	\$0	\$0	(\$134,815)	(\$282,889)	(\$384,680)

		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
Waste Collection	226						
	Revenues	\$5,132,480	\$5,398,293	\$5,450,723	\$5,178,157	\$4,819,278	\$4,873,314
	Expenses	\$6,132,480	\$5,398,293	\$5,450,723	\$5,959,737	\$5,870,832	\$5,784,351
	Cumulative Gap	\$0	\$0	\$0	(\$381,581)	(\$1,153,205)	(\$2,244,243)
	Annual Gap	\$0	\$0	\$0	(\$381,581)	(\$761,855)	(\$1,111,037)
Drug Forfeiture	265						
	Revenues	\$435,042	\$439,093	\$439,093	\$452,235	\$489,802	\$478,776
	Expenses	\$435,042	\$425,083	\$433,399	\$446,401	\$459,793	\$473,887
	Cumulative Gap	\$0	\$14,010	\$5,694	\$6,834	\$11,843	\$16,032
	Annual Gap	\$0	\$0	\$0	\$6,834	\$6,009	\$8,159
HUD Grant 2014	274						
	Revenues	\$11,787,729	\$5,035,900	\$5,035,900	\$5,188,877	\$5,342,588	\$5,502,884
	Expenses	\$11,787,729	\$5,035,900	\$5,035,900	\$5,188,877	\$5,342,588	\$5,502,884
	Cumulative Gap	\$0	\$0	\$0	\$0	\$0	\$0
	Annual Gap	\$0	\$0	\$0	\$0	\$0	\$0
Other Grants	286						
	Revenues	\$7,483,599	\$4,864,976	\$4,864,976	\$5,010,925	\$5,101,253	\$5,318,091
	Expenses	\$7,477,931	\$4,864,976	\$4,864,976	\$5,010,925	\$5,101,253	\$5,318,091
	Cumulative Gap	\$5,788	\$0	\$0	\$0	\$0	\$0
	Annual Gap	\$0	\$0	\$0	\$0	\$0	\$0
Federal Stimulus Grant	297						
	Revenues	\$4,824,108	\$0	\$0	\$0	\$0	\$0
	Expenses	\$4,824,108	\$0	\$0	\$0	\$0	\$0
	Cumulative Gap	\$0	\$0	\$0	\$0	\$0	\$0
	Annual Gap	\$0	\$0	\$0	\$0	\$0	\$0
Public Improvement Fund	402						
	Revenues	\$2,160,000	\$2,650,957	\$2,657,987	\$2,925,347	\$3,018,032	\$3,081,273
	Expenses*	\$2,160,000	\$2,650,957	\$2,657,987	\$2,982,708	\$3,102,015	\$3,228,085
	Cumulative Gap	\$0	\$0	\$0	(\$57,360)	(\$143,342)	(\$308,164)
	Annual Gap	\$0	\$0	\$0	(\$57,360)	(\$85,983)	(\$164,822)
* Includes \$60,000 for deficit elimination							
Building Safety Fund	\$42						
	Revenues	\$2,548,458	\$2,395,529	\$2,484,700	\$2,484,700	\$2,484,700	\$2,484,700
	Expenses	\$2,548,458	\$2,395,529	\$2,484,700	\$2,864,098	\$2,887,482	\$2,794,980
	Cumulative Gap	\$0	\$0	\$0	(\$380,398)	(\$302,140)	(\$612,389)
	Annual Gap	\$0	\$0	\$0	(\$380,398)	(\$202,752)	(\$310,280)
TOTAL General City							
	Revenues	\$103,286,162	\$89,586,894	\$89,249,335	\$87,230,141	\$87,890,758	\$88,794,987
	Expenses	\$103,278,404	\$89,555,818	\$89,234,004	\$102,903,828	\$106,701,333	\$110,776,135
	Cumulative Gap	\$8,758	\$41,076	\$15,331	(\$5,673,486)	(\$14,484,081)	(\$26,466,208)
	Annual Gap	\$0	\$0	\$0	(\$5,673,486)	(\$8,810,575)	(\$11,881,148)

