

From: [Butler, Sonya \(DEQ\)](#)
To: [Sygo, Jim \(DEQ\)](#)
Cc: [Shekter Smith, Liane \(DEQ\)](#)
Subject: FW: Flint DWRF Project Plan requirements
Date: Thursday, December 17, 2015 3:15:11 PM

FYI

From: Pocan, Eric (DEQ)
Sent: Thursday, December 17, 2015 2:46 PM
To: Natasha Henderson (nhenderson@cityofflint.com)
Cc: Butler, Sonya (DEQ); Fitzner, Wendy (DEQ); Green, Kelly (DEQ)
Subject: Flint DWRF Project Plan requirements

Natasha,

I have been informed that the City of Flint is planning on submitting a Drinking Water Revolving Fund Project Plan by May 1, 2016 for ranking on the fiscal year 2017 project priority list. I will be the project manager for Flint and just wanted to provide you with an estimated timeline to prepare a project plan for submittal. The following is an estimated timeline that should be followed to have a plan ready by the May 1st deadline date:

February 1, 2016- Submit a draft project plan to the MDEQ for comments (Please see our Project Plan Preparation guidance on what information should be included in a project plan)

March 1, 2016- Incorporate MDEQ comments into the draft project plan

March 9, 2016- **Provide a mandatory 30-day notice** for the public hearing and have the draft project plan available for the public to view

April 9, 2016-Incorporate public comments into draft project plan prior to the public hearing. Make final project plan available to the public prior to the public hearing

April 11, 2016- Hold public hearing on project plan. (The hearing can take place after 30 days of notice. If the hearing is held on the 30th day the plan will be rejected)

April 25, 2016- Resolution of Project Plan Adoption (This can also be done on the same day as the hearing but the resolution should be voted on only after the project presentation and comments from the public have concluded) I used the April 11 and April 25 dates to coincide with the scheduled Flint city council meetings listed on your website.

April 29, 2016- Submit final project plan to the MDEQ (Reminder that May 1, 2016 is on a Sunday)

Bolded items are required not estimated. These are program requirements and deadline dates.

Please feel free to contact me with any questions you have on this process and pass this timeline on

to your consulting firm. We have guidance documents located on our webpage that will outline how to put together a successful project plan. I look forward to working with you in the future.

Eric Pocan, Project Manager
Department of Environmental Quality
Office of Drinking Water and Municipal Assistance
Revolving Loan Section
517-284-5416 Office

