
From: Wyant, Dan (DEQ)
Sent: Monday, October 20, 2014 7:19 AM
Subject: October 6, 2014 - SMT Highlights - Message from Director Dan Wyant
Importance: High

Dear DEQ Staff,

Below is the information from the October 6, 2014, Senior Management Team (SMT) meeting. If you have any questions or need clarification, please contact your division/office management directly.

DEQ SENIOR MANAGEMENT TEAM MEETING NOTES

Director's Report

The Director reported on many issues that he is working on with staff this month as follows:

- Urban Oil and Gas Workgroup
- Michigan Petroleum Pipeline Task Force Council
- City of Flint Drinking Water
- Plainfield Township
- Sanilac County Drain
- Radioactive Waste
- Lake Erie Issues
- Enbridge
- 111d update
- Sappi Paper

Deputy Director's Report

Deputy Director Jim Sygo will be meeting and touring Padnos Recycling in Grand Rapids on October 6, 2014 with DEQ staff.

Office of Policy

Forms Update:

The completion and submittal of forms is one of the major methods the department uses to communicate with industry and the public. A form can positively or negatively impact how our customer perceives the DEQ. A well designed, easy to complete form can greatly reduce the stress level of a permit applicant, or business complying with reporting and recording requirements of a regulation.

With that background and having met with the forms liaisons from all divisions and offices, I have the following announcements:

- All new forms should be created using Microsoft InfoPath or Word, preferably InfoPath. All staff have Microsoft InfoPath.
- Existing forms should be reviewed, updated, and converted to InfoPath to make it more user friendly.

- The Forms Liaisons should be the ones contacting the Web team to post new or updated forms to the Internet. Please encourage your staff to work through the forms liaison on form issues including posting.
- OEA may be able to provide some support to staff on the design and development of forms.
- By the end of October, My Templates will no longer be available. All staff will be notified ahead of time and instructed to obtain forms from SharePoint.

This forms information was also sent to the SMT separately on October 6, 2014.

111(d) Update:

For 111(d) we had a meeting in Chicago the week of September 30, 2014, with the Midwest Power Sector Collaborative to discuss joint comments that are not yet complete. The Midcontinent State Energy and Environmental Regulators meeting will be held in Indianapolis the week of October 6, 2014, and examine economic and energy modeling outputs. Vince Hellwig is working on the comments for the 111(d) proposal due December 1, 2014.

The One Voice Inventory list was reviewed at this meeting, and Dave Fiedler will add the additional items to the list as discussed, such as Gelman Science, an NPDES Permit issue, and Part 5 Workgroup. Any additions, deletions, or changes should be sent to Madhu Anderson and Dave Fiedler.

Legislative

Attached is a current list (as of October 3, 2014) of all bills that DEQ is the lead agency on. The list also includes other bills that DEQ is not lead on, but we are watching these bills as they may have an impact on the DEQ.

Information Technology

Mike Beaulac reminded the SMT of impending plans to expand electronic document management (EDM) throughout the department due to the funding approved by the Legislature this past summer. He asked that each division and office have at least one or two designated representatives for an EDM Project Team to help:

- (1) Develop an EDM core indexing scheme (file management scheme) based on common site identifiers used and/or cross-referenced by all divisions and offices.
- (2) Develop the EDM Project Plan to guide development and implementation of departmental EDM.
- (3) Identify stakeholders for needed orientation about EDM that includes next steps for their respective division/office.

The division/office representative should have:

- (1) basic knowledge of the types of documents currently maintained in hard copy and electronic format,
- (2) knowledge of how these documents currently are filed and/or indexed, and
- (3) understanding of what electronic documents their own division/office will be requesting from other internal division/offices.

Mike asked for representative names by COB Monday, October 13, 2014. This information was also sent to the SMT on October 6, 2014 so that they could meet this deadline.

Division/Office Chief Reports

Air Quality Division

As a partner in the effort to address blight, the 3 ½ staff of the asbestos program have processed 31,625 asbestos notifications this year. This is a significant increase over 2013 when we received 7,844. Over half of this year's notifications were for locations in Wayne County. In addition, the Air Quality Division has submitted our 2014 Compliance Report and we are pleased to announce we've surpassed all of the goals set by the U.S. EPA.