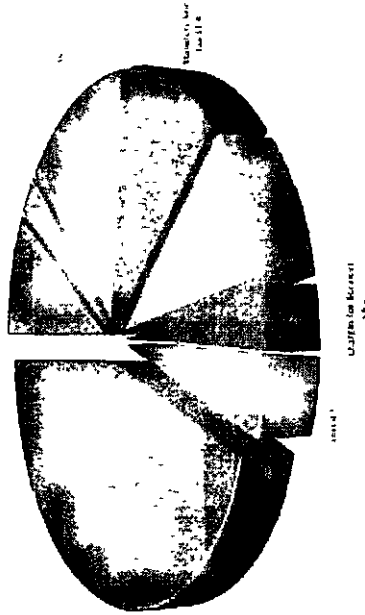
Sewer Fund		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
	590						
	Revenues	\$31,828,289	\$28,128,894	\$32,346,745	\$32,346,745	\$32,346,745	\$32,346,745
	Expenses	\$31,828,289	\$28,128,894	\$32,346,745	\$34,809,099	\$38,146,143	\$37,218,857
	Cumulative Gap	\$0	\$0	\$0	(\$2,282,354)	(\$6,084,752)	(\$10,934,964)
	Annual Gap	\$0	\$0	\$0	(\$2,282,354)	(\$3,802,398)	(\$4,870,212)
	891						
	Revenues	\$47,898,872	\$37,898,000	\$37,898,000	\$37,500,000	\$37,500,000	\$37,500,000
	Expenses	\$47,898,872	\$34,503,538	\$35,012,280	\$38,841,189	\$40,741,906	\$41,643,725
	Cumulative Gap	\$0	\$3,382,470	\$2,878,760	(\$1,341,189)	(\$4,893,085)	(\$9,025,820)
	Annual Gap	\$0	\$0	\$0	(\$1,341,189)	(\$3,341,808)	(\$4,443,726)
Water and Sewer	590 & 891						
	Revenues	\$79,828,141	\$66,012,894	\$70,232,745	\$69,846,745	\$69,846,745	\$69,846,745
	Expenses	\$79,828,141	\$62,830,424	\$67,368,995	\$73,450,288	\$78,891,049	\$79,160,982
	Cumulative Gap	\$0	\$3,382,470	\$2,873,750	(\$3,603,543)	(\$9,047,847)	(\$19,981,784)
	Annual Gap	\$0	\$0	\$0	(\$3,603,543)	(\$7,044,304)	(\$9,313,937)
TOTAL CITY							
	Revenues	\$183,114,303	\$165,609,588	\$169,482,080	\$167,078,888	\$167,737,503	\$168,841,732
	Expenses	\$183,104,545	\$162,186,042	\$166,892,898	\$176,363,916	\$183,692,382	\$189,936,817
	Cumulative Gap	\$9,758	\$3,423,546	\$2,888,081	(\$9,277,028)	(\$25,131,908)	(\$48,428,893)
	Annual Gap	\$0	\$0	\$0	(\$9,277,028)	(\$18,854,879)	(\$21,295,085)