Per the request of Maggie Datema, AQD will also schedule an internal meeting to brief the Executive Division staff further on the asbestos program.

Office of Oil, Gas, and Minerals

EnCana has sold its Michigan properties to Marathon. This includes the majority of High Volume Hydraulically Fractured (HVHF) wells that have been drilled in Michigan. OOGM is processing the Requests for Transfer.

The OOGM is continuing the process to obtain primacy for Class II oil and gas injection wells from the U.S. EPA.

The OOGM is reviewing, evaluating, and preparing responses to the comments that were received at the two public hearings and comment period for the Part 615 proposed rule revisions.

Office of Drinking Water and Municipal Assistance

Carrie Monosmith reported and discussed issues with campground and swimming pool workloads, training sessions for wastewater systems, and the federal Total Coliform Rule.

Office of Waste Management and Radiological Protection

New staff – Todd Trygier (TrygierT1@michigan.gov) recently joined the Radiological Emergency Preparedness Unit in the Radiological Protection Section of OWMRP. Todd has degrees in Physics and Mathematics.

TENORM - Governor Rick Snyder directed the DEQ to assemble a panel of experts to review Michigan's standards for disposing low-activity radioactive materials. In response, the Technologically Enhanced Naturally Occurring Radioactive Materials (TENORM) Disposal Advisory Panel was formed. This 9-member panel is to address recently expressed questions about landfilling of wastes that contain low levels of TENORM and make recommendations to the Director. The first meeting of the TENORM Disposal Advisory Panel was held on Monday, September 22, 2014. The panel expects to complete their work by the end of the year.

Recycling - The OWMRP will be interviewing soon for four field positions in the district offices to enhance recycling efforts. These positions will provide on-site training, outreach, and technical assistance. Three separate Community Pollution Prevention Grants for fiscal year (FY) 2014 were recently awarded to collect data on Michigan's recycling rate, percentage of population with convenient access to recycling, high performing recycling programs, composition of municipal solid waste currently landfilled and incinerated, and the economic value of this material. This data will assist in benchmarking our current recycling rate and in identifying best practices. An electronic recycling reporting system (Re-TRAC) has been obtained and it is expected to be operational soon. This will allow recyclers to self-report and the DEQ to analyze the data to determine recycling rates and opportunities to increase recycling.

Office of Environmental Assistance

The OEA will be at in-service training on October 14 and 15, 2014. The highlight of their agenda is on October 14 as they have invited the Southeast Michigan District Supervisors to discuss Compliance Assistance opportunities in SE Michigan.

Remediation and Redevelopment Division

The Brownfield stakeholder workgroup is winding up. They expect to have recommendations to Director Wyant by the end of October. The recommendations include proposed amendments to Part 195 (Site Rec), Part 196 (Clean Michigan Initiative), Part 201 (Environmental Remediation) and a re-write/update of Act 381 (Brownfield Redevelopment Financing Act).

The Criteria stakeholder workgroup is still meeting – with the Legal Technical Advisory Group (TAG) still to draft their recommendations. The larger stakeholder group will be reviewing the recommendations from the four TAGs through October and target mid-November to provide recommendations to Director Wyant.

The RRD achieved a record number of closures in FY 2014! Staff approved 488 site closures of petroleum related sites, and 202 contaminated (non-petroleum) sites. These metrics surpassed our target numbers, reflecting the increased effort last year of district staff to review in-active files and work with the property owners to revisit the issues; working together to address exposure and remaining risks.

District Updates

Andy Hartz has scheduled site visits for the Director on Friday, October 10, 2014 in the SE Michigan district area.

Michael McClelland has scheduled site visits for the Director on Monday, October 13, 2014 in the Lansing district area.

Mitch Adelman discussed the upcoming event at Willow Run with Yankee Air Museum scheduled for October 30, 2014.

Other Items

IDP trainings will be scheduled for staff.

The SECC concludes October 10, 2014, and Candra Wilcox, DEQ's SECC Coordinator and all the division/office/district SECC Volunteers did a great job fundraising and communicating with staff.

The Michigan Harvest Gathering begins on October 13, 2014.

Next Meeting: October 20, 2014

Thank you.

Dan Wyant
Director