REVENUE - GENERAL FUND

FY15 \$55,097,880

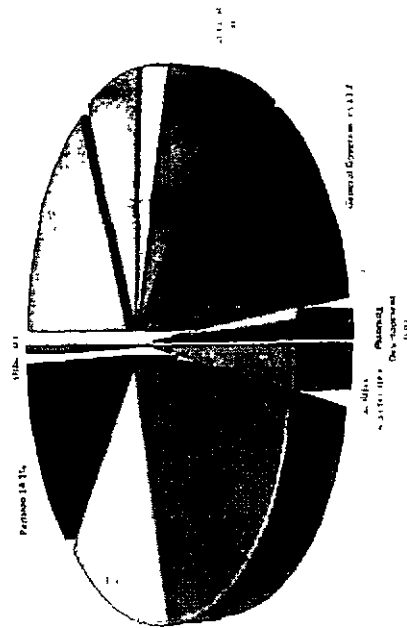


FY16 \$56,308,239

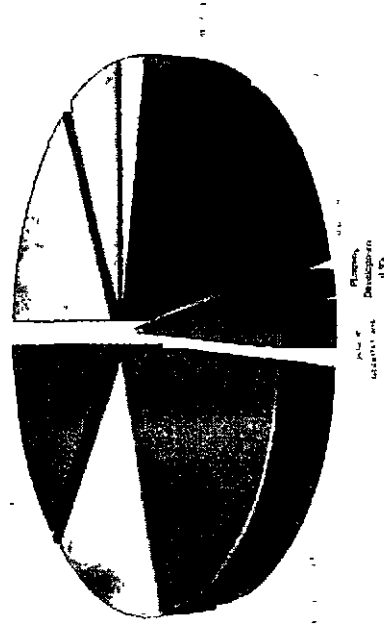


EXPENSES - GENERAL FUND

FY15 \$55,097,880



FY16 \$56,308,239



**CITY OF FLINT PROPOSED FINANCIAL BUDGET
FOR FISCAL YEARS 2015 AND 2016
GENERAL FUND**

DESCRIPTION	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	2015-16 PROPOSED BUDGET
Fund 101 - General Fund			
ESTIMATED REVENUES			
Function: General government			
Property Taxes	\$ 4,622,000	\$ 4,970,000	\$ 5,069,400
Income taxes	14,210,000	14,238,400	14,354,000
Special assessment taxes	97,941	89,000	89,000
State revenues	16,730,120	17,181,829	17,347,719
License and Permits	1,303,626	1,298,626	1,396,026
Fines and forfeitures	1,825,000	1,862,600	1,967,000
Charges for service rendered	9,842,485	11,161,416	11,582,811
Interest and dividend income	850,000	919,000	1,118,325
Other revenues	898,846	801,011	605,360
Transfers in	4,077,998	3,777,998	3,777,998
Drawings from fund balance	(1,000,000)	(1,000,000)	(1,000,000)
Total - Function General government	53,558,118	56,097,880	56,308,239
TOTAL ESTIMATED REVENUES	\$ 53,558,118	\$ 56,097,880	\$ 56,308,239
APPROPRIATIONS			
Function: Legislative			
City Council	\$ 373,220	\$ 356,505	\$ 341,080
Total - Function Legislative	373,220	356,505	341,080
Function: General government			
District Court	5,194,307	4,099,999	4,167,078
Office Of Mayor	228,813	215,426	218,276
City Administrator	396,646	352,912	358,034
Finance -Admin/Accounting/Payroll	1,188,137	951,331	962,846
Finance Purchasing	130,229	139,185	141,145
Total Finance and Purchasing Department	1,318,366	1,090,516	1,103,991
Office Of City Clerk	220,645	153,146	164,955
City Clerk-License And Permits	90,850	185,408	185,651
City Clerk-Board Of Review	10,500	11,801	11,601
City Clerk-Election	403,183	391,241	398,879
City Clk Elec Div. - Election Workers	138,654	179,591	179,627
Total City Clerk and Elections	863,832	820,986	831,813
Customer Services-Treasury Operations	380,321	275,977	278,810
Customer Services-Income Tax	465,826	432,000	433,740
Customer Services-Water Collection	1,018,862	1,240,933	1,263,428
Customer Service-Sewer collection	1,020,102	1,243,133	1,264,475
Delinquent Collections	167,886	263,083	267,313
Total Treasury Department	3,052,786	3,455,108	3,508,767
Assessment	1,084,221	1,180,515	1,175,886
Law Office Operations	962,042	940,589	953,797

Human Relations Commission	26,237		
Personnel Office	551,542	624,409	629,970
Personnel Office-Personnel-Training	70,825	55,500	55,415
Total Human Relations and Personnel	648,404	679,909	685,385
Police - Fleet	990,000	990,000	1,000,000
Police Reduction		(2,608,823)	(2,835,863)
Pol Admin Bureau - Admin	8,023,126	409,669	419,941
Pol Admin Bureau-Inspections	127,354	125,505	126,865
Pol Admin - City Lock up	2,673,849	2,554,329	2,534,329
Pol Tech Serv-Records & Identification	1,831,592	2,121,908	2,168,785
Pol Tech Serv-Planning, Research, & Tral	135,359	129,847	130,692
Pol Tech Serv - City Impound	437,323	438,575	439,959
Pol Invest Ovrhd - Criminal Invest Overh	2,469,997	2,369,062	2,398,335
Pol Invest Ovrhd - Police School Liason	764,011	751,475	760,749
Pol Invest Ovrhd - Special Operations	707,250	738,802	749,143
Patrol Bureau - Administration	5,802,823	4,263,373	4,328,180
Patrol Bureau-School Crossing Guards	267,854	285,712	285,712
Total Police Department	21,930,338	12,569,434	12,504,837
Public Safety 911 - Administration	3,745,525	2,804,021	2,540,188
Office Of Fire Chief	753,547	692,077	709,158
Fire Admin-Maintenance	116,000	412,500	424,500
Fire Admin - Training	253,400	181,541	184,771
Firefighting Division-Fire Battalion Chl	3,349,990	498,649	506,293
Firefighting Division-Fire Station Overh	5,858,149	4,101,133	4,168,260
SAFER Grant EMW-2011-FH-00843	1,083,370		
Fire Prevent - Inspection And Training	285,370	315,903	322,422
Total Fire Department	11,699,798	8,179,803	8,295,404
Development-Planning & Zoning	121,875	395,277	397,834
DCD - Administration	186,293	278,007	285,416
Golf Division - Kearsley Lake Gc	3,500		
Golf Division-Mott Park Gc		9,000	9,270
Golf Division-Swartz Crk Gc	1,800		
Total Planning and Development Department	313,268	683,284	692,320
Facilities Maint-Municipal Center	1,207,382	1,484,233	1,532,362
Total - Function General government	52,645,726	35,416,733	36,668,940
Cost Allocation and Retiree Healthcare		17,911,941	18,986,658
Transfer out to Fund 208		89,140	
Transfers out to fund 542	539,170	313,561	313,561
Total - Function Transfers out	539,170	412,701	313,561
TOTAL APPROPRIATIONS	\$ 53,558,116	\$ 55,097,880	\$ 56,306,239
NET OF REVENUES/APPROPRIATIONS - FUND 101	0	0	0
BEGINNING FUND BALANCE	(12,895,842)	(11,895,842)	(10,895,842)
ENDING FUND BALANCE	(11,895,842)	(10,895,842)	(9,895,842)

CITY OF FLINT STAFFING PROJECTION

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>CURRENT</u>	<u>PROPOSED</u>	<u>PROPOSED</u>
GOVERNANCE AND ADMINISTRATION	38.5	20	17	19	20	20
POLICE	150	148	144	151	115	115
911	25.5	23	22	23	23	23
FIRE	75	94	91	94	75	75
DISTRICT COURT	49	35	30	31	31	31
DEPARTMENT OF PUBLIC WORKS	283	207	156	166	173	173
PLANNING AND DEVELOPMENT	71	56	26	24	25	26
FINANCE AND ADMINISTRATION	120.5	103	60	57	60	60
TOTALS	792.5	686	546	565	522	523

PROJECTED FACILITIES IMPROVEMENTS FY15-FY19

IMPROVEMENT	RANK	COST	FY15	FY16	FY17	FY18	FY19
City Hall Elevators(2 main only)	1	400,000.00	\$ 400,000.00				
Repl/Rep Chiller in city Hall - only 1.5 of 4 comprs for air	2	155,000.00	\$ 155,000.00				
Assessing Renovations	3	66,000.00	\$ 66,000.00				
Roof Repair - Main Fire Station	4	127,400.00	\$ 127,400.00				
Roof Repair - Alherton Rd Fire Station	5	10,000.00	\$ 10,000.00				
Repair walkway between Police and City Hall Main Bldg	6	20,000.00	\$ 20,000.00				
I.S. Water Leaks PART I OF II	7	50,000.00	\$ 50,000.00				
Legal Renovations	8	40,000.00	\$ 40,000.00				
Police Station Bridge to 5th St	9	30,000.00	\$ 30,000.00				
Roof Repair - North building	10	98,384.00	\$ 98,384.00				
Motion Lights, City Hall & Police	11	100,000.00	\$ 100,000.00				
Pave City Hall Parking Lot	12	100,000.00	\$ 100,000.00				
911 Consoles & Telephones	13	330,000.00	\$ 330,000.00				
I.S. Water Leaks PART II OF II	14	50,000.00	\$ 50,000.00				
Council Chambers Renovations PART I OF III	15	116,886.67	\$ 116,886.67				
City Hall Building Facade PART I OF III	16	500,000.00	\$ 500,000.00				
Parking lot lighting - City Hall, Pol, Stavers & 7th St Lots	17	250,000.00		\$ 250,000.00			
Council Chambers Renovations PART II OF III	18	116,886.67		\$ 116,886.67			
City Hall Building Facade PART II OF III	19	500,000.00		\$ 500,000.00			
Council Chambers Renovations PART III OF III	20	116,886.67				\$ 116,886.67	
City Hall Building Facade PART III OF III	21	500,000.00				\$ 500,000.00	
Police Shooting Range	22	250,000.00				\$ 250,000.00	
Fire Station Kitchens - Remodel	23	60,000.00				\$ 60,000.00	
TOTAL		\$3,926,784.00	\$ 1,086,784.00	\$ 1,096,886.67	\$ 866,886.67	\$ 926,886.67	\$ -

IMPROVEMENT	RANK	COST	CUMULATIVE COST
City Hall Elevators(2 main only)	1	400,000.00	
Repl/Rep Chiller in city Hall - only 1.5 of 4 crprers for air	2	155,000.00	\$ 555,000.00
Assessing Renovations	3	65,000.00	\$ 620,000.00
Roof Repair - Main Fire Station	4	127,400.00	\$ 747,400.00
Roof Repair - Atherton Rd Fire Station	5	10,000.00	\$ 757,400.00
Repair walkway between Police and City Hall Main Bldg	6	20,000.00	\$ 777,400.00
U.S. Water Leaks PART I OF II	7	50,000.00	\$ 827,400.00
Legal Renovations	8	40,000.00	\$ 867,400.00
Police Station Bridge to 5th St	9	30,000.00	\$ 897,400.00
Roof Repair - North building	10	98,384.00	\$ 986,784.00
Motion Lights, City Hall & Police	11	100,000.00	\$ 1,086,784.00
Pave City Hall Parking Lot	12	100,000.00	\$ 1,186,784.00
911 Consoles & Telephones	13	330,000.00	\$ 1,526,784.00
U.S. Water Leaks PART II OF II	14	50,000.00	\$ 1,576,784.00
Council Chambers Renovations PART I OF III	15	116,666.67	\$ 1,693,450.67
City Hall Building Facade PART I OF III	16	500,000.00	\$ 2,193,450.67
Parking lot lighting - City Hall, Pol, Stevens & 7th St Lots	17	250,000.00	\$ 2,443,450.67
Council Chambers Renovations PART II OF III	18	116,666.67	\$ 2,560,117.33
City Hall Building Facade PART II OF III	19	500,000.00	\$ 3,060,117.33
Council Chambers Renovations PART III OF III	20	116,666.67	\$ 3,176,784.00
City Hall Building Facade PART III OF III	21	500,000.00	\$ 3,676,784.00
Police Shooting Range	22	250,000.00	\$ 3,926,784.00
Fire Station Kitchens - Remodel	23	60,000.00	\$ 3,986,784.00
TOTAL		\$3,926,784.00	\$ 3,986,784.00

DEFICIT ELIMINATION AND RESERVE ACCUMULATION PROJECTIONS

FINANCIAL COMMITMENT NECESSARY TO ELIMINATE THE DEFICIT AND ACCUMULATE AN APPROPRIATE BUDGET STABILIZATION RESERVE OF 10% -15%

	DEFICIT REDUCTION									
	FY14	FY15	FY16	FY17	FY18	FY19	FY20			
DEFICIT										
GF CONTRIBUTION	(\$12,895,642)	(\$11,095,642)	(\$9,295,642)	(\$7,495,642)	(\$5,695,642)	(\$3,895,642)	(\$2,095,642)			
CIP CONTRIBUTION	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000			
REMAINING DEFICIT	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000			
	(\$11,095,642)	(\$9,295,642)	(\$7,495,642)	(\$5,695,642)	(\$3,895,642)	(\$2,095,642)	(\$295,642)			
GENERAL FUND REVENUE	\$53,555,121	\$55,080,609	\$56,281,965	\$56,788,503	\$56,958,868	\$57,471,498	\$58,620,928			
	RESERVE ACCUMULATION									
	FY21	FY22	FY23	FY24	FY25					
RESERVE										
GF CONTRIBUTION	(\$295,642)	\$1,504,358	\$3,304,358	\$5,104,358	\$6,904,358					
CIP CONTRIBUTION	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000					
ACCUMULATED RESERVE	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000					
	(\$1,504,358)	\$3,304,358	\$5,104,358	\$6,904,358	\$8,704,358					
GENERAL FUND REVENUE	\$59,793,347	\$60,989,213	\$62,208,998	\$63,453,178	\$64,722,241					

Equals 13% of GF Revenues

CITY OF FAINT - FIVE YEAR OUTLOOK
Pension and Retiree Healthcare Costs

		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
General Fund							
	101						
Retiree Healthcare Expense		\$9,834,324	\$10,187,701	\$10,777,783	\$11,424,428	\$12,108,895	\$12,838,488
Pension Expense		\$8,401,339	\$7,981,872	\$8,439,833	\$8,848,244	\$9,483,018	\$10,082,000
Other Expenses		\$37,722,462	\$38,664,808	\$37,060,624	\$39,248,204	\$39,427,285	\$40,755,948
Total Expenses		\$33,588,121	\$35,087,581	\$35,308,238	\$38,616,877	\$40,020,169	\$43,844,036
Retiree Healthcare as % of Total Expenses		16%	18%	16%	19%	20%	20%
Pension as % of Total Expenses		16%	14%	15%	15%	16%	16%
Healthcare & Pension Costs as % of Total		31%	33%	34%	35%	35%	36%
Major Streets							
	202						
Retiree Healthcare		\$338,155	\$1,058,180	\$1,119,551	\$1,188,724	\$1,257,928	\$1,333,403
Pension		\$588,832	\$651,415	\$698,563	\$732,357	\$770,288	\$810,516
Other Expenses		\$5,157,419	\$5,415,283	\$5,400,859	\$5,937,804	\$6,783,353	\$8,051,277
Total		\$6,084,406	\$7,022,868	\$7,219,973	\$7,869,885	\$8,711,570	\$10,195,196
Healthcare & Pension %		16%	23%	21%	22%	22%	23%
Local Streets							
	203						
Retiree Healthcare		\$188,761	\$200,824	\$212,873	\$228,045	\$238,184	\$253,635
Pension		\$331,108	\$330,378	\$304,959	\$376,257	\$388,332	\$402,762
Other Expenses		\$1,681,223	\$2,163,219	\$2,215,280	\$2,278,819	\$2,324,682	\$2,391,827
Total		\$2,201,092	\$2,694,421	\$2,733,112	\$2,883,121	\$2,972,805	\$3,047,224
Healthcare & Pension %		26%	20%	20%	21%	21%	22%
Police and Fire Millage							
	205						
Retiree Healthcare		\$0	\$1,337,328	\$1,418,059	\$1,593,184	\$1,655,376	\$1,888,977
Pension		\$468,834	\$2,693,093	\$2,748,870	\$2,813,620	\$2,888,418	\$3,273,721
Other Expenses		\$1,337,303	\$3,327,839	\$3,082,223	\$3,122,178	\$3,188,287	\$3,307,130
Total		\$1,806,137	\$7,358,260	\$7,249,152	\$7,533,982	\$7,644,081	\$8,469,828
Healthcare & Pension %		24%	42%	57%	58%	60%	61%
Neighborhood Police Millage							
	207						
Retiree Healthcare		\$0	\$0	\$0	\$0	\$0	\$0
Pension		\$378,834	\$300,785	\$318,844	\$337,975	\$358,253	\$378,748
Other Expenses		\$1,170,236	\$1,077,389	\$815,030	\$848,264	\$877,888	\$1,010,883
Total		\$1,549,070	\$1,378,174	\$1,133,874	\$1,186,239	\$1,236,141	\$1,389,631
Healthcare & Pension %		25%	22%	26%	28%	27%	27%
Parks Millage							
	208						
Retiree Healthcare		\$0	\$0	\$0	\$0	\$0	\$0
Pension		\$5,581	\$20,653	\$20,653	\$21,593	\$22,217	\$24,810
Other Expenses		\$387,473	\$419,477	\$320,780	\$333,177	\$348,481	\$380,453
Total		\$393,054	\$440,130	\$341,433	\$354,770	\$370,698	\$405,263
Healthcare & Pension %		1%	6%	6%	6%	6%	6%
Lighting Special Assessment							
	219						
Retiree Healthcare		\$0	\$0	\$0	\$0	\$0	\$0
Pension		\$0	\$3,029	\$3,380	\$6,773	\$7,180	\$7,511
Other Expenses		\$2,882,950	\$2,883,841	\$2,883,810	\$2,883,827	\$2,883,120	\$2,883,889
Total		\$2,882,950	\$2,886,870	\$2,887,190	\$2,890,600	\$2,890,300	\$2,891,400
Healthcare & Pension %		0%	0%	0%	0%	0%	0%

		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
Waste Collection	226						
	Retiree Healthcare	\$821,180	\$411,202	\$435,874	\$402,028	\$489,749	\$519,133
	Pension	\$25,335	\$12,888	\$13,787	\$14,893	\$16,489	\$18,387
	Other expenses	\$4,492,665	\$4,972,103	\$5,001,082	\$5,053,118	\$5,185,718	\$5,298,611
	Total	\$5,139,180	\$5,396,293	\$5,450,743	\$5,469,959	\$5,670,956	\$5,786,351
	Healthcare & Pension %	13%	8%	8%	9%	9%	9%
Drug Forfeiture	269						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$122,739	\$82,408	\$87,381	\$92,892	\$98,146	\$104,039
	Other expenses	\$312,333	\$342,687	\$346,068	\$353,893	\$361,945	\$369,552
	Total	\$435,072	\$425,095	\$433,449	\$446,785	\$460,091	\$473,591
	Healthcare & Pension %	28%	19%	20%	21%	21%	22%
HUD Grant 2014	274						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$230,159	\$282,418	\$292,418	\$309,663	\$328,651	\$348,275
	Other expenses	\$11,887,870	\$4,725,481	\$4,745,491	\$4,877,813	\$5,014,024	\$5,184,593
	Total	\$12,118,029	\$4,997,899	\$5,037,909	\$5,187,476	\$5,342,675	\$5,532,868
	Healthcare & Pension %	2%	6%	6%	6%	5%	6%
Other Grants	286						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$40,027	\$350,603	\$230,803	\$244,441	\$289,108	\$274,654
	Other expenses	\$7,387,004	\$4,834,371	\$4,684,371	\$4,789,484	\$4,892,148	\$5,041,639
	Total	\$7,427,031	\$5,184,974	\$4,915,174	\$5,033,925	\$5,181,256	\$5,316,293
	Healthcare & Pension %	1%	5%	5%	5%	5%	5%
Federal Stimulus Grant	297						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$1,353,631	\$0	\$0	\$0	\$0	\$0
	Other expenses	\$3,189,127	\$0	\$0	\$0	\$0	\$0
	Total	\$4,542,758	\$0	\$0	\$0	\$0	\$0
	Healthcare & Pension %	30%	0%	0%	0%	0%	0%
Public Improvement Fund	402						
	Retiree Healthcare	\$0	\$0	\$0	\$0	\$0	\$0
	Pension	\$0	\$0	\$0	\$0	\$0	\$0
	Other expenses	\$2,110,000	\$2,850,937	\$2,887,887	\$2,882,708	\$3,104,897	\$3,232,302
	Total	\$2,110,000	\$2,850,937	\$2,887,887	\$2,882,708	\$3,104,897	\$3,232,302
	Healthcare & Pension %	0%	0%	0%	0%	0%	0%
Building Safety Fund	542						
	Retiree Healthcare	\$524,854	\$383,833	\$417,251	\$442,259	\$489,823	\$498,993
	Pension	\$161,734	\$237,638	\$251,896	\$259,669	\$283,419	\$300,000
	Other expenses	\$1,833,784	\$1,754,263	\$1,815,653	\$1,874,283	\$1,935,639	\$1,997,997
	Total	\$3,520,372	\$3,375,734	\$3,484,800	\$3,576,151	\$3,708,881	\$3,796,990
	Healthcare & Pension %	23%	25%	27%	27%	28%	28%
Internal Services Funds							
	Retiree Healthcare	\$300,210	\$722,428	\$722,428	\$764,504	\$809,105	\$858,382
	Pension	\$282,109	\$383,747	\$383,747	\$406,772	\$431,178	\$457,048
	Other expenses	\$2,785,873	\$8,793,812	\$7,645,631	\$8,159,592	\$8,339,419	\$8,684,337
	Total	\$3,368,192	\$9,900,087	\$8,751,806	\$9,330,876	\$9,579,702	\$9,999,767
	Healthcare & Pension %	9%	14%	13%	13%	13%	13%
TOTAL General City							
Retiree Healthcare Expense		\$10,605,594	\$14,289,796	\$15,103,833	\$16,008,788	\$16,998,057	\$17,884,872
Pension Expense		\$12,440,403	\$13,023,777	\$13,745,725	\$14,570,469	\$15,444,897	\$16,371,378
Other Expenses		\$87,238,889	\$87,878,618	\$88,820,348	\$89,655,874	\$90,241,848	\$91,122,057
Total Expenses		\$110,284,886	\$115,192,191	\$117,670,006	\$119,235,131	\$122,784,802	\$125,378,307
Retiree Healthcare as % of Total Expenses		9%	12%	13%	13%	13%	14%
Pension as % of Total Expenses		11%	11%	12%	12%	12%	12%
Healthcare & Pension Costs as % of Total		19%	23%	25%	25%	25%	26%

Sewer Fund		Current FY14	Adopted FY15	Adopted FY16	Projected FY17	Projected FY18	Projected FY19
590	Retiree Healthcare						
	Pension	\$2,326,983	\$2,447,663	\$2,534,420	\$2,760,035	\$2,816,090	\$3,089,998
	Other expenses	\$2,176,100	\$2,040,716	\$2,163,169	\$2,202,948	\$2,430,926	\$2,678,367
	Total	\$4,503,083	\$4,488,379	\$4,697,589	\$4,962,983	\$5,247,016	\$5,768,365
	Healthcare & Pension %	14%	15%	15%	16%	15%	16%
591	Retiree Healthcare						
	Pension	\$1,680,082	\$2,953,359	\$3,141,403	\$3,329,857	\$3,629,600	\$3,741,451
	Other expenses	\$1,915,667	\$1,203,096	\$1,911,294	\$2,029,591	\$2,147,519	\$2,276,370
	Total	\$3,595,749	\$4,156,455	\$5,052,697	\$5,359,448	\$5,777,119	\$6,017,821
	Healthcare & Pension %	7%	14%	14%	14%	14%	14%
Water and Sewer		590 & 591					
	Retiree Healthcare						
	Pension	\$4,010,045	\$5,411,154	\$5,735,823	\$6,076,572	\$6,444,771	\$6,831,457
	Other expenses	\$3,994,787	\$3,643,813	\$4,074,443	\$4,318,910	\$4,578,044	\$4,832,727
	Total	\$7,994,832	\$9,054,967	\$9,810,266	\$10,395,482	\$11,022,815	\$11,664,184
	Healthcare as % of Total Expenses	5%	8%	8%	8%	8%	8%
TOTAL CITY	Pension as % of Total Expenses	5%	6%	6%	6%	6%	6%
	Healthcare & Pension %	10%	14%	15%	14%	14%	15%
	Retiree Healthcare						
	Pension	\$14,819,639	\$19,700,950	\$20,839,661	\$22,088,771	\$23,412,928	\$24,816,326
	Other expenses	\$16,435,180	\$16,857,590	\$17,820,168	\$18,889,378	\$20,022,741	\$21,224,105
	Total	\$31,254,819	\$36,558,540	\$38,659,829	\$40,978,149	\$43,435,669	\$46,040,431
	Healthcare as % of Total Expenses	7%	11%	11%	11%	11%	12%
	Pension %	8%	9%	10%	10%	10%	10%
	Healthcare & Pension %	16%	20%	21%	21%	21%	22%

PROJECTED TAXPAYER IMPACT

\$41,000 House, \$40,000 Income

	FY14	FY15	FY16
	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>
<u>Values</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>
House value	\$41,000.00	\$41,000.00	\$41,000.00
Taxable value	\$20,500.00	\$20,500.00	\$20,500.00
Annual Income	\$40,000.00	\$40,000.00	\$40,000.00
Tax rate (mills)	65.88	65.88	65.88
Street Lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Water Bill	\$1,800.00	\$1,917.00	\$2,032.02
<u>Payments</u>			
Property taxes	\$1,351.00	\$1,351.00	\$1,351.00
Street lights	\$67.87	\$70.94	\$74.14
Rubbish	\$146.00	\$162.63	\$168.84
Income tax	\$400.00	\$400.00	\$400.00
Water bill	\$1,800.00	\$1,917.00	\$2,032.02
Total Payments	\$3,764.87	\$3,901.57	\$4,026.00
	\$137 3.6%		\$124 3.2%

\$61,500 House, \$50,000 Income

	FY14	FY15	FY16
	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>
<u>Values</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>	<u>Winter & Summer</u>
House value	\$61,500.00	\$61,500.00	\$61,500.00
Taxable value	\$30,750.00	\$30,750.00	\$30,750.00
Annual Income	\$50,000.00	\$50,000.00	\$50,000.00
Tax rate (mills)	65.88	65.88	65.88
Street Lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Water Bill	\$1,800.00	\$1,917.00	\$2,032.02
<u>Payments</u>			
Property taxes	\$2,026.00	\$2,026.00	\$2,026.00
Street lights	\$67.87	\$70.94	\$74.14
Garbage	\$146.00	\$162.63	\$168.84
Income tax	\$500.00	\$500.00	\$500.00
Water bill	\$1,800.00	\$1,917.00	\$2,032.02
Total Payments	\$4,539.87	\$4,676.57	\$4,801.00
	\$137 3.0%		\$124 2.7%

ATTACHMENT D June 30, 2014 Quarterly Report

EMERGENCY MANAGER'S COMPLIANCE MONITORING REPORT

- a) **CONFIRM** – That revenues recorded in the most recent quarterly financial statements are fairly stated in all material respects on a modified accrual basis of accounting, except that in the case of the water and sewer fund, revenues recorded in the most recent quarterly financial statements shall be fairly stated in all material respects on a full accrual basis of accounting.
- b) **CONFIRM** – That expenditures recorded in the most recent quarterly financial statements are fairly stated in all material respects on a modified accrual basis of accounting, except that in the case of the water and sewer fund, expenditures recorded in the most recent quarterly financial statements shall be fairly stated in all material respects on a full accrual basis of accounting. Accounts payable, vouchers payable, and accrued payrolls are to be included in the determination of expenditures.
- c) **CONFIRM** – That all appropriate inter-fund transactions have been recorded in the financial records of the City.
- d) **CONFIRM** – That the City is in compliance with its budget for the fiscal year on a year-to-date basis and that the budget has been amended as required by law.
- e) **CONFIRM** – That the reconciliation of bank accounts has been completed and appropriate adjusting journal entries have been made to the general ledger of the City. The City has completed bank reconciliations for major bank accounts up through May 2014.
- f) **CONFIRM** – That remittance of payroll taxes, pension payments, 401(k) payments, debt payments, and taxes collected for other governmental units were completed on a timely basis.
- g) **CONFIRM** – That cash flow reported for the most recent preceding month is fairly stated in all material respects.
- h) **CONFIRM** – That overtime is properly disclosed and recorded in the most recent quarterly financial report of the City.
- i) **CONFIRM** – That the originals of all source financial documents have been properly retained and preserved and that the City is in compliance with all other legal requirements, except to the extent specified in the report.

Byrne, Randall (Treasury)

From: Widigan, Robert (TREASURY)
Sent: Tuesday, July 22, 2014 11:41 AM
To: Byrne, Randall (Treasury)
Cc: Porubsky, Carmen (TREASURY)
Subject: July 2014 Section 9 Quarterly Report
Attachments: Flint_Sect9_071514.pdf; July 2014 Quarterly Report.docx

Importance: High

Randy,

Attached is the analysis and recommendations for the City of Flint – July 2014 Section 9 Quarterly Report.

If additional work on this is needed, please let me know.

Thank you,

Robert Widigan | Departmental Analyst | Office of Fiscal Responsibility
State of Michigan | Department of Treasury
430 W. Allegan Street, 3rd Floor | Lansing, MI 48922
(517) 335-2130 | WidiganR@michigan.gov

CONFIDENTIALITY NOTICE: This e-mail, and any attachments, is for the sole use of the intended recipient(s) and may contain information that is confidential and protected from disclosure under the law. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail, and delete/destroy all copies of the original message and attachments Thank you.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

R. KEVIN CLINTON
STATE TREASURER

ANALYSIS REPORT – City of Flint – Section 9 Quarterly Report

DATE: July 18, 2014
TO: Randall Byrne, State Administrative Manager; Office of Fiscal Responsibility
FROM: Robert Widigan, Departmental Analyst; Office of Fiscal Responsibility
SUBJECT: City of Flint – July 2014 Section 9 Quarterly Report

Subject of Analysis:

Review of the Section 9 Quarterly Report submitted by the City of Flint Emergency Manager, Darnell Earley. The report details activities for the period of April 1, 2014 through June 30, 2014.

Analysis:

This report substantially complies with the requirements of the law. The following should be noted:

1. The budget continues to balance, and this fiscal year is expected to close with approximately \$3.8M in revenue over expenses.
2. Cash on hand as of June 30, 2014 is in excess of \$52M.
3. The biennial budget was adopted on June 23, 2014 through EM Order #13.
 - The biennial budget has a fiscal year (FY) 2019 projected total deficit of \$46.4M.
 - Note: the adopted FY 2016 budget has a surplus of \$3M, whereas the City projects a FY 2017 budget deficit of \$9.3M. What is driving this deficit?
4. On June 30, 2014 Judge Tarnow granted the City to permission to modify retiree healthcare as previously requested in a settlement proposal submitted to the Court.
 - The City believes this ruling will have a positive financial impact on the City.

If additional information is desired, please let me know.